# Indiana Department of Transportation In-Person Public Meeting Participant Survey

**[Project Name, Des/Contract]**

This questionnaire is designed to help INDOT staff better understand what worked well and what improvements to consider implementing before holding future in-person Public Meetings. Thanks in advance for taking the time to fill out the survey.

**Please indicate which of the following best represents you:**

**□** Local Resident **□** Local Business/Industry/Trade Association **□** Neighborhood Group

**□** Local Non-Profit Organization **□** National Environmental Organization **□** Local or State Government

**□** Federal or Tribal Government **□** Other (please specify) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Please indicate how you heard about the public meeting (check all that apply):**

**□** Newspaper **□** Mailed letter **□** Email **□** TV or radio **□** Place of Worship **□** Word-of-mouth

**□** Flyer **□** INDOT website **□** Social media **□** Other (please specify) \_\_\_\_\_\_\_\_\_\_\_\_

**If social media, please specify platform(s) used:**

**□** Facebook **□** Twitter **□** Nextdoor **□** Other (please specify) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Was the information easy to understand?**

Yes \_\_\_\_\_No \_\_\_\_\_ Please specify \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Was the information about the public meeting translated into other languages appropriately?**

**□** Yes **□** No **□** Not Applicable

**If you received a meeting notice via regular or electronic mail, how far in advance did you receive the notice?**

**□** A few days **□** 1 week **□** 2 weeks **□** 3-4 weeks **□** More than 1 month

**Please suggest additional ways you think INDOT should publicize future public meetings.** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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**Was anything missing from the pre-meeting background information?**

**□** Yes **□** No **□** Not Applicable

If yes, please specify: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Please circle your selection for the following statements:**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
|  | **Strongly Disagree** | **Disagree** | **Somewhat Disagree** | **Neutral** | **Somewhat Agree** | **Agree** | **Strongly Agree** |
| Meeting time was convenient | 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| Length of meeting was appropriate | 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| Meeting location was convenient | 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| Public transportation was close by | 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| Facility was comfortable | 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| Facility was accessible | 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| Facility was well-equipped | 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| Greeters made me feel welcome | 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| Registration process was efficient | 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| I understood the purpose of the meeting | 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| I understood how the meeting would be conducted | 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| Everyone was provided the opportunity to be heard | 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| It was easy to sign up for follow-up information | 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| I understood the next steps in the process | 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| I feel participant input will make a difference | 1 | 2 | 3 | 4 | 5 | 6 | 7 |

**Please indicate how satisfied you are with each of the following:**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | **Very Dissatisfied** | **Somewhat Dissatisfied** | **Neutral** | **Somewhat Satisfied** | **Very Satisfied** |
| Your opportunity to participate in the process | 1 | 2 | 3 | 4 | 5 |
| The issues addressed in the process | 1 | 2 | 3 | 4 | 5 |
| The diversity of the community was well-represented | 1 | 2 | 3 | 4 | 5 |
| The degree to which the provided information helped you understand the process | 1 | 2 | 3 | 4 | 5 |
| The degree to which people were respectful of differing viewpoints | 1 | 2 | 3 | 4 | 5 |
| The degree to which the discussions were open, honest, and understandable | 1 | 2 | 3 | 4 | 5 |

**Thank you for helping INDOT improve its public involvement practices!**

**Please submit your completed survey in the box near the exit before you leave or submit to:**

[**[Insert**](mailto:PublicInvolvement@dot.ohio.gov) **email here]**

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