



# INDIANA DEPARTMENT OF TRANSPORTATION

100 North Senate Avenue  
Room N642  
Indianapolis, Indiana 46204

PHONE: (317) 232-6601  
EMAIL: [rclark@indot.in.gov](mailto:rclark@indot.in.gov)

**Eric Holcomb, Governor**  
**Joe McGuinness, Commissioner**

## LEGAL NOTICE OF PUBLIC HEARING – DES#XXXXXXX

### Proposed intersection improvement at S.R. XX and XXXX Road in Town/City/County

**(list project sponsor, location, time, date of public hearing, include brief description of project)**

**The Indiana Department of Transportation (INDOT) will host a public hearing on DAY, MONTH, YEAR, at the XXXXXX, Address, City/Town, IN zip code, the hearing will begin at 6:00 p.m. (the start time can vary but the hearing must be held at a reasonably convenient time for the public to attend).** The purpose of the public hearing is to offer all interested persons an opportunity to comment on current preliminary design plans to modify the intersection at State Road (SR) XX and XXX Road in City/Town, XXXX County. The purpose of the project is to enhance safety at the intersection and to address the frequency of vehicular collisions due to an increase in traffic volume at this location.

**(provide project description)**

As proposed, the project involves the construction of a traffic signal, left turn lanes on all approaches to the intersection and a right-turn lane on the east leg of S.R. XX. With regards to the left turn lanes at the approaches, the west approach will consist of two 12-foot wide lanes with a 12-foot wide left turn lane, two 7-foot wide usable shoulders and two 6-foot wide paved shoulders. The east approach consists of two 12-foot wide lanes, a 12-foot wide left turn lane, a 12-foot wide right turn lane, a 7-foot wide usable shoulder (6-foot wide paved). The north and south approaches consist of two 11-foot wide through lanes, an 11-foot wide left turn lane and 5-foot usable shoulder (4-foot wide paved). The proposed project does not include permanent lighting at the intersection. The project will extend along XXXXX Road approximately 500 feet north and south of the center of S.R. XX. The project extends approximately 1,000 feet east and west of the intersection on S.R. XX.

The Maintenance of Traffic (MOT) plan for the project is under development, a preliminary MOT plan will be presented at the public hearing. Access to all properties will be maintained during construction. INDOT will coordinate with emergency services, local school corporation officials and project stakeholders to ensure potential disruptions and impacts are minimized as much as possible. The project will require approximately X.X acre of permanent new right-of-way, in addition to some temporary right-of-way needed during construction.

**(include statement advising attendees to following established state/federal health and safety guidance)**

[Attendees are advised that face coverings and adherence to CDC guidelines for social distancing are recommended.](#)



# INDIANA DEPARTMENT OF TRANSPORTATION

100 North Senate Avenue  
Room N642  
Indianapolis, Indiana 46204

PHONE: (317) 232-6601  
EMAIL: [rclark@indot.in.gov](mailto:rclark@indot.in.gov)

**Eric Holcomb, Governor**  
**Joe McGuinness, Commissioner**

## **(describe type of environmental document prepared for this project)**

Federal and state funds are proposed to be used for construction of this project. INDOT and the Federal Highway Administration have agreed that this project poses minimal impact to natural environment. A Categorical Exclusion (CE) environmental document has been prepared for the project. The environmental documentation and preliminary design information is available to view prior at the following locations:

## **(viewing locations (in-person and on-line) should be listed, when possible. Follow local municipality guidance to determine if/when physical viewing locations can be listed)**

1. Local viewing location (i.e. public library, municipal office, community center)
2. INDOT District Office, address, phone number
3. For LPA projects, include the location, address, phone
4. Project sponsors may also list the consultant's office as a viewing location if desired

## **An on-line viewing location must be created where the public can access project information via the internet. Also the project sponsor must offer the mail project information (including the environmental document) upon receiving a request.**

A project webpage will be created prior to the public hearing to ensure project information is available on-line via the project sponsors web page <https://www.in.gov/indot/XXXX.htm>. In addition, project information, including the environmental document, may be mailed upon request.

## **(explain process in which public comments can be submitted)**

Public statements for the record will be taken as part of the public hearing procedure. All verbal statements recorded during the public hearing and all written comments submitted prior to, during and for a period of two (2) weeks following the hearing date, will be evaluated, considered and addressed in subsequent environmental documentation. Written comments may be submitted prior to the public hearing and within the comment period to **(list project sponsor's contact)** **EXAMPLE:** INDOT Public Hearings, IGCN Room N642, 100 North Senate Avenue, Indianapolis, IN 46204. E-Mail: [rclark@indot.IN.gov](mailto:rclark@indot.IN.gov). **INDOT respectfully requests comments be submitted by Date, Month, Year.**

## **(include ADA and LEP support services statement)**

With advance notice, INDOT will provide accommodations for persons with disabilities with regards to participation and access to project information as part of the hearings process including arranging auxiliary aids, interpretation services for the hearing impaired, services for the sight impaired and other services as needed. In addition, INDOT will provide accommodations for persons of Limited English Proficiency (LEP) requiring auxiliary aids including language interpretation services and document conversion. Should accommodation be required please contact



# INDIANA DEPARTMENT OF TRANSPORTATION

100 North Senate Avenue  
Room N642  
Indianapolis, Indiana 46204

PHONE: (317) 232-6601  
EMAIL: [rclark@indot.in.gov](mailto:rclark@indot.in.gov)

**Eric Holcomb, Governor**  
**Joe McGuinness, Commissioner**

(list project sponsor) **EXAMPLE:** Rickie Clark, INDOT Office of Public Involvement at (317) 232-6601, or email [rclark@indot.in.gov](mailto:rclark@indot.in.gov).

## **WEATHER NOTICE – Mostly applicable during the winter**

**(it may also be preferred to include an alternate public hearing date if you're holding the hearing outside to enhance social distancing abilities)**

**(when listed the alternate date, it is suggested to have that date be about a week after the original hearing date if possible).**

In the event of inclement weather resulting in hazardous driving conditions, please call (project sponsor) the Indiana Department of Transportation's Office of Public Involvement to learn of any postponement of the public hearing. **If the public hearing is postponed due to inclement weather, it will be rescheduled for Day/Month/Year at the XXXXXX, address, City/Town beginning at 6:00pm and the public comment period would be extended.**

**(last paragraph includes citing federal regulations and listing the date the INDOT/FHWA public involvement procedures were last approved)**

This notice is published in compliance with Code of Federal Regulations, Title 23, Section 771 (CFR 771.111(h)(1) states: "Each State must have procedures approved by the FHWA to carry out a public involvement/public hearing program." 23 CFR 450.212(a)(7) states: "Public involvement procedures shall provide for periodic review of the effectiveness of the public involvement process to ensure that the process provides full and open access to all and revision of the process as necessary." approved by the Federal Highway Administration, U.S. Department of Transportation on August 16, 2012.