

**THE MINUTES OF THE MEETING
OF THE
INDIAN BOUNDARY CONSERVANCY DISTRICT**

August 13, 2026

K. Holmgren did a formal roll call of board members and members present were:

Chairman George Clem (GC), Vice Chairman Jon Dunlap (JD), Member Ray Rutkowski (RR), and Member Carol Wood. Member Dan Doolin (DD) was absent.

No members of the public were present.

Attorney: IBCD Attorney Colby Barkes was present.

Financial Clerk: Katie Holmgren (KH)

1. **Approval of the Minutes of the July 9, 2026, Meeting**, – Board Member R. Rutkowski made the motion to approve the Minutes of the July 9, 2026, Meeting. The motion was seconded by Board Member J. Dunlap and was approved by unanimous voice vote (4-Yes, 0-No).
2. Reports
 - a. Chairman
 - i. Chairman G. Clem reported on interest rates from local financial institutions and TRUST IN. TRUST IN had an interest rate of 3.653% as of 7/31/2026. Interest rates will continue to be reviewed monthly to secure the best interest rates possible for the IBCD. Total interest received by YTD 2026 was \$20,000.
 - ii. Chairman Clem reported that he has started on the 2027 budget process and presented information for review. Board Member J. Dunlap made the motion to proceed with the 2027 budget and real estate tax levy process as reviewed. The motion was seconded by Board Member R. Rutkowski and was approved by unanimous voice vote (4-Yes, 0-No). The 2027 Budget and Real Estate Tax Levy Public Hearing will take place on September 9th, 2026, at the Boards' regularly scheduled meeting at 7PM at the Baugher Center.
 - iii. Chairman Clem has drafted the RFP for the lift station's portable power system. Consulting with vendors is needed.
 - iv. A discussion regarding sewer fund expenses, such as increasing power costs (8.5k combined recent generator events) and locate costs (19.1k YTD 2026 vs. 5k YTD total year 2025) occurred. Total operating costs were reviewed, and the board discussed the budget shortfall in relation to sewer fees charged vs. operating expenses for the sewer fund. A potential break-even rate of \$22/month was reviewed, along with other options. Board Member C. Wood made the motion to approve proceeding with next steps for a sewer fee rate increase to \$22/month, effective 1/1/2027, in conjunction with legal review. The motion was seconded by Board Member J. Dunlap and was approved by unanimous voice vote (4-Yes, 0-No).
 - b. Board Member Report – Board Member C. Wood:
 - i. The June Site Improve report was reviewed, which includes scores in accessibility. IBCD's report continued to improve over the month.
 - ii. Board Member Wood will check into a cyber review process with the State after software updates and server updates.

- c. Financial Statements/Financial Clerk Reports – reviewed by Clerk K. Holmgren.
 - i. Resolution 2026-02: Sewer Fund Debit Card: Board Member C. Wood made the motion to approve the resolution. The motion was seconded by Board Member J. Dunlap and was approved by unanimous voice vote (4-Yes, 0-No).
 - ii. There was \$51,500 collected in resident sewer fees for 2026, trending \$800 higher than this time last year.
 - iii. There was \$896.50 in outstanding sewer fees amongst 13 residents. Due to the storm and post office being closed, disconnect process will be delayed for the remaining 4 greater than 6 months past due residents.
 - iv. The July 2026 financial reports and available fund balances were reviewed.
- d. Legal Report – Attorney Colby Barkes:
 - i. There have been no updates from the Shirley Heinze board/legal regarding the Indian Boundary Lift Station. Attorney Barkes will check into the concept of prescriptive easement.
 - ii. Attorney Barkes reported that he has no current updates regarding information from his contact at the Porter County Highway Department regarding proposed 2026 projects. Barkes will report back when the information is available.
 - iii. There have been no updates regarding the Graham Lift Station. It was previously decided by IBCD/legal to proceed without the easement and or via use of prescriptive easement. There are plans to install an equipment box at this location.
 - iv. There have been no updates from the Porter County Highway Department regarding the Indian Boundary Road lift station update.
 - v. Attorney Barkes gave another update on HB 270, which addresses consolidation of townships and fire at the township to County levels. At this time, there are no updates regarding consolidation of sewer districts. Barkes discussed Conservancy District Associations and will follow up with updates and meeting invites.
- e. Service Manager Report – Presented by Chairman G. Clem
 - i. Project List: Chairman Clem-
 - 1. Chairman Clem reported that manholes need to be inspected via a 10-year or 5-year cycle. Chairman Clem will discuss with Nathan of MCO regarding a plan and treatment options.
 - 2. Chairman Clem called a basement leak repair company about tank repairs and has had no luck so far.
 - 3. Chairman Clem reported that a contractor is needed to do small work on manholes on Brummitt and Indian Boundary Road.
 - 4. MCO has suggested inspected manholes due to finding more sealing failures.
 - 5. Chairman Clem has received communication from Superior Pumping to provide the 2024/2025 lift station inspection reports. The inspections for 2023/2024 were completed, and we are waiting for the reports.
 - 6. RFPs to rebuild Indian Boundary Lift Station - no updates for now. Chairman Clem has also contacted DLZ regarding possible engineering plans for installation of backup systems on the same footprint as the existing lift station.

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7. Chairman Clem is waiting for information regarding rebuilding the actual pump lines for the Indian Boundary Lift Station. No responses from contractors.
3. Old Business
 - a. The manhole that was partially covered needs a three-inch lift ring. Cost and installation are currently being explored.
 - b. Lift Station wet wells concrete is starting to spall. Chairman Clem has been working with Nathan of MCO on specifications for rework. Specifications have been received from Chesterton Utilities and there are no updates.
 - c. MCO completed manhole inspection and Chairman Clem has received the written report. Chairman Clem will prepare RFPs for repair.
4. New Business – None.
5. Claims – reviewed by Clerk K. Holmgren. Board Member R. Rutkowski made the motion to approve the claims as sent electronically by the Clerk. The motion was seconded by Board Member C. Wood and was approved by unanimous voice vote (4-Yes, 0-No).
6. Comments from the Public – no public present.
7. Adjournment – Board Member R. Rutkowski made the motion to adjourn the meeting at 7:49 PM. The motion was seconded by Board Member J. Dunlap and was approved by unanimous voice vote (4-Yes, 0-No).

Signed this 10th day of September 2026 by:

CHAIRMAN- GEORGE CLEM

VICE CHAIRMAN- JON DUNLAP

RAYMOND RUTKOWSKI

DANIEL DOOLIN

CAROL WOOD

Attest: _____
FINANCIAL CLERK/SECRETARY

Acronyms:

CIF – Cumulative Improvement Fund, SBOA – State Board of Accounts, MCO – Maintenance Managers, Nathan Howell (NH), MH – Manhole, STEP – Septic Tank Effluent Pumping, D&M – Sewer maintenance contractor, DLGF – [Indiana Department of Local Government Finance](#)



**Indian Boundary Conservancy District
August Monthly Report
For Meeting on September 10, 2026
Submitted By: Nathan Howell**

- On August 31, 2026, MCO went to the Graham Drive Lift Station and checked on the panel which was operating properly. The high alarm float was checked, and it was operating properly. OmniSite called our phone which indicated proper operation of the alarm system. We checked Indian Boundary Road Lift Station for operations, and all seemed to be operating satisfactorily. The high alarm float was checked which turned on the strobe and OmniSite called our phone.

We met the Town of Chesterton at the Indian Boundary Lift Station to get the pump station flow readings. The totalizer reading was 116729504.

The amperage of all the pumps were checked before leaving. Below you will find the readings:

Indian Boundary Lift Station				Graham Drive Lift Station			
Pump 1		Pump 2		Pump 1 – 12.0/12.0		Pump 2 – 10.5/10.7	
L ₁	27.2	L ₁	27.8				
L ₂	27.0	L ₂	27.0	FLA =	14.0	FLA =	14.0
L ₃	29.8	L ₃	29.2	Panel Amp Meter –6.0		Panel Amp Meter –6.0	
GPM	170	GPM	170				
FLA =	30	FLA =	29				
Panel Amp Meter –26		Panel Amp Meter – 26					

1284 Brummitt L.S. - 12.0
1501 Indian Boundary - 10.5
1505 Indian Boundary - 11.5

1780 Indian Boundary - 11.4
1800 Indian Boundary - 17.4
1475 Indian Boundary - 14.5

- We will have the site box installed at the Graham Drive Station this summer.
- The August 11th storm caused some operational difficulties with the system. Power was out at all stations and was out for several days. Superior Pumping did a good job at keeping the system pumped down. We made one site visit during the outage. There were also several days where the Indian Boundary Lift Station went into high alarm. There are obvious extraneous flows entering the system.
- The Omnisite flows, based on run times, are inaccurate. It is about half the actual amount. We will investigate the problem.

Pumping Station Summary

Pumping/Alarm Summary	Gallons/Month	Hours		Alarms
		Pump 1	Pump 2	
Indian Boundary	2,437,800	121:00:40	118:09:38	
Graham Drive	866,070	84:26:08	64:08:07	
1284 Brummitt		4:34:41		
1501 Indian Boundary		21:03:05		
1505 Indian Boundary		7:22:54		
1780 Indian Boundary		3:49:08		
1800 Indian Boundary		1:53:34		
1475 Indian Boundary		5:43:51		

INDIAN BOUNDARY CONSERVANCY DISTRICT
MONTHLY TREASURER'S REPORT
August 2026

Fund Activity Summary

General Fund

This fund contains the following accounts: Horizon Bank (2), Trust Indiana Investment Accounts (2), and a First Internet Bank Certificate of Deposit.

Description	Amount
Beginning Balance	\$485,524.87
Total Receipts	\$1,405.18
Total Disbursements	\$10,919.44
Ending Balance	\$476,010.61

Cumulative Improvement Fund (CIF)

This fund contains the following accounts: Horizon Bank, a Trust Indiana Investment Account, and a First Internet Bank Certificate of Deposit.

Description	Amount
Beginning Balance	\$415,634.18
Total Receipts	\$1,269.45
Total Disbursements	\$0.00
Ending Balance	\$416,903.63

Rainy Day Fund (RDF)

This fund contains the following accounts: Horizon Bank, a Trust Indiana Investment Account, and a First Internet Bank Certificate of Deposit.

Description	Amount
Beginning Balance	\$257,724.94
Total Receipts	\$828.80
Total Disbursements	\$0.00
Ending Balance	\$258,553.74

Sewer Operating Fund (SUF)

This fund contains the following accounts: Horizon Bank, a Trust Indiana Investment Account, and a First Internet Bank Certificate of Deposit.

Description	Amount
Beginning Balance	\$184,509.09
Total Receipts	\$1,287.03
Total Disbursements	\$15,812.57
Ending Balance	\$169,983.55

Total Funds on Deposit

Description	Amount
Total of All Accounts	\$1,321,451.53

Certificates of Deposit (CD) Investments

Institution	Description	Maturity
First Internet Bank	Form 350 Certificates of Deposit (GF, CIF, RDF, SUF): totaling \$412,690.05	September 2026

Note: The CD total of \$412,690.05 is included in the Total Funds on Deposit above.

Accounts Payable Voucher Register

Indian Boundary Conservancy District

For Period 7/9/2026 to 8/13/2026

Sewer Utility Fund (SUF)

Date Filed	Claim No.	Name of Claimant	Fund	Allowed	Check No.	Memorandum
8/13/2026	1493	Katherine Holmgren	SUF	\$893.45	1493	2026 July Payroll
8/13/2026	1494	NIPSCO	SUF	\$1,256.89	1494	Power - 1845 Indian Boundary Lift #400140 & Graham W/O Architect Lift #401001
8/13/2026	1495	Indiana Underground Plant Protection	SUF	\$54.15	1495	Inv 28937: 2nd quarter 2026 ticket fees
8/13/2026	1496	Superior Pumping Services, LLC	SUF	\$7,673.40	1496	#4544: Lift station maintenance & #4563: 7/28/26 Indian Boundary Rd. lift station generator use
8/13/2026	1497	D&M Excavating, Inc.	SUF	\$5,900.00	1497	Locates: A29945, A29948, A29946, A31637, A33245, A30481, A30482, A33247, A33248, A33163, A30485, A33167
8/13/2026	—	Indiana Department of Revenue	SUF	\$34.68	ACH	2026 July state & local payroll taxes - Sewer Fund portion
Total SUF Fund				\$15,812.57		

General Fund (GEN)

Date Filed	Claim No.	Name of Claimant	Fund	Allowed	Check No.	Memorandum
8/13/2026	1364	George Clem	GEN	\$977.90	1364	Additional compensation claim - 2026 July
8/8/2026	—	Anthropic	GEN	\$200.00	DC	Claude Pro - 1 license - 1 year: 8/8/26 - 8/8/27: #B7LX4WDU-0001
7/18/2026	—	Microsoft	GEN	\$179.76	DC	#G172251881: Microsoft Business Standard licensing: 7/18/26 - 7/18/27
8/13/2026	1365	Raymond Rutkowski	GEN	\$97.79	1365	Additional compensation claim - 2026 July
7/13/2026	—	USPS	GEN	\$94.32	DC	Postage & certified mail
7/9/2026	—	USPS	GEN	\$23.40	DC	Postage
8/13/2026	1366	Chesterton Utility	GEN	\$9,509.94	1366	Treatment: 6/30/2026 - 7/31/2026
7/25/2026	—	IONOS	GEN	\$14.42	DC	Web hosting: 7/25/2026 - 8/24/2026, #202063649461
7/31/2026	—	Horizon Bank	GEN	\$50.98	ACH	Positive Pay service - 2026 July - via agreement (already deducted from bank account)
8/13/2026	—	Indiana Department of Revenue	GEN	\$41.75	ACH	2026 July state & local payroll taxes - General Fund portion
Total General Fund				\$11,190.26		

Total Cumulative Improvement Fund: \$0.00

* *Bold claims indicate charges already deducted from bank account.* † *Indicates claim paid via manual claim process.*

Memorandum

I hereby certify that each of the above listed vouchers and the invoices, or bills attached thereto, are true and correct and I have audited same in accordance with IC 5-11-10-1.6.

Date: 8/13/2026 Financial Clerk: _____

Allowance of Vouchers

We have examined the vouchers listed on the foregoing accounts payable voucher register, consisting of 16 pages, and except for vouchers not allowed as shown on the Register, such vouchers are allowed in the total amount of \$27,002.83.

(IC 5-11-10-2 permits the governing body to sign the Accounts Payable Voucher Register in lieu of signing each claim the governing body is allowing or bills attached thereto.)

Date this 13th day of August, 2026

Signatures of Governing Board
