

Indiana Housing and Community Development Authority

2026-2027 4% LIHTC, Bonds, and AWHTC Initial Application

Date:

7/28/2025

Development Name:

Ritz on Illinois

Development City:

Indianapolis

Development County:

Marion

Application Fee:

\$4,500

Application Number (IHEDA use only):

The following pages contain:

1. The Threshold Checklist
2. The Scoring Template
3. Information pages for the Application

For other specific submission guidelines, see Schedule G of the QAP.

Documentation Submission Checklist

Part 4.1 - Qualified Non Profits		Notes:
Articles of Incorporation	<input type="checkbox"/> Place in Tab C.	N/A
IRS documentation of §501(c)(3) or 501(c)(4) tax-exempt status	<input type="checkbox"/> Place in Tab C.	
Nonprofit Questionnaire (Form B)	<input type="checkbox"/> Place in Tab C.	
W-2 or 1099 for paid, full-time employee listed on Form B	<input type="checkbox"/> Place in Tab C.	
Part 4.2 - Community Integration		
Community Integration Narrative	<input type="checkbox"/> Place in Tab A.	N/A
Copy of executed MOU(s) with referral provider(s)	<input type="checkbox"/> Place in Tab A.	
Form O2 if requesting Section 811 Project Rental Assistance	<input type="checkbox"/> Place in Tab A.	
Part 4.4 Preservation		
Capital Needs Assessment (Schedule F)	<input type="checkbox"/> Place in Tab L.	N/A
Third-party documentation from the entity enforcing affordable housing requirements	<input type="checkbox"/> Place in Tab L.	
Hard cost budget	<input type="checkbox"/> Place in Tab L.	
Part 5.1 - Threshold Requirements		
A. Development Feasibility		
Form A - Excel	<input checked="" type="checkbox"/> Place in Tab A.	
Form A - PDF	<input checked="" type="checkbox"/> Place in Tab A.	
Commercial - 15 year proforma	<input type="checkbox"/> Place in Tab A.	
B. IHCD Notification		
~ Form C		
9% RHTC/Competitive 4%, state tax credit, and bonds: submitted 30-60 days prior to application		Submit via:
Noncompetitive 4% and bonds: submitted no more than 60 days prior to application		RHTC@ihcda.in.gov
C. Not-for-Profit Participation		
Signed Resolution from Board of Directors	<input type="checkbox"/> Place in Tab C.	N/A
D. Market Study		
See QAP Schedule C for requirements.	<input checked="" type="checkbox"/> Place in Tab N.	
G. Capabilities of Management Team		
Resumes of Developer, Co-Developer, and Management Company	<input checked="" type="checkbox"/> Place in Tab D.	
Most recent year-end financial statements, year-to-date balance sheets, and year-to-date income statements from:		
1) The Developer	<input checked="" type="checkbox"/> Place in Tab D.	
2) Any Individual or Entity providing guarantees	<input checked="" type="checkbox"/> Place in Tab D.	
H. Readiness to Proceed		
~ Complete Application - including:		
1) Form A	<input checked="" type="checkbox"/> Place in Tab A.	
2) Narrative Summary of Development	<input checked="" type="checkbox"/> Place in Tab A.	
~ Application Fee (and supplemental fees if applicable)		<input checked="" type="checkbox"/> To be paid online.
~ Evidence of Site Control		<input checked="" type="checkbox"/> Place in Tab E.
See QAP for acceptable forms of evidence.		
~ Development Site Information and Plans		<input checked="" type="checkbox"/> Place in Tab F.
See QAP for specific requirements.		
~ Documentation of all funding sources		<input checked="" type="checkbox"/> Place in Tab G.
LOI from Equity Providers for both Federal and State Tax credits		<input checked="" type="checkbox"/> Place in Tab G.
See QAP for specific requirements.		
~ Documentation of proper zoning		<input checked="" type="checkbox"/> Place in Tab H.
See QAP for specific requirements.		
J. Evidence of Compliance		
~ Affidavit (Form Q) from each Development Team member disclosing:		<input checked="" type="checkbox"/> Place in Tab J.
1) complete interest in and affiliation with Development		
2) outstanding non-compliance issues		
3) any loan defaults		
4) ownership interest in other RHTC-funded Developments		
~ Management Agent Affidavit - See QAP for specifics.		<input checked="" type="checkbox"/> Place in Tab J.
K. Phase I Environmental Assessment		
~ Phase I ESA		<input checked="" type="checkbox"/> Place in Tab K.
~ An affidavit from the entity completing the Phase I ESA		<input checked="" type="checkbox"/> Place in Tab K.
~ In case of RECs, narrative of how RECs will be mitigated		<input checked="" type="checkbox"/> Place in Tab K.
~ Screenshot(s) from IDEM Restricted Sites map		<input checked="" type="checkbox"/> Place in Tab K.
~ Environmental restrictive covenants		<input checked="" type="checkbox"/> Place in Tab K.
~ FIRM floodplain map(s)		<input checked="" type="checkbox"/> Place in Tab K.
~ Hazardous substances, floodplains, or wetlands: site plan, mitigation plan & budget etc		<input checked="" type="checkbox"/> Place in Tab K.
~ If applying for HOME, HTF, PBV, Sec. 811, or CoC from IHCD: ERR workbook		<input type="checkbox"/> Place in Tab K.
L. Development Fund Historic Review		
~ Map from IDNR's IHBBC Public App webpage		<input checked="" type="checkbox"/> Place in Tab K.

~ Application Fee (and supplemental fees if applicable)	<input checked="" type="checkbox"/> Place In Tab K.		
O. Commercial Areas			
~ Site plan showing Commercial Space	<input type="checkbox"/> Place In Tab F.	N/A	
~ Timeline for construction	<input type="checkbox"/> Place In Tab F.		
P. Appraisal			
~ Fair Market Appraisal	<input type="checkbox"/> Place In Tab L.		
See QAP for specific requirements.			
Q. Acquisition			
~ Fulfillment of or Exemption from 10-year placed-in-service rule			
A chain of title report, OR	<input type="checkbox"/> Place In Tab L.		
Tax opinion, OR	<input type="checkbox"/> Place In Tab L.		
A letter from the appropriate federal official	<input type="checkbox"/> Place In Tab L.		
~ Disclosure of Related Parties and Proceeds from the sale	<input type="checkbox"/> Place In Tab L.		
1) Attorney opinion			
2) Completed Related Party Form			
R. Capital Needs Assessment/Structural Conditions Report			
~ Detailed rehabilitation budget	<input type="checkbox"/> Place In Tab K.	N/A	
~ Capital Needs Assessment or Structural Conditions Report	<input type="checkbox"/> Place In Tab K.		
S. Tenant Displacement & Relocation Plan			
	<input type="checkbox"/> Place In Tab L.	N/A	
T. IRS Form 8821 - for each Owner/GP - if requested			
	<input type="checkbox"/> Place In Tab A.	N/A	
U. Threshold Requirements for Supportive Housing			
~ Letter from CSH certifying completion of all requirements for the Indiana Supportive Housing Institute	<input type="checkbox"/> Place In Tab O.	N/A	
~ Memorandum of Understanding with CSH for technical assistance	<input type="checkbox"/> Place In Tab O.		
~ MOU with each applicable supportive service provider	<input type="checkbox"/> Place In Tab O.		
~ Documentation of subsidy source commitments and narratives	<input type="checkbox"/> Place In Tab O.		
~ Form O1 or O2 for vouchers, if applicable	<input type="checkbox"/> Place In Tab O.		
Part 5.2 - Underwriting Guidelines			
J. Taxes and Insurance			
Documentation of estimated property taxes and insurance	<input checked="" type="checkbox"/> Place In Tab M.		
K. Federal Grants and Subsidies			
Any additional information	<input type="checkbox"/> Place In Tab G.	N/A	
L. Basis Boost			
Narrative (or documentation for Declared Disaster Area)	<input checked="" type="checkbox"/> Place In Tab A.		
Part 5.3 - User Eligibility and Limitations			
B. Developer Fee Limitation			
Developer Fee Statement	<input checked="" type="checkbox"/> Place In Tab M.		
Non Profit Board Resolution	<input type="checkbox"/> Place In Tab M.		
D. Architect Competitive Negotiation Procedure, if used			
	<input type="checkbox"/> Place In Tab M.	N/A	
H. Related Party Fees - Form N			
	<input checked="" type="checkbox"/> Place In Tab J.		
I. Davis Bacon Wages			
General Contractor Affidavit	<input type="checkbox"/> Place In Tab J.	N/A	
Part 6.2 - Development Characteristics			
E. Preservation of Existing Rental Housing			
Relevant proof of Preservation - See QAP for specific requirements	<input type="checkbox"/> Place In Tab P.	N/A	
F. Infill New Construction			
Aerial photos of the proposed site	<input checked="" type="checkbox"/> Place In Tab P.		
Documentation if qualifying adjacent site is an established park or green space	<input checked="" type="checkbox"/> Place In Tab P.		
Architect or engineer certification that the site has or can connect to existing utilities	<input checked="" type="checkbox"/> Place In Tab P.		
G. Development is Historic in Nature			
Relevant proof of historic documentation - See QAP for specific requirements	<input type="checkbox"/> Place In Tab P.	N/A	
The preliminary acceptance of the Part 2 historic tax credit application	<input type="checkbox"/> Place In Tab P.		
H. Foreclosed and Condemned Properties			
Copy of foreclosure documents	<input type="checkbox"/> Place In Tab P.	N/A	
Copy of condemnation documents from appropriate authority	<input type="checkbox"/> Place In Tab P.		
I. Community Revitalization Plan			
Documentation of development and adoption of plan	<input checked="" type="checkbox"/> Place In Tab P.		
Copy of entire plan	<input checked="" type="checkbox"/> Place In Tab P.		
Map of targeted area with project location marked	<input checked="" type="checkbox"/> Place In Tab P.		
Narrative listing location and page number of required items	<input checked="" type="checkbox"/> Place In Tab P.		
K. Internet Access			
Documentation from Internet service provider establishing total cost	<input checked="" type="checkbox"/> Place In Tab T.		
Narrative establishing how the amount budgeted for internet service was calculated	<input checked="" type="checkbox"/> Place In Tab T.		
Part 6.3 - Sustainable Development Characteristics			

A. Building Certification Affidavit from Green Professional		<input checked="" type="checkbox"/> Place In Tab J.	
C. Desirable Sites A site map indicating all desirable or undesirable sites. Market study must contain current interior and exterior photos of grocery stores that are being claimed for fresh produce points		<input checked="" type="checkbox"/> Place In Tab Q.	
Part 6.4 - Financing & Market			
A. Leveraging Capital Resources Narrative identifying all sources counted as leveraging and applicant's % calculation A letter from the appropriate authorized official approving the funds Approval of the loan assumption by the lender (for publicly funded or subsidized loan assumption) Third-party appraisal (Land or building donation) For loans with below market interest rates, lender acknowledgement		<input checked="" type="checkbox"/> Place In Tab B. <input checked="" type="checkbox"/> Place In Tab B. <input type="checkbox"/> Place In Tab B. <input type="checkbox"/> Place In Tab B. <input type="checkbox"/> Place In Tab B.	
B. Non-IHCDA Rental Assistance Commitment or conditional commitment letter from the funding agency		<input type="checkbox"/> Place In Tab B.	N/A
F. Lease-Purchase Detailed plan for the lease-purchase program Executed agreement with nonprofit that will implement the lease-purchase program		<input type="checkbox"/> Place In Tab R. <input type="checkbox"/> Place In Tab R.	N/A
G. Leveraging the READI Program Commitment letter from IEDC or participating region		<input type="checkbox"/> Place In Tab B.	N/A
Part 6.5 - Other			
A. Certified Tax Credit Compliance Specialist Copies of Certification(s)		<input checked="" type="checkbox"/> Place In Tab S.	
B. Unique Features Unique Features Form R		<input checked="" type="checkbox"/> Place In Tab A.	
D. Resident Service Coordinator for Supportive Housing (ISH only) If using third-party provider, copy of MOU for a dedicated Resident Service Coordinator		<input type="checkbox"/> Place In Tab T.	N/A
E. Integrated Supportive Housing for Persons Experiencing Homelessness CSH letter Copy of executed CSH MOU Copy of MOU with each applicable supportive service provider Documentation of commitment of PBRA or narrative, or Form O2		<input type="checkbox"/> Place In Tab O. <input type="checkbox"/> Place In Tab O. <input type="checkbox"/> Place In Tab O. <input type="checkbox"/> Place In Tab O.	N/A
F. Eviction Prevention Plan Affidavit from the Management Agent		<input checked="" type="checkbox"/> Place In Tab J.	
G. Low-Barrier Tenant Screening Affidavit from the Management Agent		<input checked="" type="checkbox"/> Place In Tab J.	
I. Developments from Previous Institutes Letter from CSH		<input type="checkbox"/> Place In Tab O.	

Evaluation Factors	Self Score	IHCDA Use	Notes/Issues			
A. Rent Restrictions (up to 16 points) [Not Applicable for Competitive Bonds/AWHTC]			Number of Units:	AMI	Total Units	% at AMI%
30% and below 50% Area Median Income Rents						
1. Less than 20% at 30% AMI, 33% of total at or below 50% AMI (4 points)				30		#DIV/0!
2. At least 20% at 30% AMI, 33% of total at or below 50% AMI (8 points)				40		#DIV/0!
3. At least 20% at 30% AMI, 40% of total or below 50% AMI (12 points)				50		#DIV/0!
4. At least 20% at 30% AMI, 50% of total or below 50% AMI (16 points)				60		#DIV/0!
				>60		#DIV/0!
B. Income Restrictions (3 points) [Not Applicable for Competitive Bonds/AWHTC]						
Applicant commits to income restrictions that match the rent restrictions selected in Part 6.2A						
Document Required: ~ Completed Form A						
C. Additional Years of Affordability (4 points)						
35-year Extended Use Period (2 points)	4.00					
40-year Extended Use Period (4 points)						
Document Required: ~ Completed Form A						
Subtotal (23 possible points)	4.00	0.00				

Part 6.2 - Development Characteristics			
A. Development Amenities (up to 6 points)			
1. 10 amenities in Chart 1 - QAP p. 54 (2 points) - Minimum of two amenities required in each of the three sub-columns A, B, & C in the first chart.	2.00		
2. 5 amenities in Chart 2 - QAP p. 55 (2 points) - Minimum of two amenities required in each of the two sub-categories A and B in the second chart.	2.00		
3. 3 amenities in Chart 3 - QAP p. 55 (2 points) - Minimum of one amenity required in each of the two sub-categories A and B in the third chart.	2.00		
B. Accessible/Adaptable Units (up to 5 points)			
1. 7.0 - 7.9%	5.00		Family Rehab or Adaptive Reuse 1 point
2. 8.0 - 9.9%			Family New Construction OR Age-Restricted Adapt. Reuse w/o elevator 1 point
3. 10.0 - 10.9%			Age-Restricted Rehab 1 point
4. 11.0 - 12.9%			Age-Restricted New Construction or Adapt. Reuse w/ elevator 1 point
5. 13.0 - 14.9%			5 points
6. 15.0 - 19.9%			3 points
7. 20.0 - 29.9%			5 points
8. 30.0 - 39.9%			5 points
C. Universal Design Features (up to 5 points)			
1. 8 or more universal design features from each Universal Design Column. (3 points)	5.00		
2. 9 or more universal design features from each Universal Design Column. (4 points)			
3. 10 or more universal design features from each Universal Design Column. (5 points)			
Document Required: ~ Completed Form A			
D. Vacant Structure (6 points)			
Document Required: ~ Completed Form A	0.00		
E. Preservation of Existing Rental Housing (up to 6 points)			
1. RHTC development with compliance period OR extended use period that has expired/will expire in the current year. (6 points)	0.00		
2. Previously HUD - or USDA-funded affordable housing. (6 points)			
3. Preservation of any other affordable housing development. (4 points)			
4. Preservation of existing market rate housing that will be converted to affordable housing through the LIHTC program (4 points)			
See QAP for required documentation. Place in Tab P.			
Bonus Point: Number of Units Preserved (4% Application) (up to 3 pts.)			
a. 100 - 124 units: 1 point b. 125 - 149 units: 2 points c. 150+ units: 3 points	0.00		
F. Infill New Construction (6 points)			
See QAP for required documentation. Place in Tab P.	6.00		
G. 1. Development is Historic in Nature (up to 2 points)			
~ 2 points if at least 50% of the total units or 1 point if at least 25% of the total units fall in one of the categories listed on page 67 of the QAP.			
a. A building that is individually Listed on the Indiana Register of Historic Sites (IRHS) or National Register of Historic Places (NRHP), or by a local preservation ordinance; OR (up to 2 points)	0.00		
b. A building classified as a contributing resource or local landmark for a district listed on the IRHS or NRHP, or by local preservation ordinance; OR (up to 2 points)			
c. A building that is not already listed on the NRHP but has an approved Part 1 application for Federal Historic Tax Credits and received a recommendation for by the Indiana Department of National Resources Division of Historic Preservation and Archaeology (up to 2 points)			
See QAP for required documentation. Place in Tab P.			
G. 2. Development Utilizes Federal or State historic tax credits and has received preliminary Part 2 acceptance. (1 point)			
Required Document: See QAP for required documentation. Place in Tab P.	0.00		

H. Foreclosed and Condemned Properties (3 points)		0.00		
See QAP for required documentation. Place in Tab P.				
I. Internet Access (up to 4 points)				
Free high-speed service is provided, <u>or</u> (3 points)		3.00		
Internet is included in <u>project's</u> utility allowance (3 points)				
Either of the above, <u>and</u>		1.00		
Free Wi-Fi access is <u>provided</u> in common areas (1 point)				
Required Documentation:				
~ Form A; Operating Budget must include line item for internet expenses See QAP for required documentation. Place in Tab T.				
J. Lease-Purchase (2 points)				
See QAP for qualifications and required documentation.		0.00		
Place in Tab R.				
K. Building Certification (Up to 2 points)				
~ LEED Rating System (1 point)		2.00		
~ Bronze Rating National Green Building Standard™ (1 point)				
~ Equivalent 1-point certification (1 point)				
~ LEED Silver Rating (2 points)				
~ Silver Rating National Green Building Standard™ (2 points)				
~ Enterprise Green Communities (2 points)				
~ Passive House (2 points)				
~ Equivalent 2-point certification (2 points)				
Required Documentation: ~ Completed Form A				
L. Onsite Recycling (1 point)				
~ offering onsite recycling at no cost to residents		1.00		
Required Documentation: ~ Completed Form A				
Subtotal (52 possible points)		29.00	0.00	

Part 6.3 - Market Characteristics			
A. Desirable Sites (up to 6 Points)			
a) Access to Fresh Produce (2 points)	2.00		
b) Proximity to Positive Land Uses (2 points)	2.00		
c) Transit Access (2 points)	2.00		
d) Undesirable Sites (1 point deduction per site)			
B. Areas Underserved by the 9% Program (up to 6 points) (Not Applicable for 4%)			
No 9% allocation in LUG within the last 5 years (1 point)			
No 9% allocation in LUG within the last 10 years (2 points)			
No 9% allocation in LUG within the last 15 years (3 points)			
No 9% allocation in county within the last 5 years (1 point)			
No 9% allocation in county within the last 10 years (2 points)			
No 9% allocation in county within the last 15 years (3 points)			
C. Census Tract without Active Tax Credit Properties (up to 3 points)			
1) Census Tract without same type RHTC development (3 points)	1.50		
2) Only one RHTC development of same type (1.5 points)			
Required Document: ~ Completed Form A			
D. Opportunity Index (up to 4 points)			
High Income (1 point)	1.00		
Low Poverty (1 point)	1.00		
Low Unemployment Rate (1 point)	1.00		
Access to Primary Care (1 point)	1.00		
R/ECAP (1 point deduction)			
E. Housing Need Index (up to 8 points)			
1. Located in a county experiencing population growth (1 point)	1.00		
2. Located in a city or town in which 44% or more of renter households are considered rent burdened (1 point)	1.00		
3. Located in a city or town in which 25% or more of renter households are considered to have at least one severe housing problem (1 point)	1.00		
4. Located in a city or town in which 25% or more of renter households are at or below 30% of AMI (1 point)	1.00		
5. Located in a county in which the ratio of RHTC units to renter households below 80% AMI is below state ratio (1 point)	1.00		
6. Located in a county in which the highest number of units were built before 1940 (1 point)	1.00		
7. Located in a county in which the percent of "vacant and available units" is below the state average (1 point)	0.00		
8. Located in a county designated as an Age-Restricted Rental Housing Desert (1 point)	0.00		
F. 10-Year Projected Job Growth (up to 5 points)			
a. 10,000+ (5 points)	5.00		
b. 9,000-9,999 (4.5 points)			
c. 8,000-8,999 (4 points)			
d. 7,000-7,999 (3.5 points)			
e. 6,000-6,999 (3 points)			
f. 5,000-5,999 (2.5 points)			
g. 4,000-4,999 (2 points)			
h. 3,000-3,999 (1.5 points)			
i. 2,000-2,999 (1 point)			
j. 1,000-1,999 (0.5 point)			
k. 0-999 (0 points)			
G. Five-Year Actual Job Growth % by County (up to 5 points)			
a. 10.00%+ (5 points)	1.00		
b. 9.00-9.99% (4.5 points)			
c. 8.00-8.99% (4 points)			
d. 7.00-7.99% (3.5 points)			
e. 6.00-6.99% (3 points)			
f. 5.00-5.99% (2.5 points)			

H. <u>Ratio of New Jobs to Housing Permits</u> (up to 3 points)		
Net jobs added per permit issued: a. 20+ (3 points) b. 15-19 (2.5 points) c. 10-14 (2 points) d. 5-9 (1.5 points) e. 2-4 (1 points)	3.00	
Required Document: ~ Completed Form A		
I. <u>Community Revitalization Plan for Dev. in OCT</u> (up to 2 points)	2.00	
Required Document: ~ See QAP for required documentation. Place in Tab P.		
Subtotal (42 possible points)	28.50	0.00

Part 6.4 - Financing		
A. <u>Leveraging Capital Resources</u> (up to 4 points)		
1. 1.00 to 2.49% (1 point)	4.00	
2. 2.50 to 3.99% (1.5 points)		
3. 4.00 to 5.49% (2 points)		
4. 5.50 to 6.99% (2.5 points)		
5. 7.00 to 8.49% (3 points)		
6. 8.50 to 9.99% (3.5 points)		
7. 10% or greater (4 points)		
See QAP for required documentation. Place in Tab B.		
B. <u>Leveraging the READI Program</u> (up to 4 points)		
1) Applicant does not request additional IHCD gap resources (2 points)	0.00	
2) Applicant requests a basis boost of no more than 20% (2 points)	0.00	
Required Document: ~ Completed Form A		
C. <u>Non-IHCD Rental Assistance</u> (up to 2 points)		
Required Documentation: ~ See QAP. Place in Tab B.		
D. <u>Tax Credit/Bond Volume Per Unit</u> (up to 4 points) (Not applicable for Noncompetitive 4%)		
80th Percentile (4 points)	2.00	
60th Percentile (3 points)		
40th Percentile (2 points)		
20th Percentile (1 point)		
Below 20th Percentile (0 points)		
Subtotal (14 possible points)		6.00 0.00

Part 6.5. Other			
A. Certified Tax Credit Compliance Specialist (up to 3 points)			
1. Management (Max 2 points)	2.00		
2. Owner (Max 1 point)	1.00		
Required Document: ~ Completed Form A, Section M ~ Copies of certifications. Place in Tab S.			
B. Unique Features (up to 3 points)		3.00	
Required Document: ~ Unique Features Form R. Place in Tab A.			
C. Resident Services (up to 5 points)		5.00	
Required Document: ~ Completed Form A. See QAP for required documentation. Place in Tab T.			
D. Resident Service Coordinator (Supportive Housing) (2 points)		0.00	
~ Completed Form A. See QAP for required documentation. Place in Tab T.			
E. Integrated Supportive Housing (3 points)			
~ Non-Institute Integrated Supportive Housing with previous experience	0.00		
F. Developments from Previous Institutes (Max 3 points)		0.00	
Required Documents: ~ Letter from CSH. Place in Tab O.			
G. Eviction Prevention Plan (up to 2 points)		2.00	
Required Documents: ~ Completed Form A ~ Management Company affidavit acknowledging commitment. Place in Tab J. ~ Eviction Prevention Plan drafted and submitted prior to lease-up.			
H. Low-Barrier Tenant Screening (up to 4 points)			
1. Plan does not screen for misdemeanors (1 point)	1.00		
2. Plan does not screen for felonies older than five years (1 point)	1.00		
3a. Plan does not screen for evictions older than 12 months, or (1 point)	1.00		
3b. Plan does not screen for evictions older than 6 months (2 points)			
Required Documents: ~ Completed Form A ~ Management Company affidavit acknowledging commitment Place in Tab J. ~ Tenant Selection Plan drafted and submitted prior to lease-up			
I. Readiness to Proceed (up to 5 points)			
ESA does not identify any RECS (1 point)			
Phase II ESA completed and submitted (1 point)			
Uncommitted sources ≤ 10% of total sources, or (1 point)	1.00		
Uncommitted sources ≤ 5% of total sources (2 points)			
HUD PCNA is final version (1 point)			
Commits to closing within 6 months of approval (1 point)	1.00		
J. Owners Who Have Requested Release Through Qualified Contract (Max 4 point reduction)			
1. Qualified Contract requested for one project after 1/25/2021 (-2 points)			
2. Qualified Contract requested for multiple projects after 1/25/2021 (-4 points)			
3. Foreclosure that resulted in release of extended use period (-4 points)			
Part 6.6. Bond Experience Scoring (Not Applicable for 9%)			
A. Indiana Bond Experience (Max 4 points)			
1. Developer has been issued Form 8609 for at least one 4% LIHTC/bond project placed in service no more than 5 years prior to application due date (4 points)	4.00		
2. Developer has been issued Form 8609 for at least one 4% LIHTC/bond project placed in service between 5-10 years prior to application due date (2 points)			
Subtotal (34 possible points)	22.00	0.00	
Reduction of Points	0.00	0.00	

Subtotal (possible 4 point reduction)	22.00	0.00	
Total Development Score (165 possible points)	89.50	0.00	

Select Financing Type. (Check all that apply.)	Geographic Location Type: MUST select ONE. (Applies to all 4% bond applications)
<input checked="" type="checkbox"/> Rental Housing Tax Credits (RHTC) <input checked="" type="checkbox"/> Multi-Family Tax Exempt Bonds <input checked="" type="checkbox"/> State Affordable and Workforce Housing Tax Credits (AWHTC) <input type="checkbox"/> IHCD HOME Investment Partnerships (MUST complete HOME Supplement) <input checked="" type="checkbox"/> IHCD Development Fund (MUST complete Development Fund Supplement) <input type="checkbox"/> OTHER: Please list. 	<input type="checkbox"/> Small City <input checked="" type="checkbox"/> Large City <input type="checkbox"/> Rural
	Geographic Set-Asides (Competitive 4% ONLY)
	<input type="checkbox"/> Northwest <input type="checkbox"/> Northeast <input checked="" type="checkbox"/> Central <input type="checkbox"/> Southwest <input type="checkbox"/> Southeast

A. Development Name and Location

1. Development Name Ritz on Illinois

Street Address 3404-3444 Illinois Street

City Indianapolis County MARION State IN Zip 46208

2. Is the Development located within existing city limits? ☒ Yes ☐ No

If no, is the site in the process or under consideration for annexation by a city? ☐ Yes ☐ No

Date: _____

3. Census Tract(s) # 18097350300

a. Qualified Census tract? ☒ Yes ☐ No

b. Is Development eligible for adjustment to eligible basis? ☒ Yes ☐ No

Explain why Development qualifies for 30% boost: Project is located in a qualified census tract.

4. Is Development located in a Difficult Development Area (DDA)? ☐ Yes ☐ No

5. Congressional District 7th State Senate District 32 State House District 96

6. List the political jurisdiction in which the Development is to be located and the name and address of the chief executive officer thereof:

Political Jurisdiction (name of City or County) Marion County

Chief Executive Officer (name and title) Joseph Hogsett

Street Address 200 E. Washington Street

City Indianapolis State IN Zip 46204

B. Funding Request

1. Total annual Federal Tax credit amount requested with this Application \$ 1,257,833

2. Total annual State Tax credit amount requested with this Application \$ 1,182,363

3. Total amount of Multi-Family Tax Exempt Bonds requested with this Application \$ 13,690,000

4. Total amount of IHCD HOME funds requested with this Application \$ -

5. Total amount of IHCD Development Fund funds requested with this Application \$ 500,000

6. Total number of IHCD Section 8 Vouchers requested with this Application

Form O1 N/A

Form O2 N/A

If a Permanent Supportive Housing Development

7. Total Amount of Housing Trust Fund N/A

If a Permanent Supportive Housing Development

8. Have any prior applications for IHCD funding been submitted for this Development? ☒ Yes ☐ No

If yes, please list the name of the Development(s), date of prior application, type of funding request (with amount) and indicate what information has changed from the prior application. (Place this information in Tab D.)

footnotes:

C. Types of Allocation

1. Minimum Set Aside

Election of the Minimum Set Aside Requirement (This election is also made by the owner on IRS Form 8609): The Owner irrevocably elects **one** of the Minimum Set Aside Requirements:

- ☐ At least 20% of the rental residential units in this Development are rent restricted and to be occupied by individuals whose income is 50% or less of the area median gross income.
- ☐ At least 40% of the rental residential units in this Development are rent restricted and to be occupied by individuals whose income is 60% or less of the area median gross income.
- ☒ At least 40% of the rental residential units in this Development are rent restricted and to be occupied by individuals whose income is 80% or less of the area median gross income. The average income of the restricted units must be at or below 60% of the area median gross income.

2. Type of Allocation

- ☒ New construction, or
- ☐ Rehabilitation, or
- ☐ Historic Rehab/Adaptive Reuse

3. Type of Project

- ☒ Family
- ☐ Age-Restricted
- ☐ Integrated Supportive Housing
- ☐ Affordable Assisted Living

4. Age Restrictions per Housing for Older Persons Act of 1995

If this Development will be designated as age-restricted, please elect which definition this Development will adopt:

- ☐ At least 80% of the units in the entire development are restricted for and solely occupied by households in which at least one member is age 55 or older.
- ☐ 100% of the units are restricted for households in which all members are age 62 or older.

footnotes:

D. Applicant Information☐ Yes ☒ No

1. Is Applicant an IHCD State Certified CHDO?

If the Applicant intends to apply for CHDO Operating Supplement in conjunction with a RHTC/HOME award, the applicant must submit a completed CHDO Application Workbook. The CHDO Application Workbook can be found on the IHCD CHDO Program website.

Participating Jurisdiction (non-state) Certified CHDO?

☐ Yes ☒ No

Qualified not-for-profit?

☐ Yes ☒ No

A public housing agency (PHA)?

☐ Yes ☒ No2. Name of Applicant Organization DTM Real Estate Services, LLCContact Person Ezra BurdixStreet Address 8250 Haverstick Road, Ste. 230City Indpls State IN Zip 46240Phone 317-917-9905 E-mail eburdix@dtmrealestate.com

3. If the Applicant is not a Principal of the General Partner of the Ownership Entity, explain the relationship between the Applicant and the Owner.

4. Identity of Not-for-profit

Name of Not-for-profit N/AContact Person Address City State Zip Phone E-mail address Role of Not-for-Profit in Development

5. List the following information for the person or entity who owned the property immediately prior to Applicant or Owner's acquisition.

Name of Organization Redline Holdings XII LLCContact Person Charlie MercerStreet Address 2690 N Meridian Street Ste. 300City Indpls State IN Zip 462086. Is the prior owner related in any manner to the Applicant and/or Owner or part of the development team? ☐ Yes ☒ No

If yes, list type of relationship and percentage of interest.

7. BIN of most recently issued 8609 to applicant, owner or developer within Indiana

IN-19-02700

E. Owner Information

1. Owner Entity

- ☐ Legally formed
☒ To be formed

Name of Owner: 1010 on Brown, LP

Contact Person: Michael Burton

Street Address: 8250 Newmarket Road, Ste. 230

City: Memphis State: Tennessee Zip: 38120

Phone: 901.751.7700

E-mail Address: mburton@1010onbrown.com

Federal I.D. No.: N/A

Type of entity:


- ☒ Limited Partnership
- ☐ Individual(s)
- ☐ Corporation
- ☐ Limited Liability Company
- ☐ Other: _____


2. List all that have an ownership interest in Owner and the Development. Must include names of all general partners (including the principals of each general partner if applicable), managing member, controlling shareholders, etc

	Name	Role	% Ownership	Email
General Partner (1)	1010 on Brown GP, LLC	General Partner	100%	mburton@1010onbrown.com
Principal	Michael Burton	President		
Principal				
Principal				
General Partner (2)				
Principal				
Principal				
Principal				
Limited Partner	Kimberly	Limited Partner	99.99%	kschultz@1010onbrown.com
Principal	Kim Schultz	SVP, Business Development		
Principal				

Provide Name and Signature for each Authorized Signatory on behalf of the Applicant.

1. Michael Burton, Co-Developer
Printed Name & Title
2. Kim Schultz, Co-Developer
Printed Name & Title

Signature: 

Signature: 

Footnotes:

F. Development Team Good Standing

1. Have Applicant, Owner, Developer, Management Agent, and any other member of the Development Team

a. Ever been convicted of a felony under the federal or state laws of the United States? ☐ Yes ☒ No

b. Ever been a party (as a debtor) in a bankruptcy proceeding under the applicable bankruptcy laws of the United States? ☐ Yes ☒ No

c. Ever defaulted on any low-income housing Development(s)? ☐ Yes ☒ No

d. Ever defaulted on any other types of housing Development(s)? ☐ Yes ☒ No

e. Ever Surrendered or conveyed any housing Development(s) to HUD or the mortgagor? ☐ Yes ☒ No

f. Uncorrected 8823s on any developments? ☐ Yes ☒ No

f. If you answered yes to any of the questions in above, please provide additional information regarding these circumstances in Tab J.

2. Has the applicant or its principals returned, or had rescinded, any IHEDA Funding?

☐ Yes ☒ No

If Yes, list the dates returned and award numbers of said funds.

<u>BIN</u>	<u>Date Returned</u>	<u>Amount</u>

footnotes:

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G. Development Team Information

Note: ALL DEVELOPMENT TEAM MEMBERS MUST BE IDENTIFIED AT TIME OF APPLICATION

Please submit Form Q (Affidavit) for each team member.

1. Attorney Ken Chigges
Firm Name Kuhl & Grant
Phone 317-423-9900
E-mail Address kchigges@kuhlgrantlaw.com

Is the named Attorney's affidavit in Tab J? ☒ Yes ☐ No

2. Bond Counsel (if applicable) Ice Miller
(*Must be an Indiana Firm)
Firm Name Tyler Kalachnik
Phone 317-236-2116
E-mail Address tyler.kalachnik@icemiller.com

Is the named Bond Counsel's affidavit in Tab J? ☒ Yes ☐ No

3. Developer (contact person) Ezra Burdix
Firm Name DTM Real Estate Services, LLC
Phone 317-917-9905
E-mail address eburdix@dtmrealestate.com

Is the Contact Person's affidavit in Tab J? ☒ Yes ☐ No

4. Co-Developer (contact person) Mitch Walters
Firm Name W&W Development Inc.
Phone 317-973-0593
E-mail address mwalters@justuspropertymanagement.com

Is the Contact Person's affidavit in Tab J? ☒ Yes ☐ No

5. Accountant (contact person) Bruce Merrill
Firm Name CBIZ Advisors, LLC
Phone 317-472-2161
E-mail address bruce.merrill@cbiz.com

Is the Contact Person's affidavit in Tab J? ☒ Yes ☐ No

footnotes:

6. Consultant (contact person) N/A

Firm Name _____

Phone _____

E-mail address _____

Is the Contact Person's affidavit in Tab J? ☐ Yes ☐ No

7. High Performance Building Consultant (contact person) Erik Reading

Firm Name Energy Diagnostics

Phone 219-464-4457

E-mail address erik@energydiagnostics.net

Is the Contact Person's affidavit in Tab J? ☒ Yes ☐ No

8. Management Entity (contact person) Mitch Walters

Firm Name Justus Property Management Inc.

Phone 317-834-4756

E-mail address mwalters@justuspropertygroup.com

Is the Contact Person's affidavit in Tab J? ☒ Yes ☐ No

9. General Contractor (contact person) Dave Powers

Firm Name CRG Residential

Phone 317-660-6264

E-mail address dpowers@crgresidential.com

Is the Contact Person's affidavit in Tab J? ☒ Yes ☐ No

10. Architect (contact person) Brian Robinson

Firm Name Guidon

Phone 317-800-6388

E-mail address brobinson@guidon.com

Is the Contact Person's affidavit in Tab J? ☒ Yes ☐ No

11. Identity of Interest

Does any member of the development team have any financial or other interest, directly or indirectly, with another member of the development team, and/or any contractor, subcontractor, or person providing services to the Development for a fee.

☒ Yes ☐ No

If Yes, provide a list and description of such interest(s) in TAB J.

footnotes:

Please see attached Form N in Tab J.

H. Threshold

1. Site Control: Select type of Site Control Applicant has:

<input type="checkbox"/>	Executed and Recorded Deed	
<input type="checkbox"/>	Option - expiration date:	
<input checked="" type="checkbox"/>	Purchase Contract - expiration date:	6/30/2026
<input type="checkbox"/>	Long Term Lease - expiration date:	
<input type="checkbox"/>	Intends to acquire site/building through a government body.	

2. Scattered Site Development: If sites are not contiguous, do all of the sites collectively qualify as a scattered site Development pursuant to IRC Section 42(g)(7)?

☐ Yes ☒ No

3. Completion Timeline (month/year)

	Estimated Date
Construction Start Date	05/2026
Completion of Construction	11/2027
Lease-Up	12/2027
Building Placed in Service Date(s)	06/2028

4. Zoning: Is site properly zoned for your development without the need for an additional variance, based on the initial site plans?

☒ Yes ☐ No

5. Utilities: List the Utility companies that will provide the following services to the proposed Development

Water:	Citizens Energy
Sewer:	Citizens Energy
Electric:	AES
Gas:	Citizens Energy

6. Applicable State and Local Requirements & Design Requirements are being met (see QAP section 5.1.M)

☒ Yes ☐ No

7. Lead Based Paint: Are there any buildings in the proposed development constructed prior to 1978?

☐ Yes ☒ No

If yes, Developer acknowledges project complies with the Lead Based Paint Pre-Renovation Rule ("Lead PRE") and the State of Indiana's Lead-Based Paint Rules

☒ Acknowledged

8. Acquisition Credit Information

- ☐ The Acquisition satisfies the 10-year general look-back rule of IRC Section 42(d)(2)(B)(ii) and supporting documentation included in Tab L
- ☐ The Acquisition satisfies the Related Party rule of IRC Section 42(d)(2)(B)(iii) and Attorney Opinion included in Tab L
- ☐ If requesting an acquisition credit based on an exception to this general rule e.g. Section 42(d)(2)(D)(i) or Section 42(d)(6)), an Attorney's Opinion is provided in Tab L

9. Rehabilitation Credit Information

- ☐ Development satisfies the 20% of basis/\$6000 min. rehab requirement of IRC Section 42(e)(3)(A)(ii).
- ☐ Development satisfies the Minimum Rehab costs of the QAP: \$35,000/unit for Rehab and \$50,000/unit for Preservation set-aside
- ☐ If requesting Rehabilitation credits based on exceptions like IRC Section 42(e)(3)(B) or IRC Section 42(f)(5)(B)(ii)(I) provide supporting documentation

10. Relocation Information. If there is a permanent or temporary relocation of existing tenants, is a displacement and relocation Plan included in Tab L?

☐ Yes ☒ No

11. Irrevocable Waiver of Right to Request Qualified Contract: The Applicant acknowledges that they irrevocably waive the right to request a Qualified Contract for this Development.

☒ Acknowledged

12. Federal Grants: Is Development utilizing any Federal Grants not structured as a loan If Yes, then please explain how these Federal funds will be treated in eligible basis:

☐ Yes ☒ No

13. Davis-Bacon Wages: Does Davis-Bacon apply to this Development?

Eg. 12 or more HOME-assisted units, 9 or more Project Based Voucher units, 12 or more Section 811 Project Rental Assistance units

If yes, Developer acknowledges that Davis-Bacon wages will be used.

☐ Yes ☒ No

☐ Acknowledged

14. Accessible/Adaptable Units: Number of Units that are Type A or Type B

# of Type A/Type B units in Development	Total Units in Development	% of Total Development
14	90	15.5556%

15. Development Meets Accessibility Requirements for Age-Restricted Developments and Housing First set-aside

☐ Yes ☒ No

The following are mandatory Threshold requirements. All applicants must affirmatively check the boxes below to acknowledge these requirements:

16. Visitability Mandate: If the Development is new construction of single-family homes, duplexes, triplexes, or townhomes, then the units must be visitable and in compliance with the Type C unit criteria in ICC A117.1 Section 1005.

☒

17. Affordable Assisted Living: If the Development is affordable assisted living, Developer and Management Entity commit to following the Indiana Division of Aging's "Aging Rule" (Indiana Code 12-10-15 and Indiana Administrative Code 455IAC2).

☒

18. Smoke-Free Housing: Developer commits to operating as smoke-free housing.

☒

19. Broadband Infrastructure: Developer commits to providing broadband infrastructure in each unit.

☒

20. Special Needs Population: Developer commits to setting aside 10% of the total units for occupancy by qualified tenants who meet the definition of "special needs populations" pursuant to Indiana Code 5-20-14.5.

☒

21. Affirmative Fair Housing Marketing Plan: If receiving IHCD HOME or Housing Trust Fund, Developer agrees to create an Affirmative Fair Housing Marketing Plan by initial leaseup.

☒

22. Developer commits to complying with the Closing Requirements, Deadlines, and Fees of Schedule D1.

☒

footnotes:

I. Affordability

1. Do you commit to income restrictions that match the rent restrictions selected?

☒ Yes

☐ No

2. **Additional Years of Affordability**

Applicant commits to 30 year Extended Use Period

Applicant commits to 35 year Extended Use Period

Applicant commits to 40 year Extended Use Period

☐
☐
☒
J. Development Characteristics

1. Development Amenities: Please list the number of development amenities from each column listed under Part 6.2.A. of the 2026-2027 QAP.

a. Chart 1: Common Area: 10

1. Total development amenities available from chart 1, sub-category A:

5

2. Total development amenities available from chart 1, sub-category B:

3

3. Total development amenities available from chart 1, sub-category C:

2

b. Chart 2: Apartment Unit: 5

1. Total development amenities available from chart 2, sub-category A:

2

2. Total development amenities available from chart 2, sub-category B:

3

c. Chart 3: Safety & Security: 3

1. Total development amenities available from chart 3, sub-category A:

2

1. Total development amenities available from chart 3, sub-category B:

1

2. Adaptable/Accessible

Please Fill the appropriate box with number of Type A/Type B Units

	Non Age-Restricted Developments
Rehab/Adaptive Resue	0
New Construction	14
	Age-Restricted/Housing First
Rehab/Adaptive Resue (w/ Elevator)	0
Rehab/Adaptive Resue (w/ Elevator) & New Construction	0

3. Universal Design Features

Applicants will adopt minimum of:

Six (6) Universal Design Features

Eight (8) Universal Design Features

Nine (9) Universal Design Features

Ten (10) Universal Design Features

☐
☐
☐
☒

footnotes:

4. Does the Development propose to convert 100% of the space in a fully vacant structure into rental housing, commercial space, and/or common areas? ☐ Yes ☒ No
5. Is the proposed development considered Historic in Nature as defined by the QAP? ☐ Yes ☒ No
6. For Developments Preserving Existing Rental Housing, select one:
☐ Existing RHTC Project
☐ HUD/USDA Affordable Housing
☐ Market rate housing to be converted
☐ Other
7. How many units will be preserved?

0.00
90.00
0.00%

 Units Preserved
Total Units in Development
% Preserved
8. Does the Development meet the the following criteria for Infill New Construction? ☒ Yes ☐ No
- i. The site is surrounded on at least two sides with adjacent established development. ☒ Yes ☐ No
- ii. The site has or can connect to existing utilities and infrastructure. ☒ Yes ☐ No
- iii. At least one side of the development must be adjacent to occupied residential development, operating commercial development, active public space or another active community amenity. ☒ Yes ☐ No
9. Is the Development Historic in Nature? ☐ Yes ☒ No
10. Does the property qualify as one of the following:
☐ Foreclosed Upon
☐ Condemned
11. a. Is there a Community Revitalization Plan that clearly targets the specific neighborhood in which the project is located? ☒ Yes ☐ No
- b. Is the proposed Development in a QCT? ☒ Yes ☐ No
12. Internet Access. The Development will provide:
☒ the necessary infrastructure for high-speed internet/broadband service. **Threshold Requirement*
☒ each unit with free high-speed internet/broadband service.
☐ internet as part of the project's utility allowance calculation.
☒ free Wi-Fi access in a common area, such as a clubhouse or community room.

footnotes:

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K. Sustainable Development Characteristics

1. Building Certification

- ☐ LEED Rating System
- ☐ Bronze Rating National Green Building Standard
- ☐ LEED Silver Rating
- ☒ Silver Rating National Green Building Standard
- ☐ Enterprise Green Communities
- ☐ Passive House
- ☐ Equivalent Certification

3. Desirable Sites

Target Area Points	
Access to Fresh Produce	2
Positive Land Uses	2
Transit Access	2
Opportunity Index	
Undesirable Sites	
Total Points	6

If the site map, which indicates the specific locations of each desirable site, is located in the Market Study, list the page number from the Market Study.

30-41

footnotes:

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L. Financing & Marketing

1. Rental Assistance

a. Will any low-income units receive Project-Based rental assistance?

☐ Yes ☒ No

If yes, indicate type of rental assistance and attach copy of rental assistance contract, if applicable.

☐ Section 8 HAP

☐ FmHA 515 Rental Assistance

☐ Other: _____

b. Is this a Supportive Housing Project?

☐ Yes ☒ No

If yes, are you applying for IHCD's Project-Based Section 8?

☐ Yes ☒ No

c. Number of units (by number of bedrooms) receiving assistance:

(1) Bedroom

(2) Bedrooms

(3) Bedrooms

(4) Bedrooms

d. For scoring purposes:

1. Are 10% or more units covered by the rental assistance agreement?
2. Are 20% or more units covered by the rental assistance agreement?

☐ Yes ☒ No
☐ Yes ☒ No

For HUD purposes, are more than 25% units receiving Rental Assistance?

☐ Yes ☒ No

If yes, select the excepted unit category

☐ Age-Restricted
☐ Supportive Housing

e. Number of years in the rental assistance contract _____

Expiration date of contract _____

2. Development is in a Census Tract that:

Does not contain any active RHTC projects of the same occupancy type

Contains one (1) active RHTC project of the same occupancy type

Contains two (2) or more active RHTC projects of the same occupancy type

☐
☒
☐

3. ☐ This Development will be subject to the standard 15-year Compliance Period as part of a Lease-Purchase Program and will offer homeownership opportunities to qualified tenants after compliance period. See IRS Revenue Ruling 95-48 and IHCD's Declaration of Extended Rental Housing Commitment.

4. Leveraging the READI Program

☐ Applicant does not request additional IHCD's gap resources

☐ Applicant requests a basis boost of no more than 20%

footnotes:

M. Other**1. Certified Tax Credit Specialist:**

Name/Organization	Role of Individual on Development Team	Certification Type	Date of Certification
Diana Burdix/DTM Real Estate	Developer	HCCP, TCS	09/2017
Kathy Davidson/Justus Property Management	Compliance Director	HCCP, NPCC	2009, 07/2025
Mitch Walters/Justus Property Management	President	C3P	03/24/2018

2. Resident Services

Number of Resident Services Selected:

Level 1 Services

6

Level 2 Services

2

3. Resident Service Coordinator for Supportive Housing

Development is an Integrated Supportive Housing Development and utilizes a Resident Service Coordinator

☐**4. Integrated Supportive Housing**

Total Units	Total Supportive Housing Units	Percent of total
90	0	0.00%

5. Development will implement an Eviction Prevention Plan☐**6. Low-Barrier Tenant Screening**

- ☒ Plan does not screen for misdemeanors
- ☒ Plan does not screen for felonies older than five years
- ☒ Plan does not screen for evictions more than 12 months prior to application
- ☒ Plan does not screen for evictions more than 6 months prior to application

Footnotes:

1. Units and Bedrooms by AMI

List number of units and number of bedrooms for each income category in chart below:								
		0 Bedroom	1 Bedroom	2 Bedrooms	3 Bedrooms.	4 Bedrooms.	Total	% of Total
20 % AMI	# Units						0	0.00%
30 % AMI	# Units						0	0.00%
40% AMI	# Units		2		8		10	11.11%
50% AMI	# Units						0	0.00%
60% AMI	# Units		40	30			70	77.78%
70% AMI	# Units						0	0.00%
80% AMI	# Units		2		8		10	11.11%
Market Rate	# Units						0	0.00%
Development Total	# Units	0	44	30	16	0	90	100.00%
	# Bdrms.	0	44	60	48	0	152	100.00%

2. Units and Bedrooms by Bedroom size

Unit Type	0-1 Bedroom	2 Bedrooms	3 Bedrooms	4 Bedrooms
Substantial Rehabilitation				
Single Family (Infill) Scattered Site				
Historic Rehabilitation				
New Construction	44	30	16	
New Construction - Age Restricted				

3. Will the development utilize a manager's unit?

☐ Yes ☒ No

If yes, how will the unit be considered in the building's applicable fraction?

☐ Tax Credit Unit
☐ Exempt unit
☐ Market Rate Unit

6. Utilities and Rents

a. Monthly Utility Allowance Calculations - Entire Section Must Be Completed

Utilities	Type or Utility (Gas, Electric, Oil, etc.)	Utilities Paid by:			Enter Allowance Paid by Tenant ONLY				
					0 Bdrm	1 Bdrm	2 Bdrm	3 Bdrm	4 Bdrm
Heating	Gas	Owner	<input checked="" type="checkbox"/>	Tenant		65	81	96	
Air Conditioning	Electric	Owner	<input checked="" type="checkbox"/>	Tenant		14	19	22	
Cooking	Electric	Owner	<input checked="" type="checkbox"/>	Tenant		10	11	13	
Other Electric	Electric	Owner	<input checked="" type="checkbox"/>	Tenant		47	56	64	
Water Heating	Electric	Owner	<input checked="" type="checkbox"/>	Tenant		28	36	42	
Water	Water	Owner	<input checked="" type="checkbox"/>	Tenant		21	24	27	
Sewer	Sewer	Owner	<input checked="" type="checkbox"/>	Tenant		43	43	43	
Trash	Trash	<input checked="" type="checkbox"/> Owner		Tenant					
Internet	Internet	<input checked="" type="checkbox"/> Owner		Tenant					
Total Utility Allowance for Costs Paid by Tenant					\$ -	\$ 228.00	\$ 270.00	\$ 307.00	\$ -

b. Source of Utility Allowance Calculation

<input checked="" type="checkbox"/> HUD	<input type="checkbox"/> HUD Utility Schedule Model (HUSM)
<input type="checkbox"/> PHA/IHCDA	<input type="checkbox"/> Utility Company (Provide letter from utility company)
<input type="checkbox"/> Rural Development	<input type="checkbox"/> Energy Consumption Model
<input type="checkbox"/> Other (specify):	

Note: IRS regulations provide further guidance on how utility allowances must be determined. More info is also located in the RHTC Compliance Manual, Part 3.4.

c. List below the applicable rental housing tax credit monthly rent limits (based on the number of bedrooms) less the applicable utility allowance calculated in subpart 2.a. above:

	0 BR	1 BR	2 BR	3 BR	4 BR
Maximum Allowable Rent for Tenants at 20% AMI					
Minus Utility Allowance Paid by Tenant	\$ -	\$ 228	\$ 270	\$ 307	\$ -
Equals Maximum Allowable rent for your Development	\$ -	\$ (228)	\$ (270)	\$ (307)	\$ -
Maximum Allowable Rent for Tenants at 30% AMI					
Minus Utility Allowance Paid by Tenant	\$ -	\$ 228	\$ 270	\$ 307	\$ -
Equals Maximum Allowable rent for your Development	\$ -	\$ (228)	\$ (270)	\$ (307)	\$ -
Maximum Allowable Rent for Tenants at 40% AMI		\$ 830	\$ 997	\$ 1,151	
Minus Utility Allowance Paid by Tenant	\$ -	\$ 228	\$ 270	\$ 307	\$ -
Equals Maximum Allowable rent for your Development	\$ -	\$ 602	\$ 727	\$ 844	\$ -
Maximum Allowable Rent for Tenants at 50% AMI					
Minus Utility Allowance Paid by Tenant	\$ -	\$ 228	\$ 270	\$ 307	\$ -
Equals Maximum Allowable rent for your Development	\$ -	\$ (228)	\$ (270)	\$ (307)	\$ -
Maximum Allowable Rent for Tenants at 60% AMI		\$ 1,245	\$ 1,495	\$ 1,727	
Minus Utility Allowance Paid by Tenant	\$ -	\$ 228	\$ 270	\$ 307	\$ -
Equals Maximum Allowable rent for your Development	\$ -	\$ 1,017	\$ 1,225	\$ 1,420	\$ -
Maximum Allowable Rent for Tenants at 70% AMI					
Minus Utility Allowance Paid by Tenant	\$ -	\$ 228	\$ 270	\$ 307	\$ -
Equals Maximum Allowable rent for your Development	\$ -	\$ (228)	\$ (270)	\$ (307)	\$ -
Maximum Allowable Rent for Tenants at 80% AMI		\$ 1,661	\$ 1,994	\$ 2,303	
Minus Utility Allowance Paid by Tenant	\$ -	\$ 228	\$ 270	\$ 307	\$ -
Equals Maximum Allowable rent for your Development	\$ -	\$ 1,433	\$ 1,724	\$ 1,996	\$ -

footnotes:

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- d. List below the maximum rent limits minus tenant-paid utilities for all HOME-Assisted, and/or HOME-Eligible, Non-assisted units in the development.

	0 BR (SRO w/o kitchen and/or bath)	0 BR (SRO with kitchen and bath)	1 BR	2 BR	3 BR	4 BR
Maximum Allowable Rent for beneficiaries at 20% or less of area median income						
MINUS Utility Allowance Paid by Tenants	\$ -	\$ -	\$ 228	\$ 270	\$ 307	\$ -
Maximum Allowable Rent for Your Development	\$ -	\$ -	\$ (228)	\$ (270)	\$ (307)	\$ -
Maximum Allowable Rent for beneficiaries at 30% or less of area median income						
MINUS Utility Allowance Paid by Tenants	\$ -	\$ -	\$ 228	\$ 270	\$ 307	\$ -
Maximum Allowable Rent for Your Development	\$ -	\$ -	\$ (228)	\$ (270)	\$ (307)	\$ -
Maximum Allowable Rent for beneficiaries at 40% or less of area median income			\$ 830	\$ 997	\$ 1,151	
MINUS Utility Allowance Paid by Tenants	\$ -	\$ -	\$ 228	\$ 270	\$ 307	\$ -
Maximum Allowable Rent for Your Development	\$ -	\$ -	\$ 602	\$ 727	\$ 844	\$ -
Maximum Allowable Rent for beneficiaries at 50% or less of area median income						
MINUS Utility Allowance Paid by Tenants	\$ -	\$ -	\$ 228	\$ 270	\$ 307	\$ -
Maximum Allowable Rent for Your Development	\$ -	\$ -	\$ (228)	\$ (270)	\$ (307)	\$ -
Maximum Allowable Rent for beneficiaries at 60% or less of area median income			\$ 1,295	\$ 1,495	\$ 1,727	
MINUS Utility Allowance Paid by Tenants	\$ -	\$ -	\$ 228	\$ 270	\$ 307	\$ -
Maximum Allowable Rent for Your Development	\$ -	\$ -	\$ 1,067	\$ 1,225	\$ 1,420	\$ -

e. Estimated Rents and Rental Income

1. Total Number of Low-Income Units (20% Rent Maximum)

Dev Fund	HOME	RHTC	Unit Type	Number of Baths	Number of Units	Net Sq. Ft. of Unit	Monthly Rent per Unit	Total Monthly Rent Unit Type	Check if units are under a HAP Contract
Yes/No	Yes/No	Yes/No	# of bedrooms						
			Bedrooms					\$ -	<input type="checkbox"/>
			Bedrooms					\$ -	<input type="checkbox"/>
			Bedrooms					\$ -	<input type="checkbox"/>
			Bedrooms					\$ -	<input type="checkbox"/>
			Bedrooms					\$ -	<input type="checkbox"/>
Other Income Source									
Other Income Source									
Total Monthly Income								\$ -	
Annual Income								\$ -	
** Please specify what funding type is going into each unit. If there is HOME and RHTC in the unit, for example, then indicate "Yes" to both and "No" for Development Fund. If there is not HOME or Development Fund financing indicate "No" in the Development Fund and HOME columns and "Yes" in Tax Credit column.**									

2. Total Number of Low-Income Units (30% Rent Maximum)

Dev Fund	HOME	RHTC	Unit Type	Number of Baths	Number of Units	Net Sq. Ft. of Unit	Monthly Rent per Unit	Total Monthly Rent Unit Type	Check if units are under a HAP Contract
Yes/No	Yes/No	Yes/No	# of bedrooms						
			Bedrooms					\$ -	<input type="checkbox"/>
			Bedrooms					\$ -	<input type="checkbox"/>
			Bedrooms					\$ -	<input type="checkbox"/>
			Bedrooms					\$ -	<input type="checkbox"/>
			Bedrooms					\$ -	<input type="checkbox"/>
Other Income Source									
Other Income Source									
Total Monthly Income								\$ -	
Annual Income								\$ -	

footnotes:

10 (40% Rent Maximum)

(50% Rent Maximum)

70 (60% Rent Maximum)

6. Total Number of Low-Income Units (70% Rent Maximum)

Dev Fund	HOME	RHTC	Unit Type	Number of Baths	Number of Units	Net Sq. Ft. of Unit	Monthly Rent per Unit	Total Monthly Rent Unit Type	Check if units are under a HAP Contract
Yes/No	Yes/No	Yes/No	# of bedrooms						
			Bedrooms					\$ -	<input type="checkbox"/>
			Bedrooms					\$ -	
			Bedrooms					\$ -	
			Bedrooms					\$ -	
			Bedrooms					\$ -	
			Other Income Source						
			Other Income Source						
			Total Monthly Income					\$ -	
			Annual Income					\$ -	

7. Total Number of Low-Income Units 10 (80% Rent Maximum)

Dev Fund	HOME	RHTC	Unit Type	Number of Baths	Number of Units	Net Sq. Ft. of Unit	Monthly Rent per Unit	Total Monthly Rent Unit Type	Check if units are under a HAP Contract
Yes/No	Yes/No	Yes/No	# of bedrooms						
No	No	Yes	1 Bedrooms	1	2	675	1433	\$ 2,866	<input type="checkbox"/>
No	No	Yes	3 Bedrooms	2	8	1000	1985	\$ 15,968	
			Bedrooms					\$ -	
			Bedrooms					\$ -	
			Bedrooms					\$ -	
			Other Income Source	Laundry				\$ 200	
			Other Income Source	App Fees, Late fees, Interest				\$ 200	
			Total Monthly Income					\$ 19,234	
			Annual Income					\$ 230,808	

8. Total Number of Market Rate Units

Dev Fund	HOME	RHTC	Unit Type	Number of Baths	Number of Units	Net Sq. Ft. of Unit	Monthly Rent per Unit	Total Monthly Rent Unit Type
Yes/No	Yes/No	Yes/No	# of bedrooms					
			Bedrooms					\$ -
			Bedrooms					\$ -
			Bedrooms					\$ -
			Bedrooms					\$ -
			Bedrooms					\$ -
			Other Income Source					
			Other Income Source					
			Total Monthly Income					\$ -
			Annual Income					\$ -

5. Summary of Estimated Rents and Rental Income

Annual Income (20% Rent Maximum)	\$ -
Annual Income (30% Rent Maximum)	\$ -
Annual Income (40% Rent Maximum)	\$ 100,272
Annual Income (50% Rent Maximum)	\$ -
Annual Income (60% Rent Maximum)	\$ 962,760
Annual Income (70% Rent Maximum)	\$ -
Annual Income (80% Rent Maximum)	\$ 230,808
Annual Income (Market Rate Units)	\$ -
Potential Gross Income	\$ 1,293,840
Less Vacancy Allowance <u>6%</u>	\$ 77,630

Effective Gross Income \$ 1,216,210

Default annual % increase in income over the Compliance Period?

2%

W. Annual Expense Information

(Check one) ☒ Housing OR ☐ Commercial

Administrative		Other Operating	
1. Advertising	<u>8,000</u>	1. Elevator	<u>10,000</u>
2. Management Fee	<u>70,000</u>	2. Fuel (heating & hot water)	<u>20,000</u>
3. Legal/Partnership	<u>5,000</u>	3. Electricity	<u>20,000</u>
4. Accounting/Audit	<u>10,000</u>	4. Water/Sewer	<u>20,000</u>
5. Compliance Mont.	<u>10,000</u>	5. Gas	
6. Office Expenses	<u>10,000</u>	6. Trash Removal	<u>10,000</u>
7. Other (specify below)		7. Payroll/Payroll Taxes	<u>112,000</u>
		8. Insurance	<u>75,000</u>
Total Administrative	\$ 113,000	9. Real Estate Taxes*	<u>43,000</u>
Maintenance		10. Other Tax	
1. Decorating		11. Yrly Replacement Reserves	<u>27,000</u>
2. Repairs	<u>\$ 20,000</u>	12. Resident Services	<u>25,000</u>
3. Exterminating	<u>\$ 10,000</u>	13. Internet Expense	<u>10,000</u>
4. Ground Expense	<u>\$ 15,000</u>	14. Other (specify below)	
5. Other (specify below)			
Total Maintenance	\$ 45,000	Total Other Operating	\$ 372,000
Total Annual Administrative Expenses:	\$ 113,000.0	Per Unit	1256
Total Annual Maintenance Expenses:	\$ 45,000.0	Per Unit	500
Total Annual Other Operating Expenses:	\$ 372,000	Per Unit	4133
TOTAL OPERATING EXPENSES (Admin+Operating+Maint):	\$ 530,000	Per Unit	\$ 5,889
Default annual percentage increase in expenses for the next 15 years?		<u>3%</u>	
Default annual percentage increase for replacement reserves for the next 15 years?		<u>3%</u>	

* List full tax liability for the property. Do not reflect tax abatement.

footnotes:

15 Year Operating Cash Flow Projection:

	Housing		Headnotes															
	X																	
			1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	Totals
Income																		
Potential Gross Income			1,293,840	1,319,717	1,346,111	1,373,033	1,400,494	1,428,504	1,457,074	1,486,215	1,515,940	1,546,259	1,577,184	1,608,727	1,640,902	1,673,720	1,707,194	22,374,915
Less: Vacancies			(77,630)	(79,183)	(80,767)	(82,382)	(84,030)	(85,710)	(87,424)	(89,173)	(90,956)	(92,776)	(94,631)	(96,524)	(98,454)	(100,423)	(102,432)	(1,342,495)
Effective Gross Income			1,216,210	1,240,534	1,265,344	1,290,651	1,316,464	1,342,794	1,369,650	1,397,043	1,424,983	1,453,483	1,482,553	1,512,204	1,542,448	1,573,297	1,604,763	21,032,420
Expenses																		
Administrative			113,000	116,390	119,882	123,478	127,182	130,998	134,928	138,976	143,145	147,439	151,863	156,418	161,111	165,944	170,923	2,101,677
Maintenance			45,000	46,350	47,741	49,173	50,648	52,167	53,732	55,344	57,005	58,715	60,476	62,291	64,159	66,084	68,067	836,951
Operating			372,000	383,160	394,655	406,494	418,689	431,250	444,187	457,513	471,238	485,376	499,937	514,935	530,383	546,295	562,683	6,918,796
Other																		-
Less Tax Abatement																		-
Total Expenses			530,000	545,900	562,277	579,145	596,520	614,415	632,848	651,833	671,388	691,530	712,276	733,644	755,653	778,323	801,673	9,857,424
Net Operating Income			686,210	694,634	703,067	711,506	719,945	728,378	736,802	745,209	753,595	761,953	770,277	778,560	786,795	794,974	803,090	11,174,995
Debt Service - 1st Mort.			571,014	571,014	571,014	571,014	571,014	571,014	571,014	571,014	571,014	571,014	571,014	571,014	571,014	571,014	571,014	8,565,210
Debt Service - 2nd Mort.			25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	375,000
Debt Service - 3rd Mort.																		-
Debt Service - 4th Mort.																		-
Debt Service - 5th Mort.																		-
Total Debt Service			596,014	596,014	596,014	596,014	596,014	596,014	596,014	596,014	596,014	596,014	596,014	596,014	596,014	596,014	596,014	8,940,210
Operating Cash Flow			90,196	98,620	107,053	115,492	123,931	132,364	140,788	149,195	157,581	165,939	174,263	182,546	190,781	198,960	207,076	2,234,785
Total Combined DCR			1.151331345	1.165	1.179615693	1.194	1.207932657	1.222	1.23621564	1.250	1.26439185	1.278	1.292380774	1.306	1.320094118	1.334	1.347435101	# 1.249870114
Deferred Dev. Fee Payment			90,196	98,620	107,053	115,492	123,931	132,364	140,788	149,195	157,581	165,939	174,263	182,546	190,781	198,960	199,897	2,227,606
Surplus Cash			(0)	(0)	0	0	(0)	0	(0)	0	0	0	0	(0)	(0)	(0)	7,179	7,179
Cash Flow/Total Expenses			0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	1%	0%
(not to exceed 10 %)																		
EGI/Total Expenses			2.29	2.27	2.25	2.23	2.21	2.19	2.16	2.14	2.12	2.10	2.08	2.06	2.04	2.02	2.00	2.13

Commercial and Office Space: IHCD's Rental Housing financing resources cannot be used to finance commercial space within a Development. Income generated and expenses incurred from this space, though, must be factored into IHCD's underwriting for the Development as a whole when reviewing the application. If the Development involves the development of commercial space, the applicant will need to provide separate annual operating expense information and a separate 15-year proforma for the commercial space. Be sure to label which forms are for the housing and which ones are for the commercial space. Also separate out all development costs associated with the commercial space on line M of the Development Costs chart.

Y. Sources of Funds/Developments (Include any IHCD HOME requests)

1. Construction Financing. List individually the sources of construction financing, including any such loans financed through grant sources. *Please provide documentation in Tab G.*

Source of Funds	Date of Application	Date of Commitment	Amount of Funds	Name & Telephone Number of Contact Person
1 Construction Loan	6/1/2025		\$ 17,054,000	Vikram Nevrekar - 317-828-9239
2				
3				
4				
5				
Total Amount of Funds			\$ 17,054,000	

2. Permanent Financing. List individually the sources of permanent financing, including any such loans financed through grant sources. *Please provide documentation in Tab G.*

Source of Funds	Date of Application	Date of Commitment	Amount of Funds	Annual Debt Service Cost	Interest Rate of Loan	Amortization Period	Term of Loan
1 IHCD Development Fund	7/28/2025		\$ 500,000	\$21,479	3.00%	15	15
2 MCC - Fannie Loan	7/23/2025		\$ 8,200,000	\$571,014	6.15%	35	15
3							
4							
5							
Total Amount of Funds			\$ 8,700,000	\$ 592,493			
Deferred Developer Fee			\$ 2,227,606				

3. Grants. List all grants provided for the development. *Provide documentation in Tab G.*

Source of Funds	Date of Application	Date of Commitment	Amount of Funds	Name and Telephone Numbers of Contact Person
1				
2				
3				
4				
Total Amount of Funds			\$ -	

If the loan and any outstanding interest is not expected to be paid until the end of the Initial Compliance Period, there must be reasonable expectation that the fair market value of the Development will be sufficient at that time to pay the accrued interest and debt and that the net income of the Development will be sufficient to sustain debt service.

footnotes:

4. Historic Tax Credits

Have you applied for a Historic Tax Credit?

☐ Yes ☒ No

If Yes, please list amount

If Yes, indicate date Part I of application was duly filed:

Include with application.
Please provide in Tab P.

5. Other Sources of Funds (excluding any syndication proceeds)

- a. Source of Funds Amount
- b. Timing of Funds
- c. Actual or Anticipated Name of Other Source
- d. Contact Person Phone

6. Sources and Uses Reconciliation

Limited Partner Equity Investment from Fed Tax Credits	\$ 11,445,136	*From Fed Credit Determination Tab
General Partner Investment from Fed Tax Credits		
Limited Partner Equity Investment from State Tax Credits	\$ 4,137,857	*From State Credit Determination Tab
General Partner Investment from State Tax Credits		
Total Equity Investment	\$ 15,582,992	
Total Permanent Financing	\$ 8,200,000	
Deferred Developer Fee	\$ 2,227,606	
Other <input type="text" value="IHCDA Dev Fund"/>	\$ 500,000	
Other		
Other		
Other		
Other		
Total Sources of Funds	\$ 26,510,598.41	
Total Uses of Funds	\$ 26,510,598.41	

^^^Note: Sources MUST EQUAL Uses^^^

* Are Load Fees included in Equity Investment?

☒ Yes ☐ No

If Yes, Load Fees are: \$

footnotes:

7. Federal Tax Credit Intermediary Information

a. Actual or Anticipated Name of Intermediary

(e.g. Syndicator, etc.) Cinnaire

Contact Person Kait Schutz

Phone 317-986-2563

Street Address 201 North Illinois Street

City Indianapolis State IN Zip 46204

Email kschutz@cinnaire.com

8. State Tax Credit Intermediary Information

a. Actual or Anticipated Name of Intermediary

(e.g. Syndicator, etc.) Cinnaire

Contact Person Kait Schutz

Phone 317-986-2563

Street Address 201 North Illinois Street

City Indianapolis State IN Zip 46204

Email kschutz@cinnaire.com

9. Tax-Exempt Bond Financing/Credit Enhancement

a. If Multi-family Tax Exempt Bonds are requested, list percent such bonds represent of the aggregate basis of the building and land of the development: 55%

If this percentage is 50% or more , a formal allocation of credits from IHCD is not necessary (although the development must satisfy and comply with all requirements for an allocation under this Allocation Plan and Section 42 of the Code. The Issuer of the bonds must determine the maximum amount of credits available to the development which, just as for developments which do need allocation, is limited to the amount of credits necessary to make the development financially feasible). AT THE TIME OF SUBMITTING THIS APPLICATION, YOU MUST PROVIDE IHCD WITH AN OPINION OF COUNSEL, SATISFACTORY TO IHCD, THAT YOU ARE NOT REQUIRED TO OBTAIN AN ALLOCATION OF TAX CREDITS FROM IHCD AND THAT THE DEVELOPMENT MEETS THE REQUIREMENTS OF THE ALLOCATION PLAN AND CODE.

footnotes:

b. Name of Issuer Indiana Housing & Community Development

Street Address 30 S. Meridian Street

City Indianapolis State IN Zip 46204

Telephone Number 317-232-7777

Email ecastro@ihcda.in.gov

c. Name of Borrower Ritz on Illinois, LP

Street Address 8250 Hverstick Road Suite 230

City Indianapolis State IN Zip 46240

Telephone Number 317-917-9905

Email eburdix@dtmrealestate.com

If the Borrower is not the Owner, explain the relationship between the Borrower and Owner in footnotes below.

If Development will be utilizing Multi-family Tax Exempt Bonds, you must provide a list of the entire development team in addition to above. Place in Tab J.

d. Does any Development financing have any credit enhancement? ☐ Yes ☒ No

If yes, list the financing and describe the credit enhancement:

e. Is HUD approval for transfer of physical asset required? ☐ Yes ☒ No

If yes, provide copy of TPA request to HUD.

f. Is Rural Development approval for transfer of physical asset required? ☐ Yes ☒ No

If yes, has Rural Development been notified of your RHTC application? ☐ Yes ☒ No

g. Is the Development a federally-assisted low-income housing Development with at least 50% of its units in danger of being removed by a federal agency from the low-income housing market due to eligible prepayment, conversion, or financial difficulty? ☐ Yes ☒ No

If yes, please provide documentation in Tab P of the application package.

10. Total Multi-Family Tax Exempt Bonds already awarded to Developer in current year: N/A

footnotes:

Z. Cost/Basis/Maximum Allowable Credit

1. Development Costs - List and Include Eligible Basis by Credit Type.

ITEMIZED COSTS	Eligible Basis by Credit Type		
	Project Costs	30% PV [4% Credit]	70% PV [9% Credit]
a. To Purchase Land and Buildings			
1. Land	720,000		
2. Demolition	0		
3. Existing Structures	0		
4. Other(s) (Specify below.)	0		
b. For Site Work			
1. Site Work (not included in Construction Contract)	0		
2. Other(s) (Specify below.)	0		
c. For Rehab and New Construction (Construction Contract Costs)			
1. Site Work	0		
2. New Building	16,020,000	16,020,000	
3. Rehabilitation**			
4. Accessory Building			
5. General Requirements*			
6. Contractor Overhead*			
7. Contractor Profit*			
8. Hard Cost Contingency	801,000	801,000	
d. For Architectural and Engineering Fees			
1. Architect Fee - Design*	604,091	604,091	
2. Architect Fee - Supervision*	0	0	
3. Consultant or Processing Agent	0	0	
4. Engineering Fees	168,210	168,210	
5. High Performance Building Consultant	40,000	40,000	
6. Other Fees (Specify below.)			
e. Other Owner Costs			
1. Building Permits	200,000	200,000	
2. Tap Fees	63,602	63,602	
3. Soil Borings	15,000	15,000	
4. Real Estate Attorney	125,000	125,000	
5. Developer Legal Fees	125,000	125,000	
6. Construction Loan - Legal	40,000	40,000	
7. Title and Recording	125,000	125,000	
8. Cost of Furniture	125,000	125,000	
9. Accounting	20,000	20,000	
10. Surveys	15,000	15,000	
11. Other Costs (Specify below.)			
SUBTOTAL OF THIS PAGE	19,206,903	18,486,903	-

* Designates the amounts for those items that are limited, pursuant to the Qualified Allocation Plan

** Please provide a rehabilitation budget in Tab L that lists the cost of furniture, construction of community building, and common area amenities.

$$\begin{array}{rclcl}
 \$0.00 & - & & / & 90 = & - \\
 \text{Rehabilitation Costs} & & \text{Costs of Furniture,} & & \text{Total Number} & & \text{Rehabilitation} \\
 & & \text{Construction of} & & \text{of Units} & & \text{Costs per Unit} \\
 & & \text{Community Center,} & & & & \\
 & & \text{and Common Area} & & & & \\
 & & \text{Amenities**} & & & &
 \end{array}$$

ITEMIZED COSTS	Eligible Basis by Credit Type		
	Project Costs	30% PV [4% Credit]	70% PV [9% Credit]
SUBTOTAL OF PREVIOUS PAGE	19,206,903	18,486,903	0
f. For Interim Costs			
1. Construction Insurance	281,314	281,314	
2. Construction Period Interest	1,395,271	1,395,271	
3. Other Capitalized Operating Expenses	0		
4. Construction Loan Orig. Fee	430,500	430,500	
5. Construction Loan Credit Enhancement	0		
6. Construction Period Taxes	0		
7. Fixed Price Contract Guarantee	0		
g. For Permanent Financing Fees & Expenses			
1. Bond Premium	145,000		
2. Credit Report	0		
3. Permanent Loan Orig. Fee	400,000		
4. Permanent Loan Credit Enhancement	0		
5. Cost of Iss/Underwriters Discount	0		
6. Title and Recording	0		
7. Counsel's Fee	125,000		
8. Other(s) (specify below)			
h. For Soft Costs			
1. Property Appraisal	10,000	10,000	
2. Market Study	10,000	10,000	
3. Environmental Report	20,000	20,000	
4. IHEDA Fees	120,662		
5. Consultant Fees	0		
6. Guarantee Fees	0		
7. Soft Cost Contingency	28,610	28,610	
8. Other(s) (specify below)			
i. For Syndication Costs			
1. Organizational (e.g. Partnership)	50,000		
2. Bridge Loan Fees and Expenses	0		
3. Tax Opinion	20,000		
4. Other(s) (specify below)			
j. Developer's Fee			
% Not-for Profit			
100 % For-Profit	3,642,000	3,642,000	
k. For Development Reserves			
1. Rent-up Reserve	250,000		
2. Operating Reserve	375,338		
3. Other Capitalized Reserves*			
<i>*Please explain in footnotes.</i>			
l. Total Project Costs	26,510,598	24,304,598	-

footnotes:

ITEMIZED COSTS	Eligible Basis by Credit Type		
	Project Costs	30% PV [4% Credit]	70% PV [9% Credit]
SUBTOTAL OF PREVIOUS PAGE	26,510,598	24,304,598	0
m. Total Commercial Costs*	0		
n. Total Dev. Costs less Comm. Costs (l-m)	26,510,598		
o. Reductions in Eligible Basis Subtract the following:			
1. Amount of Grant(s) used to finance Qualifying development costs		0	0
2. Amount of nonqualified recourse financing		0	0
3. Costs of nonqualifying units of higher quality (or excess portion thereof)		0	0
4. Historic Tax Credits (residential portion)		0	0
Subtotal (o.1 through o.4 above)		0	0
p. Eligible Basis (l minus o.5)		24,304,598	0
q. High Cost Area / Basis Boost Adjustment to Eligible Basis Please see 2026-2027 QAP pg. 37 for eligibility criteria. Adjustment Amount cannot exceed 30%			
		7,285,593	
r. Adjusted Eligible Basis (p plus q)		31,590,191	0
s. Applicable Fraction (% of development which is low income) (Select from drop down choices.)	Based on Unit Mix or Sq Ft?	100.00%	
t. Total Qualified Basis (r multiplied by s)		31,590,191	0
u. Applicable Percentage (weighted average of the applicable percentage for each building and credit type)		4.00%	9.00%
v. Maximum Allowable Credit under IRS Sec 42 (t*u)		1,263,608	0
w. Combined 30% and 70% PV Credit	1,263,608		

* Commercial costs are defined as those costs that are not eligible basis and are attributed to non-residential areas of the Development (e.g. retail area of mixed-use development).

Note: The actual amount of credit for the Development is determined by IHCD. If the Development is eligible for Historic Tax Credit, include a complete breakdown of the determination of eligible basis for the Historic Credit with the Application. If the Development's basis has been adjusted because it is in a high cost area or qualified census tract, the actual deduction for the Historic Cost items must be adjusted by multiplying the amount by 130%. This does not apply to Historic Tax Credits.

footnotes:

2. Determination of Reservation Amount Needed

The following calculation of the amount of credits needed is substantially the same as the calculation which will be made by IHCD to determine, as required by the IRS, the maximum amount of credits which may be reserved for the Development. However, IHCD at all times retains the right to substitute such information and assumptions as are determined by IHCD to be reasonable for the information and assumptions provided herein as to costs (including development fees, profits, etc.) sources of funding, expected equity, etc. Accordingly, if the development is selected by IHCD for a reservation of credits, the amount of such reservation may differ significantly from the amount that is computed below.

a.	TOTAL DEVELOPMENT COSTS	\$	<u>26,510,598</u>
b.	LESS SYNDICATION COSTS	\$	<u>70,000</u>
c.	TOTAL DEVELOPMENT COSTS (a - b)	\$	<u>26,440,598</u>
d.	LESS: TOTAL SOURCES OF FUNDING EXCLUDING SYNDICATION PROCEEDS	\$	<u>8,700,000</u>
e.	EQUITY GAP (c - d)	\$	<u>17,740,598</u>
f.	EQUITY PRICING (Price per dollar of 10-year credit expected to be personally invested by you or raised as equity excluding syndication or similar costs to 3rd parties)	\$	<u>0.91</u>
g.	Limited Partner Ownership %		<u>99.99%</u>
h.	10-YEAR CREDIT AMOUNT NEEDED TO FUND THE EQUITY GAP (e/f)	\$	<u>19,495,163</u>
i.	ANNUAL TAX CREDIT REQUIRED TO FUND EQUITY GAP (h/10)	\$	<u>1,949,516</u>
j.	MAXIMUM ALLOWABLE CREDIT AMOUNT	\$	<u>1,263,608</u>
k.	RESERVATION AMOUNT REQUESTED (Amount must be no greater than the lesser of j. or i.)	\$	<u>1,257,833</u>
l.	LIMITED PARTNER INVESTMENT		<u>11,445,136</u>
m.	GENERAL PARTNER INVESTMENT		<u>0</u>
n.	TOTAL EQUITY INVESTMENT (anticipated for initial app)	\$	<u>11,445,136</u>
o.	DEFERRED DEVELOPER FEE	\$	<u>2,227,606</u>
p.	Per Unit Info		
	1. CREDIT PER UNIT (Including non-program units) (j/Number of Units)	\$	<u>13,976</u>
	2. CREDIT PER BEDROOM (Including non-program units) (j/Number of Bedrooms)	\$	<u>8,275</u>
	3. HARD COST PER UNIT	\$	<u>186,900</u>
	4. HARD COST PER BEDROOM	\$	<u>110,664.47</u>
	5. TOTAL DEVELOPMENT COST PER UNIT a - (Cost of Land + Commercial Costs + Historic Credits)	\$	<u>294,562</u>
	Total Number of Units		

3. Determination of State Tax Credit Reservation Amount

a.	Aggregate 10 Year Federal RHTC Amount	\$	<u>12,578,330.00</u>
b.	Agg. State Tax Credit as % of Agg. Federal Tax Credit (0%-100%)	\$	<u>47%</u>
c.	Aggregate 5 Year State AWHTC Amount	\$	<u>5,911,815.10</u>
	State AWHTC per year	\$	<u>1,182,363.02</u>
d.	State Tax Credit Equity Price	\$	<u>0.70</u>
e.	Limited Partner ownership %	\$	<u>99.99%</u>
f.	Limited Partner Equity from State Tax Credits (Aggregate State RHTC x Equity Price x 99.99%)		<u>4,137,857</u>
g.	Financial Gap		<u>4,137,857</u>

	QAP Guidelines	Per Application	Within Limits?
Underwriting Guidelines:			
Total Operating Expenses (per unit)	5,000	5,889	Yes
Management Fee (Max Fee 5-7% of "Effective Gross Income")			
1 - 50 units = 7%			
51 - 100 units = 6%	72,973	70,000	Yes
101 or more units = 5%			
Vacancy Rate			
Development has more than 20% PBV/PBRA/PRA	4% - 7%		
*If Development has more than 20% PBV/PBRA/PRA, check the box in cell K21 of "Financing & Mkt (p 20)" tab			
Affordable Assisted Living	10%-12%		
*If Development is AAL check cell D30 in "Types of Allocation (p 10)" tab			
All Other Developments	6% - 8%	6.0%	Yes
Operating Reserves (4 months Operating Expenses, plus 4 months debt service or \$1,500 per unit, whichever is greater)	375,338	375,338	Yes
Replacement Reserves (New Construction age-restricted = \$250; New Construction non age-restricted = \$300; Rehabilitation = \$350; Single Family Units: \$420; Historic Rehabilitation: \$420)	27,000	27,000	Yes
Is Stabilized Debt Coverage Ratio within bounds?			
Large and Small City	1.15-1.45		Yes
*If Development is in Large or Small city, check cell M5 or J5 respectively in "Development Info (p 9)" tab			
Rural	1.15-1.50		
*If Development is in Rural, check cell J7 in "Development Info (p 9)" tab			
Developments with PBV	1.10-1.45		
*If Development has PBV, check the box in cell K4 of "Financing & Mkt (p 20)" tab			
At least 40% of the total Units in the project must be tax credit.	40%	<= 100%	Yes
Average of tax credit units must not exceed 60% AMI	60%	>= 60%	Yes
User Eligibility and Other Limitations:			
Do Sources Equal Uses?			Yes
50% test	50%	55%	Yes
Developer Fee with consultant fee	3,645,690	3,642,000	Yes
*For Bond Deals, Developer fee is 15% of Eligible Basis BEFORE Basis Boost			
Maximum Deferred Developer Fee as % of Developer fee	80%	<= 61.2%	Yes
Deferred Developer Fee Requirement: greater than \$2,500,000 has to be deferred	1,142,000	2,227,606	Yes
Can the Deferred Developer Fee be repaid in 15 years?	2,227,606	2,227,606	Yes
Development Fund Limitation	500,000	500,000	Yes
Total Development Fund Assisted Units as per % TDC calculation	2.0		
Dev Fund Assisted units (at or below 50% AMI)	10.00	10.00	Yes
*For Bond apps: # DF units based on greater of 10 units or DFL as % of TDC			
Contractor Fee Limitation	2,242,800	-	Yes
General Requirements	961,200	-	Yes
General Overhead	320,400	-	Yes
Builders Profit	961,200	-	Yes
Hard Cost Contingency	801,000	801,000	Yes
Soft Cost Contingency	29,189	28,610	Yes
Architect Fee Limitation	672,840	604,091	Yes
Rehabilitation Costs Minimum (Per Unit) (\$35,000 for Preservation, \$25,000 for other rehab)	25,000	N/A	Yes
Basis Boost	7,291,380	7,285,593	Yes
Applicable Fraction (Lower of Sq. Footage or Units)	100.00%	100.00%	Yes

The undersigned hereby acknowledges that :

1. This Application form, provided by IHCDCA to applicants for funding, tax credits and tax-exempt bonds, including the sections herein relative to basis, credit calculations and determinations of the amount of the credit necessary to make the development financially feasible, is provided only for the convenience of IHCDCA in reviewing the reservation requests. Completion hereof in no way guarantees eligibility for the credits or bonds or ensures that the amount of credits applied for has been computed in accordance with IRC requirements; any notations herein describing IRC requirements are offered only as general guides and not as legal advice;
2. The undersigned is responsible for ensuring that the proposed Development will be comprised of qualified low-income buildings; that it will in all respects satisfy all applicable requirements of federal tax laws and any other requirements imposed upon it by the IHCDCA in respect of the proposed Development and bond issue; and that the IHCDCA has no responsibility for ensuring that all or any funding allocated to the Development may be usable or may not later be recaptured;
3. For purposes of reviewing this Application, IHCDCA is entitled to rely upon the representations of the undersigned as to the inclusion of costs in eligible basis and as to all of the figures and calculations relating to the determinations of qualified basis for the development as a whole and for each building therein individually as well as the amounts and types of credit applicable thereto, and that the issuance of a reservation based on such representations in no way imposes any responsibility on the IHCDCA for the accuracy of these representations or their compliance with IRC requirements;
4. IHCDCA may request or require changes in the information submitted herewith, may substitute its own figures which it deems reasonable for any or all figures provided herein by the undersigned and may reserve credits, if any, in an amount significantly different from the amount requested;
5. The IHCDCA offers no advice, opinion or guarantee that the Applicant, the Issuer or the proposed development will ultimately qualify for or receive low-income housing tax credits, Multi-family tax-exempt Bonds, HOME funds or section 501(c)3 Bonds;
6. Allocations/reservations of funding are not transferable without prior written notice and consent of the IHCDCA;
7. If the IHCDCA believes, in its sole discretion, that the Development will not be completed or that any condition set forth in the Application will not be satisfied within the required time period, or will become unsatisfied or will otherwise cause the Development to fail to qualify for a Bond allocation, the Issuer agrees that the IHCDCA may rescind and retrieve any funds allocated to the Issuer. The Issuer acknowledges that all terms, conditions, obligations and deadlines set forth in this Application constitute conditions precedent to any allocation of funds, and the Development's failure to comply with any of such terms and conditions shall entitle the IHCDCA, in its sole discretion, to deem the allocation canceled by mutual consent. After any such cancellation, the Issuer acknowledges that neither it nor the Development will have any right to claim funds. The IHCDCA reserves the right, in its sole discretion, to modify and/or waive any such failed condition precedent, so long as such waiver does not violate any Code requirements relating to the Development;
8. The requirements for applying for funding and the terms of any reservation or allocation thereof are subject to change at any time by federal or state law, federal, state or IHCDCA regulations, or other binding authority;
9. Reservations may be subject to certain conditions to be satisfied prior to allocation and shall in all cases be contingent upon the receipt of the required Application and reservation fees;
10. Applicant is submitting this Application on behalf of Owner, whether Owner has already been formed or is a to-be-formed entity;
11. Applicant represents and warrants to IHCDCA that it has all necessary authority to act for, obligate and execute this Application on behalf of itself and Owner, and to engage in all acts necessary to consummate this Application. Applicant further represents and warrants to IHCDCA that the signatories hereto have been duly authorized and that this Application shall be the valid and binding act of the Applicant, enforceable according to its terms;
12. In the event the Applicant is not the Owner, Applicant represents and warrants to IHCDCA that it will take, and not fail to take, any and all necessary actions to cause the Owner to ratify and confirm all representations in and comply with the terms and conditions of this Application;
13. Applicant represents and warrants to IHCDCA that it will take any and all action necessary and not fail to cause the Developer to ratify and confirm all representations in and comply with the terms and conditions of this Application.

Further, the undersigned hereby certifies that:

- a) All factual information provided herein or in connection herewith is true, correct and complete, and all estimates are reasonable;
- b) It shall promptly notify the IHCD of any corrections or changes to the information submitted to the IHCD in connection with this Application upon becoming aware of same;
- c) It is responsible for all calculations and figures used for the determination of the eligible basis and qualified basis for any and all buildings and other improvements, and it understands and agrees that the amount of funding to be reserved and allocated has been calculated pursuant to and in reliance upon the representations made herein;

- d) It will at all times indemnify, defend and hold harmless IHCDa against claims, losses, costs, damages, expenses and liabilities of any nature (including, without limitation, attorney fees to enforce the indemnity rights hereunder) directly or indirectly resulting from, arising out of, or relating to IHCDa's acceptance, consideration, approval or disapproval of this Application and the issuance or non-issuance of an allocation of funding in connection herewith; and
- e) It shall furnish the IHCDa with copies of any and all cost certifications made to any other governmental agency, including, but not limited to, cost certifications made to FmHA or FHA, at the time that such certifications are furnished to such other agency.
14. Applicant hereby authorizes IHCDa and its successors, affiliates, agents and assigns to utilize in any manner and at anytime, any photograph, picture, or misrepresents in any other medium (collectively "photographs") of the property covered by this Application, without limitation, in any and all matters, publications, or endeavors, commercial or noncommercial, undertaken directly or indirectly by IHCDa at any time on or after the date of this Application without any limitation whatsoever. Applicant understands that: (1) it is relinquishing any and all ownership rights in any such photographs; and (ii) it is relinquishing any and all legal rights that it may now or hereafter have to, directly or indirectly, challenge, question or otherwise terminate the use of the photographs by IHCDa.
15. **DISSEMINATION OF INFORMATION and AGREEMENT TO RELEASE AND INDEMNIFY.** The undersigned for and on behalf of itself, the Development, Owner and all participants in the Development, together with their respective officers, directors, shareholders, members, partners, agents, representatives, and affiliates (collectively, "Applicant") understands, acknowledges and agrees that this and any application for Rental Housing Tax Credits ("Credits") (including, but not limited to, all preliminary or final Applications, related amendments and information in support thereof and excepting personal financial information) are, and shall remain, available for dissemination and publication to the general public.

As additional consideration for IHCDa's review of its request for Credits, the Applicant does hereby release IHCDa and its directors, employees, attorneys, agents and representatives of and from any and all liability, expenses, costs and damage that applicant may, directly or indirectly, incur because of such dissemination or publication, and the Applicant hereby agrees to hold IHCDa harmless of and from any and all such liability, expense or damage.

AFFIRMATION OF APPLICANT. Under penalty of perjury, I/we certify that the information, acknowledgements, and representations in this application and its supporting documents are true and accurate to the best of my/our knowledge. The undersigned understands that providing false, misleading or incomplete information herein constitutes an act of fraud and may subject applicant to debarment and other legal recourse.

IN WITNESS WHEREOF, the undersigned, being duly authorized, has caused this document to be executed in its name on this 28th day of July, 2025

DTM Real Estate Services, LLC
Legal Name of Applicant/Owner

By: [Signature]

Printed Name: Ezra Burdix

Its: Managing Member

STATE OF Indiana)
) SS:
COUNTY OF Hamilton)

Before me, a Notary Public, in and for said County and State, personally appeared, Ezra Burdix
(the Managing Member of DTM Real Estate Services, LLC),
the Applicant in the foregoing Application of 2025 (current year) funding, who acknowledged
the execution of the foregoing instrument as his (her) voluntary act and deed, and stated, to the best of his (her) knowledge
and belief, that any and all representations contained therein are true.

Witness my hand and Notarial Seal this 28th day of July, 2025.

My Commission Expires:

08/07/2033

My County of Residence:

Hamilton

Sandra M McQuinn

Notary Public

Sandra M McQuinn

Printed Name

(title)



INDIANA HOUSING AND COMMUNITY DEVELOPMENT AUTHORITY
2026-2027 HOME/Development Fund/Rental Housing Finance Application

A. HOME/Development Fund Applicant (HOME is restricted to IHCD-certified CHDOs or applicants in the Housing First set-aside)

State-Certified CHDO - (CHDO must be 100% general partner or member. If awarded, HOME funds would be loaned to the LP or LLC.)

Not-for-Profit Organization or Public Housing Agency- (NFP or PHA must be 100% general partner or member. If awarded, HOME funds would be loaned to the LP or LLC.)

Please include a copy of the IRS determination letter in Tab I.

Partner or Member - (If LP or LLC has not yet been formed, then the applicant must be a general partner or member. If awarded, funds would be loaned to the LP or LLC.)

Limited Partnership (LP) or Limited Liability Company (LLC) - (If LP or LLC has been formed, then the applicant must be this entity.)

Legal Name (as listed with the Indiana Secretary of State) **DTM Real Estate Services, LLC**

Entities organized under the State of Indiana must provide proof of good standing with the Indiana Secretary of State. Submit a copy of the Certificate of Existence in Tab I.

Chief Executive Officer (name and title) **Ezra B. Burdix**

Contact Person (name and title) **Diana Burdix, Developer**

E-Mail Address **dburdix@dtmrealestate.com**

Federal ID # **52-228-4532**

SAM Registration **QSQECLK1J98**

The applicant must register and maintain SAM status. Provide in Tab I.

Street Address **8250 Haverstick Road Suite 230**

City **Indianapolis**

State **IN**

Zip **46240**

County **Marion**

Phone **317-917-9905**

Mobile

B. Award Administrator

Legal Name (as listed with the Indiana Secretary of State) **DTM Real Estate Services, LLC**

Contact Person (name and title) **Diana Burdix, Developer**

E-Mail Address **dburdix@dtmrealestate.com**

Federal ID # **52-2284532**

Street Address **8250 Haverstick Road Suite 230**

City **Indianapolis**

State **IN**

Zip **46240**

County **Marion**

Phone **317-917-9905**

Fax **317-917-9995**

Mobile

C. Development Location

Development Name **Ritz on Illinois**

Development Street Address **3404-3444 N Illinois Street**

City **Indianapolis**

State **IN**

Zip **46208**

County **Marion**

District Numbers

State Representative **32nd**

State Senate **96th**

U.S. Congressional **7th**

D. Activity Type

☐ Rental

☒ New Construction

☐ Permanent Supportive Housing

☐ Rehabilitation

☐ Adaptive Reuse

E. Funding Summary

HOME Request*

Dev. Fund Request**

Other Funds

Total Funds

\$ **500,000**

+

= \$ **500,000**

**Maximum request is \$500,000*

***Maximum request is \$500,000; starting interest rate is 3%*

F. Progress on Open HOME awards

- 1 List all awards that have been received in the 12 months prior to the application deadline in which the Applicant has served as an Applicant. For joint ventures, the funding attributed to each partner or member will be proportionate to its share of ownership.

Award Number	Award Date	IHCDA Program (HOME, HOME CHDO, CDBG, RHTC/HOME)	Award Amount
			\$
			\$
			\$
			\$
			\$
Total			\$ -

G. Historic Review - HOME & Development Fund

- 1 Is the development located on a single site? ☒ Yes ☐ No
If yes, when was the Section 106 approval from SHPO received?
- 2 Is the development scattered site? ☐ Yes ☒ No
If yes, the Applicant will be required to complete Section 106 prior to executing contracts or beginning construction on individual sites.
- 3 Is the project located in a community w/ a local housing trust fund? ☐ Yes ☒ No

H. Environmental Review - HOME & Development Fund

- 1 Has the applicant completed the Environmental Review Record (ERR) required for release of funds for this project?
Submit ER forms in Tab I ☐ Yes ☒ No
- 2 Are any of the properties located in a 100 or 500 year flood plain?
Acquisition, rehabilitation, or new construction of any part of a development or its land located within the boundaries of a one hundred (100) or five hundred (500)- year floodplain is prohibited and ineligible for HOME funds. A floodplain determination must be submitted for each parcel associated with the project. ☐ Yes ☒ No
- 3 Has the property already been purchased? ☐ Yes ☒ No
i. If yes, when was the property purchased?
ii. Was the property purchased with the intent of using HOME funds? ☐ Yes ☒ No
- 4 Has Rehabilitation started on this property? ☐ Yes ☒ No
i. If yes, when did rehabilitation start?

footnotes:

I. Affirmative Fair Housing Marketing Plan - HOME ONLY

Is the proposed project 5 or more HOME assisted units?

| Yes | No

If yes, submit Form HUD-935.2A in Tab I.

J. Development Information - HOME ONLY

- 1 HOME PJ** - Is the proposed development located within a HOME Participating Jurisdiction?

| Yes | No

(If the answer is yes to #1, the Development is not eligible for HOME funding through IHCD, regardless of activity type.)

* Please note that HOME funds are allowed in PJs for permanent supportive housing projects

- 2 Comparison of Assisted Units to Total Development** - Indicate the number of units, HOME award amount, HOME-eligible match generated, and total development cost. Then calculate the percentage of Development totals.

	# of Units	% of Total Units in Development	Dollar Amount	% of Total Development Costs
Total Development	90	100%	\$ 26,510,598.41	100%
HOME-Assisted		0%	\$ -	0%
HOME-Eligible (Non-HOME Assisted)		0%		0%
Total HOME (Assisted & Eligible)	0	0%	\$ -	0%

Please show the break down of the HOME assisted units for this property by address in the first chart and by AMI level and bedroom type in the second. This information should match info provided in the "Income and Expenses" Tabs (tabs 24-26).

Address	Total Units	HOME Units	NC or R

HOME-Assisted Units

		SRO (w/o kitchen &/or bathroom)	0 Bdrm. (SRO with kitchen and bathroom)	1 Bdrm.	2 Bdrms.	3 Bdrms.	4 Bdrms.	Total	% of Total HOME-Eligible Units
	# Units								#DIV/0!
20% AMI	# Bdrms.								
	Sq. Footage								
	# Units								#DIV/0!
30% AMI	# Bdrms.								
	Sq. Footage								
	# Units								#DIV/0!
40% AMI	# Bdrms.								
	Sq. Footage								
	# Units								#DIV/0!
50% AMI	# Bdrms.								
	Sq. Footage								
	# Units								#DIV/0!
60% AMI	# Bdrms.								
	Sq. Footage								
Total HOME-Eligible	# Units								100%
	# Bdrms.								
	Sq. Footage								

3 Unit Comparability

Is the Development 100% HOME-assisted?

| Yes | No

If no, are the HOME-assisted units comparable to the non-assisted units in size and amenities?*

| Yes | No

If no, explain differences:

footnotes:

4 HOME-Eligible (Non HOME-Assisted) Unit Breakdown - List number of units, number of bedrooms, and total square footage for each size unit to be **HOME-Eligible (Non HOME-Assisted)** by income category:

		SRO (w/o kitchen &/or bathroom)	0 Bdrm. (SRO with kitchen and bathroom)	1 Bdrm.	2 Bdrms.	3 Bdrms.	4 Bdrms.	Total	% of Total HOME-Eligible Units
20% AMI	# Units								#DIV/0!
	# Bdrms.								
	Sq. Footage								
30% AMI	# Units								#DIV/0!
	# Bdrms.								
	Sq. Footage								
40% AMI	# Units								#DIV/0!
	# Bdrms.								
	Sq. Footage								
50% AMI	# Units								#DIV/0!
	# Bdrms.								
	Sq. Footage								
60% AMI	# Units								#DIV/0!
	# Bdrms.								
	Sq. Footage								
Total HOME-Eligible	# Units								100%
	# Bdrms.								
	Sq. Footage								

Complete the chart below specifying the source and description of security for the HOME loan (NFP recipients that will loan funds to developments or LP/LLC Recipients that will get a direct loan of HOME funds).

5 Security

Explain the pledge of security for the loan, IHCD's security position (1st position, 2nd position, etc.), and whether the security is free and clear of any liens.

Security	Position	Free & Clear?		Amount
		<input type="checkbox"/> Yes	<input type="checkbox"/> No	
		<input type="checkbox"/> Yes	<input type="checkbox"/> No	
		<input type="checkbox"/> Yes	<input type="checkbox"/> No	
		<input type="checkbox"/> Yes	<input type="checkbox"/> No	
Total				\$0.00

Additional information relating to security?

footnotes:

K. HOME Eligible Match (See Schedule E of the QAP, 24 CFR 92.220, and HUD CPD Notice 97-03.) - **HOME ONLY**

- 1 Grants or Cash Donations** – List all grants or cash donations for the activity from non-federal sources that do not require repayment and count toward your match liability. Cash donations from the owner/ developer do not count as eligible match. If a Federal Home Loan Bank AHP award is being used as a grant to the development, it should be included below. *Commitment letters must be included in Tab G.*

Grantor	Amount	Date of Application	Committed	
			Yes	No
	\$ -		Date:	
	\$ -		Yes	No
	\$ -		Date:	
	\$ -		Yes	No
	\$ -		Date:	
	\$ -		Yes	No
	\$ -		Date:	
Total	\$ -			

- 2 Below Market Interest Rate** – Use the space below to indicate the amount of interest saved by a below market interest rate charged by a lender for construction financing, permanent financing, or a mortgage. See CPD Notice 97-03 or your Real Estate Production Analyst for further guidance. FHLBI – AHP funds that are loaned to the development should be listed here. *Commitment letters must be included in Tab G.*

Lender	Amount of Loan	Interest Rate	Amortization Period	Term	Amount of Interest Saved
	\$ -	0.00%			
	\$ -	0.00%			\$ -
Total:					\$ -

footnotes:

- 3 In-Kind Donations** - List all in-kind contributions to the acquisition and/or development phase, including construction materials, volunteer labor, waived fees, portion of sale price below appraised value, donated on-site or off-site infrastructure (that occurred less than 12 months prior to application) etc. Commitment letters must be included in Tab G.

Donor	# of Volunteer Hours	Rate Per Hour (\$10.00 for unskilled labor)	Amount	Committed	Yes/No - Date
		\$ -	\$ -	<input type="checkbox"/> Yes <input type="checkbox"/> No	Date: _____
		\$ -	\$ -	<input type="checkbox"/> Yes <input type="checkbox"/> No	Date: _____
		\$ -	\$ -	<input type="checkbox"/> Yes <input type="checkbox"/> No	Date: _____
		\$ -	\$ -	<input type="checkbox"/> Yes <input type="checkbox"/> No	Date: _____
Total			\$ -		

- 4 In-Kind Supportive Services** – In the chart below indicate the value of any supportive services or homebuyer counseling that will be provided to the beneficiaries of this activity and that will count toward your match liability. Also indicate who will be providing the services. Commitment letters must be included in Tab G.

Provider	Description of Services	Cost of Services and Source of Funding	Committed	Yes/No - Date
			<input type="checkbox"/> Yes <input type="checkbox"/> No	Date: _____
		\$ -	<input type="checkbox"/> Yes <input type="checkbox"/> No	Date: _____
		\$ -	<input type="checkbox"/> Yes <input type="checkbox"/> No	Date: _____
		\$ -	<input type="checkbox"/> Yes <input type="checkbox"/> No	Date: _____
Total:		\$ -		

- 5 Property Tax Abatement** – List the amount of property tax abatement for each year. Calculate the present value of these tax savings for purposes of determining the value of eligible match. See CPD Notice 97-03 or your Community Development Representative for further guidance. Commitment letters must be included in Tab G.

Total Amount of Annual Tax Liability: _____ No. of Years Taxes are Abated: _____

Date Committed: _____ Discount Factor Used in Calculation: _____ %

Yr.	Amount of Abatement	Present Value of Abatement	Yr.	Amount of Abatement	Present Value of Abatement	Yr.	Amount of Abatement	Present Value of Abatement
1	\$ -	\$ -	5	\$ -	\$ -	9	\$ -	\$ -
2	\$ -	\$ -	6	\$ -	\$ -	10	\$ -	\$ -
3	\$ -	\$ -	7	\$ -	\$ -	11	\$ -	\$ -
4	\$ -	\$ -	8	\$ -	\$ -	12	\$ -	\$ -
Total:								\$ -

- 6 Banked Match** – List the proposed amount of the banked match.

Award Number	Amount of Banked Match
	\$ -
	\$ -
	\$ -
	\$ -
Total	\$ -

footnotes:

7 Shared Match – List the proposed amount of banked shared match.

Note: The award must be closed by IHCD before the agreement to share match is executed.

The agreement must be included in Tab G.

Award Recipient	Award Number	Date of Executed Agreement	Amount of Shared Match	Award Closed	
			\$ -	<input type="checkbox"/> Yes	<input type="checkbox"/> No
			\$ -	<input type="checkbox"/> Yes	<input type="checkbox"/> No
			\$ -	<input type="checkbox"/> Yes	<input type="checkbox"/> No
			\$ -	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Total:			\$ -		

8 Match Sources Re-cap – Indicate only the amount of funding from the preceding tables (K. 1-7) that are proposed to serve as match. (This may differ from the total amount of funding going into the Development.)

Include commitment(s) for each source of match in Tab G.

a. HOME Request Amount		\$0.00
b. Required Match Liability (25% of HOME Request)		\$0.00
c. Total Units		90
d. HOME-Assisted Units		0
e. HOME-Eligible Units		0
f. Percentage of HOME-Eligible Units (d/c)		0%
g. Percentage of HOME-Assisted & HOME-Eligible Units [(d+e)/c]		0%
h. Amount of Banked & Shared Match		\$0.00
i. Amount of Eligible Non-Banked or Shared Match*	\$ - x 0%	\$0.00
j. Total Proposed Match Amount (h+i).		\$0.00
k. Match Requirement Met		Yes

* Investments in the non-HOME assisted portion of mixed-income developments can be counted as match as long as 50 percent or more of the dwelling units are HOME-assisted. If the non-HOME units meet the HOME eligibility requirements for affordability, then the contributions to any affordable non-HOME units apply, regardless of the percentage of HOME units in the project. This requirement does not apply to banked or shared match.

footnotes:

L. Displacement Assessment - HOME ONLY

Although permanent displacement may not be anticipated, a development may still incur temporary or economic displacement liabilities. The Uniform Relocation Act contains specific requirements for HOME awards involving displacement and/or acquisition.

1 Type of Acquisition:

- ☐ N/A - The proposed development involves no acquisition. (skip to question #2)
- ☐ Voluntary Acquisition
- Before entering into an offer to purchase, the purchaser must inform the seller:
- That it does not have (or will not use) the power of eminent domain should negotiations fail to result in an amicable agreement.
 - Of its estimate of the fair market value of the property. An appraisal is not required, but the files must include an explanation of the basis for the estimate.
 - That the seller is not eligible for a replacement housing payment or moving expenses (a sample letter is available from IHCD).
 - What was the date of the letter informing the seller? . *Attach a copy in Tab G.*
- ☐ Involuntary Acquisition
- Contact your Real Estate Production Analyst for further guidance.
- In general, the purchaser must:
- Notify owner of the purchaser's intentions.
 - Conduct an appraisal of the property to determine its fair market value.
 - Offer just compensation for the property being acquired.
 - Make every reasonable effort to complete the property transaction expeditiously.
 - What was the date of the letter informing the seller? . *Attach a copy in Tab G.*

2 The proposed development involves (check all that apply):

- a. ☐ Occupied Rental Units:
- ☐ Acquisition
- ☐ Rehabilitation
- ☐ Demolition
- Displaced tenants will be eligible for replacement housing payment and moving expenses.
 - Discuss how permanent displacement, economic displacement, and temporary displacement will be addressed on Q. - URA Displacement Plan.
 - If specific units have been identified, complete *Attachment A1 - Current Tenant Roster*. Also provide a tenant list from at least three months prior to the application date on *Attachment A2- Prior Tenant List*.
 - Each tenant must be sent a general information notice as soon as negotiations concerning a specific site have begun. *Enclose a copy of the notice and receipt of delivery in Tab G.*
- What was the date of the letter?
- b. ☐ Vacant Rental Units:
- ☐ Acquisition
- ☐ Rehabilitation
- ☐ Demolition
- Applicant must provide documentation that no tenants were displaced so that the proposed HOME development could utilize a vacant property. *On Attachment A2 - Prior Tenant List* show each unit vacated within the past three months and the tenant's reason for leaving.
- c. ☐ Other:
- ☐ Acquisition
- ☐ Rehabilitation
- ☐ Demolition

footnotes:



M. Accessibility - HOME ONLY

Complete questions below for each construction activity to be undertaken:

1 New Construction – Developments with four or more units

a. Mobility Impairments

Number of units to be made accessible to individuals with mobility impairments

Divided by the total number of units in the Development

Must meet or exceed 5% minimum requirement

b. Sensory Impairments

Number of additional units to be made accessible to individuals with hearing or vision impairments

Divided by the total number of units in the Development

Must meet or exceed 2% minimum requirement

c. Common Areas – Development must meet all of the items listed below:

- At least one building entrance must be on an accessible route.
- All public and common areas must be readily accessible to and usable by people with disabilities.
- All doors providing passage into and within all premises must be sufficiently wide for use by persons in wheelchairs.

Will the development meet all of the above criteria?

☐ Yes ☐ No

d. Ground Floor / Elevator Floor Units - All ground floor units and all units on floors served by elevators must have:

- An accessible route into and through the dwelling.
- Accessible light switches, electrical outlets, thermostat, and other environmental controls.
- Reinforcements in bathroom walls to allow later installation of grab bars around the toilet, tub, and shower, when needed.
- Kitchens and bathrooms configured so that a person using a wheelchair can maneuver about the space.

Will the development meet all of the above criteria?

☐ Yes ☐ No

footnotes:

- a. Are there more than 15 units in this development? ☐ Yes ☐ No
- b. Will the rehabilitation costs from the chart below meet or exceed 75% of the replacement cost of the completed facility? ☐ Yes ☐ No

Replacement Cost Comparison		
Total rehabilitation cost	Total replacement cost	Percentage (Must Exceed 75%)
		#DIV/0!

- c. If you answered "Yes" to both question "a" and "b" above, you meet the definition of "Substantial Alterations". Complete Section I. Substantial Alterations.

If you answered "No" to either question, you meet the definition of "Other Alterations". Complete Section II. Other Alterations.

I. Substantial Alterations - Definition	or	II. Other Alterations - Definition
Alterations undertaken to a Development that has 15 or more units and the rehabilitation costs will be 75% or more of the replacement cost of the completed facility.		Alterations undertaken to a Development of any size that do not meet the regulatory definition of "substantial alterations."
a. Mobility Impairments		a. Mobility Impairments
Number of units to be made accessible to individuals with mobility impairments		Number of units to be made accessible to individuals with mobility impairments
Divided by the total number of units in the Development	90	Divided by the total number of units in the Development
Must meet or exceed 5% minimum requirement	0%	Recommended that 5% meet or exceed the minimum requirement, unless doing so would impose undue financial burdens of the operation of the Development
b. Sensory Impairments		If 5% Threshold is not Met - Explain Any Undue Financial Burdens Below:
Number of additional units to be made accessible to individuals with hearing or vision impairments		
Divided by the total number of units in the Development	90	
Must meet or exceed 2% minimum requirement	0%	

footnotes:



3 Common Areas - Explain efforts to make common areas accessible.

N. Davis-Bacon

1 Is the Applicant a Public Housing Authority?

☐ Yes ☐ No

a. If yes, is the Public Housing Authority utilizing its own funds for the development?

☐ Yes ☐ No ☐ N/A

- If yes, this Development is subject to Davis-Bacon wage requirements.

2 Does this Development involve 12 or more HOME-assisted units?

☐ Yes ☐ No

If yes, please answer the following questions:

a. Do all of the units have common construction financing?

☐ Yes ☐ No

b. Do all of the units have common permanent financing?

☐ Yes ☐ No

c. Do all of the units have common ownership?

☐ Yes ☐ No

- If yes to the questions above, the Development is subject to Davis-Bacon wage requirements.

3 If Davis-Bacon is applicable, what is your wage determination number?

(The applicant must provide the wage determination number. For more information contact your IHEDA Director of Real Estate Compliance.)

O. Timely Production

1 HOME-assisted rental units must be occupied by income eligible households within 18 months of project completion; if not, PJs must repay HOME funds for vacant units.

☐ Acknowledgment

P. CHDO Requirements - HOME ONLY

1 Is the Applicant a State Certified CHDO?

☐ Yes ☐ No

a. If yes, did the applicant complete and submit Attachment B - CHDO Requirements?

b. If yes, please provide CHDO certification letter

footnotes:

Q. Uses of Development Fund Loan

The following are acceptable uses of a Development Fund Loan, please check all that apply.

- | | |
|---------------------------------------------------------------------------------------------|---------------------------------------------------------------------|
| <input type="checkbox"/> Acquisition | <input type="checkbox"/> Pay off a HOME CHDO Predevelopment Loan |
| <input checked="" type="checkbox"/> Permanent Financing | <input type="checkbox"/> Pay off a HOME CHDO Seed Money Loan |
| <input checked="" type="checkbox"/> Construction Financing
(NC or Rehab hard costs only) | <input type="checkbox"/> Pay off a Development Fund Seed Money Loan |

R. Terms of Loan

The applicant may propose a loan term of up to two (2) years for construction financing and up to fifteen (15) years for permanent financing with a maximum thirty (30) years amortization schedule.

All Loans will be issued with a three percent (3%) interest rate. Justification for a lower rate will be reviewed and considered; however, such justification must demonstrate the necessity of a lower rate.

a. Please provide justification for a lower interest rate if this is being requested.

b. Construction Loan Terms

- | | |
|-------------------------------------|----------------------------------------|
| <input type="checkbox"/> | <input type="text" value="18"/> Months |
| <input type="checkbox"/> | 1 Year |
| <input checked="" type="checkbox"/> | 2 Years |

c. Permanent Loan Terms

- | | |
|-------------------------------------|------------------------------------------------------|
| <input checked="" type="checkbox"/> | <input type="text" value="15"/> Years (term) |
| <input type="checkbox"/> | <input type="text" value="35"/> Years (amortization) |

d. Repayment Schedule

- | | |
|-------------------------------------|---------------|
| <input type="checkbox"/> | Quarterly |
| <input type="checkbox"/> | Semi-Annually |
| <input checked="" type="checkbox"/> | Annually |

e. Loan Type

- | | |
|-------------------------------------|------------------------------------------------------|
| <input type="checkbox"/> | Construction Loan paid off w/ Conventional Financing |
| <input checked="" type="checkbox"/> | Construction Loan converts to Permanent Financing |
| <input type="checkbox"/> | Permanent Loan paid off at Maturity |

footnotes:

S. Security

Explain the pledge of security for the Development Fund Loan, IHCD's security position

Security	Position	Amount
Mortgage on Property 1st Position	2nd Position	\$500,000
TOTAL		\$500,000

T. Outstanding Development Fund Loans

- a. Does the Applicant have any outstand Development Fund Loans?
 b. If YES, does the outstanding balance, including this loan request, exceed \$1,000,000?

☒ Yes ☐ No
☐ Yes ☒ No

Current Development Fund Request	\$ 500,000
Development Fund Loan #	Outstanding Loan Amount
DFL-019-116	\$500,000
	\$0
	\$0
TOTAL	\$1,000,000

U. Development Fund Assisted Units

a. Dev. Fund Request / Total Development Cost = % of Dev. Fund Assisted Units

b. # of Units X % of Dev. Fund Assisted Units = # of Dev. Fund Assisted Units

V. Development Fund Assisted Units Will Be:

- ☐ Fixed units (designated units)
☒ Floating throughout the development

footnotes:

W. Alternative Sources of Funding

In recent years, requests for HOME and Development Fund funds has greatly exceeded the allocation of said funds. As a result of this high demand, the Authority anticipates some developments will score high enough to be recommended for Rental Housing Tax Credits but due to funding constraints will not be eligible for HOME or Development Fund funds. To ensure the Authority consistently reviews all of the applicants' options, IHEDA requests you select one of the following:

- ☒ Option 1: Identify alternative source(s) of funding that will replace IHEDA HOME/Development Fund funds.
(Identify alternative source(s) in chart below)
- ☐ Option 2: The development team has exhausted all options to identify an alternative source of funds without success. To that regard, we understand that without IHEDA HOME/Development Fund funding your development will not be financially feasible. Thus, it will not meet Additional Threshold item E.2(e)(4).

Option 1 - Required Documentation:

All sources of financing identified below must be supported with appropriate documentation satisfactory to the Authority as identified in the latest version of the QAP. Attach required documentation to this form.

Construction Financing:

Source of Funds	Date of Application	Date of Commitment	Amount of Funds	Contact Person (Name and Telephone Number or Email)
1				
2				
Total Amount of Funds			\$0	

Permanent Financing:

Source of Funds	Date of Application	Date of Commitment	Amount of Funds	Contact Person (Name and Telephone Number or Email)
1				
2				
Total Amount of Funds			\$0	

Grants:

Source of Funds	Date of Application	Date of Commitment	Amount of Funds	Contact Person (Name and Telephone Number or Email)
1				
2				
Total Amount of Funds			\$0	

Comments:

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Attachment A: Current & Past Tenant Roster

A. Current Tenant Roster

(To be completed by applicants anticipating the purchase, demolition, or rehabilitation of occupied rental units only.)

Indicate below all tenants currently occupying the units. Photocopy and attach additional sheets if necessary.

[illegible]

footnotes:

B. Prior Tenant List

(To be completed by applicants anticipating purchasing, demolishing, or rehabilitating occupied or vacant rental units only.) Indicate below all tenants that have vacated any of the units within the 3 months prior to application submission. Photocopy and attach additional sheets if necessary.

Please place a copy of the public notice publisher's affidavit, attendance list, and minutes in Tab I

[illegible]

footnotes:
