

**STATE OF INDIANA  
INDIANA DEPARTMENT OF TRANSPORTATION**

**DRIVEWAY PERMIT  
SPECIAL PROVISIONS**

1. The permittee shall at all times protect the pavement surface and right-of-way from damage due to the use of heavy equipment, and shall provide and use approved pads, planks or dirt cushion to protect against other damage. Immediately before any section of the highway is to be placed back in use for traffic, the permittee shall remove all excess dirt and sweep the pavement surface to eliminate unnecessary dust hazards.
2. The surface course shall meet Department of Transportation Standard Specifications for smoothness.
3. The sub-grade on which the pavement is to be placed shall be compacted thoroughly prior to placing the pavement.
4. The permittee shall be responsible for the proper replacement of any driveway pipes or sidewalks that are disturbed during the work. Drainage on shoulders, ditches, or otherwise on the right-of-way shall not be obstructed.
5. The permittee shall not disturb nor manipulate any existing traffic control devices. Any damage to a traffic control device shall be repaired immediately at the permittee's expense and by a State Prequalified Contractor. Contact the Signal Technician at the appropriate District Office (see telephone numbers on page 2), five days prior to doing work in the right-of-way for underground appurtenance location.
6. The Indiana Department of Transportation reserves the right to restrict construction activities during morning and afternoon rush hour traffic periods if conditions warrant.
7. **FINISHING**
  - A. Upon direction of the State Inspector, any disturbed vegetation area will be covered by four inches minimum of top soil compacted flush to surrounding earth.
  - B. Ground cover specification shall refer to current "Seeding and Sodding" specifications in the Indiana Department of Transportation Standard Specifications.
8. Work shall be performed in accordance with the approved plans.
9. The interface between existing pavement and new pavement will be prepared as follows:
  - A. Care should be taken when excavating next to existing pavement in order to protect the structural integrity of the pavement.
  - B. The sub-grade in the widened area shall be compacted prior to the placing of the widening material.
  - C. Existing bituminous surface roads should be longitudinally saw cut when adding auxiliary lanes to achieve a tight, clean, uniform connection.
  - D. When concrete auxiliary lanes are constructed, anchor bolts shall be Placed as specified in the Indiana Department of Transportation Standards (5.0 ft. center to center). Driveway radii shall be constructed using Ear Construction as specified in INDOT standards.
  - E. The surface of new auxiliary lanes and existing pavement shall be of homogeneous material.
  - F. Where new pavement meets old pavement, all shoulder material must be removed. The new full depth pavement must meet the old full depth pavement and have a water tight, clean uniform connection.

APPLICATION NUMBER

ROAD NUMBER

COUNTY

EXPIRATION DATE

ISSUE DATE

PERMIT NUMBER

## DRIVEWAY PERMIT SPECIAL PROVISIONS CONTINUED

10. Additional auxiliary lanes and tapers should be sloped at  $\frac{1}{4}$ "/ft. and aggregate shoulders should be sloped at  $\frac{3}{4}$ "/ft. Bituminous shoulders should be sloped at  $\frac{1}{2}$ "/ft.
11. Relocation, alteration, or addition of appurtenances, necessitated by this permit shall be done as a part of this permit. Indiana Department of Transportation appurtenances may include such items as : underground conduit, signal poles, controllers, signs, light standards, guardrail, etc. Relocation, alteration, or addition of such appurtenances will be accomplished at the applicant's expense.
12. All permanent pavement markings required due to the construction shall be installed by the permittee at the direction of the Indiana Department of Transportation's District Traffic Engineer.
13. All driveways using pipes must have standard flared metal pipe ends.
14. The maximum grade change for a major commercial driveway approach is  $\pm 3\%$  and  $+ 6\%$  for a minor commercial driveway. Any variation to these maximum grade changes must be clearly indicated on the approved set of permit drawings.
15. All work on highway right-of-way authorized by this permit must be completed within one (1) year after the permit is issued. Once construction authorized by the permit is initiated it must be completed within thirty (30) days, unless otherwise expressly approved as a special condition.
16. The execution of the Access Control Document if required, and all work indicated on the approved permit plans must be completed before the bond can be released.
17. The applicant is responsible for contacting the Indiana Department of Transportation District Office to schedule a pre-construction conference with the District Regulatory Supervisor.
18. All exposed earth surfaces shall be treated for erosion control.

## INDOT DISTRICT OFFICES

Crawfordsville District  
41 W. 300 N.  
Crawfordsville, IN 47933  
(765) 361-5230

Greenfield District  
32 S. Broadway St.  
Greenfield, IN 46140  
(317) 462-7751

Seymour District  
185 Agrico Lane  
Seymour, IN 47274  
(812) 524-3783

Fort Wayne District  
5333 Hatfield Road  
Fort Wayne, IN 46808  
(260) 484-9541

LaPorte District  
315 E. Boyd Blvd.  
LaPorte, IN 46350  
(219) 362-6125

Vincennes District  
3650 South US41  
Vincennes, IN 47591  
(812) 882-8330