

To: WAP Subgrantees

**Program Guidance: WAP-2025-06**

From: Community Programs

Release Date: July 23, 2025

Effective Date: July 23, 2025

**Subject: Building Performance Institute (BPI) Certification/Recertification Standard**

## Background

When updating the most recent IHCD WAP Policy & Procedure Manual, it was believed the Building Performance Institute (BPI) was implementing a five (5) year certification/recertification standard and new policy was meant to mirror that of BPI. However, it has been determined BPI has maintained a three (3) year certification/recertification standard. With our policy stating "All BPI requirements regarding certification must be followed" it is necessary to reinstate a BPI three (3) year certification/recertification standard. If you are outside of your three (3) year certification/recertification timeframe, you will need to become recertified to maintain compliance with IHCD WAP Policy & Procedure Manual, Section 11.3 Building Performance Institute (BPI).

## OLD POLICY

BPI's [Certified Professionals](#) has credential designations for Energy Auditor, Quality Control Inspector, Crew Leader, and Healthy Homes Evaluator. IHCD will only fund the first attempt for BPI testing for each designation. BPI certification lasts for 5 years before recertification is required. All BPI requirements regarding certification must be followed to maintain this certification. See BPI's [CEU Policies & Procedures Manual](#) for examples of trainings that apply toward at minimum 6 CEU annual requirement.

All BPI certified individuals are required to attend an Annual Competency Maintenance Training in years 4 and 5 of their certification. If a certification expires, then written notification must be sent to IHCD with a request for extension and allowances for a timely recertification must be made.

## NEW GUIDANCE

BPI's [Certified Professionals](#) has credential designations for Energy Auditor, Quality Control Inspector, Crew Leader, and Healthy Homes Evaluator. IHCD will only fund the first attempt for BPI testing for each designation. BPI certification lasts for 3 years before recertification is required. All BPI requirements regarding certification must be followed to maintain this certification. See BPI's [CEU Policies & Procedures Manual](#) for examples of trainings that apply toward at minimum 6 CEU annual requirement.

All BPI certified individuals are required to attend an Annual Competency Maintenance Training in years 2 and 3 of their certification. If a certification expires, then written notification must be sent to IHCD with a request for extension and allowances for a timely recertification must be made.

Please direct all questions regarding this guidance to Kenny McIntyre at [iwx@ihcda.in.gov](mailto:iwx@ihcda.in.gov)



**ADDRESS** 30 South Meridian Street, Suite 900, Indianapolis, IN 46204  
**PHONE** 317 232 7777 **TOLL FREE** 800 872 0371 [www.ihcda.IN.gov](http://www.ihcda.IN.gov)

EQUAL OPPORTUNITY EMPLOYER AND HOUSING AGENCY

State of Indiana  
Lieutenant Governor  
Suzanne Crouch

