

INDIANA
JOINT FORCE HEADQUARTERS
AIR NATIONAL ACTIVE GUARD RESERVE (AGR)
2002 South Holt Road
Indianapolis, Indiana 46241-4839

THIS IS A CONCURRENT ANNOUNCEMENT

Vacancy Announcement No. 23-010-E-AIR Open Date: 8 Nov 22 Close Date: 22 Nov 22
USAJobs Vacancy No. TBD

Position Title: Cyber Defense Ops Specialist

Technician Position Title: TBD

Air Force Specialty Code (AFSC): 1D791

Technician Series: TBD

Minimum Military Grade: E7/MSgt

Maximum Grade: E8/SMSgt

Civilian Grade Range: TBD

Security Clearance: Top Secret

Vice: Vacant

Position No: 071088034

Unit/Location

181 CFT

Terre Haute, IN

AREA OF CONSIDERATION

On-Board AGR – 181 IW Members Only

- Applicants must possess a Top Secret Clearance

MILITARY DUTY TOUR TYPE

- ❖ **Length of Tour:** IAW ANGI 36-101, paragraph 6.2.1., Initial tours will not exceed 6 years. Follow-on tours will not exceed six years and will not be extended beyond an Enlisted Airman's Expiration Term of Service (ETS) or an Officer's Mandatory Separation date (MSD).
- ❖ **Appointment:** The publication of AGR orders by HRO will be the official appointment into the Indiana Air AGR program. **No commitment** will be made by the command to any applicant prior to the review of qualifications by the HRO and TAG approved appointment through the Officer Action Board (if applicable).

AIR NATIONAL GUARD MEMBERSHIP

- This vacancy announcement will be an initial active duty tour of three (3) to six (6) years IAW INANG – HRO Policy Memo #19-001. Subsequent tours will be from three (3) to six (6) years. The Selected Applicant will be placed in Active Guard/Reserve (AGR) Military status under Title 32, USC, Sec 502(f).
- The incumbent will participate with the unit of assignment during unit training assemblies and training periods.
- After an applicant is selected for this position incumbent will be assigned to AFSC / Position Title located at Position Number
- The wearing of the Air Force uniform as prescribed in AFI 36-2903 is required for the incumbent of this position. Acceptance of the position constitutes concurrence with these requirements as conditions of employment.
- Military Grade Inversion is strictly prohibited in the National Guard AGR Program.

DUTIES AND RESPONSIBILITIES

2.1. Conducts Defensive Cyber Operations (DCO) and associated support activities to defend DoD and other friendly cyberspace. DCO includes passive and active cyber defense operations to preserve the ability to

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utilize friendly cyber capabilities and protect data, networks, net-centric capabilities and other designated systems as well as passive defense measures intended to maintain and operate the DoDIN and other networks such as configuration control, patching and firewall operations. Support activities includes but not limited to maintenance of cyber weapons systems, functional mission analysis, mission mapping, tool development, stan-eval, mission planning and data analysis. [DCWF Code - 511, 521, 531, 541]

2.2. Plans and organizes cyber support activities. Plans and supervises system installation and evaluates facilities layout and performance standards. Designs and develops organizational structures and determines equipment, training, and supplies required for systems implementation and support. Interacts with customers to promote customer satisfaction. Establishes tactics, techniques, and procedures. Evaluates operational readiness of communications equipment, network devices, sensors, intrusion detection, and related support equipment.

2.3. Directs activities responsible for system analysis and design, programming, operations and maintenance, security, systems management, technical support, plans, implementation, and resource management. Implements and interprets policies, directives, and procedures.

2.4. Establishes training requirements. Establishes training programs to meet local knowledge and certification requirements and to enhance professional awareness of technology.

2.5. Directs maintenance activities. Directs personnel employed in siting, deploying, inspecting, adjusting, removing, replacing, repairing, operating, and defending communications systems and related equipment. Prepares and analyzes reports encompassing siting, deploying, maintaining, installing, repairing, and removing communications systems and related equipment. Coordinates activities and resolves common problems. Directs overhaul and repair of communications systems and related equipment. Establishes local maintenance procedures and policies. Ensures work standards are maintained. Determines extent and economy of repair, including disposition of malfunctioning equipment.

2.6. Inspects and evaluates maintenance activities for compliance with directives. Evaluates, rates, and prepares reports. Recommends and implements corrective action for improved methods and procedures. Evaluates effectiveness of equipment usage, systems performance, customer service, supplies, system scheduling, processing, and maintenance.

2.7. Plans, programs, and develops budget inputs to ensure resource availability for operational and training requirements.

2.8. Manages plans, implementation and development functions. Helps functional users define requirements. Recommends automated methods to enhance resource use. Supervises functional user requirements translation into automated systems capabilities. Organizes teams that use methodologies to meet mission requirements. Supervises test and evaluation efforts to determine performance. Organizes and participates in mission implementation and conversion. Ensures continued interface between functional users, and programming and operations personnel for implemented systems. Ensures compliance with standards for systems documentation.

KNOWLEDGE, SKILLS, AND ABILITIES (KSA) REQUIRED FOR POSITION

Knowledge. Knowledge is mandatory of: techniques and procedures of systems analysis and design; project management, communications-computer processing; system operation and maintenance; system and equipment capability, capacity, and logic; personnel and equipment performance measurement; awards programs and manpower and organization; security, administrative contract, training, resource, records, publications, deployment, logistics, and base/unit functional management.

Experience. For award of the 1D791, qualification in and possession of 1D77X/X and experience managing and directing cyber defense activities.

- Mandatory AFSC entry requirement for :
 - Aptitude – M- , A- , G- , E- **60**, X-
 - Physical Profile – **P- 3, U- 3, L- 3, H- 2, E- 3, S- 2**

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OTHER REQUIREMENTS

- Member must not have been previously separated from active duty or a previous AGR tour “for cause”.
- Once selected, AGR members must remain in the position to which initially assigned for a minimum of twenty-four (24) months.
- Applicants must meet requirements of AFI 36-2905 Air Force Fitness Program.
- Applicants must have sufficient time remaining on current ANG enlistment or mandatory removal date to complete AGR Tour.
- Applicants will be able to complete 20 years Total Active Federal Military Service prior to reaching mandatory separation date.
- Once selected, members must maintain qualifications for mobilization and attend all Unit Training Assemblies (UTA), exercises, and periods of annual training.
- **Medical/Physical:** Applicants must meet any medical standards or physical requirements designated for the position.
- **Direct Deposit/Electronic Fund Transfer Program:** Selected candidate is required to participate as a condition of employment.

INSTRUCTIONS FOR APPLYING: Incomplete/Expired paperwork will NOT be considered

1. **Required:** NGB Form 34-1, Application for Active (AGR) Position, dated 11 Nov 2013; previous versions are obsolete. Announcement number & position title must be annotated on the form. (i.e. “ 19-XXX-X-AIR) Link to download NGB Form 34-1: [AGR Vacancies \(ng.mil\)](#)
2. **Required:** Applicant must submit a current PASSING Individual Fitness Assessment within the last 12 months. Selectee must meet the minimum requirements for each fitness component in addition to an overall composite of 75 or higher for entry into the AGR program. For members with a documented DLC prohibiting them from performing one or more components of the Fitness Assessment, an overall “PASS” rating is required.
3. **Required:** Current Report of Individual Person (RIP), within the last 90 days. For AF/ANG, you can obtain your Records Review RIP from your FSS/CSS or go to <https://afpcsecure.us.af.mil/> (RIP must show your ASVAB scores and awarded AFSCs).
4. **Required:** if applicable: Applicants who are in a higher grade than the grade for this advertisement must provide a statement of understanding with your application stating you are willing to be voluntarily demoted without prejudice if selected for this position, (Enlisted Only) IAW AFI 36-2502, Paragraph 11.1.2.4.1.1.2.
5. **Optional:** Resume, Letter of Recommendation, DD214, EPRs/OPRs.

SUBMISSION OF APPLICATION

- Applications must arrive at the HRO Applications Inbox at the following email address: JFACIN.NGIN.AGRStaffingOrg@us.af.mil no later than 2359 Eastern Standard Time on the closing date of the job announcement.
- Applications MUST be complete upon initial submission in one single PDF package, emailed with the proper naming convention of Last Name-Announcement number (i.e. **Last Name-19-XXX-X-AIR**) in the subject line. If the application packet is too large to be sent in one email, break the packet into two separate attachments and send it in two separate emails. If sending multiple emails, subject line must end in 1 of 2, 2 of 2 (i.e. **Last Name-19-XXX-X-AIR 1 of 2, 2 of 2**).
- Encrypt emails for your protection.
- Applications will be reviewed after the closing date: Disqualification notifications will be emailed to applicants after the announcement closing date.

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- If you need to update a previously submitted package, and it is before the closeout date, you must send a new completed package with the updated information. Sending only the updates will disqualify your package, as incomplete packages are not accepted.

POINT OF CONTACT

HRO REMOTE DESIGNEE: **Pam Baker**
SELECTING OFFICIAL: **SMSgt Monty Lebrun**
HRO JFHQ: **SMSgt James Wright**

CONTACT INFORMATION: **812-877-5232**
CONTACT INFORMATION: **317-247-3160**

INSTRUCTIONS TO COMMANDERS/SUPERVISORS: IAW ANGI 36–101 Paragraph 4.1.7.1 this position vacancy announcement will be given the broadest possible dissemination. A copy of this announcement will be posted on your unit/activity bulletin board. Selecting Official will contact qualified applicants for interviews. After NGIN-PEH-A approves the selection package, NGIN-PEH-A will send a notification letter to all applicants of their selection/non-selection. The selection of an applicant is not final until the individual has been notified by NGIN-PEH-A. After the selecting official makes a selection, the “routing” of the selection package begins and ends with NGIN-PEH-A.