

# ERM Wage and Contribution Exception Queue Troubleshooting QRG - Employer

ERM Application Wage and Contribution Exception Queue Troubleshooting Guide		
Error Code	Message	Action
<b>A-10</b>	<b>PERF/TRF:</b> Mandatory contributions do not total 3% of reported wages. <b>77/JU (JRS)/PA (PARF):</b> Mandatory contributions do not total 6% of reported wages.	Check mandatory contribution (pre- or post-tax) amount to ensure it is the correct percentage of the wages. User may need to correct the mandatory contribution (pre- or post-tax) amount or the wages amount.  <b>NOTE:</b> During the pay period in which a 77/JU (JRS)/PA (PARF) member reaches 32 or 22 years of service, the A-10 error becomes a warning which allows for proration of the member contributions in the final pay period.
<b>A-15</b>	Employer contributions do not total X% of reported wages.	Check Employer Share (ER) amount to ensure it is the correct percentage of wages. User may need to correct the Employer Share (ER) amount or the wages amount.
<b>A-20</b>	FSP Wages must not be greater than total wage dollars.	Check the FSP wages amount to ensure it is not greater than the wages amount. User may need to correct the FSP wages amount or the wages amount (TRF only).
<b>A-25</b>	Negative amounts are not permitted for wage and contribution transactions.	Ensure all wage and contribution amounts are positive.
<b>A-30</b>	Negative adjustment exceeds value originally reported.	Ensure adjustment amount does not exceed the value originally reported. Accumulated adjustment for this pay period cannot make the amount less than zero.
<b>A-40</b>	Adjustment transactions must have an associated Wage and Contribution transaction.	When entering an adjustment via file upload, the transaction must first have an original wage and contribution transaction to adjust. Check the pay period start date and pay period end date of the original transaction that you wish to adjust and make sure they match the pay period start and end dates of the adjustment transaction being entered in the file upload.
<b>A-45</b>	Multiple previous regular W&C submissions found.	If multiple regular wage and contribution transactions are found for the time period of the adjustment transaction you will receive the A-45 error message. If this occurs, ensure the period start and end date of the adjustment transaction are correct. If those are correct contact INPRS as additional assistance is required. Call the EA Team at (888) 876-2707 for assistance.
<b>A-50</b>	Member has not made Plan Election. Only Wages and/or Severance Wages can be submitted.	Only wages should be submitted for My Choice (formerly ASA Only) eligible members who have not made an election. If this error occurs, the user will need to remove the mandatory contributions (pre- or post-tax) amount, or the plan election must be made.

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<b>C-20</b>	As FSP wages were not submitted for this member, FSP contributions must be zero.	If FSP wages were not submitted, then the FSP contributions amount must be zero. User may need to correct the FSP wages amount or the FSP contributions amount (TRF only).
<b>C-22</b>	As FSP wages were submitted for this member, FSP contributions must also be submitted.	If FSP wages were submitted, then the FSP contributions amount cannot be zero. User may need to correct the FSP contributions amount or the FSP wages amount (TRF only).
<b>C-23</b>	As FSP contributions were submitted for this member, FSP wages must also be submitted.	If FSP contributions were submitted, then the FSP wages amount cannot be zero. User may need to correct the FSP contributions amount or the FSP wages amount (TRF only).
<b>C-25</b>	Total wages must be equal to or less than the certified salary for the reported time period.	Member's total annual wages have exceeded the certified salary amount for the year. User may need to correct the wages amount on this transaction or make an adjustment to a past wages amount (1977 Fund only).
<b>CV-10</b>	Sub. Unit elected to "pick up" all mandatory contribs.; Member post-tax contribs. must be zero.	Ensure mandatory post-tax contributions are zero.
<b>CV-15</b>	Sub. Unit did not elect to "pick up" all mandatory contribs.; Member pre-tax contribs. must be zero.*	Ensure mandatory pre-tax contributions are zero.
<b>CV-25</b>	Employer contributions must be zero.	Employer Share Contributions cannot be submitted for JU (JRS) members.
<b>CV-35</b>	Total voluntary contributions must be zero.*	Ensure voluntary contributions (pre- and post-tax) are zero.
<b>CV-40</b>	Member joined the Fund before 7/1/1995 and Employer Share should be zero.	Ensure Employer Share (ER) amount is zero (TRF only).
<b>CV-42</b>	Member is reported by State Auditor, now the State Comptroller, and contributions are not equal to specified contribution rates.	Check Employer Share (ER) amount to ensure it is the correct percentage of wages. User may need to correct the Employer Share (ER) amount or the wages amount (TRF only).
<b>CV-45</b>	Mbr joined Fund on/after 7/1/1995; Total of ER Share and FSP Contrib. doesn't match ER contrib. rate	Check Employer Share (ER) amount plus FSP contributions amount to ensure it is the correct percentage of wages. User may need to correct the Employer Share (ER) amount, the FSP contributions amount or the wages amount (TRF only).

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CV-50	Member's FSP contribution is not equal to FSP contribution rate.	Check FSP contributions amount to ensure it is the correct percentage of FSP wages. User may need to correct the FSP contributions amount or the FSP wages amount (TRF only).
CV-55	Sub. Unit does not accept vol. pre-tax contrib.; Vol. pre-tax contrib. cannot be entered.*	Ensure voluntary pre-tax contribution amount is zero.
CV-60	Member did not elect to make vol. pre-tax contribs.; Vol. pre-tax contribs. must be zero.*	Ensure voluntary pre-tax contribution amount is zero.
CV-65	The member's vol. pre-tax contrib. is not equal to the elected percentage (display current % value) applied to the wages.*	Ensure voluntary pre-tax contribution amount is the correct percentage of wages based on the percentage elected by the member. This elected percentage can be found in the Modify Member section of ERM.
CV-75	Adjustment is for period prior to 7/1/1995, and Employer Share contributions should be zero.	Ensure Employer Share (ER) amount is zero for adjustments to transactions before July 1, 1995, (TRF only).
CV-80	Mandatory contributions of 3% must be submitted for the first \$2000 of severance wages.	Check the severance - mandatory contribution amount (pre- or post-tax) to ensure it is 3% of the first \$2,000 of severance wages. User may need to correct the severance - mandatory contribution amount (pre- or post-tax) or the severance wages amount.
CV-86	Severance Wages and Contributions are not allowed.	Severance Wages are not allowed for members in the 1977 Fund, JU (JRS), or PA (PARF) Fund
CV-87	Employer Share must be X% of severance wages.	Check the severance - Employer Share (ER) amount to ensure it is the correct percentage of severance wages. May need to correct the severance - Employer Share (ER) amount or the severance wages amount.
CV-90 CV-91 CV-92	Employer Share must be X% of the first \$2,000 of severance wages.	Check the severance - Employer Share (ER) amount to ensure it is the correct percentage of the first \$2,000 of severance wages. May need to correct the severance - Employer Share (ER) amount or the severance wages amount.
CV-93	ER Share must consist of Normal Cost + Supplemental Cost + Matching Component if applicable.	For My Choice members whose SU is required to pay the Supplemental Cost the Supplemental Contribution must be submitted.
CV-94	ER Share must consist of Normal Cost + Matching Component if applicable.	For My Choice members whose SU is <b>not</b> required to pay the Supplemental Cost the Supplemental Contribution must <b>not</b> be submitted.

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<b>CV-95</b>	Mandatory contributions of 3% must be submitted for severance wages.	If contributions are employer paid, the mandatory contributions must be submitted. If the contributions are member paid (post-tax),
<b>CV-96</b>	Sub. Unit does not accept vol. pre-tax contrib.; Vol. pre-tax contrib. cannot be entered.*	Ensure severance - voluntary pre-tax contributions are zero.
<b>CV-97</b>	Mbr. did not elect to make vol. pre-tax contrib.; Vol. pre-tax contrib. must be zero.*	Ensure severance - voluntary pre-tax contributions are zero.
<b>CV-98</b>	Member's vol. pre-tax contrib. is not equal to the elected % applied to the severance wages.*	Ensure severance - voluntary pre-tax contribution amount is the correct percentage of severance wages based on the percentage elected by the member. This elected percentage can be found in the Modify Member section of ERM.
<b>L-10</b>	Accumulated wages in the fiscal year exceed the IRS limit of #####.	Member's total annual wages have exceeded the IRS limit for the year. User may need to correct the wages amount on this transaction or make an adjustment to a past wages amount.
<b>L-15</b>	Accumulated wages in the fiscal year exceed the OBRA 1993 limit of #####.	Member's total annual wages have exceeded the OBRA limit for the year. User may need to correct the wages amount on this transaction or make an adjustment to a past wages amount.
<b>L-20</b> <b>L-21</b>	Total pre- and post-tax voluntary contributions cannot exceed 10% of wages reported.*	Check the voluntary contribution amounts (pre- and post-tax) to ensure the total does not exceed 10% of the wages amount. User may need to correct the voluntary contribution amount (pre- or post-tax) or the wages amount.
<b>L-25</b> <b>L-26</b>	Zero service days have been reported for this member.	Ensure the service days amount reported is not zero (TRF only). This is only a warning and doesn't have to be resolved before payment if information is valid.
<b>L-30</b>	Accum. total man. contrib. dollars in the fiscal year exceed the IRS limit of #####.	Member's total annual mandatory contributions (pre- and post-tax) have exceeded the IRS limit for the year. User may need to correct the mandatory contribution amount (pre- or post-tax) on this transaction or make an adjustment to a past mandatory contribution amount (pre- or post-tax).
<b>L-40</b>	Member cannot be reported with more than "X" days of service.	Ensure the correct number of service days is reported for the member (TRF only).

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L-45	The total of Mandatory Pre-Tax Contributions and Mandatory Post-Tax Contributions must equal zero if no wages are reported.	If an adjustment transaction was submitted because mandatory pre-tax contributions were incorrectly reported and should have been reported as mandatory post-tax contributions or vice versa, then the net difference between the two must be zero. Ensure mandatory pre-tax and mandatory post-tax amounts are correct.
L-50	Wage and Contribution were reported as zero.	Ensure the wages amount is not zero.
L-54	The difference between FSP Contributions and Employer Share must be zero if no wages are reported.	If an adjustment transaction was submitted because FSP contributions were incorrectly reported and needed to be reported as Employer Share (ER), then the net difference between the two must be zero. Ensure FSP contributions and Employer Share (ER) amounts are correct (TRF only).
L-55	Wages for this period exceed previous period wages by more than 15%.	Ensure the correct amount was reported for wages. User may need to correct the wages amount on this transaction or make an adjustment to the wages amount reported last pay period. This is only a warning and doesn't have to be resolved before payment if information is valid.
M-10 M-11 M-12	Two of the following three fields must be entered for submission to occur: SSN PID Last Name	Ensure the transaction contains at least two of the three identification fields.
M-15 M-25	Member is not active in a covered position.	Member is not in one of the statuses eligible to submit wage and contribution for the time period being reported. Member must be in one of the statuses to be eligible to submit wage and contribution: Active, Millie Morgan, Elected Official, State Disability, Preliminary or Estimated Retirement.
M-21	SSN and Last Name do not match record on file.	Ensure the two identification fields provided with the transaction are for the same member and match what is currently in ERM. If the last name for a member needs to be updated, update this in the Modify Member section of ERM and resubmit the transaction.
M-22	PID and Last Name do not match record on file.	Ensure the two identification fields provided with the transaction are for the same member and match what is currently in ERM. If the last name for a member needs to be updated, update this in the Modify Member section of ERM and resubmit the transaction.

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<b>M-30</b>	The SSN and/or PID do not match any Member in the Submission Unit specified.	Ensure the SSN and/or PID submitted are correct for the member. May need to enroll the member into the Submission Unit.
<b>M-32</b>	Member is not enrolled in the Submission Unit being reported.	Ensure the member was enrolled in the Submission Unit for the time period being reported on the adjustment transaction.
<b>M-40</b>	Member has been reported multiple times.	Only one regular wage and contribution transaction can be reported per member per pay period. Delete any duplicate transactions and revalidate the correct transaction.
<b>M-45</b>	Employer contributions are not accepted for Elected Officials or Millie Morgans (In-Service Retirements).	<b>For PERF</b> – Ensure Employer Share (ER) amount is zero. <b>For TRF</b> – Ensure Employer Share (ER) amount, FSP Contributions amount and HEP contributions amount are all zero.
<b>M-55</b>	Member has reached the maximum of 22 years of service and can no longer contribute to the Fund.	If member has reached 22 years of service, the member can no longer make contributions to the Fund. Delete the transaction from ERM (JU/JRS Fund only).
<b>M-57</b>	Member has reached the maximum of 32 years of service, and employee contributions are no longer accepted.	If member has reached 32 years of service, the member can no longer make employee contributions to the Fund. Delete the employee contributions from the transaction (1977 Fund only).
<b>M-65</b> <b>M-70</b>	Member account balance is zero. No negative adjustments are permitted.	Member is either in a status that does not allow for negative adjustments, or member has already had account disbursed to the member, so a negative adjustment cannot be submitted. Delete the transaction.
<b>M-75</b>	Member is not active in a covered position. Please contact INPRS for further assistance.	Member is in a status that makes the member not active in a covered position. Contact INPRS to resolve this error. Call the EA Team at (888) 876-2707 for assistance.
<b>M-76</b>	Member is retired and should not be in a covered position. Member has initiated retirement.	Call the EA Team at (888) 876-2707 for assistance.
<b>M-80</b>	Wage and Contribution are not accepted prior to member's hire date.	Ensure member's hire date is during or before the pay period time frame being reported. If the hire date needs to be updated, contact INPRS to resolve this error. Call the EA Team at (888) 876-2707 for assistance.
<b>M-85</b>	Settlement adjustments must be reported by fiscal year (July 1st-June 30th).	Ensure pay period start date is July 1 of the applicable year and pay period end date is June 30 of the applicable year (TRF only).

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M-90	Member has a gap in reported Wage and Contribution.	Ensure member's pay period start date is within one business day of his or her last pay period end date. If member is not on a leave of absence, the member should have wages and contributions reported for every day the member is employed in a covered position. If a leave of absence needs to be reported for a member, go to the Modify Member section of ERM.
M-92	A transaction was previously submitted for this member and must be paid before additional transactions can be submitted.	Regular wage and contribution transactions for a member must be paid in sequential order. Check the exception queue or any unpaid wage and contribution reports for the member's previous transaction(s) and submit that transaction for payment first. Then the next transaction can be submitted for payment. Note that you will need to click the <b>Save and Revalidate</b> button to clear this error from the transaction and submit it for payment.
M-93	Pay frequency does not match pay period	Number of days reported in the pay period must match the pay period selected.
SE-12	The Last Day in Covered Position is earlier than the hire date for this member.	Ensure the Last Day in Covered Position is after the member's hire date. User may need to correct the Last Day in Covered Position or contact INPRS if the member's hire date needs to be updated. Call the EA Team at (888) 876-2707 for assistance.
SE-15	The Last Day in Pay does not match what was previously reported for this member.	Ensure the Last Day in Pay on this transaction matches what is shown on the member's record in the Modify Member section of ERM. If it does not match, you must either delete this transaction and resubmit it with the correct Last Day in Pay or you must re-enroll the member and resubmit this transaction.
SE-17	The Last Day in Covered Position does not match what was previously reported for this member.	Ensure the Last Day in Covered Position on this transaction matches what is shown on the member's record in the Modify Member section of ERM. If it does not match, you must delete this transaction and resubmit it with the correct Last Day in Covered Position.
SE-20	A Last Day in Pay or Last Check Date was entered; ensure that an entry is submitted for both the Last Day in Pay and the Last Check Date.	Ensure that if a Last Day in Pay is entered that a Last Check Date is entered as well. If a Last Check Date is entered be sure to enter a Last Day in Pay as well.
SE-30	Last Check Date cannot be before the Member's Hire Date.	Ensure that the Last Check Date that was entered for this member is not before the member's hire date. The Last Check Date must occur after the member's hire date.



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SE-35	Last Day in Covered Position cannot be entered if the Last Day in Pay or Last Check Date is entered.	If Last Day in Pay and Last Check Date are entered remove the Last Day in Covered Position date. Last Day in Covered Position is only required for a member moving from a covered to a non-covered position and is <b>not</b> required for terminations.
SE-40	Member is currently on a Life Event that requires Service Days to be entered upon that leave ending. Please enter required Service Days.	Before the Termination or Covered to Non-Covered Life Event can be accepted, Service Credit Days need to be entered for the Life Event the member is currently on. Enter this information via the Wage and Contribution Exception Queue.
SE-45	Member is currently on a USERRA Military Leave and additional information is required upon that leave ending. Please enter Active Service Start and End Dates and Discharge Date.	Before the Termination or Covered to Non-Covered Life Event can be accepted, additional data needs to be entered to end the member's USERRA Military Leave. Enter this information via the Wage and Contribution Exception Queue.
SE-50	You are attempting to inactivate this member for a period during which they were on a Life Event. The Last Day in Pay/Last Day in Covered Position must be on or after the most recent Return From Leave Effective Date.	The Last Day In Pay or Last Day in Covered Position date that was entered falls before the member's last Return From Leave effective date. Correct the date to be on or after the member's last Return From Leave effective date. If the Return from Leave effective date is incorrect contact INPRS. Call the EA Team at (888) 876-2707 for assistance.
SE-55	Member is currently in a Non-Covered Position. Termination information must be entered via Modify Inactive Member.	Termination information for members currently on a Covered to Non-Covered Life Event must be entered online via the Modify Inactive Member section of ERM. This information cannot be uploaded via Bulk Upload.
SE-75	The entry of the Life Event could not occur because member has wages after proposed Life Event date. Please contact Employer Advocate team to make this update.	Enter a LDIP that falls within the last reported pay period with <b>regular wages</b> . Severance wages can be added later.
SU-25	Employer contributions for Teacher's Association member must be zero.	Ensure Employer Share (ER) amount is zero (TRF only).
SU-30 SU-35	HEP contributions are not correct for current HEP contribution rate.	Check HEP contributions amount to ensure it is the correct percentage of wages. User may need to correct the HEP contributions amount or the wages amount (TRF only).
SU-40	HEP contributions are not the correct percentage of wages for this member.	Check HEP contributions amount to ensure it is the correct percentage of wages. User may need to correct the HEP contributions amount or the wages amount (TRF only).



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\* Voluntary Pre-Tax Contributions will continue for members who elected the option before 1/1/2018. As of 1/1/2018, members can no longer elect this option. The election is irrevocable so members enrolled prior to 1/1/2018 will continue with pre-tax contributions as long as they are employed with the same employer in an INPRS-covered position. Members who elected the Voluntary Pre-Tax Contribution option, who leave employment and return to the same employer will be required to continue with voluntary pre-tax contributions because the election is irrevocable.

**NOTE:** This information is also available in the *Wage and Contribution User Manual* appendix.

**NOTE:** To ensure that both employers and INPRS staff perform functions in ERM consistently and efficiently, the ERM manuals have been written for Employer and Staff. The Employer versions are available from the [Employer Reporting & Maintenance](#) page of the INPRS website. ([IC 5-10.2-2-12.5](#))