

**THE MINUTES OF THE MEETING  
OF THE  
INDIAN BOUNDARY CONSERVANCY DISTRICT**

**April 9, 2026**

K. Holmgren did a formal roll call of board members and members present were:

Chairman George Clem (GC), Vice Chairman Jon Dunlap (JD), Member Dan Doolin (DD), Member Ray Rutkowski (RR) – via telephone, and Member Carol Wood.

No members of the public were present.

Attorney: IBCD Attorney Colby Barkes was present.

Financial Clerk: Katie Holmgren (KH)

1. **Approval of the Minutes of the March 12, 2026, Meeting**, – Board Member R. Rutkowski made the motion to approve the Minutes of the March 12, 2026, Meeting. The motion was seconded by Board Member J. Dunlap and was approved by unanimous voice vote (5-Yes, 0-No).
2. Reports
  - a. Chairman
    - i. Chairman G. Clem reported on interest rates from local financial institutions and TRUST IN. TRUST IN had an interest rate of 3.648% as of 3/31/2026. Interest rates will continue to be reviewed monthly to secure the best interest rates possible for the IBCD. Total interest received YTD 2026 was \$7,176.28.
    - ii. Chairman Clem reported that follow up is needed regarding 811 and respective billing.
    - iii. Chairman Clem and Clerk Holmgren met regarding a process for data back up procedures. The process has been implemented.
  - b. Board Member Report- Board Member C. Wood:
    - i. Web Accessibility Guidelines and IBCD’s responsibilities: Board Member Wood will continue to review the Site Improve reports received from the IOT/Tyler Tech vendor for the website. The report provides guidelines on ways to improve web accessibility.
    - ii. **Microsoft Software**- Chairman Clem and Board Member Wood will research information regarding versions of Microsoft licensing and report back.
    - iii. Board Member Wood will check into a cyber review process with the State.
    - iv. Board Member Wood submitted a ticket regarding a calendar time zone fix for the website.
  - c. Financial Statements/Financial Clerk Reports- reviewed by Clerk K. Holmgren.
    - i. There was \$46,000 collected in resident sewer fees for 2026, trending 17% higher than this time last year. Clerk Holmgren attributed the success to updated billing formats and notification tools.
    - ii. There was \$1,035 in outstanding sewer fees for 2026 quarter 1. This was amongst 23 residents. No residents were delinquent for 2025 fees.
    - iii. The March 2026 financial reports were reviewed.
    - iv. Clerk Holmgren reported that she will attend DLGF budgeting webinar training mid-April and a possible in-person session at the end of April.
  - d. Legal Report- Attorney Colby Barkes:

- i. There have been no updates from the Shirley Heinze board/legal regarding the Indian Boundary Lift Station. Attorney Barkes will check into the concept of prescriptive easement.
    - ii. Attorney Barkes reported that he has no current updates regarding information from his contact at the Porter County Highway Department regarding proposed 2026 projects. Barkes will report back when the information is available.
    - iii. There have been no updates regarding the Graham Lift Station. It was previously decided by IBCD/legal to proceed without the easement and or via use of prescriptive easement. There are plans to install an equipment box at this location.
    - iv. There have been no updates from the Porter County Highway Department regarding the Indian Boundary Road lift station update.
  - e. Service Manager Report-Presented by Chairman G. Clem
    - i. Project List: Chairman Clem-
      1. Chairman Clem reported that manholes need to be inspected via a 10-year or 5-year cycle. Chairman Clem will discuss with Nathan of MCO regarding a plan and treatment options.
      2. Chairman Clem reported that a contractor is needed to do small work on manholes on Brummitt and Indian Boundary Road.
      3. Chairman Clem has received communication from Superior Pumping to do the 2024/2025 lift station inspection reports. The inspections for 2023/2024 were completed, and we are waiting for the reports. There was an issue with burnt wires.
      4. RFPs to rebuild Indian Boundary Lift Station - no updates for now. Chairman Clem has also contacted DLZ regarding possible engineering plans for installation of backup systems on the same footprint as the existing lift station.
      5. Chairman Clem is waiting for information regarding rebuilding the actual pump lines for the Indian Boundary Lift Station.
      6. Chairman Clem met with the contractor regarding tank repairs at 1201 Violet. No work has been completed at this time.
      7. Chairman Clem reported the system is functioning well. There was lots of rain recently. An emergency pumping system will be explored.
      8. Chairman Clem reported that a storage box will be installed on Graham Dr.
3. Old Business-
  - a. The manhole that was partially covered needs a three-inch lift ring. Cost and installation are currently being explored.
  - b. Lift Station wet wells concrete is starting to spall. Chairman Clem has been working with Nathan of MCO on specifications for rework. Specifications have been received from Chesterton Utilities and there are no updates.
  - c. MCO completed manhole inspection and Chairman Clem has received the written report. Chairman Clem will prepare RFPs for repair.
4. New Business – None.
5. Claims- reviewed by Clerk K. Holmgren. Board Member J. Dunlap made the motion to approve the claims as sent electronically by the Clerk. The motion was seconded by Board Member C. Wood and was approved by unanimous voice vote (5-Yes, 0-No).

April 9, 2026

6. Comments from the Public - no public present.
7. Adjournment- Board Member R. Rutkowski made the motion to adjourn the meeting at 7:36 PM. The motion was seconded by Board Member D. Doolin and was approved by unanimous voice vote (5-Yes, 0-No).

April 9, 2026

Signed this 14th day of May 2026 by:

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CHAIRMAN- GEORGE CLEM

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VICE CHAIRMAN- JON DUNLAP

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RAYMOND RUTKOWSKI

\_\_\_\_\_  
DANIEL DOOLIN

\_\_\_\_\_  
CAROL WOOD

Attest: \_\_\_\_\_  
FINANCIAL CLERK/SECRETARY

Acronyms:

CIF – Cumulative Improvement Fund, SBOA – State Board of Accounts, MCO – Maintenance Managers, Nathan Howell (NH), MH – Manhole, STEP – Septic Tank Effluent Pumping, D&M – Sewer maintenance contractor, DLGF – [Indiana Department of Local Government Finance](#)



**Indian Boundary Conservancy District  
 April Monthly Report  
 For Meeting on May 14, 2026  
 Submitted By: Nathan Howell**

- On April 30, 2026, MCO went to the Graham Drive Lift Station and checked on the panel which was operating properly. The high alarm float was checked, and it was operating properly. OmniSite called our phone which indicated proper operation of the alarm system. We checked Indian Boundary Road Lift Station for operations, and all seemed to be operating satisfactorily. The high alarm float was checked which turned on the strobe and OmniSite called our phone.

We met the Town of Chesterton at the Indian Boundary Lift Station to get the pump station flow readings. The totalizer reading was 108990768.

The amperage of all the pumps were checked before leaving. Below you will find the readings:

| Indian Boundary Lift Station |      |                      |      | Graham Drive Lift Station |      |                      |      |
|------------------------------|------|----------------------|------|---------------------------|------|----------------------|------|
| Pump 1                       |      | Pump 2               |      | Pump 1 – 12.8/12.6        |      | Pump 2 – 11.0/11.0   |      |
| L <sub>1</sub>               | 27.8 | L <sub>1</sub>       | 28.6 |                           |      |                      |      |
| L <sub>2</sub>               | 28.1 | L <sub>2</sub>       | 29.0 | FLA =                     | 14.0 | FLA =                | 14.0 |
| L <sub>3</sub>               | 28.7 | L <sub>3</sub>       | 29.4 | Panel Amp Meter –6.0      |      | Panel Amp Meter –6.0 |      |
| GPM                          | 175  | GPM                  | 175  |                           |      |                      |      |
| FLA =                        | 30   | FLA =                | 29   |                           |      |                      |      |
| Panel Amp Meter –28          |      | Panel Amp Meter – 28 |      |                           |      |                      |      |

|                      |        |                      |        |
|----------------------|--------|----------------------|--------|
| 1284 Brummitt L.S.   | - 11.9 | 1780 Indian Boundary | - 12.8 |
| 1501 Indian Boundary | - 11.2 | 1800 Indian Boundary | - 18.0 |
| 1505 Indian Boundary | - 9.2  | 1475 Indian Boundary | - 11.9 |

- The pumps at 1475 & 1800 Indian Boundary Road are drawing higher current - 1800 Indian Boundary seems to be getting worse.
- There was a severe windstorm which caused a power outage to part of the District. We were on site that evening and were expecting NIPSCO to have the power restored in typical fashion as in the past. We found the power had not yet been restored until 6:00 the next morning. We called Superior Pumping Services who found a generator and had it connected by about 8:00 am. There was some sewage that escaped to the river, so we submitted a sewage overflow report to IDEM as required. This was an “eye-opening” experience since so many facilities were down in Northwest Indiana and the electric utility did not have the resources to respond when the storm passed through the District. We highly recommend that a back-up pumping system be installed for this kind of event.
- We will have the site box installed at the Graham Drive Station by Spring.
- The STEP station at 1501 Indian Boundary Road had power issues which caused over 20 alarms throughout the day and night on May 2<sup>nd</sup> and 3<sup>rd</sup>.

6. The flows have been quite elevated in the past two months.
7. The Omnisite flows, based on run times, are inaccurate. It is about half the actual amount. We will investigate the problem.

**Pumping Station Summary**

| Pumping/Alarm<br>Summary | Gallons/Month | Hours     |           | Alarms                        |
|--------------------------|---------------|-----------|-----------|-------------------------------|
|                          |               | Pump 1    | Pump 2    |                               |
| Indian Boundary          | 2,333,100     | 108:11:56 | 114:00:32 | 27 <sup>th</sup> Power outage |
| Graham Drive             | 1,166,680     | 115:16:34 | 84:56:20  |                               |
| 1284 Brummitt            |               | 3:13:31   |           |                               |
| 1501 Indian Boundary     |               | 9:09:34   |           | 27 <sup>th</sup> power outage |
| 1505 Indian Boundary     |               | 3:52:09   |           | 27 <sup>th</sup> power outage |
| 1780 Indian Boundary     |               | 4:14:30   |           |                               |
| 1800 Indian Boundary     |               | 1:23:46   |           |                               |
| 1475 Indian Boundary     |               | 1:59:28   |           | 27 <sup>th</sup> power outage |

INDIAN BOUNDARY CONSERVANCY DISTRICT  
**MONTHLY TREASURER'S REPORT**  
April 2026

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**FUND ACTIVITY SUMMARY**

**General Fund**

This fund contains the following accounts: Horizon Bank (2), Trust Indiana Investment Accounts (2), and a First Internet Bank Certificate of Deposit.

| Description           | Amount              |
|-----------------------|---------------------|
| Beginning Balance     | \$422,812.37        |
| Total Receipts        | \$1,223.46          |
| Total Disbursements   | \$14,342.61         |
| <b>Ending Balance</b> | <b>\$409,693.22</b> |

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**Cumulative Improvement Fund (CIF)**

This fund contains the following accounts: Horizon Bank, a Trust Indiana Investment Account, and a First Internet Bank Certificate of Deposit.

| Description           | Amount              |
|-----------------------|---------------------|
| Beginning Balance     | \$390,547.04        |
| Total Receipts        | \$1,169.82          |
| Total Disbursements   | \$0.00              |
| <b>Ending Balance</b> | <b>\$391,716.86</b> |

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**Rainy Day Fund (RDF)**

This fund contains the following accounts: Horizon Bank, a Trust Indiana Investment Account, and a First Internet Bank Certificate of Deposit.

| Description           | Amount              |
|-----------------------|---------------------|
| Beginning Balance     | \$254,509.16        |
| Total Receipts        | \$788.31            |
| Total Disbursements   | \$0.00              |
| <b>Ending Balance</b> | <b>\$255,297.47</b> |

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**Sewer Operating Fund (SUF)**

This fund contains the following accounts: Horizon Bank, a Trust Indiana Investment Account, and a First Internet Bank Certificate of Deposit.

| Description           | Amount              |
|-----------------------|---------------------|
| Beginning Balance     | \$197,088.26        |
| Total Receipts        | \$3,206.81          |
| Total Disbursements   | \$4,175.77          |
| <b>Ending Balance</b> | <b>\$196,119.30</b> |

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**TOTAL FUNDS ON DEPOSIT**

| Description                  | Amount                |
|------------------------------|-----------------------|
| <b>Total of All Accounts</b> | <b>\$1,252,826.85</b> |

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**CERTIFICATES OF DEPOSIT (CD) INVESTMENTS**

| Institution         | Description   | Amount       | Maturity       |
|---------------------|---|--------------|----------------|
| First Internet Bank | Form 350 Certificates of Deposit (GF, CIF, RDF, SUF): 4 CDs totaling \$407,023.36 | \$407,023.36 | September 2026 |

**Note:** The CD total of \$407,023.36 is included in the Total Funds on Deposit above.

ACCOUNTS PAYABLE VOUCHER REGISTER  
Indian Boundary Conservancy District

For Period 3/12/26 to 4/9/26

| DATE FILED | CLAIM NUMBER | NAME OF CLAIMANT                                | FUND | VOUCHER            | ALLOWED            | CHECK NUMBER | MEMORANDUM   |
|------------|--------------|---|------|--------------------|--------------------|--------------|--|
| 4/9/2026   |              | KATHERINE HOLMGREN                              | SUF  | \$ 893.45          | \$ 893.45          | 1471         | 2026 MARCH PAYROLL   |
| 4/9/2026   |              | NIPSCO  | SUF  | \$ 341.00          | \$ 341.00          | 1472         | POWER - 1845 INDIAN BOUNDARY LIFT -#400141 & GRAHAM W/O ARCHITECT LIFT #401042 |
| 4/9/2026   |              | SUPERIOR PUMPING SERVICES, LLC                  | SUF  | \$ 975.00          | \$ 975.00          | 1473         | #4227: PUMP LABOR  |
| 4/9/2026   |              | MCO   | SUF  | \$ 550.00          | \$ 550.00          | 1474         | INV32656: 2026 JANUARY MONTHLY SERVICES  |
| 4/9/2026   |              | EUROFINS ENVIRONMENT TESTING NORTH CENTRAL, LLC | SUF  | \$ 140.79          | \$ 140.79          | 1475         | #5000162091: QUARTERLY LIFT STATION TESTING: 3/9/2026                          |
| 4/9/2026   |              | D&M EXCAVATING, INC.                            | SUF  | \$ 1,200.00        | \$ 1,200.00        | 1476         | LOCATES: A29625, A29745, A29672, A29808, A29781, A29843, A29798                |
| 4/9/2026   |              | INDIANA UNDERGROUND PLANT PROTECTION            | SUF  | \$ 40.85           | \$ 40.85           | 1477         | INV-25949: 1Q 2026 TICKET FEES   |
| 4/9/2026   |              | INDIANA DEPARTMENT OF REVENUE                   | SUF  | \$ 34.68           | \$ 34.68           | ACH          | 2026 MARCH STATE & LOCAL PAYROLL TAXES - SEWER FUND PORTION                    |
|            |              |   |      | <b>\$ 4,175.77</b> | <b>\$ 4,175.77</b> |              | <b>TOTAL SUF FUND</b>  |

|           |  |                               |     |                    |                    |      |   |
|-----------|--|-------------------------------|-----|--------------------|--------------------|------|---|
| 4/9/2026  |  | GEORGE CLEM                   | GEN | \$ 977.90          | \$ 977.90          | 1351 | ADDITIONAL COMPENSATION CLAIM - 2026 MARCH                    |
| 4/9/2026  |  | CHESTERTON UTILITY            | GEN | \$12,991.43        | \$12,991.43        | 1352 | TREATMENT: 2/27/2026 - 3/31/2026                              |
| 4/9/2026  |  | IONOS                         | GEN | \$ 14.42           | \$ 14.42           | DC   | WEB HOSTING : 3/25/2026 - 4/24/2026: #202061086357            |
| 3/31/2026 |  | HORIZON BANK                  | GEN | <b>50.56</b>       | <b>50.56</b>       | ACH  | <b>POSITIVE PAY SERVICE - VIA AGREEMENT</b>                   |
| 4/9/2026  |  | INDIANA DEPARTMENT OF REVENUE | GEN | 37.95              | 37.95              | ACH  | 2026 MARCH STATE & LOCAL PAYROLL TAXES - GENERAL FUND PORTION |
|           |  |                               |     | <b>\$14,072.26</b> | <b>\$14,072.26</b> |      | <b>TOTAL GENERAL FUND</b>                                     |

**\*\*Bold** claims indicate charges already deducted from bank account.

|  |  |  |  |               |  |  |  |
|--|--|--|--|---------------|--|--|--|
|  |  | <b>INDICATES CLAIM PAID VIA MANUAL CLAIM PROCESS</b> |  |               |  |  |  |
|  |  |  |  | <b>\$0.00</b> | <b>TOTAL CUMULATIVE IMPROVEMENT FUND</b> |  |  |

I hereby certify that each of the above listed vouchers and the invoices, or bills attached thereto, are true and correct and I have audited same in accordance with IC 5-11-10-1.6.

\_\_\_\_\_  
Date 4/9/2026

\_\_\_\_\_  
Financial Clerk

**ALLOWANCE OF VOUCHERS**

(IC 5-11-10-2 permits the governing body to sign the Accounts Payable Voucher Register in lieu of signing each claim the governing body is allowing or bills attached thereto.

We have examined the vouchers listed on the forgoing accounts payable voucher register, consisting of 13 pages, and except for vouchers not allowed as shown on the Register such vouchers are allowed in the total amount of

**\$ 18,248.03**

Date this 9TH Day of April 2026

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\_\_\_\_\_  
SIGNATURES OF GOVERNING BOARD