

NOTICE OF REQUEST FOR QUALIFICATIONS
FROM INFORMATION TECHNOLOGY CONSULTANTS

Miami County, Indiana, by its Board of Commissioners, invites the submission of statements of qualifications from interested qualified information technology consultants to provide broadband technology consulting services related to developing and funding the necessary network infrastructure for a high-speed, high bandwidth, broadband network for the citizens of Miami County, Indiana, with an emphasis on the underserved areas of the County.

The County's complete Request for Qualifications (in electronic format only) is available from Mary Brown, Miami County Auditor, at mbrown@miamicountyin.gov

Questions must be submitted via email to mbrown@miamicountyin.gov

Statements of qualifications will be due to the County via electronic submission to Mary Brown, Miami County Auditor, at mbrown@miamicountyin.gov, no later than 4:00 p.m., on December 28, 2021.

BOARD OF COMMISSIONERS OF MIAMI COUNTY, INDIANA

Mary Brown, Auditor

REQUEST FOR QUALIFICATIONS
FROM INFORMATION TECHNOLOGY CONSULTANTS

Introduction

Miami County, Indiana, by its Board of Commissioners, invites the submission of statements of qualifications and related documents from interested qualified information technology consultants to provide broadband technology consulting services related to developing and funding the necessary network infrastructure for a high-speed, high bandwidth, broadband network for the citizens of Miami County, Indiana, with an emphasis on the underserved areas of the County.

The County anticipates selecting one team to serve as the primary broadband feasibility consultant (Primary Consultant) to advise the County regarding the potential development of a high-speed broadband network In Miami County, Indiana. The County expects to issue a contract to the Primary Consultant to provide services, as outlined below, for the purpose of assessing the business case for and advising the County on the feasibility of developing the necessary network infrastructure for a high-speed, high bandwidth, broadband network.

The County is seeking firms with demonstrated expertise in advising public entities with regard to broadband and other complex technology assessments, procurements, and implementations.

Primary Consultant Role and Scope of Work

The Primary Consultant will work with the County, its partners, and stakeholders to develop a technical and financial feasibility study for very high-speed, high bandwidth, broadband infrastructure to serve the County. Its proposed scope of work is summarized as:

- Undertake a Technical and Financial Feasibility Study
- Coordinate and collaborate with County team
- Participate in interviews and/or informational meetings with stakeholders or subject matter experts, as requested by the County
- Provide a written report to the County
- Present study findings and recommendations to County leadership
- Provide Additional Services, as requested

RFQ Process

The RFQ is available (in electronic format only) from Mary Brown, Miami County Auditor, at mbrown@miamicountyin.gov

Responses (in electronic format only) must be received by the County Auditor, on or before 4:00 PM, EST, on December 28, 2021, at mbrown@miamicountyin.gov

Respondents are encouraged to submit a response well in advance of the deadline. At its sole discretion, the County reserves the right to waive minor irregularities or allow for additional time to address technical difficulties but is under

no obligation to do so. The County further reserves the right, at its sole discretion, to accept or reject any and all responses and qualifications received as a result of this RFQ and to waive any informalities or irregularities in any response received. All costs associated with any response to the RFQ are the sole responsibility of the applicants.

Statement of Qualifications Requirements

Statements in response to this RFQ should contain:

- Firm Information. Company name, legal structure, location, history, contact information, and capacity and capability.
- Project Team. Identify all members, positions, and summaries of relevant experience.
- Approach. Discuss methods to be employed in undertaking the scope of work and describe how these methods will ensure the success of the work.
- References. Provide at least three (3) references from projects of similar nature within the last five (5) years.

Fees

No fee proposal is requested at this time. However, the County requests a schedule of hourly rates for each team member.

A draft form of the agreement will be provided at the commencement of negotiations with the selected consultant.

BOARD OF COMMISSIONERS OF MIAMI COUNTY, INDIANA
Mary Brown, Auditor
November 15, 2021