



2020 Certification of Salary for First-Class Police Officers and Firefighters

Published rule 35 IAC 2-7-1 requires that City Controllers and City Clerk-Treasurers certify annually, on or before January 1 each year, the salary of a first-class patrolman or firefighter for that calendar year. The information will be used in auditing and posting accounts, and also to aid in identifying proper withholdings and payments.

In keeping with the established rules, we are requesting that you now complete the bottom of this form certifying your 2020 police/fire salaries. This form should be returned to us no later than **January 3, 2020, or your first payroll in 2020, whichever comes first**, via fax: (317) 234-6692 or email: eppa@inprs.in.gov. If you have yet to settle your contract for the upcoming year and are using the prior year's salary, please complete this form using the prior year figures and return it to us with a note explaining that your contract has not been settled. **DO NOT USE A PROJECTED SALARY.** Once your contract is settled, please complete and submit a revised "Certification of Salary" form with your new salary figures noted **as well as the date those salaries became effective.** Mark the top of the form "Revised", sign and date the form and return it to this office. Your cooperation in this matter is greatly appreciated. If we may be of assistance, please do not hesitate to contact us at 1 (888) 876-2707 or eppa@inprs.in.gov.

CERTIFICATION OF POLICE SALARY

The City/Town has established \$_____ to be the base salary of a first-class patrolman for the **calendar year 2020**. Maximum longevity pay for twenty (20) years is provided in the amount of \$_____. These two sums totaling \$_____ will be used as a basis for Employer and Employee contributions remitted to the 1977 Police Officers' and Firefighters' Pension and Disability Fund on a payroll basis.

CERTIFICATION OF FIREFIGHTER SALARY

The City/Town has established \$_____ to be the base salary of a first-class firefighter for the **calendar year 2020**. Maximum longevity pay for twenty (20) years is provided in the amount of \$_____. These two sums totaling \$_____ will be used as the basis for Employer and Employee contributions remitted to the 1977 Police Officers' and Firefighters' Pension and Disability Fund on a payroll basis.

Dated: _____ Signed: _____
(Must be signed by Clerk-Treasurer, Controller, or Trustee)

Printed Name: _____

Telephone: (____) _____ City Name: _____

City/Town Account Number: _____ Police Unit Number: _____ Fire Unit Number: _____