

# INDOT CONSTRUCTION CONTRACTS PRE - LETTING PROCESS

\* Designers and PMs are responsible to have the project design, permits, real estate, etc., ready for contracts. Contract Administration then creates the contract documents and continues to work with Designers and PMs through this process when changes are needed. Contract Administration also relies on the district construction team to help with Q&A and revisions.

Designers and Project Managers

Contract Administration (Designers & Project Managers supporting)

Contract Administration (Designers, Project Managers & District Construction supporting)

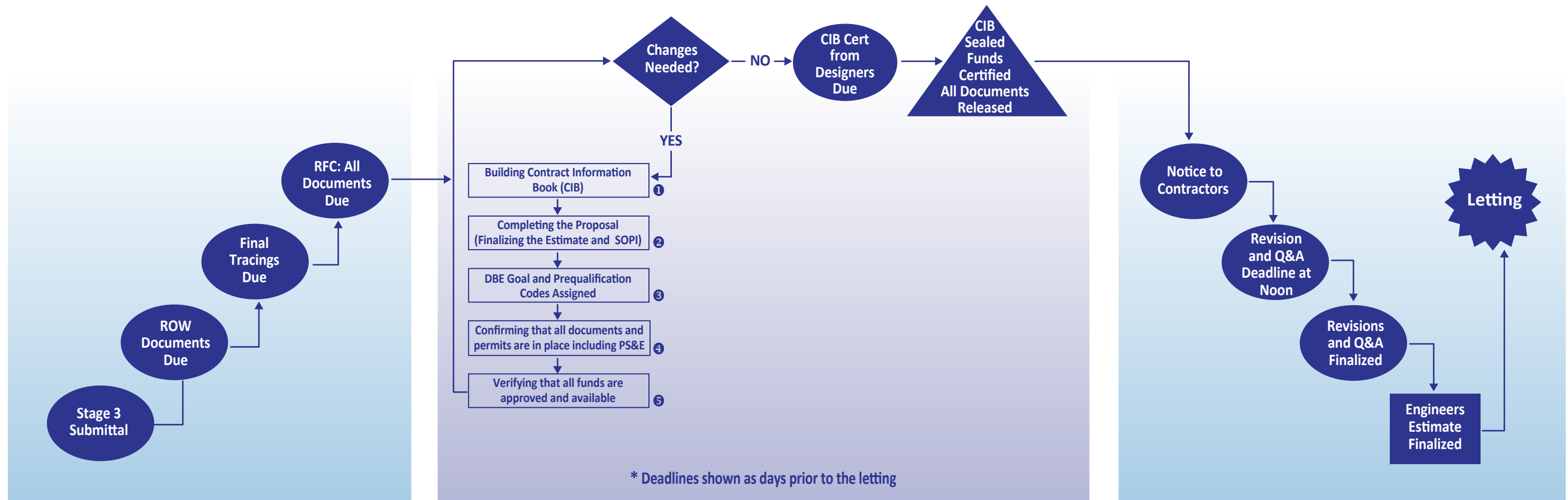
READY FOR CONTRACTS

PRE-PRINT CHANGES

Q&A AND REVISIONS

Contract documents prepared

\*236 days    \*159 days    \*114 days    \*84 days    \*47 days    \*35 days    \*28 days    \*7 days    \*5 days



## ACRONYMS & INFORMATION

|                             |                                |   |   |
|-----------------------------|--------------------------------|---|---|
| ROW: Right of Way           | Q&A: Questions and Answers     | Final Tracings: Design Complete           | Notice to Contractors: Advertisement of the Letting                 |
| RFC: Ready for Contracts    | Stage 3: Final Plans Submitted | DBE: Disadvantage Business Entity         | Pre-Print Changes: Changes Occurring Prior to Notice to Contractors |
| SOPI: Schedule of Pay Items | CIB: Contract Information Book | PS&E: Plans, Specifications and Estimates |   |