



Law Enforcement Training Board

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www.in.gov/ilea

To: Tier I Students
From: Deb Jewell, Registrar
Regarding: Medical Forms/CPR First Aid
Date: July 6, 2020

Required Medical Documentation: There are two (2) required medical forms that need to be completed and submitted no later than August 3, 2020. The Physical Exam and the Health and Services forms. You can access these forms from www.in.gov/ilea, click on the forms and downloads and then scroll down to medical forms. After completing each form click the “submit form” button. After clicking submit, you will be directed to an outgoing e-mail screen with the form attached.

In the “Subject” block, please type in the following student info:

Last, First, Middle and Class #.

Example: Smith, John William 2020-221.

After completing the required forms and placing the student information in the e-mail subject block, submit forms.

If you have had a physical within one (1) year of the start of this course then you may submit a copy of that physical exam paperwork in lieu of the Physical Exam form found on the above mentioned website. Be sure the physical contains your name, date of exam, fit for duty status and physicians signature on the exam paperwork. If you are using a different exam form other than the state form, the physical exam paperwork can be downloaded, attached to e-mail and e-mailed to: medicaldocs@ilea.in.gov.

Required training documentation: **First Aid and CPR** (adult, child and infant)/AED must be obtained on your own and then show proof of completion before you will receive certification.

Proof of Training, Department Letterhead containing the following information:

Student’s name: has received training and certification and is current in First Aid and CPR (adult, child and infant)/AED, Supervisor or instructor/training signature.
(Supervisor’s signature indicates that the student has successfully completed CPR/AED First Aid requirement.)

Note: Some CPR cards do not indicate adult, child and infant. Students CPR card need to clearly indicate adult, child and infant.