

**THE MINUTES OF THE MEETING
OF THE
INDIAN BOUNDARY CONSERVANCY DISTRICT**

September 10, 2026

K. Holmgren did a formal roll call of board members and members present were:

Chairman George Clem (GC), Member Raymond Rutkowski (RR), Member Daniel Doolin (DD), and Member Carol Wood (CW). Vice Chairman Jon Dunlap (JD) was absent.

No members of the public were present.

Attorney: Colby Barkes

Financial Clerk: Katie Holmgren (KH)

1. **Public Hearing: 2027 Budget & Real Estate Tax Levy** – Chairman G. Clem called the Public Hearing to order at 7:01 PM. The 2027 Budget & Real Estate Tax Levy (Form 3 Display Notice) was reviewed. No members of the public were present to comment. With no comments made for or against. Board Member D. Doolin made the motion to close the Public Hearing at 7:03 PM. The motion was seconded by Board Member C. Wood and was approved by unanimous voice vote (4-Yes, 0-No).
2. **Call to Order** – The regularly scheduled meeting was called to order at 7:04 PM, following roll call.
3. **Approval of the Minutes of the August 13, 2026, Meeting** – Board Member R. Rutkowski made the motion to approve the Minutes of the August 13, 2026, Meeting. The motion was seconded by Chairman G. Clem and was approved by unanimous voice vote (4-Yes, 0-No).
4. Reports
 - a. Chairman
 - i. Chairman G. Clem reported that the present Trust Indiana rate is 3.68%, unchanged from this time last year, and that the Fed continues to closely watch inflation. Total interest received YTD 2026 was approximately \$26,727.50 for the first eight months, toward a goal of \$36,000.
 - ii. Chairman Clem discussed repurchasing 4 CDs at a one-year rate close to Trust Indiana's, with rates to be obtained from two other financial institutions before a placement decision is made. Regarding the maturity notice received for the CDs at First Internet Bank, Board Member C. Wood made the motion to roll over the CDs at First Internet Bank. The motion was seconded by Board Member R. Rutkowski and was approved by unanimous voice vote (4-Yes, 0-No).
 - iii. Chairman Clem reported that the RFP for the lift station's portable power system has been completed, and four viable vendors have been found; the project's estimated cost of \$60,000 will require compliance with the District's purchasing requirements.
 - iv. Regarding sewer fees, Board Member D. Doolin made the motion to set a public hearing for the purpose of reviewing proposed amendments to the sewer rates and fees and their related ordinances on October 8, 2026. The motion was seconded by Board Member C. Wood and was approved by unanimous voice vote (4-Yes, 0-No).
 - v. D&M will complete tank inspections within the next couple of weeks.
 - vi. D&M's Ryan Miller has not been responsive to the District's request to disconnect delinquent sewer customers.

- vii. Chairman Clem continues to work with Porter County Emergency Management on the recovery of storm damage expenses, expected to exceed \$20,000. The District is proceeding through the public assistance process and is awaiting documents from Porter County Emergency Management; it may be possible to recover approximately 75% of the storm-related expenses.
- b. Board Member Report – Board Member C. Wood:
 - i. The Site Improve report was reviewed.
 - ii. Regarding website CMS updates, IOT is making changes with vendors, and informational sessions are forthcoming.
 - iii. Regarding the Microsoft Office 365 Business Standard purchase, MX files/mail server records were updated by IOT, and new email addresses were issued (e.g., carolwood@indianboundarycd.in.gov format). The District will look into the sales tax refund process, and Teams will be transferred out of the IBCD family plan to business licenses.
 - iv. The cyber review process will be conducted after the Microsoft business/email server updates, after January 2027.
- c. Financial Clerk/Secretary Reports – reviewed by Clerk K. Holmgren.
 - i. Financial reports:
 - 1. \$52,100 was collected for 2026 sewer fees, compared to \$51,745 collected at this time last year.
 - 2. There is \$919.50 in delinquent fees due amongst 7 residents; 3 are in disconnect status.
 - 3. Financial reports for 5 Horizon Bank and 5 TRUST IN accounts for August 2026 were reviewed.
 - 4. Locate Trends were reviewed, with YTD and August information added.
 - 5. The billing format used for the 9/1/26 bills was reviewed.
- d. Legal Report –
 - i. There have been no updates from the Shirley Heinze board/legal regarding the Indian Boundary Lift Station. Attorney Barkes will check into the concept of prescriptive easement.
 - ii. Attorney Barkes reported that he has no current updates regarding information from his contact at the Porter County Highway Department regarding proposed 2026 projects. Barkes will report back when the information is available.
 - iii. There have been no updates regarding the Graham Lift Station. It was previously decided by IBCD/legal to proceed without the easement and or via use of prescriptive easement. There are plans to install an equipment box at this location.
 - iv. There have been no updates from the Porter County Highway Department regarding the Indian Boundary Road lift station update.
 - v. HB 270 & Conservancy Association updates – townships are moving forward with consolidation into counties.
 - vi. Election/board seat terms and related items will be added to the October agenda.

- e. Service Manager Report – Presented by Chairman G. Clem. The sewer system is running normally following the storm; no flooding or overflow was reported.

- i. Project List:

- 1. Re-inspection of manholes on a 10-year or 5-year cycle to be discussed with Nathan of MCO, including treatment options; Katie sent the current capital asset documents to Chairman Clem and Board Member Wood.
 - 2. The basement leak repair company was contacted regarding tank repairs; no luck so far.
 - 3. Small work on manholes at Brummitt and Indian Boundary Road is needed.
 - 4. MCO has suggested inspecting manholes, having found more sealing failures.
 - 5. The Superior Pumping Service 2023/2024 lift station inspection was completed; an invoice was sent, but reports have not yet been received.
 - 6. The RFP to rebuild the Indian Boundary Road lift station has been drafted by Chairman Clem; the original Superior Pumping quotation is being located.
 - 7. The District is waiting for information regarding rebuilding the actual pump lines for the Indian Boundary Lift Station; there has been no response from Superior Pumping, D&M, or H&G due to labor issues.

- 5. Old Business

- a. The manhole cover that was partially paved needs a three-inch lift ring; cost and installation are being explored.
 - b. The lift station wet well's concrete is starting to spall; Chairman Clem is working with Nathan of MCO on specifications for rework, and specifications have been received from Chesterton Utilities.
 - c. MCO completed the manhole inspection, and Chairman Clem has received the written report; he will prepare a request for proposals (RFP) for repair.

- 6. New Business – None.

- 7. Claims – reviewed by Clerk K. Holmgren. Board Member D. Doolin made the motion to approve the claims as sent electronically by the Clerk. The motion was seconded by Board Member R. Rutkowski and was approved by unanimous voice vote (4-Yes, 0-No).
- 8. Comments from the Public – No public present.
- 9. Adjournment – Board Member R. Rutkowski made the motion to adjourn the meeting at 7:53 PM. The motion was seconded by Chairman G. Clem and was approved by unanimous voice vote (4-Yes, 0-No).

September 10, 2026

Signed this 8th day of October 2026 by:

CHAIRMAN- GEORGE CLEM

VICE CHAIRMAN- JON DUNLAP

RAYMOND RUTKOWSKI

DANIEL DOOLIN

CAROL WOOD

Attest: _____
FINANCIAL CLERK/SECRETARY

Acronyms:
CIF – Cumulative Improvement Fund, SBOA – State Board of Accounts, MCO – Maintenance Managers,
Nathan Howell (NH), MH – Manhole, STEP – Septic Tank Effluent Pumping, D&M – Sewer maintenance
contractor, DLGF – [Indiana Department of Local Government Finance](#)



**Indian Boundary Conservancy District
September Monthly Report
For Meeting on October 8, 2026
Submitted By: Nathan Howell**

- On September 30, 2026, MCO went to the Graham Drive Lift Station and checked on the panel which was operating properly. The high alarm float was checked, and it was operating properly. OmniSite called our phone which indicated proper operation of the alarm system. We checked Indian Boundary Road Lift Station for operations, and all seemed to be operating satisfactorily. The high alarm float was checked which turned on the strobe and OmniSite called our phone.

We met the Town of Chesterton at the Indian Boundary Lift Station to get the pump station flow readings. The totalizer reading was 118516096.

The amperage of all the pumps were checked before leaving. Below you will find the readings:

Indian Boundary Lift Station				Graham Drive Lift Station			
Pump 1		Pump 2		Pump 1 – 12.3/12.6		Pump 2 – 10.7/10.5	
L ₁	28.3	L ₁	28.3				
L ₂	27.8	L ₂	28.2	FLA =	14.0	FLA =	14.0
L ₃	28.0	L ₃	28.7	Panel Amp Meter –6.0		Panel Amp Meter –6.0	
GPM	175	GPM	175				
FLA =	30	FLA =	29				
Panel Amp Meter –26		Panel Amp Meter – 26					

1284 Brummitt L.S. - 11.5
1501 Indian Boundary - 12.4
1505 Indian Boundary - 11.8

1780 Indian Boundary - 12.4
1800 Indian Boundary - 17.9
1475 Indian Boundary - 13.3

- We will have the site box installed at the Graham Drive Station this summer.
- The Omnisite flows, based on run times, are inaccurate. It is about half the actual amount. We will investigate the problem.
- We performed a drawdown test on the Graham Lift Station: Pump 1 = 62 GPM, Pump 2 = 65 GPM.

Pumping Station Summary

Pumping/Alarm Summary	Gallons/Month	Hours		Alarms
		Pump 1	Pump 2	
Indian Boundary	1,987,175	95:32:18	94:45:14	
Graham Drive	772,901	76:09:44	56:28:01	
1284 Brummitt		5:03:58		
1501 Indian Boundary		11:01:50		
1505 Indian Boundary		5:23:29		
1780 Indian Boundary		2:55:13		
1800 Indian Boundary		1:01:25		
1475 Indian Boundary		8:43:35		

INDIAN BOUNDARY CONSERVANCY DISTRICT

MONTHLY TREASURER'S REPORT

September 2026

Fund Activity Summary

General Fund

This fund contains the following accounts: Horizon Bank (2), Trust Indiana Investment Accounts (2), and a First Internet Bank Certificate of Deposit.

Description	Amount
Beginning Balance	\$476,010.61
Total Receipts	\$1,321.06
Total Disbursements	\$14,276.49
Ending Balance	\$463,055.18

Cumulative Improvement Fund (CIF)

This fund contains the following accounts: Horizon Bank, a Trust Indiana Investment Account, and a First Internet Bank Certificate of Deposit.

Description	Amount
Beginning Balance	\$416,903.63
Total Receipts	\$1,213.83
Total Disbursements	\$0.00
Ending Balance	\$418,117.46

Rainy Day Fund (RDF)

This fund contains the following accounts: Horizon Bank, a Trust Indiana Investment Account, and a First Internet Bank Certificate of Deposit.

Description	Amount
Beginning Balance	\$258,553.74
Total Receipts	\$780.90
Total Disbursements	\$0.00
Ending Balance	\$259,334.64

Sewer Operating Fund (SUF)

This fund contains the following accounts: Horizon Bank, a Trust Indiana Investment Account, and a First Internet Bank Certificate of Deposit.

Description	Amount
Beginning Balance	\$169,983.55
Total Receipts	\$2,083.62
Total Disbursements	\$5,823.52
Ending Balance	\$166,243.65

Total Funds on Deposit

Description	Amount
Total of All Accounts	\$1,306,750.93

Certificates of Deposit (CD) Investments

Institution	Description	Status
First Internet Bank	Form 350 Certificates of Deposit (GF, CIF, RDF, SUF): totaling \$413,960.57	Rolled over September 2026 (Board approval 9/10/2026)

Note: The CD total of \$413,960.57 is included in the Total Funds on Deposit above. Balance in Horizon Bank and Trust Indiana accounts: \$892,790.36.

I hereby certify that this report is true and correct.

Financial Clerk: _____

Chairman: _____

Accounts Payable Voucher Register

Indian Boundary Conservancy District

For Period 8/13/2026 to 9/10/2026

Sewer Utility Fund (SUF)

Date Filed	Claim No.	Name of Claimant	Fund	Allowed	Check No.	Memorandum
9/10/2026	1498	Katherine Holmgren	SUF	\$893.45	1498	2026 August payroll
9/10/2026	1499	NIPSCO	SUF	\$477.00	1499	Power – 1845 Indian Boundary Lift #400598 & Graham W/O Architect Lift #401244
9/10/2026	1500	Eurofins Environment Testing North Central, LLC	SUF	\$140.79	1500	#5000169294: Quarterly lift station testing: 8/11/2026
9/10/2026	1501	Boyce Systems	SUF	\$411.00	1501	#INV130180: Receipts
9/10/2026	1502	MCO	SUF	\$855.00	1502	INV33176: 2026 July monthly services
9/7/2026	—	Amazon.com	SUF	\$33.90	DC	#114-1677286-9959427: 100 ct envelopes (already deducted from bank account)
9/10/2026	1503	U.S. Treasury	SUF	\$461.30	1503	2026 Q3 941 federal payroll taxes – Sewer Fund portion
9/10/2026	1504	D&M Excavating, Inc.	SUF	\$2,500.00	1504	Locates: A33170, A33342, A33349, A33351, A29949
9/10/2026	—	Indiana Department of Revenue	SUF	\$34.68	ACH	2026 August state & local payroll taxes – Sewer Fund portion
		Total SUF Fund		\$5,807.12		

General Fund (GEN)

Date Filed	Claim No.	Name of Claimant	Fund	Allowed	Check No.	Memorandum
9/10/2026	1367	George Clem	GEN	\$977.90	1367	Additional compensation claim – 2026 August
9/10/2026	1368	U.S. Treasury	GEN	\$538.56	1368	2026 Q3 941 federal payroll taxes – General Fund portion
9/10/2026	1369	Chesterton Utility	GEN	\$12,594.41	1369	Treatment: 7/31/2026 – 8/31/2026
9/10/2026	—	IONOS	GEN	\$14.42	DC	Web hosting: 8/25/2026 – 9/24/2026 (already deducted from bank account)
8/10/2026	—	Horizon Bank	GEN	\$50.70	ACH	Positive Pay service – 2026 August – via agreement (already deducted from bank account)
9/10/2026	—	Indiana Department of Revenue	GEN	\$37.95	ACH	2026 August state & local payroll taxes – General Fund portion
		Total General Fund		\$14,213.94		

Cumulative Improvement Fund (CIF)

Total Cumulative Improvement Fund: \$0.00

Note: Claims marked “already deducted from bank account” were bold on the original register. No claims this period were paid via the manual claim process.

Certification

I hereby certify that each of the above listed vouchers and the invoices, or bills attached thereto, are true and correct and I have audited same in accordance with IC 5-11-10-1.6.

Date: 9/10/2026 Financial Clerk: _____

Allowance of Vouchers

(IC 5-11-10-2 permits the governing body to sign the Accounts Payable Voucher Register in lieu of signing each claim the governing body is allowing or bills attached thereto.)

We have examined the vouchers listed on the foregoing accounts payable voucher register, consisting of 15 pages, and except for vouchers not allowed as shown on the Register, such vouchers are allowed in the total amount of \$20,021.06.

Dated this 10th day of September, 2026

Signatures of Governing Board:

