

**Camp Atterbury  
Ammunition Supply Point External  
Standard Operating Procedures**



**SERVICE WITH PRIDE**

**01 October 2022**

APPROVAL

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USPFO for the state of INDIANA

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## Chapter 1 Introduction

### 1-1. Purpose

This SOP provides guidance and procedures as they pertain to ammunition requirements for personnel training at Camp Atterbury, Edinburgh, Indiana. It is not an all-inclusive list of actions to be taken, but general guidelines to assist our customers. Commanders at all levels will ensure that personnel involved in ammunition operations are trained per Department of Defense (DOD) regulations, service specific regulations and Memorandum of Agreements. Clarification of procedures may be obtained by contacting the Camp Atterbury Ammunition Supply Point (ASP) by means provided below. This SOP applies to all agencies involved in requisitioning or the turn-in of Ammunition and Explosives (A&E) at Camp Atterbury ASP.

### 1-2. Location

The Camp Atterbury ASP is located off Old Hospital Road. Approximately 1.7 miles from US 31 or one-half mile east of the Camp Atterbury main gate. Military vehicles will enter the Post using the main gate and travel to the ASP by using Ammo Alley off of County Line Road. Ammunition utilized on post will not be transported in or out of the Hospital Road entrance

### 1-3. Address

Camp Atterbury ATTN: CA-USPFO-AMMO PO BOX 5000 Edinburgh, IN 46124-5000.

### 1-4. Contact Information

- a. Commercial (812)526-1129/1130
- b. DSN 80-716-1129/1130

### 1-5. Hours of Operation

Hours of Operation: 0730-1500 Monday - Friday, except for holidays and inventories.  
Weekends are based on operational needs.

### 1-6. Email Information

- a. ASP Email: [ng.in.inarng.list.cajmtc-asp@army.mil](mailto:ng.in.inarng.list.cajmtc-asp@army.mil)
- b. ASP Accountable Officer CW3 Daniel Pikowitz: [daniel.d.pikowitz.mil@army.mil](mailto:daniel.d.pikowitz.mil@army.mil)
- c. Ammunition Inspector MSG David Williams: [david.f.williams1.mil@army.mil](mailto:david.f.williams1.mil@army.mil)
- d. Ammunition Inspector MSG Quinton Houston: [quinton.l.houston.mil@army.mil](mailto:quinton.l.houston.mil@army.mil)
- e. Ammunition Inspector SSG Jared Everhart: [jared.r.everhart.mil@army.mil](mailto:jared.r.everhart.mil@army.mil)
- f. Ammunition Handler SSG John Kruger: [john.e.krueger4.mil@army.mil](mailto:john.e.krueger4.mil@army.mil)
- g. Ammunition Supply Tech SFC Raymond Stamper: [raymond.t.stamper.mil@army.mil](mailto:raymond.t.stamper.mil@army.mil)

### 1-7. Inventories

The Camp Atterbury ASP will be closed for a week for the following months, December, March, June and September. The closures will be posted in TAMIS in the event calendar. Units Training that week will need to schedule their Ammo issue prior. This is so the ASP can perform 100% cyclic wall to wall inventories to comply with regulatory guidelines. Reference(s): DA PAM 700-16.

## Chapter 2 Documentation

### 2-1 General

Training Ammunition Managers for each state National Guard Headquarters, Army Reserve Commands, Marine Corps System Command, Active and Reserve Navy, and Air Force must ensure the following requirements are met for continued successful support. Following is a list of documents and forms for accountability. Examples can be found in Appendix B.

### 2-2 DA Form 1687

All personnel authorized to request and receive Class V at the ASP must be delegated by the unit's Commanding Officer using DA Form 1687, November 2015. Complete this form in accordance with DA Pam 700-16. One DA 1687s will be provided, approval DA 1687 and request DA 1687. Approved DA 1687 must be on file with the ASP prior to ASP acceptance of any DA Form 581. Examples and detailed instructions are provided in Appendix B.

### **2-3 DA Form 3151**

DA Form 3151-R (Ammunition Stores Slip) is a multipurpose form used when ammunition is issued, shipped, received, turned-in, or relocated.

### **2-4 Residue Component Work Sheet**

This form is not an accountable record for ammunition residue. It is used to assist the ASP and unit personnel with items that must be returned after training. All returnable items will be listed on this form and verified by issuer and checker before leaving the issuing area. Each unit is responsible for returning accountable items. For a complete list of returnable items see DA PAM 700-16.

### **2-5 DA Form 581 Issue**

DA Form 581 must be submitted in accordance with the requirements in DA PAM 700-16. Requests must be submitted, approved/validated, and awaiting ASP acceptance 30 days prior to pick-up date. Requests for use at another installation must list the installation on their request, in the remarks block. Units should forecast if possible, to the installation where training will be conducted. Annual Training (AT) requests must be submitted, approved/validated, and awaiting ASP acceptance 45 days prior to pick-up date. Changes to the request should be addressed before the pick-up date. The requester/approver must match the DA 1687 on file.

### **2-6 DA Form 581 Live Turn-in**

Live turn-in documents will be printed from Standard Army Ammunition System (SAAS) upon completion of the issue. Only when the unit arrives to conduct a live turn-in, will they be given the Live Turn-In DA Form 581. If the SAAS system is inoperable, a handwritten DA Form 581 will be used. A document number must be entered into block 3 of DA Form 581. Document numbers will be obtained through normal unit supply channels by personnel requesting the turn-in.

### **2-7 DA Form 581 Residue Turn-in**

Residue turn-in documents will be printed from the SAAS upon completion of the issue. After the completion of all ammunition/residue items have been turned in, the Residue Turn-In DA Form 581 will be filled out and signed at the Main Office of the ASP. If the SAAS system is inoperable, a handwritten DA Form 581 will be used. Document number must be entered into block 3 of DA Form 581.

### **2-8 DA Form 5515**

DA Form 5515 is used as a hand receipt for issuing ammunition in various quantities from parent unit to subordinate unit, from one supervisory level to another, or from one person to several recipients, and as a turn-in document for unexpended ammunition and residue when the training event is completed. Use a different DA Form 5515 for each issue. Additional sub-issues may be made by utilizing the second part of the DA Form 5515 and additional DA Form 5515s. If DA Form 5515 is not used, a memorandum must be submitted stating ammunition items issued were not hand receipted and never left the issued individual's control. Memorandum must be signed by the individual who signed for the ammunition.

### **2-9 DA Form 5692-R**

Special items, listed in DA Pam 700-16, Appendix B require an Ammunition Consumption Certificate, DA Form 5692-R. This must be present to reconcile the document. For use of this form see DA PAM 700-16, 12-10 and figure 12-1. Example included in Appendix B.

### **2-10 DA Form 5811-R**

Users must complete DA Form 5811-R (Certificate-Lost or Damaged, Class V Ammunition Items) for any residue shortages. Make every effort to collect all residue for turn-in even when the nature of the training prevents collection of all residue. This form is to be completed by the unit in accordance with DA PAM 700-16. Specific instructions are provided in DA PAM 700-16, Figure 12-6. The first O-5 or civilian equivalent in the unit's chain of command will review and complete blocks 8 through 12, sign block 13a,

and enter title, to include rank, in 13b and date 13c. **This form must be received NLT five business days after the training event.** When the unit exceeds the five-day turn-in reconciliation period without prior coordination, the ASP initiates command notification and will not issue training ammunition to that unit until the document is reconciled. Example included in Appendix B.

### **2-11 DA Form 2823**

The Sworn Statement form will only be used for Class A and B Malfunctions. Instructions for completion of this form are in AR 190-45.

### **2-12 DD Form 626**

This form will be completed in accordance with DA PAM 700-16. The unit will ensure each vehicle will pass DD Form 626 inspection prior to arrival to the ASP. The ASP personnel will complete DD Form 626 prior to and after loading of ammunition onto vehicles.

### **2-13 DD Form 2890**

This form is used for all requests being transported over public roads. This form will be completed in accordance with 49 CFR. **This form must be completed by Ammo-62 or Ammo-37 qualified unit personnel that have been appointed by memorandum to certify hazardous materials.** If unexpended ammunition needs to be returned to the ASP for turn-in, the DD 2890 must be changed to reflect the quantities and net explosive weights being returned.

### **2-14 DA FORM 4379**

All Malfunctions and duds will immediately be reported verbally to range control. The unit may need to coordinate with the ASP manager if the lot is determined to be suspended, by the QASAS/JMC/AMCOM or range control. A DA Form 4379 or 4379-1 (except missiles and rockets) will be filled out for the QASAS (located at the ASP), at the conclusion of the training event, IAW AR 75-1. A courtesy copy will be provided to range control.

## **Chapter 3 Unit Ammunition Requirements**

### **3-1 General**

- a. Unit Commanders should ensure the following items are completed:
- b. A forecast is submitted based on yearly training calendar, historical data and weapons density per DA PAM 350-38 and DA PAM 350-39
- c. **Adjust ammunition requests, as necessary, to ensure the quantity being requested can be consumed during training**
- d. A DA Form 1687 is submitted for approved personnel to request and receive ammunition. A sample of a properly completed DA Form 1687 is provided in Appendix B.
- e. Transportation personnel and other personnel assigned A&E responsibilities are properly trained to include **Ammo-45, Ammo-67, and Ammo-64.**
- f. Vehicles can pass a vehicle inspection (DD Form 626). Also, ensure vehicles can be blocked and braced. Vehicles that do not pass a vehicle inspection will not be loaded and will be directed to wait until deficiencies are corrected. **Ammunition issues will not be started after 1400 hours.**

### **3-2 Forecasting**

- a. Unit forecasts are the basis for determining how much ammunition should be shipped in support of unit training each month, as well as for determining when and where ammunition should be shipped. Units requiring ammunition support from Camp Atterbury must utilize the procedures outlined in AR 5-13 para 3-7, and DA PAM 710-2-2, para 24-66.
- b. Forecasts must be monitored to reflect accurate quantities and should not indicate requirements for ammunition that cannot be consumed during training. Forecasts should only include ammunition intended for use at Camp Atterbury or Muscatatuck Urban Training Center (MUTC). Forecasts should be sent to the local supporting installation.
- c. Operational load ammunition, after 12 months, will either be turned in, with a new issue,

or arrangements made w/the ASP QASAS to have the ammunition inspected.

d. Training, dummy, inert and operational ammunition must be forecasted. Forecasts must be submitted in the Training Ammunition Management Information System (TAMIS) at least 90 days prior to the month training is to occur, under the correct Unit Identification Code (UIC), and Department of Defense Activity Address Code (DODAAC).

e. When the ammunition is not forecasted, units must follow the un-forecasted Letter of Instruction (LOI) (see Appendix B).

### 3-3 Requesting Ammunition

a. Requests for ammunition will be submitted through TAMIS. Requests must be submitted, approved, and validated, 30 days prior to the requested pick-up date for Inactive Duty Training (IDT) and 45 days for Annual Training (AT).

b. Requests for TOW or DRAGON Missiles, LAW and AT-4 Rockets, SMAWS, demolition materials and fragmentation grenades (any security category I or II items), must be submitted on a separate request. These items will not be stored in the Interchange Yard.

c. Everything on the request must be picked up on the request date. Multiple ammunition requests are authorized and encouraged, depending on unit training.

d. Block 9, Date Material Required, on the DA Form 581 must include the date the unit will pick up the request. Do not enter the training period in this block. Indicate the pick-up time as AM or PM. Entering AM indicates pick-up prior to 1200hrs, and entering PM indicates pick-up after 1200hrs. units will complete their draw prior to 1600hrs each day, no draws will be scheduled later than 1400hrs. Units that arrive late will be assigned the next available time. See CHAPTER 7, Receiving Ammunition, for further details concerning Ammunition Draw Schedules.

e. Block 21, Training Event Code (TEC), must contain an appropriate TEC provided in Appendix A. Multiple TECs may be entered on a DA Form 581. For example, (OPL) is to be used for issue of operational loads; (TRS) is to be used for STRAC Training.

f. Block 28, Remarks, must indicate the training period, installation, (on post or off post), and a POC with telephone number. **The telephone number must be a direct number to the POC, and not a generic Switchboard number.**

### 3-4 CAJMTC Restricted Class V Items (DODIC's)

**SEE APPENDIX D**

## Chapter 4 Transportation

### 4-1 General

Under the direction of DOD 4500.9-R. Title 49 Code of Federal Regulations and DA PAM 385-64: commanders are responsible to identify all personnel within their command who handle or transport Hazardous Materials (HAZMAT). A complete list of individuals, along with their level of training and date of training is to be maintained.

### 4-2 Explosive Safety Route

All military vehicles and civilian cartage companies transporting CLV will use the designated explosive safety routes when entering Camp Atterbury. The primary route from the main gate is south on Eggleston St, east on Headquarters Rd., south on Durbin St., to County Line Rd. The secondary route when entering off the Schoolhouse Rd. gate is, south on Schoolhouse Rd., west on Headquarters Rd., south on Harrison St., east on 21st St., South on Schoolhouse Rd. to County Line Rd.

### 4-3 Vehicle Requirements

Each vehicle transporting ammunition must have two drivers. **Both drivers must be HAZMAT qualified. Ammo 45 (9E-F67/920-F35 (DL)). Ammo 67 (9E-F69/920-F37 (DL)). and Ammo 64 (4E-F45/645-F29 (DL)).** Each vehicle must have a covered separate loading area or tarp for open loading areas. A

Government Services Administration (GSA) pick-up is acceptable. Each vehicle must be capable of passing a DD Form 626, Motor Vehicle Inspection (Transporting Hazardous Materials). A blank DD Form 626 is provided in Appendix B.

Warning triangles / Road Hazard Kit per vehicle, 2 each 10-BC rated or higher fire extinguishers per vehicle, covered vehicle or Tarpaulin (fire retardant) to cover ammunition and cargo tie down straps to secure load.

#### **4-4 Transportation of Ammunition on Camp Atterbury**

a. Vehicles loaded with ammunition are not allowed in the Cantonment Area (north of County Line Road). Vehicles will display the appropriate placard on the front, rear and both sides of the vehicle. When the vehicle is empty, all placards will be removed. The ASP can provide placards, when applicable, to the load. Vehicles will have their load blocked and braced. See Chapter 5, Receiving Ammunition, for further details concerning blocking and bracing.

b. Rated vehicle capacity will not be exceeded. The vehicle's 10 series manual will list the capacity and capability of the vehicle. Units should utilize Conventional Ammunition Packaging and Unit Load Data Index (CAPULDI) for transportation information and drawings related to ammunition items requested and prepare a load plan.

c. Personnel are not authorized to be transported in the cargo area of vehicles loaded with ammunition. Extraneous materials will not be transported in the same cargo area with the ammunition. Loose items must be removed from vehicle before it will be loaded.

d. Refueling prior to loading is required. Refueling vehicles loaded with A&E at the Camp Atterbury Warehouse Fuel Point is not authorized.

e. Towing of disabled vehicles loaded with ammunition is unauthorized. The load must be transferred to another vehicle first.

#### **4-5 Transportation of Ammunition off Camp Atterbury**

f. A DD Form 2890, DoD Multimodal Dangerous Goods Declaration, must be completed by the unit Hazardous Materials Certifying Official. The unit personnel must also be appointed to certify HAZMAT by their commander. Drivers are responsible to ensure that the DD Form 2890 remains with the vehicle.

g. A route plan, DD Form 1265/66, Request for Convoy Clearance or Special Hauling Permit must be completed. Drivers will not deviate from the Route Plan and will avoid congested areas. Exceptions on certain requests may be used as the 49 Code of Federal Regulations (CFR) allows. If the vehicle becomes disabled, the driver must contact the emergency numbers provided on the DD Form 2890 and Emergency Response Guide (ERG). No vehicle will be left unattended while loaded with A&E.

h. Each vehicle transporting ammunition will be provided with dual drivers, both must be HAZMAT qualified. Ammo 45 (9E-F67/920-F35 (DL)) and Ammo 67 (9E-F69/920-F37(DL)).

i. In the event of an accident, drivers must contact the emergency response numbers provided on the DD Form 2890, and take actions as indicated on the ERG.

## **Chapter 5**

### **Receiving Ammunition**

#### **5-1 General**

a. Ammunition issued from the Camp Atterbury ASP will be based on a first come first serve basis. The ASP will develop the Ammunition Draw Schedule based on the information provided in block 9 of the DA Form 581, requested pick-up date.

b. Units should ensure requests are forwarded through TAMIS to be approved by their TAMIS hierarchy and forwarded to the ASP within the suspense dates required.

c. Units should plan to arrive 30 minutes prior to the requested pick-up time. The 30 minutes is to

allow for an ammunition briefing and vehicle inspection. Units failing to make requested pick-up date will be issued as time allows. Ammunition issues are not started after 1400hrs. **Units must arrive with enough vehicles to complete entire ammunition pick-up, and two HAZMAT qualified drivers per vehicle. Round-robin issues are not authorized.**

d. The individual signing for the ammunition must be listed on the DA Form 1687. Only SGT (E-5) and above may draw security category I and II items. Both categories include demolition items, rockets, missiles, mines or fragmentation grenades. Armed guards/escorts are required for transportation of security category I and II items.

e. Vehicles entering the ASP will receive a DD Form 626 inspection. Vehicles that fail the inspection will be rejected and denied entry into the ASP. A partial issue will not be conducted if sufficient vehicles do not pass the DD Form 626 inspection. The ammunition draw will be pushed to the next available time.

f. The individual signing for the ammunition, under the supervision of ASP personnel, will inventory the request to verify each item by DODIC, LOT Number and quantity. The type and quantity of ammunition residue and components required for return will also be verified.

g. After inventorying and signing for the ammunition, the ASP personnel will load the ammunition onto vehicles in accordance with the Vehicle Load Plan. Unit personnel are responsible for ensuring that all items are loaded onto the correct vehicles.

## **5-2 Blocking and Bracing**

a. After loading of the vehicles, the load must be blocked and braced to prevent movement during transportation.

b. Blocking and bracing is most easily accomplished by utilizing 5k and above rated ratchet straps. See Appendix E for entire TB 9- 2300-280-30 Vehicle Modification Procedures. The unit is responsible to provide straps.

c. Blocking and bracing the load is the responsibility of each unit. Technical assistance will be provided by ASP personnel. Units that cannot use ratchet straps will block and brace in accordance with 1948 Series Drawings. The ASP will make the lumber, nails. Hammers, saws, and drawings available.

d. When loading ammunition, it is each driver's responsibility to ensure all placards are displayed on their vehicles. When applicable, the appropriate placards will be provided by the ASP Checker. Drivers will ensure that once the ammunition has been offloaded, that all placards are removed.

## **5-3 Vehicle Load Plans**

a. The vehicle load plan is used as a planning tool to ensure that compatibility of ammunition and vehicle capacity is not exceeded. Five resources: Joint Hazard Classification System (JHCS); (CAPULDI); TAMIS ammunition request; compatibility table for explosive materials in the 49 CFR; and each vehicle's 10 series manual, can be used to ensure the request can be hauled to the training area.

b. The JHCS is used, in combination with the request, to find the compatibility of each item on the request. The national stock number (NSN) and DODIC are entered into JHCS to get a data sheet with proper shipping name, hazard class and compatibility group.

c. 49 CFR compatibility table contains restrictions for what A&E can be hauled together, as well as exceptions to the restrictions. Using this will tell you how many vehicles by compatibility are required.

d. The CAPULDI, in combination with the request, is used to determine the weight of each item on the request. Using the NSN and DODIC, CAPULDI will provide data sheets with length, height, width, and weight packaging data. Using this will provide information on how many vehicles are required by packaging data.

e. The 10 series manual lists the vehicle limitations and capability. Using this in combination

with compatibility and packaging data will provide the total number of vehicles required to successfully complete the ammunition draw.

## Chapter 6 Safety

### 6-1 General

- a. A&E is hazardous and should be handled with respect and caution. Improper handling of A&E can cause accidents which result in the loss of life and property. All personnel must adhere to the safety requirements outlined in AR 385-64 and DA PAM 700-16. Personnel must be properly trained and capable of recognizing hazardous explosive exposures. Safety must become a firmly established habit when working with, or in the vicinity of items having A&E.
- b. Vehicle and personnel limits must be followed at all times. Specifically, only required personnel/vehicles should be present for handling, loading and unloading operations. Operations must be conducted in a manner which exposes the minimum number of people to the smallest quantity of explosives for the shortest period of time consistent with conducting the operation.
- c. No individual should attempt to perform demilitarization of a dud or misfire. **Alterations or modifications to ammunition of any type are not authorized.** All firing limitations of applicable Technical Manuals (TMs) and range regulations will be followed.
- d. Ammunition that comes in contact with the skin could cause irritation. Personnel handling ammunition boxes will wear protective leather gloves during handling operations. Personnel should wash hands prior to eating, drinking, smoking or using toilet facilities. No smoking or the use of flame producing devices is permitted during handling and or use of ammunition and explosives.
- e. The quantity of ammunition unpacked at the breakdown building or firing line will be kept to the minimum number of rounds needed for efficient firing for the exercise. Packaging material, propelling increments and fuses will be retained until firing is complete. Units will not burn wooden containers or indiscriminately fire or dispose of ammunition to preclude its return to a storage facility.

### 6-2 Malfunctions

- a. Units must be familiar with the procedures listed in the weapons systems TMs, applicable Field Manuals (FMs) and AR 385-63. Corrective actions for weapons malfunctions must be followed to render the weapon system, firing system, or complete item safe.
- b. All ammunition malfunctions must be annotated on the Ammunition Malfunction Report.
- c. A blank copy is provided in Appendix B. Technical assistance in completion of the form is available from the ASP. An on-site (field) visitation is available upon request in accordance with AR 75-1 (Ammunition Malfunction Reporting) on DA Form 4379-R.
- d. A malfunction occurs when the ammunition or explosive item failed to function as except when fired or launched, or explosive items that fail to function. Malfunctions include hang-fires, misfires, duds, abnormal functioning, and premature functioning of explosive ammunition items under normal handling, maintenance, storage, transportation, and tactical deployment. Malfunctions do not include accidents or incidents that result solely from negligence, malpractice, or situations such as vehicle accidents or fires.
- e. All ammunition or explosives malfunctions, including but not limited to in-bore detonation, premature detonation. Non-detonation or erratic flight will be immediately reported to the Range Control- (812-526-1351) IAW AR 75-1, which will come on site to assist in the completion of a Malfunction Report. The unit may need to coordinate with the ASP manager if the lot is determined to be suspended, by the QASAS/JMC/AMCOM or range control. A DA Form 4379 or 4379-1 will be filled out for the QASAS, at the conclusion of the training event, IAW AR 75-1. A courtesy copy will be provided to range control. Unless overriding safety or security considerations exist, the immediate malfunction area, including

equipment and weapons, will not be disturbed before an investigation is conducted. The appropriate commodity command will notify the malfunction location within 24 hours from receipt of the preliminary report as to whether an onsite Department of the Army Investigation Team for Malfunctions (DAITM) investigation will be conducted. Where no DAITM onsite investigation is conducted, a local investigation will be conducted. Fragments and residue will be kept for 90 days after the malfunction. If disposition instructions are not received within 90 days, local disposition is authorized, unless the malfunction involved personal injury or property damage of civilians. In such cases, fragments and residue will not be disposed of until the command's staff judge advocate or legal advisor concurs. Accidents or incidents will be reported per AR 385-10. Accidents in which an ammunition malfunction is thought to be a direct or contributing factor will also be reported according to AR 385-10. Ammunition items to be reported per Appendix B. AR 75-1 if not imminently hazardous, will be retained by the firing unit pending an investigation or until disposition instructions are received from the local ammunition officer.

f. A dud is an explosive munition that has not been armed as intended or has failed to explode after being armed. A dud report will be completed on all dud rounds and turned in to Range Control in accordance with their directives.

g. Unexploded Ordnance (UXO) is ammunition and explosives that have been primed, fused, armed, or otherwise prepared for action and that have been fired, dropped, launched, projected, or placed in such a manner as to constitute a hazard to operations, installations, personnel, or materiel, and remain unexploded by malfunction, by design, or for any other cause. A UXO is synonymous for dud.

h. A hang-fire is an undesired delay in the functioning of a firing system. A hang-fire for a rocket occurs if the rocket propellant is ignited by the firing impulse, but the rocket fails to exit the launcher within the expected time (applies to HYDRA-70/2.75-inch rocket).

i. Guided Missiles and large Rockets are all guided missiles and large rockets with non-nuclear or chemical capability either in complete round configuration or in separately packaged items for issue in a complete round assembly, solid and liquid propellants, and explosive components. Any unit which plans to fire missiles or rockets on Camp Atterbury must ensure that a Missile Firing Data report (DRAGON and TOW) and DA Form 7213-R will be completed by each gunner for each missile fired. A copy of each completed report must be turned into the Ammunition Office. This information will be forwarded to the Missile Command.

### 6-3 Storage

a. Requests for any type of storage in an area not addressed by this SOP will be requested through Range Control to the Installation Commander. Storage of ammunition in any building within the cantonment area is strictly prohibited. Transportation of ammunition through the cantonment area is prohibited. Temporary storage of ammunition loaded vehicles is authorized in the interchange yard. Units will not be allowed to remove any ammo from any vehicle that is being stored in the interchange yard. Unit must remove the vehicle from the interchange yard to a firing range before removing, opening or configuring any items. **Flat Racks and Trailers cannot be dropped in the interchange yard.**

b. Ammunition must remain secured in the vehicle. The yard gate must be locked at all times except when the unit is staging or removing ammunition loaded vehicles.

c. Units are still required to have two HAZMAT qualified drivers and will show military driver's license with HAZMAT endorsements. Vehicles must have the proper placard at all times. Units that fail to properly placard vehicles will lose further use of this yard. Vehicles used for ammunition transportation are subject to inspection at any time. DD form 626 must remain in the vehicle.

d. The following items will not be authorized for storage in the Interchange Yard: TOW and DRAGON Missiles; LAW and AT-4 Rockets; Fragmentation Grenades; Demolition Items; 155 mm projectiles; and all components and any security category I or II items.

### 6-4 Field Ammunition Transfer Points

Units on extended field exercises must establish a field ATP. Range Control must first approve field ATP locations. All field ATPs are subject to an inspection conducted by the Ammunition Office. The inspection is only utilized to provide technical assistance and safety in the field. All ammunition must be placed on pallets and covered to protect from the elements. Storage of some ammunition on unit vehicles is acceptable. Vehicles loaded with separate classes of ammunition must be segregated by a minimum of fifty (50) feet. All ammunition must be segregated by DODIC and Lot Number under that DODIC. Live

and blank ammunition must be segregated to prevent accidental issue. Fire extinguishers must be readily available. Units are required to maintain accountability in accordance with DA PAM 700-16. Each field ATP should have security in accordance with AR 190 series regulations, FM 19-30, local and unit directives.

### **6-5 Safety Messages**

Ammunition Information Notices (AIN) are updated daily and will be signed for by the person signing for the ammunition on DA FORM 581 at the time of issue. Only one copy will be given. Unit may make copies at the ASP office. When hand receipting ammunition, copies of the applicable AIN must be attached to the DA Form 5515 and annotated in the remarks.

### **6-6. Fire prevention**

- a. Vehicles and trailers loaded with ammunition and explosives should not be parked with vehicles and trailers transporting flammable liquids/packaged gasoline, diesel fuel and similar flammable/combustible liquids. If no other viable option is available and composite risk management has reduced the risk to an acceptable level maintain the fuel at least 100 feet away and downhill from the ammunition and explosives laden trucks.
- b. A fire plan will be posted for evacuation of combat loaded vehicles in a BLAHA. The fire plan for uploaded armored vehicles will include provisions for a quarterly fire drill for armored vehicle crews.
- c. When tactical situations permit, refueling operations for vehicles carrying ammunition should be delayed until the engine has cooled for at least 10 minutes to lessen the danger of automatic ignition from spills or overflows.

## **Chapter 7 Ammunition and Residue Turn In**

### **7-1 General**

- a. All A&E, residue components and packing material drawn from the Camp Atterbury ASP will be returned for reconciliation. Units ready to turn-in ammunition and residue should report directly to the Ammunition Office. Assistance will be provided to ensure required documentation is completed.
- b. Residue must be on a separate vehicle from the live ammunition. Ammunition, residue and packing material must be stacked neatly (this will speed up the turn-in process).
- c. The unit checker must ensure that vehicles are unloaded, and that live ammo is segregated by DODIC and LOT Number. Residue component items will be segregated by type. All items will be screened and counted. The unit checker will verify the weights and counts with the ASP representative. Units will not be released from Operations Building until all items are counted and stored as directed by the ASP representative.
- d. Ammunition, residue and components, will be returned and recorded on a DA Form 581.
- e. If the ASP is open on a weekend, the unit turn-ins will be taken on a first come, first serve basis. Weekday turn-ins must be scheduled at least 24 hours in advance. Partial residue turn-ins for AT periods will be accounted for and annotated on the Ammunition Residue/Component Worksheet. Only one live ammunition turn-in is authorized per DA Form 581 document.
- f. The DD Form 2890, if applicable, will be modified in the following manner. As indicated on the reverse side of the DD Form 2890, units returning from exercise or firing range should have a qualified person ensure that all hazardous materials are properly repackaged and secured (blocked and braced) prior to transportation. The remaining items in the Notes Chapter, paragraph 2a through 2c, must be completed.
- g. Live ammunition must be returned in its original packing and container. Components and safety devices must be replaced if previously removed. Containers must be dry and free of mud and other foreign materials/items. Expended 9mm cartridges will be placed in the packing Styrofoam primer facing up and counted as each. 40MM cartridges will be accounted for by each. Any unserviceable items must be repacked and segregated from serviceable ammunition.

**h. Turn-ins will be completed during normal duty hours, Monday thru Friday 0730-1600. Requests for support of times outside normal duty hours must be made in advance.**

i. Units must provide sufficient personnel to assist in counting, repackaging, marking, stacking, and screening of items turned in at the ASP. Units will be provided a memorandum from the ASP that states the required amount of personnel for completion of turn-in. A unit representative listed on the DA Form 1687 will be present to inventory and verify counts and weights with the ASP representative. The unit will screen the brass and dunnage under the supervision of ASP personnel.

j. When the ASP representative and the designated unit representative agree on all amounts of residue and live, the unit will report to the Ammunition Office to complete all remaining required documentation.

## **7-2 Reconciliation Procedures**

a. The reconciliation process is required to ensure that all ammunition and explosives are accounted for. The unit checker will report to the ASP with copies of DA Form 581 turn-in documents for both live ammunition and residue, copy of Unit Residue/Component Worksheet, which was completed by ASP representative, one legible completed copy of each hand receipt, DA Form 5515, DA Form 5692-R, Ammunition Consumption Certificate completed as required and all other forms as required by the regulation.

b. The unit checker will verify with the ASP representative, that all items have been accounted for and returned. Missing item(s) will have the required documents to show the circumstance of loss. The using unit must turn in all residue for reconciliation purposes. If the residue and live ammunition turn-in quantity is less than the quantity of the ammunition issued, the unit commander or civilian equivalent will initiate DA Form 5811-R and forward the form to the first Lieutenant Colonel (rank and grade of O-5), or the civilian equivalent, in the chain of command for appropriate action and completion. A blank copy is provided in Appendix B. Part II must have all blocks completed, and the rank of the individual must be listed. In order to reconcile the document, the DA Form 5811-R must be returned digitally to the Ammunition Office within 5 business days. The completed form will accompany the unit's turn-in documents for reconciliation and retention by the ASP.

c. If the 5-day suspense cannot be met, an extension may be requested. Failure to return the DA Form 5811-R within the 5 working days without an approved extension, will result in the unit being suspended from receiving further ammunition from Camp Atterbury. **All unit suspension actions will be reported to the units MACOM.**

## **Chapter 8 Amnesty Program**

### **8-1 General**

The A&E Amnesty Program is intended to ensure maximum recovery of military A&E items outside the supply system. It is not intended to circumvent normal turn-in procedures. Unit Commanders have the responsibility to inform all soldiers of the amnesty program. Commanders will establish and implement an A&E amnesty program that does not intimidate the individual or prevent the individual from freely turning in ammunition. Commanders will ensure assigned personnel are briefed on A&E amnesty program policies and procedures prior to each exercise or training event that requires the use of A&E.

### **8-2 Amnesty Turn-In**

Amnesty turn-in will be completed on a DA Form 581. Individuals turning in A&E under the amnesty program are not required to have a turn-in document prior to arrival and are exempt from the 24-hour advance turn-in notification to the ASP. The ASP will initiate a DA Form 581 turn-in document to establish an audit trail.

## **Chapter 9**

## **Shipment of Ammunition to Camp Atterbury**

### **9-1 General**

Units utilizing ammunition at Camp Atterbury will draw assets from the ASP. Navy Seals, Crane test fire, and the Air Force National Guard (FV6131) are the only authorized users to ship ammunition to Camp Atterbury. If an organization has a unique training exercise that requires ammunition shipment to Camp Atterbury ASP, prior coordination must be made in time to receive the shipment and prepare it for draw.

### **9-2 Munitions Clearance Certificate**

Units that transport ammunition onto Camp Atterbury must complete a Munitions Clearance Certificate. The certificate must be provided to the Ammunition Office no less than 15 days prior to transporting the ammunition onto the Installation. The Ammunition Office will verify the serviceability of the items. The Ammunition Office will provide the completed certificate to Range Control. This ensures the Installation that the ammunition is safe and serviceable to use.

**APPENDIX A  
TRAINING EVENT CODES**

CODE: DESCRIPTION

TRS: STRAC Training (This code is used 95% of the time)

TRP: POI (Program of instruction) Training RTI

TRC: CTA (Common Table of Allowances)

Training-Civilian guard training

TRN: New Equipment Training (NET)

TRO: TRAINING OTHER – Use this code for Marine Training

TST: TEST – Primarily used by the Test Community

OPL OPERATIONAL – Likely to be consumed – Use this code for things like Funerals,  
Salutes, Quarry, Weapons Test following repair, and EOD

**APPENDIX B SAMPLE FORMS**

DA Forms 1687	Notice of Delegation of Authority DA
DA Form 3151-R	Ammunition Store Slip
DA Form 5515	Training Ammunition Control Document Sub Hand Receipt
DA Form 5693-R	Ammunition Consumption Certificate
DA Form 5811-R	Certificate Lost or Damage Class 5 Ammunition Items
DD Form 626	Vehicle Inspection Form
DA Form 581	Request for Issue and Turn-In of Ammunition

**DA Form 1687, Notice of Delegation of Authority -Receipt for Supplies:**

DA Forms 1687, commonly referred to as signature cards, are the first line of defense in assuring A&E are not issued to individuals not authorized access to such items. The form is to be prepared by units drawing A&E from servicing ASPs and lists all individuals from the unit authorized to sign requests for ammunition (Block 13a of DA Form 581, Request for Issue and Turn-in of Ammunition) and authorized to pick-up ammunition from the ASP. Guidance for preparing signature cards is contained in DA PAM 700-16, Figure 24-15. The ASP should ensure that instructions for preparing signature cards are contained in external standing operating procedures or otherwise made known to units serviced by the ASP. DA Form 1687 should be submitted at the beginning of the fiscal year 01 OctXX and must arrive at the ASP 30 days before the requested pick-up date. DA Form 1687 is also required from the units approving authority.

**Grade/Rank Authority**

Authority to request and pick-up ammunition is contingent on an individual's rank/grade as follows: request: sergeant, (E-5) and above or civilian equivalency. Receipt: sergeant, (E-5) and above or civilian equivalency for Categories I and II; Responsible person as designated by the unit commander for categories III and IV. Upon receipt of a DA Form 581, the ASP should compare the name in block 13a and the signature in block 13c with the name and signature on the signature card. The ASP should ensure that the individual reflected in block 13 of the DA Form 581 is authorized to request A&E. The signature card contains two authority columns, one to indicate authority to request and one to indicate authority to receive. An appropriate rank/grade does not in itself authorize an individual to request or receive A&E. The authority columns on the signature card must indicate YES if the individual is authorized to request/receive ammunition or NO if the individual is not authorized. Some units enter an X in the appropriate column to indicate authority. This can be confusing and is not as definitive as YES or NO. The ASP should not accept signature cards that contain an entry other than 'Yes' or 'No' in the authority columns for each individual reflected on the card. It is assumed the responsible individual reflected on the bottom of the card is authorized to request and receive ammunition. In order to ensure rank/grade requirements are met, the rank/grade of each individual must be entered on the signature card with the individual's name. In addition to rank/grade, the DoD ID Expiration date for military personnel should be entered in the same block as the name. The ASP should not accept signature cards without rank/grade indicated for every individual on the card and DoD ID date for military personnel. Do not confuse custody with authority to receive. Some training sites have permitted SGT, (E-5), to receipt security categories I and II A&E based on AR 190-11, paragraph 7-15.c, which states that categories I and II may be placed in the custody of a NCO E-5 and above. In the custody of is not the same as receiving ammunition from the ASP. Paragraph 7-15 of AR 190-11 details procedures to be followed during movement of A&E by unit or organization transportation. An E-4 cannot receive or have custody of security categories I and II.

a. Signature cards are valid for a period not to exceed 365 days; Camp Atterbury tracks customers by **fiscal** year. If a change in delegating authority (the individual indicated on the bottom of the card and reflected on the attached assumption of command/delegation of authority orders) is expected within one year of the date of the signature card that expected change date will be the expiration date of the signature card. The ASP should not accept cards without an expiration date or cards with an expiration date exceeding one year; example: 01Oct2016 to 30Sep2017.

b. Changes to Signature Cards. If any data on the signature card changes or becomes outdated, the entire card becomes invalid and a new card reflecting the revised data must be prepared by the unit. The ASP should not accept verbal or memo changes and should not allow cards to be altered or accept

cards with obvious changes to existing data.

c. Security Screening. Paragraph 2-11 of AR 190-11 requires security screening of all personnel whose duties include control, accountability, and shipment of A&E. This includes personnel who request or receive A&E. The remarks block of the signature card should contain the statement; Authorized representatives listed above have passed security screening required by AR 190-11. The ASP should not accept cards without the security screening statement. The units are required to maintain Security screening records.

d. Assumption of Command/Delegation of Authority Orders. A copy of the assumption of command/delegation of authority orders should be submitted along with the signature card. The person, who assumes command or is delegated authority, as reflected on the appropriate orders, should be the same individual reflected on the bottom of the signature card. The ASP should not accept signature cards that reflect a responsible person different from that reflected on the assumption of command/delegation of authority orders.

e. ASP Responsibility: The ASP will verify the signature card is still current on the scheduled pick-up date. Units must review their records and ensure their signature card is up to date and the proper people are designated on the card, prior to arriving at the ASP to pick up. The ASP will not issue A&E to any unit without a valid signature card on file. If cards have expired or will expire shortly, the ASP will require the unit to provide a new card prior to an ammunition pick-up. The ASP will not honor requests signed by individuals whose DoD ID Expiration dates have passed or issue to individuals whose DoD ID Expiration dates have passed. A signature card contains space for 4 names. If more space is needed, an additional card will be used. If all the spaces for names are not used, the words 'Not Used ' will be entered on the next available line. The ASP will not accept cards that contain a blank space immediately below the last block containing a name.

NOTICE OF DELEGATION OF AUTHORITY - RECEIPT FOR SUPPLIES <i>For use of this form, see DA PAM 710-2-1. The proponent agency is DCS, G-4.</i>					DATE
<b>AUTHORIZED REPRESENTATIVE(S)</b>					
ORGANIZATION RECEIVING SUPPLIES HHC 113TH SUPPORT BN				LOCATION Ammunition Supply Activity	
LAST, FIRST, MIDDLE INITIAL			AUTHORITY		SIGNATURE AND INITIALS
			REQ	REC	
Snuffy, Joe	SGT	DOD Exp 20230101	NO	YES	STAMPER RAYMOND. Digitally signed by THOMAS JR. 107579889 STAMPER, RAYMOND, T HOMAS, JR. 1075798896 RS
Dean, James	SFC	DOD Exp 20230316	YES	YES	STAMPER RAYMOND. Digitally signed by THOMAS JR. 107579889 STAMPER, RAYMOND, T HOMAS, JR. 1075798896 RS
Jordan, Michael	SGM	DOD Exp 20240515	NO	YES	STAMPER RAYMOND. Digitally signed by THOMAS JR. 107579889 STAMPER, RAYMOND, T HOMAS, JR. 1075798896 RS
////////////////////NOT USED////////////////////////////////////					
<b>AUTHORIZATION BY RESPONSIBLE SUPPLY OFFICER OR ACCOUNTABLE OFFICER</b>					
THE UNDERSIGNED HEREBY <input checked="" type="checkbox"/> DELEGATES TO <input type="checkbox"/> WITHDRAWS FROM THE PERSON(S) LISTED ABOVE THE AUTHORITY TO: Request and Receive Class V (Training) Supplies as indicated above.					
REMARKS Authorized representatives listed above have passed security screening required by AR 190-11. CARD 1 of 1					
<b>I ASSUME FULL RESPONSIBILITY</b>					
UNIT IDENTIFICATION CODE W7M7AA			DODAAC/ACCOUNT NUMBER W53P1M		
LAST, FIRST, MIDDLE INITIAL		GRADE	TELEPHONE NUMBER	EXPIRATION DATE	SIGNATURE
Johnson, Magic E.		O4	812-876-5309	20220930	STAMPER RAYMOND THOMAS JR. 1075 Digitally signed by STAMPER RAYMOND THOMAS JR. 1075798896

DA FORM 1687, NOV 2015

PREVIOUS EDITIONS ARE OBSOLETE

APD LC v1.01ES

1. Date: Enter the calendar date the form is to take effect.
2. Organization Receiving Supplies: Enter the name of the unit. Must be the name of the "AA" unit which holds the account for Training ammunition. The name of the unit which will hold the operational ammunition.
3. Location: Ammunition Supply Activity
4. Last Name, First Name, Middle Initial, Rank, and DoD ID Expiration: Enter the name, rank and DoD ID Expiration/MRD of the authorized representative. Ensure that the rank of the representative matches the scope of the responsibilities as prescribed in DA PAM 700-16 and DA PAM 710-2-1. Enter not used on next available line when all lines are not used.
5. REQ: Enter YES in this block for each person authorized to request supplies. Otherwise, enter NO.
6. REC: Enter YES in this block for each person authorized to receipt for supplies. Otherwise, enter NO.
7. Signature and initials: Enter the DIGITAL SIGNATURE ONLY of authorized representatives.
8. Authorization by Responsible Officer or Accountable Officer
9. Delegation To: Enter an X in this box to show that the authorized representative is delegated to request/receipt for supplies.
10. Withdraws From: Leave blank, procedures for adding and deleting persons are not authorized for Class V supplies.
11. The Authority To: Enter the statement, Requisition or receipt of Class V supplies as indicated above.
12. Remarks: Enter ASP to which form is being sent. Enter following statement: Authorized representatives listed above have passed security screening required by AR 190-11.
13. Unit Identification Code: Enter UIC of unit.

14. DODAAC/Account Number: Enter the unit DODAAC. One DODAAC per card.
15. Name: Enter name of responsible person.
16. Grade: Enter grade or rank of responsible person.
17. Telephone Number: Enter telephone number of responsible person.
18. Expiration Date: Enter expiration date of the card, not to exceed end of fiscal year from date of item (1) Fiscal Year Review cards quarterly for accuracy.
19. Signature: Enter DIGITAL signature of responsible person.

(2) DA Form 3151-R:

AMMUNITION STORES SLIP				AUTHORITY		DATE				
For use of this form, see DA PAM 710-2-2; the proponent agency is DCSLOG				W91U6W41750002		06/08/2014				
FROM IN W53P1M ASP CAMP ATTERBURY IN				NAME OF ACTIVITY IN W53P1M ASP CAMP ATTERBURY IN				<b>ARMY STANDARD</b>		
TO W91U6W 0316 PO TAC				VEHICLE NO.						
RECEIPT <input type="checkbox"/> ISSUE <input checked="" type="checkbox"/> OTHER (Specify) <input type="checkbox"/> TURN-IN <input type="checkbox"/> SHIPMENT <input type="checkbox"/> IDT				DRIVER						
LN NO	NSN	DODIC	NOMENCLATURE	LOT NO.	ACC	LOCATION FROM TO		PLTS BXS	TOTAL ROUNDS	INIT
✓ 1	1305011555459	A059	CARTRIDGE 5.56MM: BALL M855 AND TRA <i>6-M2A1</i>	LC-10L387-591	A	2041		* 1 / 3	4700	<i>al</i>
✓ 2	1305011555457	A063	CARTRIDGE 5.56MM: BALL M855 AND TRA <i>M19A1</i>	LC-08L893-650	A	2041		* 1 / 1	377	<i>al</i>
✓ 3	1305001823217	A080	CARTRIDGE 5.56MM BLANK: M200 <i>M19A1</i>	LC-06E922-017	A	2040		* 1 / 1	400	<i>al</i>
✓ 4	1305007528087	A111	CARTRIDGE 7.62MM BLANK: M82 LINKED	PMJ05A001-009	A	2040		* 1 / 1	400	<i>al</i>
AIN	AIN REQUIRED		<i>2 M19A1</i>					* 1		<i>al</i>
✓ 5	1305015692912	A131	CTG, 7.62MM BALL <i>11 M19A1</i>	LC-14B333L048	A	2041		11 / 11	2200	<i>al</i>
✓ 6	1305015692917	A143	CTG 7.62MM BALL <i>33 M19A1</i>	LC-13B335-035	A	2041		* 3 / 3	6600	<i>al</i>
✓ 7	1305014702090	AA49	CARTRIDGE, 9 MILLIME	WCC12H051-017	A	2041		* 1 / 1	1450	<i>al</i>
REMARKS										
SURVEILLANCE CLEARANCE										
1. DATE <i>05082014</i> APPR <i>[Signature]</i>										
2. DATE <i>08082014</i> APPR <i>[Signature]</i>										
<b>COMPLETED</b> <i>[Signature]</i> 8-8-2014										
*LIGHT BOX/PLLT (LC-10L387-591 1340),(LC-08L893-650 377),(LC-06E922-017 400),(PMJ05A001-009 400),(LC-13B335-035 1800),(WCC12H051-017 1450),(AMJ08M031-036 75)										
DATE <i>20140808</i>		SIGNATURE OF ISSUING CHECKER <i>WA MGS</i>			DATE <i>2014 0908</i>		SIGNATURE OF RECEIVING CHECKER <i>[Signature]</i>			





**CERTIFICATE - LOST OR DAMAGED CLASS 5 AMMUNITION ITEMS**

For use of this form, see DA PAM 710-2-1; the proponent agency is DCS, G-4.

**PART I - CERTIFICATION**

I certify that the item(s) described in blocks 1-6 below were as stated. Circumstances of the loss or damage are accurately described below.

1. STOCK NO.	2. DESCRIPTION	3. QUANTITY	4. ITEM WAS (Check)		5. DAMAGED BY NEGLIGENCE? (Check)	
			a. LOST	b. DAMAGED	a. YES	b. NO
1305011555459 A059	EXPENDED 5.56MM BRASS	65 LBS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
1305011729558 A363	EXPENDED 9MM BRASS	200 EA	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
N/A	PULL RINGS	10 EA	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

6. CIRCUMSTANCES OF LOSS OR DAMAGE  
ISSUE DOC#

FULL JUSTIFICATION AS TO WHY AMMUNITION WAS NOT RECOVERABLE AND WHAT EFFORTS WERE MADE TO RECOVER MISSING AMMUNITION.

7a. SIGNATURE <b>Morgan, Jim E., CPT, Company Commander</b>	7b. DATE <b>20211001</b>
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**PART II - ACTION**

8. I have reviewed the evidence pertaining to the loss or damage as stated. I agree <input type="checkbox"/> that the loss or damage to the class 5 item (a) was <input type="checkbox"/> <del>was</del> not <input checked="" type="checkbox"/> due to negligence, willful misconduct, or deliberate unauthorized use. The following actions shall be taken.		CHECK ALL THAT APPLY	
9. No further action is required.	<input checked="" type="checkbox"/>		
10. An administrative adjustment shall be made in the property book for the class 5 item (a) that were not lost through negligence, willful misconduct, or deliberate unauthorized use.	<input type="checkbox"/>		
11. The damaged class 5 item (a) shall be repaired as fair wear and tear as the damage was not caused by negligence, willful misconduct, or deliberate unauthorized use.	<input type="checkbox"/>		
12. The circumstances surrounding the loss or damage warrant the processing of a formal Report or Survey that will be initiated immediately by the responsible property officer.	<input type="checkbox"/>		
13a. SIGNATURE <b>Daniels, Jack T., LtCol O-5 or Higher</b>	13b. TITLE <b>Battalion Commander</b>	13c. DATE <b>20211001</b>	

MOTOR VEHICLE INSPECTION (TRANSPORTING HAZARDOUS MATERIALS)													
<i>(Read Instructions before completing this form.)</i>													
This form applies to all vehicles which must be marked or placarded in accordance with Title 49 CFR.					1. BILL OF LADING/TRANSPORTATION CONTROL NUMBER								
SECTION 1 - DOCUMENTATION			ORIGIN a.			DESTINATION b.							
2. CARRIER/GOVERNMENT ORGANIZATION													
3. DATE/TIME OF INSPECTION													
4. LOCATION OF INSPECTION													
5. OPERATOR(S) NAME(S)													
6. OPERATOR(S) LICENSE NUMBER(S)													
7. MEDICAL EXAMINER'S CERTIFICATE*													
8. <i>(X if satisfactory at origin)</i>					9. CVSA DECAL DISPLAYED ON COMMERCIAL EQUIPMENT*								
a. HAZMAT ENDORSEMENT		d. ERG OR EQUIVALENT COMMERCIAL:		YES		NO							
b. VALID LEASE*		e. DRIVER'S VEHICLE INSPECTION REPORT*				a. TRUCK/TRACTOR		YES NO					
c. ROUTE PLAN		f. COPY OF 49 CFR PART 397				b. TRAILER		YES NO					
SECTION II - MECHANICAL INSPECTION													
<i>All items shall be checked on empty equipment prior to loading. Items with an asterisk shall be checked on all incoming loaded equipment.</i>													
10. TYPE OF VEHICLE(S)					11. VEHICLE NUMBER(S)								
12. PART INSPECTED <i>(X as applicable)</i>													
		ORIGIN (1)		DESTINATION (2)				ORIGIN (1)		DESTINATION (2)		COMMENTS (3)	
		SAT UNSAT		SAT UNSAT				SAT UNSAT		SAT UNSAT			
a. SPARE ELECTRICAL FUSES								k. EXHAUST SYSTEM					
b. HORN OPERATIVE								l. BRAKE SYSTEM*					
c. STEERING SYSTEM								m. SUSPENSION					
d. WINDSHIELD/WIPERS								n. COUPLING DEVICES					
e. MIRRORS								o. CARGO SPACE					
f. WARNING EQUIPMENT								p. LANDING GEAR*					
g. FIRE EXTINGUISHER*								q. TIRES, WHEELS, RIMS					
h. ELECTRICAL WIRING								r. TAILGATE/DOORS*					
i. LIGHTS AND REFLECTORS								s. TARPAULIN*					
j. FUEL SYSTEM*								t. OTHER <i>(Specify)</i>					
13. INSPECTION RESULTS <i>(X one)</i> ACCEPTED					REJECTED								
<i>(If rejected give reason under "Remarks". Equipment will be approved if deficiencies are corrected prior to loading.)</i>													
14. SATELLITE MOTOR SURVEILLANCE SYSTEM: <i>(X one)</i> ACCEPTED					REJECTED								
15. REMARKS													
16. INSPECTOR SIGNATURE <i>(Origin)</i>					17. INSPECTOR SIGNATURE <i>(Destination)</i>								
SECTION III - POST LOADING INSPECTION													
<i>This section applies to Commercial and Government/Military vehicles. All items will be checked prior to release of loaded equipment and shall be checked on all incoming loaded equipment.</i>													
		ORIGIN (1)		DESTINATION (2)				ORIGIN (1)		DESTINATION (2)		COMMENTS (3)	
		SAT UNSAT		SAT UNSAT				SAT UNSAT		SAT UNSAT			
18. LOADED IAW APPLICABLE SEGREGATION/COMPATIBILITY TABLE OF 49 CFR													
19. LOAD PROPERLY SECURED TO PREVENT MOVEMENT													
20. SEALS APPLIED TO CLOSED VEHICLE; TARPAULIN APPLIED ON OPEN EQUIPMENT													
21. PROPER PLACARDS APPLIED													
22. SHIPPING PAPERS/DD FORM 2890 FOR GOVERNMENT VEHICLE SHIPMENTS													
23. COPY OF DD FORM 626 FOR DRIVER													
24. SHIPPED UNDER DOT SPECIAL PERMIT 868													
25. INSPECTOR SIGNATURE <i>(Origin)</i>					26. DRIVER(S) SIGNATURE <i>(Origin)</i>								
27. INSPECTOR SIGNATURE <i>(Destination)</i>					28. DRIVER(S) SIGNATURE <i>(Destination)</i>								

REQUEST FOR ISSUE AND TURN-IN OF AMMUNITION													1. ISSUE	X	2. DOCUMENT NO.		4. LOCAL USE	5. PAGE	8. FOR LOCAL USE	
For use of this form, see AR 710-2; the proponent agency is DCSLOG													2. TURN-IN	W90LER50910002			1 OF 1			
7. SEND TO			8. REQUEST FROM			9. DATE MATERIEL REQUIRED (YYYYMMDD)			10. PRIORITY	11. ALLOCATION PERIOD		12. DODAAC								
Accountable Officer: N1N - ASP - IN - CP ATTERBURY Bldg 2033 Hospital Road DoDAAC W53P1M Edinburgh IN 48124-1096			1-112TH INF BN / HQ 56TH BDE (STRYKER) 22962 Center Street Extension PO Box 189 Cambridge Springs PA 16403 814-871-4602 UIC: WPGWAA			2015 / 05 / 01 at 1330 hrs				May		W90LER								
13a. REQUESTED BY						13b. DATE			13c. SIGNATURE											
McCracken, Christopher SFC						4/1/2015														
14a. APPROVED BY						14b. DATE			14c. SIGNATURE											
15. ITEM	16. DODIC	17. NSN	18. NOMENCLATURE	19. UI	20. QTY REQUESTED/TURNED IN	21. TEC	22. ACTION CODE	23. QTY ISSUED/RECEIVED	24. LOT/SERIAL NO.	25. CC	26. POSTED BY	27. DATE (YYYYMMDD)								
1	A075	1305	CTG. 5.56MM BLANK LKD F/	EA	15000	TRS	TIS													
2	A080	1305	CTG. 5.56MM BLK F M16A1/	EA	15000	TRS	TIS													
3	A111	1305	CTG. 7.62MM BLNK M82 LNK	EA	15000	TRS	TIS													
4	A598	1305	CTG. .50 CAL BLNK F/M2 (	EA	2000	TRS	TIS													
5	G878	1330	FUZE, M228 F/G811	EA	1000	TRS	TIS													
	Last Item																			
28. REMARKS										29. RELATED DOCUMENT SERIAL NOS.										
Quantities requested are within training authorization. Expenditures are within authorized available supply rates.										Validator			Date							
Training Dates From 2015 / 05 / 01 To 2015 / 05 / 17																				
POC is SFC McCracken, Christopher 814-398-6004 christopher.j.mccracken.mil@mail.mil																				
1-112TH INF BN HQ 56TH BDE (STRYKER)																				
Country: USA Location: IN Installation: Camp Atterbury Range: Urban Assault Cour Events: EXEVAL DODICs: A075,A080,A111,A598 G878																				
Requestor: EIB AMMO																				
30a. ISSUED BY					30c. DATE (YYYYMMDD)		31a. RECEIVED BY			31c. DATE (YYYYMMDD)		32. TAMIS CONTROL NO.								
30b. SIGNATURE							31b. SIGNATURE													

DA FORM 581, April 2015

EDITION OF AUG 89 MAY BE USED

USAPA V1.00

DA Form 581

<b>AMMUNITION MALFUNCTION REPORT</b> <small>For use of this form, see AF 75-1, the proponent agency in DCSLOG</small>				1. REPORT NO.	Requirements Control Symbol - CSGLD 1967
2. MALFUNCTIONING ITEM			3. ITEM COMPONENTS		
4. MALFUNCTION DESCRIPTION					
5. SITE OF MALFUNCTION		6. UNIT CONTROLLING SITE		7. UNIT USING AMMUNITION	
8a. DATE MALFUNCTION OCCURRED	8b. TIME				
9a. CASUALTIES (No. Killed)		9b. CASUALTIES (Hospitalized)		9c. CASUALTIES (Other (Wounded))	
10. DESCRIPTION					
10. DAMAGE			10. DESCRIPTION		
a. WEAPON DAMAGED? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A a. DAMAGE REPAIRABLE <input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> N/A a. UNREPAIRABLE <input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> N/A					
11. DETONATION			12. WHEN WEAPON	13. FROM NEAREST PERSON	
<input type="checkbox"/> a. None <input type="checkbox"/> b. In Weapon					
12. Quantity Remaining			13. EVIDENTS AVAILABLE (Indicate Package Markings, see AF 75-1, para 3-4)		
a. FIRING SITE	b. LOCAL STORAGE	c. SUSPENDED?	<input type="checkbox"/> a. Fragments	<input type="checkbox"/> b. Instr. Components	<input type="checkbox"/> c. None
		<input type="checkbox"/> YES <input type="checkbox"/> NO	<input type="checkbox"/> c. Weapon		
14. Firing Conditions for Malfunction Lot					
a. WEAPON			a. TARGET		
c. RANGE	d. AZIMUTH	e. ELEVATION	f. ZONE	g. FUSE SETTING	
f. FIRED HOW MANY ROUNDS PER MINUTE FROM WEAPON		i. FOR HOW MANY MINUTES BEFORE MALFUNCTION		j. TOTAL FIRED FROM WEAPON (DAY OF MALFUNCTION)	
k. TOTAL MALFUNCTIONS		l. TOTAL FIRED		m. MALFUNCTION RATE %	
16. Terrain					
a. FIRING SITE	b. DOWN RANGE	c. POSSIBLE OBSTRUCTIONS		d. CLEAR VIEW OF FUGHEX (X)	
M					
18. Weather Conditions					
a. VISIBILITY	b. PRECIPITATION	c. TEMPERATURE	d. WIND DIRECTION	e. RELATIVE HUMIDITY	
		F	HOR F LOW	F	
17. Malfunction Lot Storage Conditions			19. Packaging of Malfunction Lot		
a. Firing Site: <input type="checkbox"/> Open <input type="checkbox"/> Enclosed b. Local Storage: <input type="checkbox"/> Open <input type="checkbox"/> Enclosed			a. Original Package? <input type="checkbox"/> YES <input type="checkbox"/> NO b. Original Seal? <input type="checkbox"/> YES <input type="checkbox"/> NO c. Package Adequate? <input type="checkbox"/> YES <input type="checkbox"/> NO d. Package Damaged? <input type="checkbox"/> YES <input type="checkbox"/> NO		
c. UNPACKED HOW MANY HRS. BEFORE MALFUNCTION		d. MAGAZINE TYPE	e. STORED HOW MANY MINUTES		
19. ADDITIONAL DATA (Provide space or attach, use continuation sheet as needed if any)					
20a. FOR ADDITIONAL DATA, CONTACT			21a. PERSON COMPLETING REPORT		
b. TELEPHONE NO. (include Area Code)			b. TELEPHONE NO. (include Area Code)		c. DATE

MISSILE AND ROCKET MALFUNCTION REPORT				<i>Requirements Control Symbol - CSGLD 1961</i>	
For use of this form, see AR 75-1; the procuring agency is DCSG-4.					
TO Commander U.S. Army Missile Command ATTN: AMSMI-LC-AM Redstone Arsenal, AL 36809			FROM		
1a. DATE OF MALFUNCTION	1b. TIME OF MALFUNCTION	2. MALFUNCTION REPORT NO.	3. DATE OF REPORT		
4a. UNIT (Agency)		4b. BATTALION			
4c. DIVISION		4d. OTHER (Specify)			
5. LOCATION OF FIRING		6. TYPE AND METHOD OF FIRING		7. MISSILE TIME OF FLIGHT (SEC)	
		a. Type of Firing			
		b. Method of Firing			
8a. MISSILE OR ROCKET TYPE			8b. MODEL NO.		
9a. MISSILE SERIAL NO.		9b. MISSILE LOT NO.		9c. MISSILE RSH	
10a. WARHEAD TYPE		10b. SERIAL NO.		10c. LOT NO.	
11a. ROCKET MOTOR MODEL		11b. SERIAL NO.		11c. LOT NO.	
12a. MOTOR CLUSTER MODEL		12b. SERIAL NO.		12c. LOT NO.	
13a. GRITER MODEL		13b. SERIAL NO.		13c. LOT NO.	
14a. FUSE MODEL		14b. SERIAL NO.		14c. LOT NO.	
15a. RPA STYLE MODEL		15b. SERIAL NO.		15c. LOT NO.	
16a. LIQUID PROPELLANTS (Fuel)			16b. LIQUID PROPELLANTS (Oxidizer)		
17a. LAUNCHER MODEL			17b. SERIAL NO. (If damaged, explain in item 22)		
18a. WEATHER CONDITIONS (Wind)		18b. WEATHER CONDITIONS		18c. WIND HELIX CONDITIONS (Temperature)	
19. TARGET RANGE (Miles or Kilometers)		20. TARGET ALTITUDE (Feet or Meters)		21. TARGET AZIMUTH (Mils)	
				22. TARGET SPEED (Feet or Meters Per Sec)	
23. TELEMETRY SYSTEM		24. STORAGE CONDITIONS PRIOR TO FIRING OPERATION			
25. NATURE OF PROPERTY DAMAGE			26. SUMMARY OF FATALTIES OR INJURIES		
27. DESCRIPTION OF MALFUNCTION (Show how, show scene, include description, cover page in a separate copy (check or Reverse Side)					

## **Army Reserve HQS G-37 FY20 TRAINING AND OPERATIONAL LOAD AMMUNITION MANAGEMENT GUIDANCE**

1. Purpose. Prescribe USARC G-37 policy, procedures and responsibilities for training ammunition management in accordance with Commanders guidance, FORSCOM Execution Order (EXORD) (with FRAGOs) FORSCOM Modular Force Command and Control (C2) Implementation Strategy.

2. References.

a. AR 5-13 Total Army Munitions Requirements Process and prioritization System

b. AR 710-2 Supply Policy below the National Level

c. AR 735-5 Policies and Procedures for Property Accountably

d. DA Pam 385-64 Ammunition and Explosives Safety Standards

e. DA Pam 700-16 Army Ammunition Management System

f. DA Pam 710-2-1 Using Unit Supply System (Manual Procedures)

g. DA Pam 350-38 Standards in Training Commission

h. DODI 3000.4 DOD Munitions Requirements Process

3. Applicability.

a. This guidance applies to all Army Reserve Major Subordinate Commands and Direct Supported Units with Total Ammunition Management and Information System (TAMIS) users and accounts. All training and operational ammunition management actions will be coordinated through the units supporting Training Ammunition Manager as listed in the Army Reserve TAMIS hierarchy. Throughout this message, the term "units" will be used to describe the Training Ammunition Managers unless specifically mentioned.

b. Violations to the guidance written in this document and the listed references are grounds for immediate suspension of TAMIS user accounts. 102656

4. TAMIS Hierarchy.

a. TAMIS is the Department of the Army G-3/5/7's real-time, web-based application for managing munitions requirements, authorizations, forecasts, requests and expenditures. The USARC TAMIS hierarchy is organized by the Training Readiness Authority (TRA). TRA is the degree of Title 10 authority that operational commanders in a chain of command exercise on matters affecting the training and readiness of assigned or attached modular units. TRA is mission command authority (relative to assigned position) and is specifically delegated by CG, FORSCOM. TRA includes the authority to give direction for leader development, organizational training and unit readiness. The physical location of the organization has no bearing on TRA for management. When TRA is executed by more than one

command in the order, the parent command (usually the first addressed command in the order) shall have TRA for management i.e. (TRA for 365<sup>th</sup> EN BN (physically located at SCHUYLKILL HAVEN, PA) is executed by 411<sup>th</sup> EN BDE (NEW WINDSOR, NY) and 412<sup>St</sup> TEC (Vicksburg, MS)). The FORSCOM Modular Force C2 EXORD, the parent command, 412<sup>th</sup> TEC is responsible for establishing priority for resources and allocation among assigned and attached units.

b. The Primary Training G3/S3 and Operational G4/S4 Ammunition Manager for each subordinate command will be identified as the Point of Contact (POC) in that unit's TAMIS hierarchy. Affiliation within AR hierarchy level(s) will only be given to users assigned to AR. TAMIS POC and associated user information will be reviewed for accuracy (i.e., individual user data and rights). User names that are no longer valid will be re-affiliated or inactivated for the appropriate fiscal year. TAMIS rights and roles will be assigned as required. Review of contacts for email notifications will be made and adjusted as required. As a minimum, all users will have valid email address and phone number listed in TAMIS. Users that do not have this basic information are subject to inactivation. Remember when a user is added in TAMIS, rights must also be assigned at that time. Users may have the TAMIS right to edit hierarchy data; however, request that no changes be made to the numbering and the location data in parenthesis at the end of the account/unit name. If the right to change hierarchy names is taken away, it will also take away the right to edit hierarchy details and select email routing data.

c. Per AR 5-13, TAMIS is the only official data for training/operational ammunition. TAMIS forecasting and expenditure data is used by HQDA to make important distribution and procurement decisions. Accuracy in TAMIS data is a critical function of all managers. Review accounts to ensure timely and accurate data is reflected in TAMIS.

d. USAR transformation efforts continue to challenge the accuracy of our TAMIS hierarchy. Please review your hierarchy and identify via email to this office any current UICs that do not belong or will belong in your hierarchy. Subordinate UIC's that were within command hierarchy during the requirements validation and approval must be resourced with appropriate authorizations prior to movement out of command hierarchy.

## 5. Requirements.

a. DA Pam 350–38 provides commanders with the DCS, G–3/5/7 approved individual, crew, and collective weapons training strategies and identifies the munitions and TADSS resources required to execute the strategies. It provides the basis for determining unit training ammunition requirements. All weapons training strategies in DA Pam 350–38 are published and maintained in TAMIS. Chapter 1, glossary, and appendix A of DA Pam 350–38 will continue to be published through the Army Publishing Directorate (APD). Each TRADOC proponent school develops the Army-wide training strategies for all individual and crew certification training on individual and crew-served weapons for which it is the proponent. Per Chapter 1, glossary, and appendix A of DA Pam 350–38:

TRADOC schools that are the proponent for a collective training event will determine the collective training strategies for all crew-served weapons and weapons platforms involved in that training. TRADOC, with coordination and input from the commands that own a combat training center (CTC), is responsible for developing all weapons training strategies to support collective training at the CTCs. Strategies must include resourcing for opposing forces training support requirements and will use standard Army munitions. TRADOC proponent schools will develop all Army weapons training strategies in accordance with approved Army doctrine. Commands that have enduring (lasting 3 years or more) command-unique weapons training requirements will present strategies for those training requirements to the AMRWG/COC for approval. Commands must coordinate command-unique strategies with the appropriate TRADOC proponent school(s) prior to presenting the strategies in the AMRWG/COC for approval. Approved command-unique strategies will be included in DA Pam 350–38. DA Pam 350–38 is updated annually and officially published on 1 October in the FY of execution. TRADOC proponents will explicitly identify and

incorporate all TADSS into all weapons training tables where Army TADSS are part of the weapons training strategy. All units will use TAMIS to calculate their munitions requirements for home station and CTC weapons training.

TAMIS extracts personnel and weapons densities information from the Army organization server (AOS), the DCS, G-3/5/7 (DA G-3/5/7) FMS system of record for management of TOEs and/or TDAs. TAMIS pulls force data from AOS in accordance with appendix B. Unit authorization documents change continuously. Occasionally units will have TOE and/or TDA-authorized weapons and personnel on-hand that are not reflected in TAMIS (or vice versa). The munitions requirements for these on-hand, properly authorized weapons and personnel are valid requirements but must be manually entered into the TAMIS Requirements Module until the TOE and/or TDA data is updated in AOS and imported into TAMIS. To enable validation of these requirements, units will submit a copy of the letter of acceptance (LOA) or the TOE and/or TDA that shows that the weapons or personnel are authorized to the unit. USASOC and other commands participating in CTC rotations will either obtain their own requirements and forecast those requirements to the CTC or provide FORSCOM those requirements during the requirements process for the appropriate fiscal year.

b. Units requesting ammunition surpassing a STRAC limitation made during the year of execution are not resourced by HQDA. Therefore, the likelihood of approval is remote. Commands will make all efforts to execute internal cross-level authorizations. The proper procedures for requesting above STRAC request are in accordance with AR 5-13. This directs commands to identify their non-enduring (less than 3 years) above STRAC ammunition requirements via official memorandum with detailed justification of the training gap and employment strategy. Enduring requirements (greater than 3 years) that alter an existing STRAC must be approved and briefed by the proponent to Army Munitions Requirements Working Group (AMRWG) and Army Munitions Requirements Council of Colonels (AMRCoC) for approval.

c. Non-standard ammunition requirements must be requested during the same time as the standard ammunition validation process via memorandum as listed in AR 5-13. Federal and DOD procurement and acquisition (PAA) regulations and directives require the Army to procure ammunition and explosives from the procurement ammunition, Army PAA appropriation. The PAA appropriation is the proper and only fund source for the purchase of any ammunition, regardless of purpose or cost, excluding missiles. This includes the purchase of non-standard, non-centrally managed ammunition. The procurement of munitions with funds other than PAA, violates the Purpose Statute, 31 USC 1301a, which prohibits the use of appropriations for other than their intended purpose. The Training Management Branch – Ammo Section (TMB-A) is the singular USARC assigned authority for commercial off-the-shelf ammunition procurement.

## 6. Authorizations.

a. Basis of determining authorizations: DA Pam 350-38 (STRAC) and The Army Organization Server (AOS), the TOEs and TDAs system of record for management, compute STRAC standards, and strategy requirements. Requests that reside outside STRAC and AOS must be approved at HQDA. Army inventory availability was another major factor in determining authorization distribution.

b. Authorizations are available for command distribution/sub-authorization to TOE/TDA subordinate units. Recommended reports that reflects the command level and the next subordinate level would be the Summary Report Detail 2. Report can be obtained by logging on to TAMIS. Select 'Reports', select 'Create Reports', select 'Fiscal Year', TAMIS defaults to 'Summary Report', select Detail level 2, select your command hierarchy level, select the desired Reports Options if necessary, and select 'Generate Report'.

c. USAR G357 determines support priority of ammunition for mobilizing units and identified Ready Force units (RFX). TDA and new equipment training can be supported only after fully supporting deployment requirements. Non-deploying units' (Available) training ammunition authorizations will be cross-leveled to meet command higher priorities.

d. Mobilizing units transitioning from home station with less than six months of training during the training year will not be resourced to 100% STRAC strategy levels. In accordance with AR 5-13, their STRAC will be split between two accounts, home station under MSC's and CONOPS under theater/AOR. Home station authorizations reflect these reductions, as well as taking into consideration fair share available of constrained ammunition items.

e. Training ammunition authorizations must be used to cover all training requirements for USAR units. This includes qualifications, CONUS exercises, OCONUS exercises, USAR Marksmanship Team training, and pre-and post-deployment training. The following functions are provided separate training ammunition authorizations and are in addition to authorizations provided to commands: Combat Training Centers (CTC) scheduled rotations IAW STRAC (authorizations provided by NTC or JRTC).

f. The MSC has the over-all responsibility for accurate forecasts IOT maintain authorizations at STRAC levels. Additional funding in the POM, supplemental funding, and higher expenditures will contribute to increases in ammunition for training in future years. USARC requires effective management through accurate assessment of training requirements, command emphasis to ensure ammunition is forecasted, and continual cross-leveling of authorizations to maximize training opportunities.

g. HQDA and USARC adjust authorizations according to supply availability. MSCs impacted by authorization shortages or substitutions will contact USAR TMB-A. Operational and Combat loads are managed through the USAR G4. OPFOR program Foreign Material for Training (FMT) ammunition (includes all Zulu DODICs) has been eliminated; therefore, HQDA provided no authorizations to USARC. Only USASOC has the authority to buy OPFOR ammunition and is the only Command to receive these type training authorizations.

h. Authorizations turn-backs and increase authorization request. DA guidance and AR 5-13 authorizes commands to turn-back authorization requests whenever they choose. However, MSCs must submit *established* authorization turn-backs NLT 15 March to TMB-A, as it supports the FORSCOM to HQDA suspense of NLT 31 March each FY. Units will also submit their request for additional required authorizations during this time. Units will establish their own internal procedures and suspense dates for turn-backs and additional request to meet USARC's stated suspense. Request will be sent via email message to TMB-A.

## 7. Additional accounts.

a. Special Reaction Teams (SRT). No USAR MP unit will receive authorizations to support SRT training. SRT are required to support specific security requirements at each installation IAW AR 190-50. MP's organic to a garrison or a tenet MP unit may support to an USAR MP unit. IMCOM will determine requirements, manage the authorizations, and record all expenditures for the SRT either under the IMCOM organic MP UIC or when members are provided by the tenet unit, under the garrison HQ UIC. IMCOM POC is an Miquel Rosario, Commercial Phone: (210) 466-0383, email: [miquel.a.rosario.civ@mail.mil](mailto:miquel.a.rosario.civ@mail.mil)

b. NCO Academies & MTT. TRADOC manages authorizations for NCO Academies, to include Pathfinder and Air Assault courses. TRADOC also manages Mobile Training Team (MTT) training ammunition requirements in support of weapons fielding's and deployment training. TRADOC POC is Bradley Helmick, Commercial Phone: (757) 501-5642, email: [bradley.s.helmick.civ@mail.mil](mailto:bradley.s.helmick.civ@mail.mil)

c. DA directs NET ammunition to be programmed, budgeted, and resourced separately by the PM IOT support New Equipment Training (NET). NET authorizations direct what will be provided to AMC. **Only USARC directs when units will use NET training ammunition authorizations.** If units support NET without prior coordination with USARC, they may not have sufficient remaining training ammunition authorization to meet STRAC training requirements for other priorities. Not all weapons fielding will require a live fire event as part of the NET process. AMC POC Commercial (256) 450-6990, email: [daniel.e.bains.civ@mail.mil](mailto:daniel.e.bains.civ@mail.mil) Multi-compo units. FORSCOM/First Army provides multi-compo units authorizations for the active

d. component portion of the unit. Training can be scheduled and conducted concurrently, but separate DA Forms 581 must be maintained to ensure appropriate component accountability.

8. Forecasting.

a. All approved training events will be forecasted in TAMIS IAW the strategies listed in DA PAM 350-38. Units with 6 months or more in home-station training will not “front load” their forecast by forecasting greater than 50% of their authorizations in any particular quarter. Units that only conduct one gunnery per year may forecast their training requirements within a quarter. +

b. Units will ensure resetting units that are returning and conducting training during the fiscal year are posting forecasts in TAMIS.

c. Forecasts must be made in TAMIS at least 3 months in-advance of the training event. For example, training in October must be posted in TAMIS NLT mid-night 31 July. TAMIS locks the current month and next 2 subsequent months.

**d. Unit forecast validation will be conducted at least once a month and included in a unit’s battle rhythm.**

e. Forecast by Event. Forecast by UIC, Event, Attribute Quantity by Month and ASP. Input normally based on Month material required for pick-up. (Only one Event per worksheet.)

f. Forecast by DODIC. Forecast by UIC, Item, Month and ASP. Input normally based on Month material required for pick-up.

g. NOTE: The Forecast can still be modified at any time. The option used to post the Forecast must be the option used to make modifications. (Remember only reductions can be made within the locked out months.)

**h. Units that request another service components (Air Force, Navy) Munition Storage location must identify the requirement 120 days prior to scheduled training. Unit will submit requests through their higher headquarters MSC’s Command to USARC G37 Ammunition Section. The G37 will then submit the request to Joint Munitions Command (JMC) to move assets into another service component ASP. This request process is the only method to assure that assets will be available to support the unit even if TAMIS reflects a valid forecast.**

9. Unforecasted Ammunition Request (UAR).

**a. Units that submit UAR’s must do so 21 working days signed by an O7 General Officer through their MSC’s management hierarchy for approval.** Validation consists of the following: Ensure unit has AVAILABLE authorizations to support the request, account for any FORECAST already in the requested month. The unit submits the UAR through the MSC’s management hierarchy, to the highest GO command level. The UAR will include: attached DA Forms 1687’s for requestors and approvers; Assumption of Command Orders; authorization summary; forecast summary report; and event operation order that supports the training.

b. An UAR submission requires two e581s if the request requires a change to an established forecast. One e581 depicts the initial forecasted request, prior to the change. The second e581 depicts the updated increase or decrease to the requested amount. Additionally, the unforecasted e581 will include with the following remarks on the Remarks Section of E581: ‘UNFORECASTED REQUEST.’ The USARC G37 Training Management Branch (TMB Ammo) will submit the UAR to the supporting installation ammunition manager (ITAM) or NGB for support. If the installation ammunition manager or ASP is able to support the request, the command will be notified that no further action required

c. If the ITAM is unable to support the request with excess unobligated stocks, TMB-A must re-validate the request and determine if the training warrants an unscheduled shipment from depot. If approved, the G8 fund manager from the requesting command will submit an Army-Funded Transportation cost sheet (TAC) to pay for transportation and labor cost. For more procedural detail, review IMCOM 5-13.

10. Ammunition for Miscellaneous Activities (OPL) and Dummy, Drill and Inert Ammunition (DDI).
  - a. Operational Load (OPL) and / Dummy Drill and Inert ammunition is used to support activities such as guard forces, military ceremonies, Change of Command ceremonies, weapons calibration, AR parachute units, and US Army Criminal Investigations (CID). All OPL/DDI requests must be IAW Appendix D2 DA PAM 350-38.
  - b. Operational load ammunition for Change of Command, Memorials, Drop Zone requirement must be submitted annually through MSC's to USARC G4 NLT 15 October using the format described in Army Reg. 700-3, Appendix Q and AR 5-13.
  - c. Operational load ammunition will be maintained in two categories:
    - (1) Expendable On-hand. This is ammunition planned for expenditure and includes such items as ammunition to train civilian guards, blank ammunition used for reveille, retreat, and military honor guards. Units authorized this type of ammunition can maintain more than a 30 day supply.
    - (2) Durable Non-expendable: This is ammunition maintained on hand for potential use during peacetime and includes such uses as arms room security arming security guards, armed escort, emergency signals and facility security. This category of ammunition is for peacetime use only and will not be used to perform an organization's training or wartime mission.

**Additional notes.**

- a. Confined Space Training i.e. (Shoot House, In-Door and MOUT facilities):  
Under no circumstance will the Enhanced Performance Round (EPR) 5.56MM BALL M855A1 AND TRACER M856A1 LINKED (4:1) be issued for use in the Army family of Live Fire Shoot Houses (Including Facility Category Group 17898 Facility Category Code 17879). The EPR round will over time cause insurmountable damage. The Standard and SOCOM Shoot house has not been type classified for the use of the Enhanced Performance Round. A violation could result in noncontainment of the projectile and elevate risk into the Extremely High Risk category. All AR units will be encouraged to use the family of rounds procured for Confined Space Live fire training. UTM (CCMCK), Plastic and Short Range (SRTA) munitions are the primary source of munitions to be used.
  - b. All USAR units should use the family of rounds procured for Confined Space (CS) and Reduced Safety Danger Zones (RSDZ) to conduct Force on Force live fire individual or collective training. Ultimate Training Munitions(UTM) man marking rounds, AB09 blue/AB10 Red 5.56mm, AB13 blue/AB14 red 9mm for MP use only, AB16 blue/AB17 Red)for M249, A065/AA68) Plastic tip Short Range 5.56mm for use w/M2 bolt insert), (A602.50 Cal SRTA) for use w/M3 Recoil Adapter are the munitions to be used for CS and RSDZ's.
11. Training ammunition authorizations are prioritized to support deploying and Ready Force units first. Authorizations are provided based upon the approved STRAC/adjusted STRAC requirements and **“fair share” based upon availability**, meaning DA could not support full requirements during the FY due to supply and production issues
  12. Requirements for Handling, Managing and Transporting Class V Supplies.  
MSC's and their subordinates will encourage their unit ammo handlers to take to the following courses. These courses will train and familiarize the soldier with the ammunition procurement and handling process.

To register for these classes [HTTP:// www.dactces.org](http://www.dactces.org)

Ammo 45 Introduction to Ammunition  
Ammo 64 Class V issue and Turn-in  
Ammo 67 HAZMAT Familiarization & Safety in Transportation (mandatory)  
Ammo 68 Ammunition Rule

13. Sustainment Readiness (SR) requirements, Chief of Staff of Army (CSA) Commanders Training Guidance (CTG), and USARC Commander's training guidance will reduce unforecasted training ammunition requirements from past FYs. Late submissions for training ammunition and operational load will be keenly scrutinized on case by case to determine failures in planning for predictable training events not forecasted.

USARC G-37 TMB Training and Operational Load Ammunition Management Team:

Mr. Leon Smith, Senior Ammunition Program Manager, [leon.t.smith.civ@mail.mil](mailto:leon.t.smith.civ@mail.mil) DSN: 670-9153,  
COMM: 910-570-9153

CPT Jones, Dassie M. Training Officer (STRAC/CUOPS Manager), [dassie.m.jones2.mil@mail.mil](mailto:dassie.m.jones2.mil@mail.mil),  
COMM: 910-570-8934

Mrs. Martha Hill, G4 Operational, Combat Load Ammunition Manager, [martha.hill.civ@mail.mil](mailto:martha.hill.civ@mail.mil),  
910570-9502

**DEPARTMENT OF THE ARMY  
ARMY RESERVE HEADQUARTERS  
(FT BRAGG) **UNIT NAME****



**UNIT ADDRESS**

ARHQ - *(Proper Unit Office Symbol)*

*Date Memo Prepared*

MEMORANDUM THRU **Your GFC Ammunition Management Office/POC**

FOR Chief, Training Ammunition Branch Training Support Systems Army Reserve Headquarters, DCS, G-37 Training Management Branch (Mr. Leon Smith)

SUBJECT: Un-forecasted Training Ammunition Request

1. The following information is provided regarding this request:

<b>Unit:</b>	<b>430 ENG Company</b>	<b>UIC:</b>	<b>WX7TAA</b>	<b>Draw Date:</b>	<b>17 OCT 20</b>
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<b>Supporting ASP:</b>	<b>Camp Grayling</b>	<b>Training Dates:</b>	<b>18 – 20 OCT 20</b>
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<b>Reason for Request:</b>	<b>Type the justification for the un-forecasted ammunition request (UAR) here.</b>
----------------------------	--

<b>UAR Number for Current FY:</b>	<b>First</b>
-----------------------------------	--------------

2. The following DODICs and quantities are requested unforecasted:

<b>DODIC</b>	<b>Quantity</b>	<b>DODIC</b>	<b>Quantity</b>
<b>AA49</b>	<b>2,000 rounds</b>	<b>AA49</b>	<b>2,000 rounds</b>

3. Paragraph three will state whether the requesting unit currently has the authorizations in TAMIS to support UAR (provide TAMIS Summary and Forecast Report). UAR justification will include, if unit has forecasted in following month to support ASP backfill or funding to support immediate ammunition resupply at supporting Ammunition Supply Point. If within 21 days of training event unit/command will include Fund Site (TAC CODE) if unit not on deployment orders.
4. Paragraph four will include a justification of why the un-forecasted ammunition is required and the mitigating circumstances that prevented unit from forecasting properly.
5. Paragraph five will include the corrective actions the GFC or subordinate unit is taking to prevent future un-forecasted request from reoccurring again.
6. Paragraph six will include the unit POC phone number and email with attached supporting documentation; DA Form 1687 signature cards for requestor and approvers w/assumption of command orders, Operation Order and or Training schedule change memorandum if UAR due to Battle Assembly change.

CG/DCG  
General Officer  
COMMANDER

**APPENDIX C  
REFERENCES**

AR 75-1 Malfunctions Involving Ammunition and Explosives AR 75-15 Explosive Ordnance Disposal  
AR 190-1 1 Physical Security of Arms, Ammunition and Explosives AR 190-13 The Army Physical Security Program  
AR 385-63 Policies and Procedures for Firing Ammunition for Training, Target Practice and Combat  
AR 385-64 Ammunition and Explosives Safety Standards  
AR 702-5 Missile Firing Data Reports  
AR 702-6 Ammunition Stockpile Reliability Program (ASRP) and Army Nuclear Weapons Stockpile Reliability Program (ANWSRP)  
AR 710-2 Inventory Management Supply Policy below the Wholesale Level  
AR 710-9 Guided Missile and: Large Rocket Ammunition Issues. Receipts and Expenditures Report (RCS AMC-193)  
AR130-400 Logistical Policies for Support NGB)  
CTA 50-909 Field and Garrison Furnishings and Equipment DA PAM 350-38 Standards in Weapons Training  
DA PAM 350-39 Standards in Weapons Training (Special Operations Forces) DA PAM 385-64 Ammunition Explosives Safety  
DA PAM 700-19 Army Munitions Reporting System  
DA PAM 710-2-1 Using Unit Supply System (Manual Procedures) DA PAM 710-2-2 Supply Support Activity Supply System  
DA PAM 700-16 The Army Ammunition Management System DOD  
4500.9-R Defense Transportation Regulation Part II  
DOD 5100.76M Physical Security of Sensitive Conventional Arms, Ammunitions, and Explosives  
FORSCOM REG 700-4 Training Ammunition Management SB 742-1 Ammunition Surveillance Procedures  
SB 755- 1 Disposition of Used Packing Material  
TB 9-1300-385 Munitions Restrictions and Suspensions  
NAVSUP P801 Ammunition Unserviceable, Suspended and Limited Use TM 9-1300-200 Ammunition General  
YELLOW BOOK Hazard Classification of United States Military Explosives and Munitions Substitution List Conventional Ammunition Substitutability/Interchangeability List CAPULDI Conventional Ammunition Packaging and Unit Load Data Index.

#### Appendix D

**The following items are restricted from use @ Camp Atterbury**

- (1) ICM, DPICM, APERS, or "Beehive"
- (2) Copperhead
- (3) FASCAM. ADAM-L, ADAM-S, RAAMS-L, or RAAMS-S or any other type.
- (4) SADARM. Sense and Destroy Armor
- (5) BAT. Brilliant Anti-Tank

MLRS may only be fired using M28A1 RRPR @ CAJMTC.

No Hellfire, Hawk or Improved Hawk, Redeye Missiles, Chaparral, Dragon, Stinger, Sidewinder, Sparrow, Patriot, Shrike, Maverick.

No TOW PU09 (BTM-71E-3B or PV84 (BTM-71E-3B) per NNAR 060-2018.

No Ballistic Aerial Target System (BATS).

No laser guided 2.75 rockets.

Currently there is a 40 lb. Net Explosive Weight limit for charges fired on this range. Cratering charges may be used dual primed with initiators for a Net Explosive Weight. (NEW) of 56 lbs. in accordance with FM 5-250.

### **DODICS**

A675, (DU-prohibited).  
 A676, (DU- probated).  
 A979, (DU-probated).  
 A983, (DU-probated).  
 A986, (DU-probated).  
 AB20, (DU-probated).  
 B102, PGU-14  
 B103, PGU-14  
 B117, PGU-14  
 B128, CA11, M915, DPICM.  
 CA12, DPICM.  
 C452, HC.  
 C479, HC.  
 C523, DU.  
 D003, M864 (ICM).  
 D061, M898 (SADARM).  
 D445, HC.  
 D450, HC.  
 D501, M692 (ADAM, FASCAM ICM).  
 D502, M731 (ADAM, FASCAM ICM).  
 D503, M718 (RAAM-L, FASCAM ICM).  
 D506, M116A1, HC.  
 D509, M741 (RAAM-S, FASCAM ICM).  
 D510, M712 COPPERHEAD D514,  
 M741A1 (FASCAM RAAM).  
 D515, M718A1 (FASCAM RAAM).

D561, M449 (ICM).  
 D562, M449A1 (ICM).  
 D563, M483A1 (ICM).  
 D579, M549 HE RAP.  
 DA39, DA45, DA58, 155MM  
 Excalibur. Does not apply to DA46 is  
 the DUMMY PROJECTILE, 155MM:  
 EXCALIBUR TRAINING AID,  
 LIGHTWEIGHT.  
 H050, MK149-0, 2.75, FLECHETTE.  
 H051, GMLRS.  
 G930, HC.  
 GG25, M106 FOG.  
 K865, SMK POT HC.  
 K866, SMK POT HC.  
 K867, SMK POT HC.  
 K874, SMK POT HC.  
 L595, SIM PROJ AIR BURST LIQ  
 SPAL M9.  
 M913, MICLIC.



PRIOR TO YOUR ISSUE, YOU MUST MEET THE FOLLOWING REQUIREMENTS, IN ORDER TO DRAW AMMUNITION:

- 1.** A current DA Form 1687 on file at the Camp Atterbury, ASP- to include assumption of command letter. Starts 01Oct## and ends 30Sep## of the FY year. No scanned or photocopies because they cannot be validated. Must be approved by the ASP before the acceptance of any DA Form 581 by the ASP. DIGITAL SIGNATURES ONLY
- 2.** DA Form 581 thru TAMIS-R must be submitted, approved/validated, and awaiting ASP acceptance 30 days prior to the pickup date for IDT Units and 45 days prior to the pick-up date for AT Units.
- 3.** Verify your appointment and all required paperwork has been accepted two weeks before your draw date with the ASP.
- 4.** Both signer, driver, and A-driver must have a HAZMAT endorsed operator license (permit). Training requirements are Ammo 45, 64, and 67. Hand carried certs are encouraged.
- 5.** A load plan will be completed by the unit, and enough vehicles to draw all requested ammunition, per compatibility and weight. If you don't have enough vehicles, you will be turned away.
- 6.** DD Form 626, Motor Vehicle Inspection for (TRANSPORTING HAZARDOUS MATERIAL) will be performed by the ASP.
- 7.** DD Form 2890, (DANGEROUS GOODS SHIPPING PAPERS) will be completed by the Unit Certifier who has Ammo 62 and a valid certificate. This is done for ammunition transported off post, on public highways.
- 8.** 3 Warning triangles / Road Hazard Kit per vehicle--2 each 10-BC rated or higher fire extinguishers per vehicle not to include the BII for the vehicle-- Covered vehicle or Tarpaulin (fire retardant) to cover ammunition and 5000LB or more rated cargo tie down straps to secure load.
- 9.** Required placards for transporting ammunition will be provided at the ASP if Unit does not have them available as required.

- 10.** When drawing CAT I & II items (to include Demolition items) an E-5 or higher must be present and on the DA Form 1687, and two Armed guards must stay with the ammunition, until expended or turned back in to the ASP.

**If you fail to meet the above requirements, the ASP will not initiate the issue process.**