

**Minutes**  
**Indiana Lobby Registration Commission**  
**Public Meeting**  
**June 13, 2011 2:30 p.m.**  
**10 W. Market Street, Conference Room 301**  
**Indianapolis, Indiana 46204**

**Members Present:** Sue Scholer, John Whikehart, and Jan Abbs

**Member Unable to Attend:** Scott Mellinger

**Staff Present:** Charles Harris, Executive Director & General Counsel, and Amy Moore, Compliance Manager

**Call to Order**

On June 13, 2011, the public meeting of the Indiana Lobby Registration Commission was called to order at approximately 2:34 p.m. by the Chairperson of the Commission, Sue Scholer.

**Approval of Minutes**

Commissioner Abbs moved approval of the minutes of the following meetings:

- 1) The Commission's Public Meeting held on September 30, 2010.
- 2) The Commission's Public Meeting held on December 10, 2010.
- 3) The Commission's Public Meeting held on April 14, 2011.

Her motion was seconded by Commissioner Whikehart, and the minutes for each meeting were then approved separately by a voice vote of the Commissioners.

**Approval of Budget for Fiscal Year 2011-2012**

The Commissioners next considered the proposed budget for the Commission for fiscal year 2011-2012. Mr. Harris stated that the proposed budget was developed with an emphasis on funding known, recurring needs and holding \$18,110 of the Commission's \$271,910 appropriation for the fiscal year in reserve. During the discussion of the budget, it was noted that the funds held in reserve would be available to address other needs that may arise, such as a need for temporary staffing or the acquisition of new computers. Commissioner Abbs also suggested that funds held in reserve could be used to participate in programs offered by the Council on Government Ethics Laws (COGEL). Commissioner Whikehart moved approval of the proposed budget, and Commissioner Abbs seconded his motion. The motion was then approved by a voice vote of the Commissioners. A copy of the budget as approved is attached to these minutes.

**Promotion of Amy Nicholson**

Commissioner Abbs moved that Amy Nicholson be promoted to the position of Assistant Director of the Indiana Lobby Registration Commission with a salary of \$57,500 beginning with the

pay period that ends June 25, 2011 and for which the pay date is July 6, 2011. Commissioner Whikehart seconded the motion, and it was approved by a voice vote of the Commissioners.

#### **Salary Adjustment for Shannon Moore**

Commissioner Whikehart moved that Shannon Moore's salary be increased to \$24,300 beginning with the pay period that ends June 25, 2011 and for which the pay date is July 6, 2011. He further moved that the Executive Director and General Counsel be authorized to approve, during the fiscal year that begins July 1, 2011, an additional salary increase of not more than \$900 for Shannon Moore if he determines that her job performance merits such an increase. Commissioner Abbs seconded the motion, and it was approved by a voice vote of the Commissioners.

#### **Staff Reports**

Amy Nicholson provided an update on the process by which a lobbyist can appeal the imposition of a late fee. Amy indicated that she is developing a spreadsheet that will be used to transmit information about each appeal to the Commissioners.

Chuck Harris reported on the May 12 and 19 training sessions for lobbyists during which he reviewed the new reporting forms and the registration and reporting requirements as modified during the 2010 and 2011 legislative sessions. He said that the attendance was approximately 120 for the May 12<sup>th</sup> session, which Commissioner Scholer attended, and about 55 for the May 19<sup>th</sup> session.

Mr. Harris then informed the Commissioners of a special project to work with lobbyists over the course of the summer to develop more uniform guidelines for reporting. Amy Nicholson said that ten lobbyists or their representatives have already volunteered to participate in the project.

#### **Call for Comments**

Chairperson Scholer called for any additional comments from the Commissioners and others in attendance. No additional comments were made.

#### **Adjournment**

There being no further business to come before the Commission, Chairperson Scholer adjourned the meeting at approximately 3:12 p.m.