

**THE MINUTES OF THE MEETING
OF THE
INDIAN BOUNDARY CONSERVANCY DISTRICT**

March 12, 2026

K. Holmgren did a formal roll call of board members and members present were:

Chairman George Clem (GC), Vice Chairman Jon Dunlap (JD), Member Dan Doolin (DD), Member Ray Rutkowski (RR) – via telephone, and Member Carol Wood.

No members of the public were present.

Attorney: IBCD Attorney Colby Barkes was present.

Financial Clerk: Katie Holmgren (KH)

1. Approval of the Minutes of the February 12, 2026, Meeting, the Minutes of the February 12, 2026, Annual Meeting, and the Minutes of the February 19, 2026, Executive Session– Member R.

Rutkowski made the motion to approve the Minutes of the February 12, 2026, Meeting, the Minutes of the February 12, 2026, Annual Meeting, and the Minutes of the February 19, 2026, Executive Session. The motion was seconded by Member J. Dunlap and was approved by unanimous voice vote (5-Yes, 0-No).

2. Reports

a. Chairman

- i. Chairman G. Clem reported on interest rates from local financial institutions and TRUST IN. TRUST IN had an interest rate of 3.648% as of 2/28/2026. Interest rates will continue to be reviewed monthly to secure the best interest rates possible for the IBCD. Total interest received YTD 2026 was \$4,708. Chairman Clem reported that \$400,000 has been moved from Trust IN to First Internet Bank CDs, which have a rate of 4.11% until September 2026.
- ii. Chairman Clem has completed the 2025 AFR on was submitted via Gateway.
- iii. Chairman Clem reported that follow up is needed regarding 811 and respective billing.
- iv. Chairman Clem discussed Google Voice phone and messaging service use thus far. The system is working well.
- v. Chairman Clem and Clerk Holmgren met regarding a process for data back up procedures. The process has been implemented with updates to come.

b. Board Member Report- Member C. Wood:

- i. **Web Accessibility Guidelines and IBCD’s responsibilities:** Board Member Wood attended a Town Hall with Indiana Office of Technology on 3/10/2026. The meeting reviewed legal requirements for accessibility for municipal websites and some tools available for this purpose.
- ii. **Google vs. Microsoft Software Discussion-** No updates.
- iii. Member Wood will check on a state email server for staff.
- iv. Member Wood will check into a cyber review process with the State.

c. Financial Statements/Financial Clerk Reports- reviewed by Clerk K. Holmgren.

- i. There was \$37,500 collected in resident sewer fees for 2026, trending \$6,000 higher than this time last year. Clerk Holmgren attributed the success to updated billing formats and tools.
 - ii. There was \$59.00 in outstanding sewer fees for 2025 from one resident. This resident was passed six months due with no payments received. Member J. Dunlap made the motion to send the resident notice of disconnect. The motion was seconded by Member D. Doolin and was approved by unanimous voice vote (5-Yes, 0-No).
 - iii. The February 2026 financial reports were reviewed.
 - iv. Clerk Holmgren reported that she has uploaded the 2025 annual engagement uploads to the Gateway site.
 - v. Clerk Holmgren asked the Board to review their contact information and terms and to advise of any updates or changes.
- d. Legal Report- Attorney Colby Barkes:
- i. There have been no updates from the Shirley Heinze board/legal regarding the Indian Boundary Lift Station. Attorney Barkes will check into the concept of prescriptive easement.
 - ii. Attorney Barkes reported that he has no current updates regarding information from his contact at the Porter County Highway Department regarding proposed 2026 projects. Barkes will report back when the information is available.
 - iii. There have been no updates regarding the Graham Lift Station. It was previously decided by IBCD/legal to proceed without the easement and or via use of prescriptive easement. There are plans to install an equipment box at this location.
 - iv. There have been no updates from the Porter County Highway Department regarding the Indian Boundary Road lift station update.
- e. Service Manager Report-Presented by Chairman G. Clem
- i. Project List: Chairman Clem-
 - 1. Chairman Clem reported that manholes need to be inspected via a 10-year or 5-year cycle. Chairman Clem will discuss with Nathan of MCO regarding a plan and treatment options.
 - 2. Chairman Clem reported that a contractor is needed to do small work on manholes on Brummitt and Indian Boundary Road.
 - 3. Chairman Clem has received communication from Superior Pumping to do the 2024/2025 lift station inspection reports. The inspections for 2023/2024 were completed, and we are waiting for the reports.
 - 4. RFPs to rebuild Indian Boundary Lift Station - no updates for now. Chairman Clem has also contacted DLZ regarding possible engineering plans for installation of backup systems on the same footprint as the existing lift station.
 - 5. Chairman Clem is waiting for information regarding rebuilding the actual pump lines for the Indian Boundary Lift Station.
 - 6. Chairman Clem reported that electrical lines on Brummitt have been changed by NIPSCO. It was a short job, which was completed in under an hour and there were no issues.
 - 7. Chairman Clem reported trees in the area have been cleared and power line issues have been minimized.

8. Chairman Clem reported that there were some short-ordered recent local power outages at some step stations on Indian Boundary Road.
3. Old Business-
 - a. The manhole that was partially covered needs a three-inch lift ring. Cost and installation are currently being explored.
 - b. Lift Station wet wells concrete is starting to spall. Chairman Clem has been working with Nathan of MCO on specifications for rework. Specifications have been received from Chesterton Utilities and there are no updates.
 - c. MCO completed manhole inspection and Chairman Clem has received the written report. Chairman Clem will prepare RFPs for repair.
4. New Business – None.
5. Claims- reviewed by Clerk K. Holmgren. Member C. Wood made the motion to approve the claims as sent electronically by the Clerk. The motion was seconded by Member D. Doolin and was approved by unanimous voice vote (5-Yes, 0-No).
6. Comments from the Public - no public present.
7. Adjournment- Member R. Rutkowski made the motion to adjourn the meeting at 7:39 PM. The motion was seconded by Member C. Wood and was approved by unanimous voice vote (5-Yes, 0-No).

March 12, 2026

Signed this 9th day of April 2026 by:

CHAIRMAN- GEORGE CLEM

VICE CHAIRMAN- JON DUNLAP

RAYMOND RUTKOWSKI

DANIEL DOOLIN

CAROL WOOD

Attest: _____
FINANCIAL CLERK/SECRETARY

Acronyms:

CIF – Cumulative Improvement Fund, SBOA – State Board of Accounts, MCO – Maintenance Managers, Nathan Howell (NH), MH – Manhole, STEP – Septic Tank Effluent Pumping, D&M – Sewer maintenance contractor, DLGF – [Indiana Department of Local Government Finance](#)



**Indian Boundary Conservancy District
 March Monthly Report
 For Meeting on April 9, 2026
 Submitted By: Nathan Howell**

- On March 31, 2026, MCO went to the Graham Drive Lift Station and checked on the panel which was operating properly. The high alarm float was checked, and it was operating properly. OmniSite called our phone which indicated proper operation of the alarm system. We checked Indian Boundary Road Lift Station for operations, and all seemed to be operating satisfactorily. The high alarm float was checked which turned on the strobe and OmniSite called our phone.

We met the Town of Chesterton at the Indian Boundary Lift Station to get the pump station flow readings. The totalizer reading was 106737336.

The amperage of all the pumps were checked before leaving. Below you will find the readings:

Indian Boundary Lift Station				Graham Drive Lift Station			
Pump 1		Pump 2		Pump 1 – 12.3/12.1		Pump 2 – 10.7/10.6	
L ₁	28.0	L ₁	28.1				
L ₂	27.0	L ₂	27.7	FLA =	14.0	FLA =	14.0
L ₃	28.4	L ₃	29.2	Panel Amp Meter	-8.0	Panel Amp Meter	-6.0
GPM	175	GPM	175				
FLA =	30	FLA =	29				
Panel Amp Meter	-28	Panel Amp Meter	- 27				

1284 Brummitt L.S. - 11.6	1780 Indian Boundary - 12.6
1501 Indian Boundary - 11.1	1800 Indian Boundary - 17.8
1505 Indian Boundary - 10.3	1475 Indian Boundary - 13.8

- The pumps at 1475 & 1800 Indian Boundary Road are drawing higher current - 1800 Indian Boundary seems to be getting worse.
- There was significant rainfall during the month. The flows were quite high at both lift stations and five of the STEP stations.
- We will have the site box installed at the Graham Drive Station by Spring.
- There were several power outages this month.
- The Indian Boundary Road Lift Station Pump 1 had a seal fail alarm on March 28, 2026. It was reset and did not recur. There was a high wet well alarm on March 6, 2026. On March 31, 2026, Pump 2 failed. Superior Pumping found a Burndy connection had melted causing the failure.
- The Omnisite flows, based on run times, are inaccurate. It is about half the actual amount. We will investigate the problem.

Pumping Station Summary

Pumping/Alarm Summary	Gallons/Month	Hours		Alarms
		Pump 1	Pump 2	
Indian Boundary	2,521,050	110:36:11	129:30:48	13 th Power outage
Graham Drive	1,232,028	121:53:39	89:32:36	13 th power outage
1284 Brummitt		34:16:24		
1501 Indian Boundary		15:50:07		13 th power outage
1505 Indian Boundary		3:54:54		13 th power outage
1780 Indian Boundary		5:22:22		13 th power outage
1800 Indian Boundary		1:09:59		13 th power outage
1475 Indian Boundary		14:42:14		

INDIAN BOUNDARY CONSERVANCY DISTRICT
MONTHLY TREASURER'S REPORT
March 2026

FUND ACTIVITY SUMMARY

General Fund

This fund contains the following accounts: Horizon Bank (2), Trust Indiana Investment Accounts (2), and a First Internet Bank Certificate of Deposit.

Description	Amount
Beginning Balance	\$431,491.64
Total Receipts	\$1,284.22
Total Disbursements	\$9,963.49
Ending Balance	\$422,812.37

Cumulative Improvement Fund (CIF)

This fund contains the following accounts: Horizon Bank, a Trust Indiana Investment Account, and a First Internet Bank Certificate of Deposit.

Description	Amount
Beginning Balance	\$389,343.92
Total Receipts	\$1,203.12
Total Disbursements	\$0.00
Ending Balance	\$390,547.04

Rainy Day Fund (RDF)

This fund contains the following accounts: Horizon Bank, a Trust Indiana Investment Account, and a First Internet Bank Certificate of Deposit.

Description	Amount
Beginning Balance	\$253,698.24
Total Receipts	\$810.92
Total Disbursements	\$0.00
Ending Balance	\$254,509.16

Sewer Operating Fund (SUF)

This fund contains the following accounts: Horizon Bank, a Trust Indiana Investment Account, and a First Internet Bank Certificate of Deposit.

Description	Amount
Beginning Balance	\$188,191.43
Total Receipts	\$12,426.42
Total Disbursements	\$3,529.59
Ending Balance	\$197,088.26

TOTAL FUNDS ON DEPOSIT

Description	Amount
Total of All Accounts	\$1,264,956.83

CERTIFICATES OF DEPOSIT (CD) INVESTMENTS

Institution	Description	Amount	Maturity
First Internet Bank	Form 350 Certificates of Deposit (GF, CIF, RDF, SUF): 4 CDs totaling	\$405,653.04	September 2026

Note: The CD total of \$405,653.04 is included in the Total Funds on Deposit above.

ACCOUNTS PAYABLE VOUCHER REGISTER
Indian Boundary Conservancy District

For Period 3/12/26 to 4/9/26

DATE FILED	CLAIM NUMBER	NAME OF CLAIMANT	FUND	VOUCHER	ALLOWED	CHECK NUMBER	MEMORANDUM
4/9/2026		KATHERINE HOLMGREN	SUF	\$ 893.45	\$ 893.45	1471	2026 MARCH PAYROLL
4/9/2026		NIPSCO	SUF	\$ 341.00	\$ 341.00	1472	POWER - 1845 INDIAN BOUNDARY LIFT -#400141 & GRAHAM W/O ARCHITECT LIFT #401042
4/9/2026		SUPERIOR PUMPING SERVICES, LLC	SUF	\$ 975.00	\$ 975.00	1473	#4227: PUMP LABOR
4/9/2026		MCO	SUF	\$ 550.00	\$ 550.00	1474	INV32656: 2026 JANUARY MONTHLY SERVICES
4/9/2026		EUROFINS ENVIRONMENT TESTING NORTH CENTRAL, LLC	SUF	\$ 140.79	\$ 140.79	1475	#5000162091: QUARTERLY LIFT STATION TESTING: 3/9/2026
4/9/2026		D&M EXCAVATING, INC.	SUF	\$ 1,200.00	\$ 1,200.00	1476	LOCATES: A29625, A29745, A29672, A29808, A29781, A29843, A29798
4/9/2026		INDIANA UNDERGROUND PLANT PROTECTION	SUF	\$ 40.85	\$ 40.85	1477	INV-25949: 1Q 2026 TICKET FEES
4/9/2026		INDIANA DEPARTMENT OF REVENUE	SUF	\$ 34.68	\$ 34.68	ACH	2026 MARCH STATE & LOCAL PAYROLL TAXES - SEWER FUND PORTION
				\$ 4,175.77	\$ 4,175.77		TOTAL SUF FUND

4/9/2026		GEORGE CLEM	GEN	\$ 977.90	\$ 977.90	1351	ADDITIONAL COMPENSATION CLAIM - 2026 MARCH
4/9/2026		CHESTERTON UTILITY	GEN	\$12,991.43	\$12,991.43	1352	TREATMENT: 2/27/2026 - 3/31/2026
4/9/2026		IONOS	GEN	\$ 14.42	\$ 14.42	DC	WEB HOSTING : 3/25/2026 - 4/24/2026: #202061086357
3/31/2026		HORIZON BANK	GEN	50.56	50.56	ACH	POSITIVE PAY SERVICE - VIA AGREEMENT
4/9/2026		INDIANA DEPARTMENT OF REVENUE	GEN	37.95	37.95	ACH	2026 MARCH STATE & LOCAL PAYROLL TAXES - GENERAL FUND PORTION
				\$14,072.26	\$14,072.26		TOTAL GENERAL FUND

****Bold** claims indicate charges already deducted from bank account.

		INDICATES CLAIM PAID VIA MANUAL CLAIM PROCESS					
				\$0.00			TOTAL CUMULATIVE IMPROVEMENT FUND

I hereby certify that each of the above listed vouchers and the invoices, or bills attached thereto, are true and correct and I have audited same in accordance with IC 5-11-10-1.6.

Date 4/9/2026

Financial Clerk

ALLOWANCE OF VOUCHERS

(IC 5-11-10-2 permits the governing body to sign the Accounts Payable Voucher Register in lieu of signing each claim the governing body is allowing or bills attached thereto.

We have examined the vouchers listed on the forgoing accounts payable voucher register, consisting of 13 pages, and except for vouchers not allowed as shown on the Register such vouchers are allowed in the total amount of

\$ 18,248.03

Date this 9TH Day of April 2026

SIGNATURES OF GOVERNING BOARD