

INDIANA STATE ARMORY BOARD
16 APRIL 2025

The Indiana State Armory Board convened at 10 o'clock A.M., Wednesday, April 16, 2025 in the Adjutant General's Conference Room, located on the second floor of Building One at Indiana Joint Force Headquarter, located at Stout Field, 2002 South Holt Road, Indianapolis, Indiana 46241, pursuant to notice given to all concerned.

MEMBERS PRESENT:

Brigadier General (Retired) (BG (Ret.)) Michael A. Kiefer – President
Brigadier General (Retired) (BG (Ret.)) Ronald W. Henry – Vice President
Colonel (Retired) (COL (Ret.)) Timothy R. Warrick – Member
Colonel (Retired) (COL (Ret.)) Todd Townsend – Member
Brigadier General (BG) Lawrence Muennich – The Adjutant General – Secretary-Treasurer

OTHERS PRESENT:

Brigadier General (BG) Michael Grundman – Director, State Operations
Colonel (Retired) (COL (Ret.)) John Silva – Controller
Mr. Jason Thompson – General Counsel
Mrs. Alexis Cozzarelli-Teller – Director, State Purchasing and Contracting Office
Mr. James Mahern – Director, State Facilities Office
Ms. Heather Salinas – Director, National Guard Alumni Programs
Mr. Jason Brady -- Construction and Facilities Management Officer
Mrs. Stephanie Brossman – Field Auditor
Ms. Terri Levy – Executive Assistant to the Director State Operations
Colonel (Retired) (COL (Ret.)) Troy Joslin – Director, Hoosier Youth Challenge Academy (HYCA)
Mr. Dan Gilbert – Senior Policy Advisor to The Adjutant General
Ms. Mary Barbee – Business Administrator -- Recorder

3. MINUTES OF LAST MEETING:

BG (Ret.) Kiefer, who presided, acknowledged enough members were present to establish a quorum, and called the meeting to order at 10 o'clock.

Motion to approve the minutes of the January 8, 2025 Indiana State Armory Board Meeting was made by BG (Ret.) Kiefer, seconded by COL (Ret.) Warrick, and carried.

4. TREASURER'S REPORT:

COL (Ret.) Silva briefed the Board of their financial records with both the Special Programs Account and the State Armory Board's Main Account, both with Old National Bank.

Audit Updates:

- Upcoming audit scheduled before the next meeting.
- Recent federal funds audit resulted in a no-finding audit.
 - First no-finding audit in AGO history.
 - Successful audit means no audit for this part of the agency for two years.
- Previous issues with period of performance; minor findings corrected (\$19,000 error).
- No expected issues with the upcoming audit.
- **Special Programs Account:**
 - **Balance Sheet:**
 - Balance: \$174,776
 - Receivables: \$643,456
 - Liabilities: \$63,550
 - Cyber Academy: \$12,372
 - **Profit and Loss:**
 - Income:
 - Administrative fee: \$8,347.99
 - EV Charging stations: Net minus sum
 - Ivy Tech facility charge: \$11,964.00
 - Late fees: \$53.40
 - Room charges: \$45,474.00
 - Total income: \$66,260.45
 - Expenses:
 - Cookware replenishment, administrative expenses, cleaning fees, screen and porch project, LED lights purchase, NIC fees, professional fees for land acquisition.
 - Total expenses kept under agreed limits.
- **Main Account:**
 - **Balance Sheet:**
 - Checking: \$1,500,000.00
 - Fixed assets: \$1,400,000.00
 - Total assets: \$2,917,021.35
 - **Liabilities:**
 - Funds held for closed armories (Bloomington, Columbus, Martinsville).

- HYCA Cadet dollar, Ceremonial Unit, IGR, TAG Public Relations: \$15,000.00
- Umbarger Conference Center: \$5,000.00
- **Profit and Loss:**
 - **Income:**
 - Armories: Interest earned on CDs: \$1,584.30
 - Courts Martial Income: \$200.00
 - Discount from Midwest Natural Gas: \$143,000.00
 - Income from Gunns Farm: \$32,000.00
 - **Expenses:**
 - Ceremonial Unit: \$10,795.66 (animal care, uniforms, maintenance, telecommunications, carrier costs)
 - IGR: \$24,897.47 (uniforms, equipment, oversight by 81st Troop Command)
 - Muscatatuck: \$3,420.00 (gift shop stock, media/telephone service)
 - Office supplies: Printer replacement for Mary Barbee
 - Permits: \$500.00
 - Plaques and Awards: Approved corrections
 - Reimbursements: \$36,249.02 (HYCA project, State Active Duty)
 - Maintenance and Repair: \$794.55 (paint supplies)
 - TAG Public Relations: \$6,706.00
 - Wellness Center: Copier lease and copying costs
- **Additional Notes:**
 - IGR budget for FY'25 is twice the normal request.
 - Ceremonial Unit funds are primarily for horse upkeep, paid from appropriated funds.
 - Potential need to use Armory Board Funds for horse boarding costs due to a 5% budget cut for FY'26.
- **Motion:**
 - BG (Ret.) Kiefer entertained the motion to approve the Treasurer's Report.
 - Seconded by COL (Ret.) Warrick.
 - Motion carried.

5. MRS. ALEXIS COZZARELLI-TELLER WILL PROVIDE AN UPDATE ON CURRENT STATE ARMORY BOARD CONTRACTS.

- ☐ Two major contracts initiated in the last quarter:
 - **LaPorte Modernization – A&E Services**
 - Contract Value: \$633,000.00
 - **Vincennes Design Project**
 - Contract Value: \$185,000.00

6. MR. JAMES MAHERN WILL PROVIDE A SHORT BRIEFING ON STATE FACILITIES.

Facility Projects & Modernization Updates

- Mr. Mahern briefed board on ongoing facility design projects, highlighting:
 - LaPorte and Vincennes (Design phase)
 - Stout Field Bldg. 9 – Latrine transformation
 - Bedford – HVAC redesign
 - Angola – Steam distribution replacement
- BG (Ret.) Kiefer inquired about “red” and “amber” condition buildings:
 - Mr. Mahern confirmed a strategic investment plan is in development with legislature to address "red"
 - Mr. Brady noted “amber” buildings are covered under the modernization plan (e.g., Hamilton County construction, divestment of others)
- FY26 Planned Modernization:
 - Elkhart Armory
 - Crawfordsville Armory
- FY27 Projected (at risk due to state budget):
 - Tyndall Armory
 - Warsaw Armory
- BG (Ret.) Kiefer emphasized poor facility conditions impact public perception and recruiting; supported modernization and disposal efforts for aged sites

Current Armory Status & Disposal Plans

- Modernized Armories:
 - Bluffton, Danville, Martinsville
 - Bloomington and Columbus – Work in progress
- Disposal Targets:
 - Elwood and Marion properties managed toward future disposal
- Hamilton County Armory (Atlanta, IN):
 - Completion expected by end of August (contract ends December)
 - Ribbon-cutting projected for Sep–Oct
 - Dedication plaque language preference: “Indiana National Guard”
- BG (Ret.) Henry requested update on Bloomington armory timeline → Mr. Brady: Completion this year along with Atlanta and Columbus
- BG (Ret.) Kiefer indicated potential interest in Kokomo armory if closed → Mr. Brady to meet with Elwood/Kokomo mayors prior to groundbreaking
- COL (Ret.) Townsend confirmed Elwood, Kokomo, and Marion are scheduled to move into new Hamilton County Armory

Funding & Maintenance

- ~\$85,000 remaining in state-appropriated routine maintenance funds through June 30th
- Only 2.6% of state budget remains for armory maintenance

7. MR. JAMES MAHERN WILL PRESENT FORMALIZATION OF UTILITY EASEMENTS OF THE BLOOMINGTON ARMORY.

Property Easements & Lease Approvals

- **Bloomington Armory Easements:**
 - Request for formal approval of stormwater and sewer easements
 - Lines established circa 1980; approval needed to record with property deed/title
 - Request initiated by City of Bloomington due to current construction project
 - Easements may limit future property improvements; utilities are underground
 - No existing documentation found by either Bloomington or State of Indiana
 - Future construction will require negotiation with City of Bloomington
 - General Counsel (Jason Thompson) clarified Board's authority for signing as representative of State of Indiana
 - Motion to approve utility easements:
 - **Made by:** BG (Ret.) Kiefer
 - **Seconded by:** BG (Ret.) Henry
 - **Outcome:** Carried

- **Greenfield Armory Lease Renewal:**
 - Covers driveway and parking area adjacent to armory
 - Lease terms: \$1.00 annually for 99 years
 - Map provided in Members' Briefing Packets
 - INDoT to pave and restripe once lease is signed, contingent on state interest confirmation
 - Motion to approve lease:
 - **Made by:** BG (Ret.) Henry
 - **Seconded by:** COL (Ret.) Warrick
 - **Outcome:** Carried

8. MR. JAMES MAHERN WILL REQUEST UP TO \$7,000.00 IN FUNDING FOR APPRAISALS (ONE EACH) AT THE KOKOMO AND ELWOOD ARMORIES.

Appraisal Approval

- No discussion held regarding Elwood and Kokomo armory appraisals
- Motion to approve appraisals:
- **Made by:** BG (Ret.) Kiefer
- **Seconded by:** COL (Ret.) Townsend
- **Outcome:** Carried

9. BRIGADIER GENERAL MICHAEL GRUNDMAN WILL PRESENT MRS. ALEXIS COZZARELLI-TELLER'S DELEGATION LETTER.

State Contracting Authority & Personnel Update

- BG Grundman:
 - Announced **retirement of Mr. Mary Carrico** from State Employment
 - Introduced **Mrs. Alexis Cozzarelli-Teller** as new **Director of State Contracting**
 - Requested Board grant Mrs. Cozzarelli-Teller **contract signing authority up to \$150,000.00**
- COL (Ret.) Townsend:
 - Inquired about Mrs. Cozzarelli-Teller's **formal or on-the-job training**
- BG Grundman:
- Responded Mrs. Cozzarelli-Teller has received **extensive on-the-job training (OJT)**

10. BRIGADIER GENERAL MICHAEL GRUNDMAN WILL PRESENT INFORMATION REGARDING THE MEMPHIS READINESS CENTER.

Memphis Property Acquisition Update

- **BG Grundman reported** on procurement of **88 acres in Memphis, IN:**
 - Total spent to date: **\$162,000.00**
 - Due diligence: environmental + archaeological
 - Earnest money: \$50,000.00
 - Standstill agreement: Two installments of \$10,000.00
 - Of \$162K, **\$70,000.00** will apply toward purchase at closing
- **Additional expenditures pending:** ~\$219,000.00
 - Includes attorney fees (Clark County) for zoning
 - Further environmental & archeological studies required
- Total estimated pre-closing cost: **~\$301,000.00**

- \$5 million purchase price approved by **state legislature**
- LLC construct used for acquisition deemed **beneficial/efficient**
- Entity name: **SAB Real Estate LLC**

Timeline & Strategic Planning

- **Closing Date:** August 2025
- Property will enter facilities/budget planning cycle
 - Goal: Secure **federal and state match** for armory build
 - Estimated timeline: **7-10 years** to completion
- Future regional armory location (NE, NW, SW) to be explored
- **Comparison to Hamilton County Property:**
 - Hamilton County = ~50 acres
 - Memphis = **~30 acres larger**
- **COL (Ret.) Warrick inquired** about income potential:
 - Land is “farmish”; income minimal
 - Seller retains billboard income until development begins
 - Revenue will revert to Armory Board upon construction start
- **Board Meeting Suggestions:**
- July – Memphis site visit, meet seller
- September – Hamilton County meeting

Zoning Strategy & Community Engagement

- Mr. Thompson emphasized **strategic timing** for public announcement
 - Zoning process will make project **publicly known**
 - Community must be informed before zoning board decision
- Local counsel retained in Memphis to support **zoning efforts**
- Multiple approaches under review
- Controlled narrative essential due to prior **price negotiation confidentiality**

11. MR. JASON BRADY WILL PRESENT AN ELECTRIC VEHICLE CHARGING UPDATE.

Electric Vehicle (EV) Infrastructure Briefing

- **EV Funding & Status Update – Mr. Brady:**
 - EV infrastructure funded by **federal government**
 - **Current administration policy shift:**
 - No new EV infrastructure will be procured
 - Existing EVs maintained until **lease expiration in 2027**
 - Future policy subject to change with new administration
- **EV Project Overview:**
 - **FY23 projects** operational (locations on left of packet)

- **FY24 projects** are **50% designed** (locations on right)
 - Kessler & Shelbyville may be cut due to security fencing
- **Billing & Financials:**
 - ChargePoint discrepancies under review
 - Break-even model; goal is sustainment—not revenue
 - Coordination with AGO office to improve billing timeliness
- **EV Accessibility & Messaging:**
- Camp Atterbury briefing incorrectly restricted EV charger usage
 - Communication updated: chargers available for public and Guard use
- Plan to **adjust rates** in collaboration with Mr. Silva

Questions & Responses

- **BG Muennich:** Asked if **meter rates** could be negotiated with city
 - **Response:** Utility company controls rates; possible to explore options
- **BG (Ret.) Kiefer:** Inquired about current EV fleet
 - **Response:** Guard has **23 EVs** (mix of plug-in hybrids and full EVs)
- **COL (Ret.) Townsend:** Asked about charger visibility on apps
- **Response:** Locations **can be made public** but remain restricted for **security reasons**
- Priority use remains **military vehicles**

12. MR. JASON THOMPSON WILL DISCUSS THE INDIANA INTELLIGENCE CENTER (INIC).

RDTE Funding via OTA: INIC Expansion & Financial Construct

- **INIC/SCIF Proof-of-Concept**
 - INIC (Indiana Intelligence Center) at Stout Field designated as secure SCIF space.
 - First use-case for accessing federal RDTE (Research, Development, Testing & Evaluation) dollars through OTA.
- **Opportunity**
 - Office of the Undersecretary of Defense (OUSD) channels RDTE funds to Crane under Title 10 §4022 via OTA (Other Transactional Authority).
 - Armory Board (SAB) positioned as contractor to receive and manage funds for SCIF expansion.
 - Once funds hit OTA, SAB is treated as a private contractor—eligible to charge profit and overhead.
- **Contracting Construct**
- SAB to set up a fund center for OTA transactions.
- SAB manages contracting, design, construction, and oversight via CFMO and legal teams.

- First OTA “drop”: \$4M earmarked for INIC expansion → yields \$400K profit/overhead (10% baseline, negotiable up to 20%).
- Second drop (~\$4M) anticipated for Muscatatuck Cyber Range improvements.

Special Funding Programs & Reporting

- Create dedicated accounts to manage incoming OTA funds.
- Monthly Board reports to include:
 - Total funds received
 - Funds earmarked for specific projects
 - Remaining profit/overhead balance
 - SAB team’s recommendations for discretionary use

Transparency & Stakeholder Messaging

- BG (Ret.) Kiefer stressed importance of clear messaging:
 - Be ready to explain profit earnings and highlight cost savings.
- BG Muennich emphasized infrastructure investment, not profit.
- \$400K profit seen as incidental to broader strategic value.

Administrative Fee Structure

- Fee range: 0–10% (legally permissible; negotiable)
- Thompson: up to 20% ethically justifiable depending on scope/expertise required.
- Overhead flexes project-to-project (e.g., SCIF requires outside specialists).
- Final fee dependent on project output and federal contracting environment.
- Fund activation awaits confirmation of incoming transfers.

Partnerships & Compliance

- Crane likely to engage via MOU; direct contracting also viable.
- Continued partnership with CFMO for facility expertise.
- Federal resources used must be reimbursed through overhead structure.
- Contracting led by Cozzarelli-Teller; legal oversight by Thompson.

Next Steps

- COL Eakin to deliver fee structure briefing in two weeks.
- Monitor fund activation (first OTA drop expected week of April 18).
- Begin SCIF expansion contracting once funds confirmed.
- Stay proactive with community messaging for zoning and public awareness.
- Scale OTA model for future federally funded infrastructure projects.

13. MR. DAN GILBERT WILL PRESENT AN EDUCATIONAL LUNCHEON FUNDING REQUEST IN THE AMOUNT OF \$20,000.00

Community Leader Luncheon Program – Strategic Restructure Briefing

- **Presenter:** Mr. Dan Gilbert, Senior Policy Advisor to BG Muennich
- Previously served under MG Lyles
- Oversees Community Leader Luncheon Program as part of policy portfolio

Program Context & Rationale for Change

- Current contract with **Sease-Gerig Consulting** costs ~\$5,000 per luncheon
 - ~87% of costs linked to consultant's role in attendee outreach
 - Food costs are additional
- Luncheons had become **stale and disconnected** (mix of unrelated attendees)
 - Pivoted 18 months ago toward **targeted educator audience**
 - Example attendees: Superintendents (Carmel, Zionsville), President of Indiana Wesleyan
 - Resulted in more focused and productive dialogue
- Luncheons support emerging **Indiana High School Diploma Redesign**
- Strengthened Guard partnership with Indiana Department of Education
- Strategic tool for advancing recruitment and public awareness

Funding Request & Tactical Adjustment

- **Proposal:** Tactical pause on Sease-Gerig contract
 - Not canceled, but not renewed for current cycle
 - Consultant functions to be absorbed by internal government staff
 - Example: Mr. Gilbert personally handling superintendent outreach
- **Funding Request:**
 - \$20,000 (half the original contract amount) allocated solely for **food costs**
 - Enables expansion from **8 luncheons to 40 annually** (400% increase)
- **Expanded Outreach Plans:**
- Incorporate broader agency representation (e.g., Indiana Department of Natural Resources)

Geographic Equity & Program Distribution

- BG (Ret.) Kiefer asked about regional distribution
 - Mr. Gilbert confirmed recent luncheon in Fort Wayne
 - Strong support voiced for hosting events **outside Central Indiana**
- BG (Ret.) Kiefer emphasized perceptions of neglect in Northern and Southern Indiana

- Urged prioritizing local venues to ensure regional inclusivity

Contractual Status & Future Consideration

- BG (Ret.) Henry inquired about long-term plans for Sease-Gerig
 - Mr. Gilbert replied current move is a **pause**, not permanent termination
 - Potential for re-evaluation in ~6 months based on results
- **Motion to approve \$20,000 allocation:**
 - **Made by:** BG (Ret.) Henry
 - **Seconded by:** COL (Ret.) Warrick
 - **Outcome:** Carried
- BG Muennich clarified: Sease-Gerig contract had **fulfilled its annual term**, not actively canceled

14. COLONEL (RETIRED) TROY JOSLIN WILL PRESENT A REQUEST FOR \$1,566.00 TO REPLACE THE BLINDS AT THE HYCA (HOOSIER YOUTH CHALLENGE ACADEMY) ADMISSIONS OFFICE AND THE RECRUITING OFFICE.

HYCA Facility Blinds Replacement Request

- **Request Origin:**
 - BG (Ret.) Kiefer prompted COL (Ret.) Joslin to simplify funding request for blinds replacement
- **Response:**
 - COL (Ret.) Joslin agreed to accept **\$1,600.00** for HYCA blinds replacement if agreeable to the Board
- **Motion to Approve:**
- **Made by:** BG (Ret.) Henry
- **Seconded by:** COL (Ret.) Warrick
- **Outcome:** Carried

15. CHIEF MASTER SERGEANT (CMSgt) JAMES WRIGHT WILL REQUEST FUNDING IN THE AMOUNT OF \$1,210.00 FOR THE ANNUAL OUTSTANDING AIRMAN OF THE YEAR AWARD LUNCHEON.

Outstanding Airman of the Year Award Luncheon

- **Note:** CMSgt Wright was not present for this meeting
- **Recommendation:** BG Grundman offered brief remarks in support of funding the luncheon
- **Board Action:**

- Approved funding for the **Annual Outstanding Airman of the Year Award Luncheon**
- **Motion made by:** BG (Ret.) Henry
- **Seconded by:** COL (Ret.) Warrick
- **Outcome:** Carried

16.) CAPTAIN (CPT) DARRELL ANDREWS WILL REQUEST FUNDING FOR THE PURCHASE OF A SIG SAUER P320 AWARD TO BE PRESENTED TO THE INDIANA ARMY NATIONAL GUARD OFFICER CANDIDATE SCHOOL (INARNG OCS) ERICKSON TROPHY WINNER.

Erickson Trophy – OCS Honor Graduate Recognition

- **Note:** CPT Andrews was absent from the meeting
- **Reminder:** BG Grundman reaffirmed Board's annual commitment to funding the Erickson Trophy
 - Presented to the **Officer Candidate School (OCS) Honor Graduate**
- **Motion to Approve:**
- **Made by:** BG (Ret.) Henry
- **Seconded by:** COL (Ret.) Warrick
- **Outcome:** Carried

17. REMARKS FROM THE ADJUTANT GENERAL.

Indiana National Guard – Status Brief by BG Muennich

- **First Briefing to the Board:**
- BG Muennich opened with informal remarks; invited feedback for future updates

Legislative Update – HB 1111

- **House Bill 1111 passed Senate**
 - Pending technical review in House, then governor's signature
 - Expected to proceed without obstacles
- **Key Provisions:**
 - Expanded **State Active Duty benefits** for soldiers and airmen
 - New **state awards**
 - Expanded eligibility for **National Guard supplemental grant**
 - BG authorized to apply grants toward **trades and certifications**
- **Acknowledgment:**

- BG Muennich credited staff team for legislative success

Indiana Defense Caucus Engagement

- BG Muennich presented Guard priorities at **Martinsville event**
 - Attendees included: Mike Grundman, COL Brown, Dan Gilbert
 - Audience: Reinvigorated **Indiana Defense Caucus**, led by Brett Bartles
- **Caucus Focus:**
- Expansion of defense industry support within Indiana
- Increased advocacy for INNG at state and federal level
- Future engagements anticipated

International Affairs – State Partnership Program

- **Trip to Saudi Arabia:**
 - Initiated new State Partnership Program
 - Official signing expected **August 21st**
- **Partnership Highlights:**
 - Joint lead with **State of Oklahoma**; Indiana is primary
 - Saudi military force ~400,000 (land forces + National Guard)
 - Largest global recipient of **Foreign Military Sales (FMS)**—\$180B+
 - FMS funding may support Title 22 training deployments
 - Significant opportunities; anticipated heavy demand from Saudi partners
- **Visit to Kuwait:**
- BG Muennich met with **Major General Degel**
- INNG involved in command/control of **~4,500 personnel** in region
- Units actively engaged in operations involving **Israel, Houthis, and broader Middle East activity**
- Board encouraged to feel proud of deployed forces' mission impact

Board Member Appointment Update

- COL (Ret.) Townsend inquired about **CSM (Ret.) Brenda Simmons'** status
- BG Grundman clarified:
- New governor's office implementing **expanded appointment review process**
- Simmons' nomination currently **pending completion of process**

18. DATE AND TIME OF NEXT MEETING.

Meeting Adjournment & Next Scheduled Session

- **Motion to Adjourn – April 16th Indiana State Armory Board Meeting**
 - **Made by:** BG (Ret.) Kiefer
 - **Seconded by:** COL (Ret.) Warrick

- **Outcome:** Carried
 - **Time of Adjournment:** 11:40 A.M.
- **Next Scheduled Meeting:**
- **Date:** Wednesday, July 30, 2025
- **Time:** 10:00 A.M.
- **Location:** Adjutant General's Conference Room, Joint Force Indiana Headquarters, Indianapolis