



## Indiana COVID-19 Rental Assistance Program

### Landlord Documentation

The Indiana COVID-19 Rental Assistance Program helps Hoosiers who are unable to pay their rent due to a loss of wages caused by the COVID-19 pandemic. This program can provide up to \$2000 rental assistance per household, for any combination of past-due or on-going rent payments, for at most four months, and a maximum of \$500 per month. Rental assistance is for primary residence ONLY.

If you accept this assistance on behalf of your tenant, you will need to provide:

- 1) A copy of your lease/rental contract.
- 2) Proof of the tenant's delinquent rent payments and fees (if applicable) accumulated since April 1, 2020.
- 3) A signed and completed four-month Lease Addendum with the tenant. (You may review the Addendum by clicking [HERE](#).)

The Addendum will:

- establish a payment plan for the tenant, including the assistance payment.
- prohibit late fees, eviction proceedings, and notices to vacate due to non-payment of rent until tenant is more than 45 days past due on a payment within this four-month period.

4) A Form W-9

5) A payment information form in order to receive the assistance payment

By providing this information requested above, you are agreeing to receive funds through this program to pay any combination of the tenant's past-due rent or on-going rent payments.

*Personally Identifiable information received by IHCD through Submittable will be used for the following purposes: (1) determining eligibility for this program or other programs; (2) determining the accuracy of any statements made by an applicant; (3) administering this program; and (4) monitoring and evaluation of this program. Otherwise, Personally Identifiable information will be kept confidential and disclosed only as required by State and federal law.*



**ADDRESS** 30 South Meridian Street, Suite 900, Indianapolis, IN 46204

**PHONE** 317 232 7777 **TOLL FREE** 800 872 0371

**WEB** [www.in.gov/ihcda](http://www.in.gov/ihcda)

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State of Indiana  
Lieutenant Governor  
Suzanne Crouch



You as the landlord should have received an email request for this information. If you have the email, please fill out the form and attach the required documents within 7 days. If you no longer have that email, please provide the information listed above to the agency managing your client's application.



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