

State of Indiana
Department of Transportation
Request for Information
Highway Lighting Operation and Maintenance

Responses Due: November 21, 2014, 3:00pm ET

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Agency Liability and Confidential Information

This Request for Information (RFI) is only a request for information about potential services and no contractual obligation on behalf of the Indiana Department of Transportation (INDOT) whatsoever shall arise from the RFI process. It does not constitute a Request for Qualifications (RFQ), a Request for Proposals (RFP), or other solicitation, nor does it constitute the commencement of any other type of procurement process. Moreover, it does not represent a commitment to issue an RFQ or an RFP in the future. Therefore, those choosing to respond to this RFI will not, merely by virtue of submitting such a response, be deemed to be “bidders” in any sense, and no such respondent will have any preference, special designation, advantage or disadvantage whatsoever in any subsequent procurement process related to this RFI.

This RFI does not commit INDOT to pay costs incurred in the preparation or submission of any response to the RFI.

By submitting a response to this RFI, you grant to INDOT an fully paid-up, worldwide, royalty-free, irrevocable, perpetual, and nonexclusive license to use any idea, information, process, or other material submitted with your response, and regardless of whether such ideas, information, processes, or other materials are patented or subject to other laws governing the protection of intellectual property, including, without limitation, trade secret and unfair competition laws. Nothing in this RFI will impair this right of use on behalf of INDOT.

Respondents are advised that materials contained in their responses are subject to the Indiana Public Records Act, IC 5-14-3 et seq., and after the execution of a related contract, may be viewed and/or copied by any member of the public, including news agencies and competitors.

Introduction and purpose of the RFI

INDOT is exploring the possibility of creating an RFP for the operation and maintenance of INDOT-owned highway lighting.

INDOT currently operates and maintains approximately 15,650 luminaries (see Appendix A), primarily high-pressure sodium, at an annual cost of approximately \$3.7 million (~60%/40% energy/maintenance). While new facilities, and those within future projects' limits, are reviewed for upgrade via life-cycle cost analysis, INDOT seeks to accelerate lighting operation and maintenance cost savings on the agency's existing infrastructure.

The goal for this RFI and the possible subsequent RFP is to reduce INDOT's annual lighting expenses on the existing infrastructure while maintaining lighting performance in compliance with the AASHTO GL-6 Roadway Lighting Design Guide.

INDOT is requesting information on alternative concepts in highway lighting maintenance including, but not limited to, the use of advanced technologies and alternative energy billing arrangements. By allowing private industry to apprise INDOT of information that should be considered in a potential scope of work, INDOT believes a wide array of creative yet practical solutions will be generated.

An example of an alternative concept would be a fixed-fee contract where the contractor is responsible for operational maintenance and the handling of energy billing and costs, with contractor incentive to install energy-efficient fixtures. However, respondents to this RFI are encouraged to think broadly and creatively in generating solutions.

Question Submission

Please submit all questions concerning the RFI and potential scope of work to INDOT to the email address below by the date requested in the RFI Timeline and Response Submission section.

All questions received by the deadline indicated below will be answered and posted at INDOT's Request for Information webpage (<http://www.in.gov/indot/3119.htm>) for all potential respondents to review and incorporate in their RFI response.

Only answers provided by the designee below will be considered official and valid by the State.

Response to RFI

Any RFP/competitive sealed bid process potentially resulting from this RFI will be open to all respondents regardless of their decision to participate in this RFI.

If you would like to provide a response/feedback towards the scope of a potential RFP for Highway Lighting Operation and Maintenance, it must be provided to INDOT as shown in the RFI Timeline and Response Submission section in Microsoft Word or Adobe PDF format.

Please include enough information in your response for INDOT to evaluate concepts technically and economically such that INDOT may make an informed determination on scope for a potential subsequent RFP.

Please provide the following information on a cover page in all responses:

- "Response to RFI: Highway Lighting Operation and Maintenance"
- Company name
- Company address
- Name of contact person concerning response
- Contact telephone
- Contact email

RFI Timeline and Response Submission

Key Dates and times:

08/25/14 – RFI Release Date
09/19/14 3:00pm ET– Questions Due
10/10/14 – Response to Questions Posted
11/21/14 3:00pm ET – RFI Response Due Date

RFI Questions and Response Submission:

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Appendix A

Approximate Luminary Inventory by District

| District | Under 400W | 400W | 1000W |
|----------------|------------|-------|-------|
| Crawfordsville | 379 | 214 | 585 |
| Fort Wayne | 668 | 987 | 708 |
| Greenfield | 1,701 | 2,265 | 1,912 |
| LaPorte | 616 | 1,381 | 582 |
| Seymour | 859 | 921 | 768 |
| Vincennes | 215 | 666 | 220 |
| Totals | 4,438 | 6,434 | 4,775 |