

**THE MINUTES OF THE MEETING
OF THE
INDIAN BOUNDARY CONSERVANCY DISTRICT**

July 9, 2026

K. Holmgren did a formal roll call of board members and members present were:

Chairman George Clem (GC), Vice Chairman Jon Dunlap (JD), Member Dan Doolin (DD), Member Ray Rutkowski (RR), and Member Carol Wood.

No members of the public were present.

Attorney: IBCD Attorney Colby Barkes was absent.

Financial Clerk: Katie Holmgren (KH)

1. **Approval of the Minutes of the June 11, 2026, Meeting,** – Board Member R. Rutkowski made the motion to approve the Minutes of the June 11, 2026, Meeting. The motion was seconded by Board Member G. Clem and was approved by unanimous voice vote (5-Yes, 0-No).
2. Reports
 - a. Chairman
 - i. Chairman G. Clem reported on interest rates from local financial institutions and TRUST IN. TRUST IN had an interest rate of 3.64% as of 6/30/2026. Interest rates will continue to be reviewed monthly to secure the best interest rates possible for the IBCD. Total interest received by YTD 2026 was \$15,200.
 - ii. Chairman Clem reported that follow up is needed regarding 811 and respective billing. Total expenses YTD were \$12,810.
 - iii. Chairman Clem reported that he has started on the 2027 budget process.
 - iv. Chairman Clem has drafted the RFP for the lift station's portable power system. Consulting with vendors is needed.
 - b. Board Member Report- Board Member C. Wood:
 - i. The June Site Improve report was reviewed, which includes scores in accessibility. IBCD's report continued to improve over the month.
 - ii. Board Member Wood will check into a cyber review process with the State after software upgrades and server updates.
 - c. Financial Statements/Financial Clerk Reports- reviewed by Clerk K. Holmgren.
 - i. There was \$49,800 collected in resident sewer fees for 2026, trending \$600 higher than this time last year.
 - ii. There was \$1,350 in outstanding sewer fees for 2026 quarter 2 and quarter 1 and quarter 2 combined properties. This was amongst 21 residents. Board Member D. Doolin made the motion to send the 9 residents that were greater than 6 months delinquent notices of disconnect. The motion was seconded by Board Member R. Rutkowski and was approved by unanimous voice vote.
 - iii. The June 2026 financial reports and available fund balances were reviewed.
 - iv. Clerk Holmgren reported on locate cost data from the vendor's YTD claims and provided recommendations for 2027 budgeting.

- v. Clerk Holmgren reviewed and discussed sewer fund expense trends and offered recommendations for 2027 budgeting considerations. More information is to be presented at the next meeting.

d. Legal Report- Attorney Colby Barkes:

- i. There have been no updates from the Shirley Heinze board/legal regarding the Indian Boundary Lift Station. Attorney Barkes will check into the concept of prescriptive easement.
- ii. Attorney Barkes reported that he has no current updates regarding information from his contact at the Porter County Highway Department regarding proposed 2026 projects. Barkes will report back when the information is available.
- iii. There have been no updates regarding the Graham Lift Station. It was previously decided by IBCD/legal to proceed without the easement and or via use of prescriptive easement. There are plans to install an equipment box at this location.
- iv. There have been no updates from the Porter County Highway Department regarding the Indian Boundary Road lift station update.

e. Service Manager Report-Presented by Chairman G. Clem

i. Project List: Chairman Clem-

- 1. Chairman Clem reported that manholes need to be inspected via a 10-year or 5-year cycle. Chairman Clem will discuss with Nathan of MCO regarding a plan and treatment options.
- 2. Chairman Clem called a basement leak repair company about tank repairs and has had no luck so far.
- 3. Chairman Clem reported that a contractor is needed to do small work on manholes on Brummitt and Indian Boundary Road.
- 4. MCO has suggested inspected manholes due to finding more sealing failures.
- 5. Chairman Clem has received communication from Superior Pumping to provide the 2024/2025 lift station inspection reports. The inspections for 2023/2024 were completed, and we are waiting for the reports.
- 6. RFPs to rebuild Indian Boundary Lift Station - no updates for now. Chairman Clem has also contacted DLZ regarding possible engineering plans for installation of backup systems on the same footprint as the existing lift station.
- 7. Chairman Clem is waiting for information regarding rebuilding the actual pump lines for the Indian Boundary Lift Station. No responses from contractors.
- 8. Chairman Clem reported that there were electric issues at 1501 Indian Boundary Road. Step station notifications were received.
- 9. There was high wet well due to rain. All lift stations are functioning properly.

3. Old Business-

- a. The manhole that was partially covered needs a three-inch lift ring. Cost and installation are currently being explored.
- b. Lift Station wet wells concrete is starting to spall. Chairman Clem has been working with Nathan of MCO on specifications for rework. Specifications have been received from Chesterton Utilities and there are no updates.

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- c. MCO completed manhole inspection and Chairman Clem has received the written report.
Chairman Clem will prepare RFPs for repair.

- 4. New Business – None.
- 5. Claims- reviewed by Clerk K. Holmgren. Board Member J. Dunlap made the motion to approve the claims as sent electronically by the Clerk. The motion was seconded by Board Member C. Wood and was approved by unanimous voice vote (5-Yes, 0-No).
- 6. Comments from the Public - no public present.
- 7. Adjournment- Board Member R. Rutkowski made the motion to adjourn the meeting at 7:53 PM. The motion was seconded by Board Member D. Doolin and was approved by unanimous voice vote (5-Yes, 0-No).

July 9, 2026

Signed this 13th day of August 2026 by:

CHAIRMAN- GEORGE CLEM

VICE CHAIRMAN- JON DUNLAP

RAYMOND RUTKOWSKI

DANIEL DOOLIN

CAROL WOOD

Attest:

FINANCIAL CLERK/SECRETARY

Acronyms:

CIF – Cumulative Improvement Fund, SBOA – State Board of Accounts, MCO – Maintenance Managers, Nathan Howell (NH), MH – Manhole, STEP – Septic Tank Effluent Pumping, D&M – Sewer maintenance contractor, DLGF – [Indiana Department of Local Government Finance](#)



**Indian Boundary Conservancy District
July Monthly Report
For Meeting on August 13, 2026
Submitted By: Nathan Howell**

- On July 31, 2026, MCO went to the Graham Drive Lift Station and checked on the panel which was operating properly. The high alarm float was checked, and it was operating properly. OmniSite called our phone which indicated proper operation of the alarm system. We checked Indian Boundary Road Lift Station for operations, and all seemed to be operating satisfactorily. The high alarm float was checked which turned on the strobe and OmniSite called our phone.

We met the Town of Chesterton at the Indian Boundary Lift Station to get the pump station flow readings. The totalizer reading was 1144538664.

The amperage of all the pumps were checked before leaving. Below you will find the readings:

Indian Boundary Lift Station				Graham Drive Lift Station			
Pump 1		Pump 2		Pump 1 – 11.6/11.8		Pump 2 – 10.2/10.5	
L ₁	27.0	L ₁	26.9				
L ₂	27.0	L ₂	26.7	FLA =	14.0	FLA =	14.0
L ₃	29.3	L ₃	29.4	Panel Amp Meter –6.0		Panel Amp Meter –6.0	
GPM	170	GPM	170				
FLA =	30	FLA =	29				
Panel Amp Meter –26		Panel Amp Meter – 26					

1284 Brummitt L.S. - 10.6
1501 Indian Boundary - 10.6
1505 Indian Boundary - 11.5

1780 Indian Boundary - 12.0
1800 Indian Boundary - 16.4
1475 Indian Boundary - 15.2

- We will have the site box installed at the Graham Drive Station this summer.
- There were several significant rain events on July 3rd, 4th, and 27th which caused alarm conditions at various stations. There were excess flows to the Indian Boundary Road Station on all occasions. The major storm on July 27th around 4:45 p.m. caused extended power outages at all stations. The event lasted so long we contacted Superior Pumping to bring two generators to the site and connect them to the station.
- The Omnisite flows, based on run times, are inaccurate. It is about half the actual amount. We will investigate the problem.

Pumping Station Summary

Pumping/Alarm Summary	Gallons/Month	Hours		Alarms
		Pump 1	Pump 2	
Indian Boundary	1,849,7850	90:22:53	85:48:11	
Graham Drive	717,658	65:28:02	57:25:09	
1284 Brummitt		6:35:50		
1501 Indian Boundary		9:22:52		
1505 Indian Boundary		4:34:12		
1780 Indian Boundary		3:08:22		
1800 Indian Boundary		1:04:47		
1475 Indian Boundary		7:07:44		

INDIAN BOUNDARY CONSERVANCY DISTRICT
MONTHLY TREASURER'S REPORT
July 2026

Fund Activity Summary

General Fund

This fund contains the following accounts: Horizon Bank (2), Trust Indiana Investment Accounts (2), and a First Internet Bank Certificate of Deposit.

Description	Amount
Beginning Balance	\$498,778.84
Total Receipts	\$1,409.37
Total Disbursements	\$14,663.34
Ending Balance	\$485,524.87

Cumulative Improvement Fund (CIF)

This fund contains the following accounts: Horizon Bank, a Trust Indiana Investment Account, and a First Internet Bank Certificate of Deposit.

Description	Amount
Beginning Balance	\$414,379.44
Total Receipts	\$1,254.74
Total Disbursements	\$0.00
Ending Balance	\$415,634.18

Rainy Day Fund (RDF)

This fund contains the following accounts: Horizon Bank, a Trust Indiana Investment Account, and a First Internet Bank Certificate of Deposit.

Description	Amount
Beginning Balance	\$256,904.85
Total Receipts	\$820.09
Total Disbursements	\$0.00
Ending Balance	\$257,724.94

Sewer Operating Fund (SUF)

This fund contains the following accounts: Horizon Bank, a Trust Indiana Investment Account, and a First Internet Bank Certificate of Deposit.

Description	Amount
Beginning Balance	\$185,941.26
Total Receipts	\$2,272.96
Total Disbursements	\$3,705.13
Ending Balance	\$184,509.09

Total Funds on Deposit

Description	Amount
Total of All Accounts	\$1,343,393.08

Certificates of Deposit (CD) Investments

Institution	Description	Maturity
First Internet Bank	Form 350 Certificates of Deposit (GF, CIF, RDF, SUF): totaling \$411,254.49	September 2026

Note: The CD total of \$411,254.49 is included in the Total Funds on Deposit above.

Accounts Payable Voucher Register

Indian Boundary Conservancy District

For Period 6/11/2026 to 7/9/2026

Sewer Utility Fund (SUF)

Date Filed	Claim No.	Name of Claimant	Fund	Allowed	Check No.	Memorandum
7/9/2026	1489	Katherine Holmgren	SUF	\$893.45	1489	2026 June Payroll
7/9/2026	1490	NIPSCO	SUF	\$477.00	1490	Power – 1845 Indian Boundary Lift #400136 & Graham W/O Architect Lift #400978
7/9/2026	1491	MCO	SUF	\$1,100.00	1491	Inv 33012: May 2026 monthly services
7/9/2026	1492	D&M Excavating, Inc.	SUF	\$1,200.00	1492	Locates: A31506, A30455, A31514
7/9/2026	—	Indiana Department of Revenue	SUF	\$34.68	ACH	2026 June state & local payroll taxes – Sewer Fund portion
Total SUF Fund				\$3,705.13		

General Fund (GEN)

Date Filed	Claim No.	Name of Claimant	Fund	Allowed	Check No.	Memorandum
7/9/2026	1360	George Clem	GEN	\$977.90	1360	Additional compensation claim – 2026 June
7/9/2026	1361	Raymond Rutkowski	GEN	\$97.79	1361	Additional compensation claim – 2026 June
7/9/2026	1362	USPS	GEN	\$188.00	1362	PO Box renewal: 12 months
7/9/2026	1363	Chesterton Utility	GEN	\$12,995.02	1363	Treatment: 5/29/2026 – 6/30/2026
7/9/2026	—	IONOS	GEN	\$14.42	DC	Web hosting: 6/25/2026 – 7/24/2026, #202062837100
6/30/2026	—	Horizon Bank	GEN	\$50.56	ACH	Positive Pay service – 2026 June – via agreement (auto-debit; already deducted from bank account)
7/9/2026	—	Indiana Department of Revenue	GEN	\$41.75	ACH	2026 June state & local payroll taxes – General Fund portion
Total General Fund				\$14,365.44		

Total Cumulative Improvement Fund: \$0.00

*** Bold claims indicate charges already deducted from bank account. † Indicates claim paid via manual claim process.*

Memorandum

I hereby certify that each of the above listed vouchers and the invoices, or bills attached thereto, are true and correct and I have audited same in accordance with IC 5-11-10-1.6.

Date: 7/9/2026 Financial Clerk: _____

Allowance of Vouchers

We have examined the vouchers listed on the foregoing accounts payable voucher register, consisting of 12 pages, and except for vouchers not allowed as shown on the Register, such vouchers are allowed in the total amount of \$18,070.57.

(IC 5-11-10-2 permits the governing body to sign the Accounts Payable Voucher Register in lieu of signing each claim the governing body is allowing or bills attached thereto.)

Date this 9th day of July, 2026

Signatures of Governing Board
