

Construction in a Floodway (CIF) Checklist
 INDOT Ecology, Waterway Permitting, and Stormwater Office (EWPSO)
 Revised 12/10/2025

STATE FORM			
YES	NO	N/A	
			The most recent <i>State Form 42946</i> application is used (version <i>R7 / 12-23</i>).
			Appropriate permit application type is checked (<i>Note, INDOT is not currently required to pay fees associated with the processing of IDNR permit applications</i>).
Notes			

1. CONTACT INFORMATION			
YES	NO	N/A	
			Applicant Name: Indiana Department of Transportation (Team Lead), Contact Central Office Ecologist
			Applicant is Property Owner: Y
			Applicant Mailing Address: 100 N Senate Ave, N758-ES, Indianapolis, IN 46204
			Telephone: Central Office Ecologist
			Email Address: Central Office Ecologist + Team Lead
			Agent/Company Name
Notes			

2. PROJECT SITE LOCATION			
YES	NO	N/A	
			Address or narrative description of the location
			City – Name of the city (nearest) where the project is located
			Nearest Major Intersection
			County
			Waterbody affected by the project
			Latitude and Longitude – decimal degrees
			Special Site Information - Provide any details about the site that might be helpful for staff to conduct a site inspection. Examples include a desire to be present during the site inspection, the presence of a dog or other animal at the site, security restrictions or check-in points that need to be addressed prior to entering the site.
Notes			

3. PROJECT DETAILS/PROJECT DESCRIPTION			
YES	NO	N/A	
			INDOT Des number
			Narrative focuses on impacts in the floodplain/below BFE.
			Existing and proposed structure dimensions
			Dimensions and type of riprap that will be placed below BFE
			Total cumulative permanent impacts in floodway, or below BFE if the floodway is not mapped (linear feet, acres, cubic yards)
			Total cumulative permanent impacts to streams and wetlands in floodway, or below BFE if the floodway is not mapped (linear feet, acres, cubic yards)
			Total cumulative temporary impact in floodway, or below BFE if the floodway is not mapped (linear feet, acres, cubic yards) with anticipated duration (<i>Note: any impact in place longer than one year is considered permanent</i>)
			Description of any wildlife passage (proposed or maintained), including width, height clearance, and materials – or justification for not including suitable wildlife passage
			Description of any tree clearing in floodway, or below BFE if the floodway is not mapped (justification, location, and acreage)
			Restoration of disturbed area below BFE is stated as INDOT Seed Mixture Floodplain or other specific seed mix (e.g. wetland mix)

			Floodway Mitigation: There is a short description of the mitigation plan or IDNR ILFP credits are proposed
			Additional activity description follows the application form and does not reiterate what has already been provided
			Floodway Impact Summary Table
			Description of other work in flood fringe; if a new building is proposed in the flood fringe, include dimensions of the structure including the lowest floor elevation (Note: this is a rare occurrence for INDOT projects)
Notes			

4. PROJECT SITE MAPS AND PHOTOS

YES	NO	N/A	
			Waters report (if the report covers a substantial area outside of the floodway, i.e. long linear project, then only relevant portions of the report are included)
			If no waters report is available, appropriate maps and photos are included
Notes			

5. PROJECT PLAN SHEETS

YES	NO	N/A	
			Aerial plan view includes dimensions (area and volume) of permanent and temporary impacts below BFE
			Cross-section plan view includes dimensions (area and volume) of permanent and temporary impacts below BFE
			Streams, wetlands, lakes, and roads labeled on the plans
			Vertical benchmark elevations for structures and wildlife crossings (BFE, OHWM, flowline, bottom and top of structure)
			Hydraulic data table
			Existing and proposed structures details
			Callout boxes highlight dimensions (area and volume) of each impact (riprap, cofferdam, structure, etc.)
			Causeway is designed to maintain at least 50% of OHWM flow
			Restoration plan sheet detailing the mitigation plan
			If a building is proposed in the floodway or flood fringe, include structure plans that show the lowest floor elevation. Include whether any floodproofing is proposed (Note: this is a rare occurrence for INDOT projects)
Notes			

6. ATTACHMENTS

YES	NO	N/A	
			Appropriate non-modeling worksheets (Bridge Assessment Worksheet, Effective Cross Sectional Flow Area Worksheet, Development in the Shadow Worksheet)
			If modeling required, zip file with HEC-RAS included Note to designer: With modeling submissions, include the source of the discharge value(s) used and the coordinated discharge graph or copy of the determination from DNR
			If a change in the effective cross-sectional flow is proposed in a FEMA-mapped floodway, modeling may be required to evaluate the impacts to the BFE. Any correspondence with DNR Division of Water is included.
			If in a FEMA-mapped floodway and modeling shows a rise of 0.00', include a No-rise certification with the modeling. If modeling shows a rise in a FEMA-mapped floodway, a CLOMR and LOMR may be required from FEMA; discuss with DNR before submitting the application.
			INDOT Hydraulics Memo
			Fish, Wildlife, and Botanical Resources Impact Assessment (State Form 57132)

			DNR Division of Fish and Wildlife Early Coordination/Environmental Assessment (ER Letter)
			Request for ILF Mitigation SF 56964 along with FQA
			Seed mix detail (e.g. INDOT Floodplain Seed Mix, wetland seed mix)
Notes			

8. PUBLIC NOTICE DOCUMENTS			
YES	NO	N/A	
			Aerial map showing adjacent parcels and property owners
			N4 form (State Form 52086) with all adjacent property owners
			One example N2 form (<i>State Form 50354</i>) <ul style="list-style-type: none"> <input type="checkbox"/> Date and property owner info is blank <input type="checkbox"/> Project description begins with the des number, is written to be understood by the general public, and includes tree clearing info, MOT/road closure, anticipated start date, and duration <input type="checkbox"/> Project location is written for the region (not always originating from Indianapolis) <input type="checkbox"/> Applicant (team lead) email address is included with contact info <input type="checkbox"/> Applicant box is checked <input type="checkbox"/> Map of the project area is included that would be most informative to the general public which will be mailed with the N2 form
Notes			

NOTES

Database/Filing			
YES	NO	N/A	
			Email notification to author, PM, team lead
			Milestones
			PSCS Performance Evaluation
			ProjectWise