

Prompt Payment

Per federal regulations and INDOT contract specifications, prime contractors must pay all subcontractors — including lessors and materials suppliers — within 10 business days after being paid by the Department. Prompt and full payment of any retainage held by prime contractors must be paid to subcontractors within 30 calendar days after satisfactory completion of their work. Satisfactory completion shall be interpreted as when the subcontractor has completed all physical work, and completed other contract requirements including the submission of all submittals required by the Department.

The contractor shall also submit payment records through the Department's Subcontractor Payment Tracking System (<http://itap.indot.in.gov>) of all payments made to subcontractors and DBE firms approved by the Department. Reports shall be submitted no later than 10 days after the end of each month in which a subcontractor has been paid. Reports shall also include any release of retainage payments made to subcontractors.

Any prompt payment concerns that subcontractors, lessors, or material suppliers have can be emailed to Promptpayment@indot.IN.gov or can be directed to Kent Borggren, Contract Compliance Manager at KBorggren@indot.in.gov