

**THE MINUTES OF THE MEETING
OF THE
INDIAN BOUNDARY CONSERVANCY DISTRICT**

May 14, 2026

K. Holmgren did a formal roll call of board members and members present were:

Chairman George Clem (GC), Vice Chairman Jon Dunlap (JD), Member Dan Doolin (DD), Member Ray Rutkowski (RR), and Member Carol Wood.

No members of the public were present.

Attorney: IBCD Attorney Colby Barkes was present.

Financial Clerk: Katie Holmgren (KH)

1. **Approval of the Minutes of the April 9, 2026, Meeting**, – Board Member R. Rutkowski made the motion to approve the Minutes of the April 9, 2026, Meeting. The motion was seconded by Board Member D. Doolin and was approved by unanimous voice vote (5-Yes, 0-No).
2. Reports
 - a. Chairman
 - i. Chairman G. Clem reported on interest rates from local financial institutions and TRUST IN. TRUST IN had an interest rate of 3.64% as of 4/30/2026. Interest rates will continue to be reviewed monthly to secure the best interest rates possible for the IBCD. Total interest received YTD 2026 was \$10,100.
 - ii. Chairman Clem reported that follow up is needed regarding 811 and respective billing.
 - iii. Chairman Clem reported that DLGF Budget 2.0 software training was attended and has been completed.
 - iv. Chairman Clem reported that there was an extended power outage at the Indian Boundary Road lift station, which required use of a temporary generator. This resulted in a report being filed with IDEM. This brings the necessary push to install the emergency pump at this lift station. Chairman Clem is working on an RFP for the project.
 - v. Board Member Contact Updates via the website were discussed. The implementation of google voice, web forms, and vendor contact communications were discussed.
 - b. Board Member Report- Board Member C. Wood:
 - i. Web Accessibility Guidelines and IBCD's responsibilities: Board Member Wood will continue to review the Site Improve reports received from the IOT/Tyler Tech vendor for the website. The report provides guidelines on ways to improve web accessibility.
 - ii. **Microsoft Software**- Board Member J. Dunlap made the motion to authorize Clerk Holmgren to purchase three licenses for Microsoft's Standard Business version. Board Member D. Doolin seconded and the motion was approved by unanimous voice vote (5-Yes, 0-No).
 - iii. Board Member Wood will check into a cyber review process with the State after software upgrades and server updates.

- iv. Board Member Wood submitted a ticket regarding a calendar time zone fix for the website. It was decided via consensus of the board that if a calendar fix is not available, then a text display of events would be suitable for display.
- c. Financial Statements/Financial Clerk Reports- reviewed by Clerk K. Holmgren.
 - i. There was \$48,200 collected in resident sewer fees for 2026, trending \$3,200 higher than this time last year. Clerk Holmgren attributed the success to updated billing formats and notification tools.
 - ii. There was \$540 in outstanding sewer fees for 2026 quarter 1. This was amongst 12 residents. No residents were delinquent for 2025 fees.
 - iii. The April 2026 financial reports and available fund balances were reviewed.
- d. Legal Report- Attorney Colby Barkes:
 - i. There have been no updates from the Shirley Heinze board/legal regarding the Indian Boundary Lift Station. Attorney Barkes will check into the concept of prescriptive easement.
 - ii. Attorney Barkes reported that he has no current updates regarding information from his contact at the Porter County Highway Department regarding proposed 2026 projects. Barkes will report back when the information is available.
 - iii. There have been no updates regarding the Graham Lift Station. It was previously decided by IBCD/legal to proceed without the easement and or via use of prescriptive easement. There are plans to install an equipment box at this location.
 - iv. There have been no updates from the Porter County Highway Department regarding the Indian Boundary Road lift station update.
- e. Service Manager Report-Presented by Chairman G. Clem
 - i. Project List: Chairman Clem-
 - 1. Chairman Clem reported that manholes need to be inspected via a 10-year or 5-year cycle. Chairman Clem will discuss with Nathan of MCO regarding a plan and treatment options.
 - 2. Chairman Clem reported that a contractor is needed to do small work on manholes on Brummitt and Indian Boundary Road.
 - 3. Chairman Clem has received communication from Superior Pumping to do the 2024/2025 lift station inspection reports. The inspections for 2023/2024 were completed, and we are waiting for the reports. There was an issue with burnt wires.
 - 4. RFPs to rebuild Indian Boundary Lift Station - no updates for now. Chairman Clem has also contacted DLZ regarding possible engineering plans for installation of backup systems on the same footprint as the existing lift station.
 - 5. Chairman Clem is waiting for information regarding rebuilding the actual pump lines for the Indian Boundary Lift Station.
 - 6. Chairman Clem met with the contractor regarding tank repairs at 1201 Violet. No work has been completed at this time.
 - 7. Chairman Clem reported the system is functioning well. There was lots of rain recently. An emergency pumping system will be explored.
 - 8. Chairman Clem reported that a storage box will be installed on Graham Dr.

3. Old Business-
 - a. The manhole that was partially covered needs a three-inch lift ring. Cost and installation are currently being explored.
 - b. Lift Station wet wells concrete is starting to spall. Chairman Clem has been working with Nathan of MCO on specifications for rework. Specifications have been received from Chesterton Utilities and there are no updates.
 - c. MCO completed manhole inspection and Chairman Clem has received the written report. Chairman Clem will prepare RFPs for repair.
4. New Business – None.
5. Claims- reviewed by Clerk K. Holmgren. Board Member D. Doolin made the motion to approve the claims as sent electronically by the Clerk. The motion was seconded by Board Member J. Dunlap and was approved by unanimous voice vote (5-Yes, 0-No).
6. Comments from the Public - no public present.
7. Adjournment- Board Member R. Rutkowski made the motion to adjourn the meeting at 7:58 PM. The motion was seconded by Board Member J. Dunlap and was approved by unanimous voice vote (5-Yes, 0-No).

May 14, 2026

Signed this 11th day of June 2026 by:

CHAIRMAN- GEORGE CLEM

VICE CHAIRMAN- JON DUNLAP

RAYMOND RUTKOWSKI

DANIEL DOOLIN

CAROL WOOD

Attest: _____
FINANCIAL CLERK/SECRETARY

Acronyms:
CIF – Cumulative Improvement Fund, SBOA – State Board of Accounts, MCO – Maintenance Managers, Nathan Howell (NH), MH – Manhole, STEP – Septic Tank Effluent Pumping, D&M – Sewer maintenance contractor, DLGF – [Indiana Department of Local Government Finance](#)



**Indian Boundary Conservancy District
May Monthly Report
For Meeting on June 11, 2026
Submitted By: Nathan Howell**

- On May 29th, 2026, MCO went to the Graham Drive Lift Station and checked on the panel which was operating properly. The high alarm float was checked, and it was operating properly. OmniSite called our phone which indicated proper operation of the alarm system. We checked Indian Boundary Road Lift Station for operations, and all seemed to be operating satisfactorily. The high alarm float was checked which turned on the strobe and OmniSite called our phone.

We met the Town of Chesterton at the Indian Boundary Lift Station to get the pump station flow readings. The totalizer reading was 110445520.

The amperage of all the pumps were checked before leaving. Below you will find the readings:

The operator could not find the recording of the amp draws of the pumps. It will be left off this report until the records are found.

Indian Boundary Lift Station				Graham Drive Lift Station			
Pump 1		Pump 2		Pump 1 –		Pump 2 –	
L ₁		L ₁					
L ₂		L ₂		FLA =	14.0	FLA =	14.0
L ₃		L ₃		Panel Amp Meter –6.0		Panel Amp Meter –6.0	
GPM	175	GPM	175				
FLA =	30	FLA =	29				
Panel Amp Meter –28		Panel Amp Meter – 28					

1284 Brummitt L.S.	-	1780 Indian Boundary	-
1501 Indian Boundary	-	1800 Indian Boundary	-
1505 Indian Boundary	-	1475 Indian Boundary	-

- We will have the site box installed at the Graham Drive Station by Spring.
- The Omnisite flows, based on run times, are inaccurate. It is about half the actual amount. We will investigate the problem.

Pumping Station Summary

Pumping/Alarm Summary	Gallons/Month	Hours		Alarms
		Pump 1	Pump 2	
Indian Boundary	1,448,125	69:53:17	68:02:19	
Graham Drive	625,359	60:20:02	46:56:48	
1284 Brummitt		2:54:55		Power outage 5-24
1501 Indian Boundary		1:41:52		5/2-4, many power outages
1505 Indian Boundary		4:01:58		
1780 Indian Boundary		2:25:04		
1800 Indian Boundary		53:20		
1475 Indian Boundary		3:09:01		

INDIAN BOUNDARY CONSERVANCY DISTRICT
MONTHLY TREASURER'S REPORT

May 2026

FUND ACTIVITY SUMMARY

General Fund

This fund contains the following accounts: Horizon Bank (2), Trust Indiana Investment Accounts (2), and a First Internet Bank Certificate of Deposit.

Description	Amount
Beginning Balance	\$409,693.22
Total Receipts	\$1,240.28
Total Disbursements	\$13,557.45
Ending Balance	\$397,376.05

Cumulative Improvement Fund (CIF)

This fund contains the following accounts: Horizon Bank, a Trust Indiana Investment Account, and a First Internet Bank Certificate of Deposit.

Description	Amount
Beginning Balance	\$391,716.86
Total Receipts	\$1,206.81
Total Disbursements	\$0.00
Ending Balance	\$392,923.67

Rainy Day Fund (RDF)

This fund contains the following accounts: Horizon Bank, a Trust Indiana Investment Account, and a First Internet Bank Certificate of Deposit.

Description	Amount
Beginning Balance	\$255,297.47
Total Receipts	\$813.93
Total Disbursements	\$0.00
Ending Balance	\$256,111.40

Sewer Operating Fund (SUF)

This fund contains the following accounts: Horizon Bank, a Trust Indiana Investment Account, and a First Internet Bank Certificate of Deposit.

Description	Amount
Beginning Balance	\$196,119.30
Total Receipts	\$1,349.58
Total Disbursements	\$7,163.53
Ending Balance	\$190,305.35

TOTAL FUNDS ON DEPOSIT

Description	Amount
Total of All Accounts	\$1,236,716.47

CERTIFICATES OF DEPOSIT (CD) INVESTMENTS

Institution	Description	Maturity
First Internet Bank	Form 350 Certificates of Deposit (GF, CIF, RDF, SUF): totaling \$408,444.16	September 2026

Note: The CD total of \$408,444.16 is included in the Total Funds on Deposit above.

Accounts Payable Voucher Register

Indian Boundary Conservancy District

For Period 4/9/2026 to 5/14/2026

Sewer Utility Fund (SUF)

Date Filed	Claim Number	Name of Claimant	Fund	Voucher Allowed	Check Number	Memorandum
5/14/2026	1478	Katherine Holmgren	SUF	\$893.45	1478	2026 April Payroll
5/14/2026	1479	NIPSCO	SUF	\$341.00	1479	Power - 1845 Indian Boundary Lift #400305 & Graham W/O Architect Lift #401223
5/14/2026	1480	MCO	SUF	\$2,894.40	1480	Inv 32737: 2026 February monthly services; Inv 32555: 2025 December; Inv 32357: 2025 October; Inv 32826: 2026 March
5/14/2026	1481	D&M Excavating, Inc.	SUF	\$3,000.00	1481	Locates: A29782, A29851, A29931, A29317, A29933, A29787, A30057, A30090, A30034, A29326, A30036
5/14/2026	—	Indiana Department of Revenue	SUF	\$34.68	ACH	2026 April state & local payroll taxes - Sewer Fund portion
Total SUF Fund				\$7,163.53		

General Fund (GEN)

Date Filed	Claim Number	Name of Claimant	Fund	Voucher Allowed	Check Number	Memorandum
5/14/2026	1353	George Clem	GEN	\$977.90	1353	Additional compensation claim - 2026 April
5/14/2026	1354	Chesterton Utility	GEN	\$12,476.48	1354	Treatment: 3/31/2026 - 4/30/2026
4/13/2026	—	Nitro PDF (Cleverbridge)	GEN	\$270.00	DC	DC #BKD-73657778796: Nitro PDF license for Board Member C. Wood
5/14/2026	—	IONOS	GEN	\$14.42	DC	Web hosting: 4/25/2026 - 5/24/2026, #202061735476
4/10/2026	—	Horizon Bank	GEN	\$50.91	ACH	Positive Pay service - 2026 April - via agreement
5/14/2026	—	Indiana Department of Revenue	GEN	\$37.95	ACH	2026 April state & local payroll taxes - General Fund portion
Total General Fund				\$13,827.66		

Total Cumulative Improvement Fund: \$0.00

** Bold claims indicate charges already deducted from bank account. † Indicates claim paid via manual claim process.

Memorandum

I hereby certify that each of the above listed vouchers and the invoices, or bills attached thereto, are true and correct and I have audited same in accordance with IC 5-11-10-1.6.

Date: 5/14/2026 Financial Clerk: _____

Allowance of Vouchers

We have examined the vouchers listed on the foregoing accounts payable voucher register, consisting of 11 pages, and except for vouchers not allowed as shown on the Register, such vouchers are allowed in the total amount of \$20,991.19.

(IC 5-11-10-2 permits the governing body to sign the Accounts Payable Voucher Register in lieu of signing each claim the governing body is allowing or bills attached thereto.)

Date this 14th day of May, 2026

Signatures of Governing Board
