



## 1977 FUND CERTIFICATION OF SALARY FOR FIRST-CLASS POLICE OFFICERS AND FIREFIGHTERS

(5-21)

### 1977 POLICE OFFICERS' & FIREFIGHTERS' PENSION & DISABILITY FUND

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### INSTRUCTIONS

1. Before completing this form, you must read the GOVERNING LEGISLATION section of this form.
2. In keeping with these established rules, INPRS is requesting that you complete and submit this form certifying your 2021 police/fire salaries as of **May 14, 2021**.
3. This form must be returned to INPRS no later than **June 18, 2021**
4. The completed, signed, and dated form may be faxed, emailed, or delivered to the lobby of INPRS at the address shown on this form. Lobby hours are 8 a.m. to 5 p.m. on weekdays. The agency is closed on weekends and holidays, including all State-designated holidays.
5. Questions? Contact INPRS at (888) 876-2707 or by email at [eppa@inprs.in.gov](mailto:eppa@inprs.in.gov).

### GOVERNING LEGISLATION

IC 36-8-8-6.5 and 35 IAC 2-7-1 require that City Controllers and City Clerk-Treasurers certify annually, on or before January 1 each year, the salary of a first-class patrolman or firefighter for that calendar year. The information will be used in auditing and posting accounts, and also to aid in identifying proper withholdings and payments.

IC 36-8-8-6.5 requires that if the system board requests that an employer submit the salary of a first-class patrolman or first-class firefighter, the employer must submit the requested salary to the system board not more than thirty (30) days after the system board makes the request. If the employer substantially increases the salary of a first-class patrolman or first-class firefighter, the system board may require the employer to at least maintain that salary to avoid a negative fiscal impact.

IC 36-8-8-6 states that if the employer does not provide the reports or records specified above, the system board may fine the employer or department one-hundred dollars (\$100) for each day that the reports or records are late.

IC 36-8-1-11 states the "salary of a first class patrolman or first class firefighter" means the highest nonpromoted salary of a patrolman or firefighter plus all longevity increases, if provided by the employer, for: (1) service of not more than twenty (20) years; or (2) service of more than twenty (20) years but less than twenty-five (25) years if provided as a result of the meet and confer process under IC 36-8-22; but does not include remuneration or allowances for fringe benefits, incentive pay, holiday pay, insurance, clothing, automobiles, firearms, education, overtime, or compensatory time off.

The definition of "salary of a first class patrolman or first class firefighter was modified with the passage of SEA 396 in 2021. The law further provides that "if a salary certified under IC 36-8-8-6.5 is greater than the salary of a first class patrolman or first class firefighter under [the definition described above], an employer may not increase the salary certified under IC 36-8-8-6.5 unless the salary of a first class patrolman or first class firefighter [as described above] exceeds the employer's most recent salary certified. If an employer certifies a new salary under IC 36-8-8-6.5, the new certified salary must be equal to the salary of a first class patrolman or first class firefighter [as described in the definition above]. [The new definition] does not require an employer to decrease the certified salary of a first class patrolman or first class firefighter in effect on May 14, 2021."

City/town account number	Police unit number	Fire unit number
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**CERTIFICATION OF POLICE OFFICER SALARY**

The City/Town has established \$ \_\_\_\_\_ to be the **highest nonpromoted salary** of a first-class officer for the **calendar year 2021**. Maximum longevity pay for  twenty (20) years is provided in the amount of \$ \_\_\_\_\_, or  less than twenty-five (25) years if done through the meet and confer process contained within IC 36-8-22 is provided in the amount of \$ \_\_\_\_\_.

These two sums totaling \$ \_\_\_\_\_ will be used as a basis for Employer and Employee contributions remitted to the 1977 Police Officers' and Firefighters' Pension and Disability Fund on a payroll basis to the extent it complies with IC 36-8-1-11 and IC 36-8-8-6.5.

The City/Town has established that the certified salary as of **May 14, 2021 is a base salary** of \$ \_\_\_\_\_ plus Maximum longevity pay for  twenty (20) years is provided in the amount of \$ \_\_\_\_\_, or  less than twenty-five (25) years if done through the meet and confer process contained within IC 36-8-22 is provided in the amount of \$ \_\_\_\_\_.

These two sums totaling \$ \_\_\_\_\_ will be used as a basis for Employer and Employee contributions remitted to the 1977 Police Officers' and Firefighters' Pension and Disability Fund on a payroll basis to the extent it complies with IC 36-8-1-11 and IC 36-8-8-6.5.

**CERTIFICATION OF FIREFIGHTER SALARY**

The City/Town has established \$ \_\_\_\_\_ to be the **highest nonpromoted salary** of a first-class firefighter for the **calendar year 2021**. Maximum longevity pay for  twenty (20) years is provided in the amount of \$ \_\_\_\_\_, or  less than twenty-five (25) years if done through the meet and confer process contained within IC 36-8-22 is provided in the amount of \$ \_\_\_\_\_.

These two sums totaling \$ \_\_\_\_\_ will be used as a basis for Employer and Employee contributions remitted to the 1977 Police Officers' and Firefighters' Pension and Disability Fund on a payroll basis to the extent it complies with IC 36-8-1-11 and IC 36-8-8-6.5.

The City/Town has established that the certified salary as of **May 14, 2021 is a base salary of** \$ \_\_\_\_\_. Maximum longevity pay for  twenty (20) years is provided in the amount of \$ \_\_\_\_\_, or  less than twenty-five (25) years if done through the meet and confer process contained within IC 36-8-22 is provided in the amount of \$ \_\_\_\_\_.

These two sums totaling \$ \_\_\_\_\_ will be used as a basis for Employer and Employee contributions remitted to the 1977 Police Officers' and Firefighters' Pension and Disability Fund on a payroll basis to the extent it complies with IC 36-8-1-11 and IC 36-8-8-6.5. .

**AFFIDAVIT**

By signing and submitting this form to INPRS, I am affirming that the information provided in this letter is current and correct. I also affirm that I have read and understand the Indiana Administrative Code (IAC) and Indiana Code (IC) references from the first page of this form.

Date (mm/dd/yyyy)	Signature (Must be signed by Clerk-Treasurer, Controller, or Trustee)
Title	Printed name
Telephone with area code	City name