

Muscatatuck Training Center (MuTC) Facilities Request

Instructions				Date Request Prepared d/m/yr						
o Complete Administrative Data below and all sections that apply to your training requirements. (Cells are formatted.)										
o Return completed request 90 Days before training event.										
o Fill in ALL highlighted boxes . Incomplete requests maybe delayed or returned.										
o E-mail Completed requests to: ng.in.inarng.list.muttc-sched@army.mil										
o You must complete the BuildingsVenues TAB to choose Buildings and Venues.										
o If training unit has attachments (other units), please list with number of personnel in the "Summary of Training" section.										
CUSTOMER INFORMATION										
UNIT INFORMATION		Adv Party	Main Body	Start Date	End Date	Estimated number of Personnel to Train				
Requested Training Dates						Male	Female	=	Total	
Alt Requested Training Dates										
Unit/Organization:				POC for this request:						
Address:					City,St,Zip:					
Phone:		UIC:		E-mail:						
Name/Email/and phone # for Funding								Component		
Range Officer in Charge (OIC) and Range Safety Officer (RSO) are required to watch video in order to be certified prior to training.										
OIC :					RSO:					
Use the section below to list ALL outside agencies participating in your event. All agencies participating in the training will fall under this request. <u>It is YOUR responsibility as the requesting unit to ensure risk assessments reflect what the outside agency is doing.</u> All coordination(s) will be made from the POC listed above or a designated POC from the above unit. Failure to list an agency/group/unit or any 3rd party could result in your event being cancelled. If more space is needed use the "Training Summary" section located at the bottom of this page.										
Participating Units:										
AVIATION: Use the section below to list any and all types of of aviation assests; to include UAS. BUILDINNGS, VENUES, AND BILLETS WILL BE NOTED ON THE BuildingsVenues TAB.										
Use the section to the right to describe <u>ALL</u> aviation assests.		Aircraft Type		Name of platform(s):						
		<input type="checkbox"/> Rotary Wing	<input type="checkbox"/> UAS							
		<input type="checkbox"/> Fixed Wing	<input type="checkbox"/> Small UAS (sUAS)							
DoD UAS Operations				Non-DoD UAS Operations						
<input type="checkbox"/> Indoors	<input type="checkbox"/> PUM			<input type="checkbox"/> FAA Part 107						
<input type="checkbox"/> Below 700' AGL	Requires AAA or COA	Landing Zones								
<input type="checkbox"/> 700' AGL and above	Requires COA	<input type="checkbox"/> Bataan	<input type="checkbox"/> Boling	<input type="checkbox"/> Clemens	<input type="checkbox"/> Fiscus					
<input type="checkbox"/> COTS Waiver / ETP	SOCOM / AFSOC Memo	<input type="checkbox"/> Heister	<input type="checkbox"/> Jefferies	<input type="checkbox"/> Night Hawk	<input type="checkbox"/> Sword					
PARKING AND VEHICLE INFORMATION										
Vehicle Type	Description	#	Total	Training Pyro/Ammo/Explosives						
POV's			0	Smoke		<input type="checkbox"/>				
Medium Veh				UTM/Simunitions		<input type="checkbox"/>				
Large Veh (bus,fueler)				Paint Ball		<input type="checkbox"/>				
Tracked				Blank		<input type="checkbox"/>				
Aircraft/UAS	<input type="checkbox"/> PUM			Pyro		<input type="checkbox"/>				
Other:				Explosives		<input type="checkbox"/>				
MUTC SPECIAL EQUIPMENT AND TRAINING AIDS										
<input type="checkbox"/>	<input type="checkbox"/> Inert Weapons/IED's	<input type="checkbox"/> Paintball Equipment	<input type="checkbox"/> UTM Equipment	<input type="checkbox"/> Effects (smoke/fire/smell)						

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> Simulators	<input type="checkbox"/> Role Player clothing	<input type="checkbox"/> Frequencies
<input type="checkbox"/> Breach doors	<input type="checkbox"/> Animals	<input type="checkbox"/> 2D Overlays		

ENVIRONMENTAL CONSIDERATIONS

1. Air -

a. Will the proposed action release objectionable odors, smoke, dust, suspended particles or noxious gases in the air?

2. Traffic -

a. Will the proposed action result in generation of or increase in aircraft activity/traffic?

b. Will the proposed action result in the generation of or increase in vehicular traffic?

c. Will the proposed action use and/or construct unimproved roads? Please list where in the section below.

a. Will the proposed action result dirt being moved or disturbed?

4. Hazardous Waste -

a. Will the proposed action generate hazardous waste/materials?

5. Sources and Chemicals

a. Will the proposed action require the use of sources/chemicals such as radiation?

5. Water -

a. Will the proposed action change currents, course, or direction of water movements of fresh water: During proposed action?

During normal operations after proposed action is completed?

b. Will the proposed action discharge sediments, liquids, or solid waste into surface waters, alter the surface water quality?

c. Will the proposed action involve crossing culverts, streams, creeks, or large body of water?

Please provide detail and context to any "YES" answer from above

TO BE COMPLETED BY ENVIRONMENTAL AUTHORITY ONLY

☐ After reviewing the screening criteria and completing the ARNG Environmental Checklist, this project qualifies for a Categorical Exclusion Code:

See 32 CFR 51 App. B

Enter of the following: B-1 through D-5

Enter of the following: E-1 through H-6

Enter of the following: I-1 through J-4

☐ This project is exempt from NEPA requirements under the provisions of:

Cite superseding law:

REQUESTER AND ENVIRONMENTAL SIGNATURE

Signature of Requestor

Typed Name of Requestor

Date Signed

Signature of Env. Compliance Manager

Typed Name of Env. Compliance Manager

Date Signed

CEMA TRAINING REQUEST

Electromagnetic Environment	
<input type="checkbox"/> RF Frequencies	<input type="checkbox"/> Oynx Cell
<input type="checkbox"/> EME	<input type="checkbox"/> GPS Technology

Simulators/CTF	
<input type="checkbox"/> Water Pump	<input type="checkbox"/> Nuclear Power Plant
<input type="checkbox"/> CTF	

Cyber-Physical Venues/Training	
<input type="checkbox"/> Water Treatment Plant	<input type="checkbox"/> Prison
<input type="checkbox"/> Waste Water Treatment	<input type="checkbox"/> CYROC
<input type="checkbox"/> Smart House	<input type="checkbox"/> Traffic Signals
<input type="checkbox"/> Advanced ICS Security Trainin/Sim	

Cyber Networks			
<input type="checkbox"/> DISN	<input type="checkbox"/> NSAnet	<input type="checkbox"/> JIOR	<input type="checkbox"/> Closed Loop
<input type="checkbox"/> JWICS	<input type="checkbox"/> JTEN	<input type="checkbox"/> Fiber Backbone	<input type="checkbox"/> Virtual Network

This form is for facility requests only. All configurations, test plans, and network changes will need to be directed to our Cyber Technicians. All frequency requests must be submitted no later than 90 days prior to event/ or test start date, this includes GPS clearances. For more information, please contact D Keith Paris at 812.526.1499 x41520.

IT EQUIPMENT/SERVICE REQUEST

TYPE AND QTY EQUIPMENT REQUESTED:

Laptops	0
Monitors	0
VOIP Phones	0
Conf Phones	0
VTC System	0

Projectors	0
Projector Screens	0
Color Printers	0
B/W Printers	0

Switches	0	8 port
	0	12 port
	0	24 port
	0	48 port

**Note: We do not have toner available.
You will need to purchase.**

NonCEMA Network Connectivity

☐ Internet

☐ DoDIN-A (NG)

Other:

NOTE: Items are requested as a Training Set and will be used only while at MUTC. All Hand Receipts will be cleared prior to final departure of MUTC. If equipment is not returned, a Statement of Charges will be issued against the Hand Receipt holder.

APPROVED BY: _____

DATE: _____

Summary of Training: Concept and timeline *(Be Specific: Mission, Personnel, Buildings, Task and Purpose, etc. Include DODIC or equivalent for all ammunition or pyrotechnics. Explain any YES answers in Environmental Considerations Section.)*

Approval for this request is Muscatatuck Training Center Operations OIC. Point of Contact for this action is Grizzly Operations at 317-247-3300 x 41493/41777.

☐ APPROVED

☐ DISAPPROVED

SSG Cumberworth, Joshua
Exercise Coordinator

Reviewing Officer in Charge
Operations and Training Officer

Bldg #	Training Buildings	Date(s) Ex. 7th, 8th	Bldg #	Training Venues	Date(s)
5006	Municipal Building		5000	Observation/Clock Tower	
5008	Business Office		5007	Municipal Building	
5009	Business Office		5010	Collapsed APT Building	
5011	Gas Station		5040	Market Place	
5012	Embassy		5041	Collapsed Parking Garage	
5016	CYROC (Identify Floor)		5042	Breach Trainer	
5017	Town House		5043	Destroyed Substation	
5022	Nursing Home		5044	Shoring Trainer	
5033	Hospital		5045	Destroyed Building	
5055	Bank		5046	Destroyed Building	
5075	Chapel		5047	Destroyed Building	
5101	Education Center (non-kinetic)		5048	High Rescue Trainer (7 story)	
5115	Subway Station		5050-5053	JIEDDO Search Houses	
5123	School		5113	Public Transit	
5140	Religious Center		5130	Flooded Community	
5144	Rubble Pile (20 lanes)		5142	Train Derailment	
5150	MUTC Battle Field Effects		5151-5158	Middle Eastern Farm	
5161-5175	Shanty Town		5266	Abandoned Warehouse	
5200	Soccer Stadium		5319	Power House	
5208	Radio Station		5321	UTM Shoot House	
5209	UGF Trainer		5324	Water Treatment Plant	
5210	Mock Prison		5331	Train Station	
5211	Guard House Prison		5332	Concrete Plant	
5241	TAC OPS CNTR (ISOFA)		5335	Oil Refinery	
5245	Rubble Pile (14 lanes)		5343	Multi-purpose Building	
5246	BN OPSCEN (ISOFA)		5368	Waste Water Treatment	
5247	BN OPSCEN (ISOFA)		5416	South American Village (West)	
5322	Big Al's Parking Lot		5500-5501	Subterranean Trainer (Cave)	
5339	Fire Station		5540-5545	Single Family Homes	
5340	Fire Rescue Trainer		5610	Fishing Village (Holland)	
5382	AAR		5620	Forest Village (Holland)	
5414	Animal Barn			Spillway	
5512	Dog Park				
5519	Governor's House-Garage				
5520	Governor's House-Smart House				
5521-5524	West Single Story Houses				
5530	Two Story Residential House				
5532-5537	East Single Story Houses				
5601-5607	Camp Holland				
5741/5743	House (compound)				

Bldg #	Billets/Troop Issue		Bldg #	Billets/Troop Issue	
5015	Troop Housing- 320 Beds		5114	Troop Housing- 293 Beds	
5070	Troop Housing- 87 Beds		5242	Troop Housing- 75 Beds	
5102	Troop Housing- 180 Beds		5256	Troop Housing- 50 Beds	
5104	Troop Housing- 180 Beds		5257	Troop Housing- 50 Beds	
5105	Troop Housing- 185 Beds		5258	Troop Housing- 50 Beds	
<p>* EVERY Building is in play at MUTC, but not all are Kinetic. All events must be pre-coordinated with Grizzly Operations.</p>					
<p>* If a building is labeled State, pre-coordination must be made as these buildings have full time state personnel working in them.</p>					
<p>* Building 5101/Education Center has multiple small class rooms, 1 large class room, library/conf center, and large gymnasium. For accurate estimate, please explain what is needed in "Summary of Training" on the Facility Request Form.</p>					
<p>* Building 5012/Embassy has full time personnel working in offices. No Kinetic events will take place inside; however, the compound exterior is available for kinetic activity.</p>					
<p>* Building 5016/Admin (NOC/CYRO) has IT and Cyber personnel. Second Floor is available for numerous types of cyber training.</p>					

MUTC Directorate of Logistics Request Form

*******EVERY BLANK SPACE MUST BE FILLED IN. IF THERE IS NO REQUIREMENT, PLEASE FILL WITH "N/A"*******

In addition to completing this form, if utilizing contracted Food Service, please provide the Government Purchase Card Memo, Da Form 5913's, GFEBs PR# or any other supporting documentation needed.

Chemical latrine servicing is determined by the number of PAX utilization vs the number of latrines available. This will determine the frequency at which they are serviced and charged. Additional services may be requested if needed. Standard size (8yd) dumpster services are charged at the rate of 2 dumpsters per 100 Pax weekly. Non-Standard Dumpster services are charged at a flat rate for the first two Ton. Additional charges may be incurred if weight is exceeded.

MUTC LOG NCOIC	SSG Robert Salee	robert.a.salee.mil@army.mil	317-247-3300 x41624
MUTC LOG NCO	SGT Adam Briscoe	adam.r.briscoe.mil@army.mil	317-247-3300 x41629

Porta John and Dumpster Service

Item	Location	QTY	Price per	Total
Latrines			\$122.00	\$0.00
Latrine Cleaning			\$27.00	\$0.00
Hand Washing Stations			\$210.00	\$0.00
HWS Cleaning			\$27.00	\$0.00
Dumpster (8 YD)			\$46.00	\$0.00
Dumpster (8 YD) add pickup(empty)			\$46.00	\$0.00
Dumpster (10 YD)			\$55.00	\$0.00
pickup(empty)			\$55.00	\$0.00
Dumpster (20 YD)			\$250.00	\$0.00
Dumpster (20 YD) add			\$250.00	\$0.00
Dumpster (20 YD) ton disposal fee			\$38.60	\$0.00
Dumpster (30 YD)			\$250.00	\$0.00
pickup(empty)			\$250.00	\$0.00
Dumpster (30 YD) ton disposal fee			\$38.60	\$0.00
Dumpster (40 YD)			\$250.00	\$0.00
Dumpster (40 YD) add			\$250.00	\$0.00
Dumpster (40 YD) ton disposal fee			\$38.60	\$0.00



REPLY TO
ATTENTION OF

NGIN-AML

08 APR 2022

MEMORANDUM FOR REORD

SUBJECT: Obtaining Government Purchase Card (GPC) or credit card information for catered meal support

1. Purpose: To obtain GPC or credit card information IOT ensure prompt payment procedures for the Food Service Contractor located at Atterbury-Muscatatuck. The information will only be utilized when services have been rendered to individual units performing Inactive Duty Training (IDT), Annual Training (AT), or Unit Training Assemblies.
2. Applicability: This memorandum applies to all T10 Active Component units, T32 National Guard units, T32 Reserve Components, or outside entities utilizing the food contractor for catered meal support.
3. Policy: Effective April 8, 2014, all units or entities using a Government Purchase Card must provide the following information listed below to receive catered meal support while training at Atterbury-Muscatatuck. Units will fill out paragraph 4 to provide the Director of Logistic (DOL) information needed to fulfill your catered meal request. At a minimum, the GPC holder will provide an approved Purchase Request (PR) number IOT verify funding is available for the services requested.
4. Name of GPC cardholder _____
 - a. Unit _____
 - b. GPC or CC holder Email _____
 - c. GPC or CC Number: _____
 - d. Type of Card: VISA _____ MC _____ AMEX _____ Discover _____ Other _____
 - e. Security Code ___-___ Expiration Date ___/___/___
 - f. Billing Address _____
 - g. City _____ State _____ Zip _____
 - h. GPC or CC cardholder Phone _____
 - i. Approved Purchase Request Number _____
 - j. Purchase Request Amount \$ _____
 - k. Signature _____ Date _____
5. Please note that no meal can be served until a valid GPC or CC memo is on file with the Directorate of Logistics. Meals will not be scheduled with the DFAC vendor until the memorandum has been received and is complete.
6. A DA 5913 must be submitted with this document defining the meals requested and the type of meals. A blank 5913 has been attached and must be signed by the Commander of the training unit.
7. Point of Contact for this memorandum is SSG Tracy Brewer at 317-247-3300 x41629 or tracy.a.brewer.mil@army.mil.

Encl
Blank DA Form 5913

TRACY A. BREWER
SSG, INARNG
Supply Sergeant

STRENGTH AND FEEDER REPORT				
For use of this form, see DA PAM 30-22; the proponent agency is DCS, G-4.				
1. UNIT/ORGANIZATION		2. TO		3. DATE (YYYYMMDD)
4. REPORT DATES (YYYYMMDD)				5. <input type="checkbox"/> REQUEST <input type="checkbox"/> REPORT
6. PERSONNEL PRESENT FOR DUTY BY SERVICE COMPONENT				
U.S. ARMY (Active)				
U.S. AIR FORCE (Active)				
U.S. NAVY (Active)				
U.S. MARINES (Active)				
ARNG				
USAR				
7. SUPPORTED UNITS				
8. MEALS SOLD FOR CASH				
9. GRAND TOTAL				
10. REMARKS				
11a. SIGNATURE		11b. RANK		11c. DATE (YYYYMMDD)