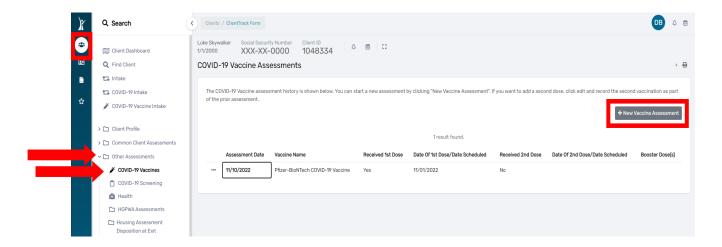
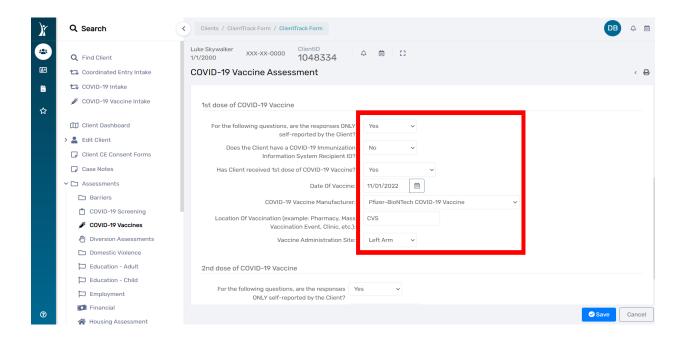
## **COVID-19 Vaccine Assessment**

ClientTrack has created an assessment for communities to collect data related to COVID-19 vaccinations. Communities should enter data related to client vaccination status, dates of vaccinations, manufacturer of vaccine, and information on why some clients may opt out of receiving the vaccine.

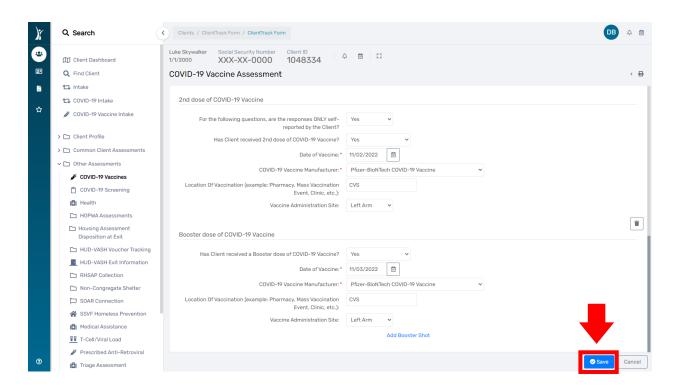
 To add a vaccine assessment to a client record, go to an existing client record under the "Other Assessments" menu and click on "COVID-19 Vaccines". Then select "New Vaccine Assessment" in the upper right-hand corner to create a new record.



2. Follow the provided prompts to enter the requested information (date of immunization, manufacture, administration site, etc.). Menus will drop down to enter information for the 2<sup>nd</sup> dose as well as for booster shots if those options are selected.



3. Once all information is entered, click "Save" to complete the Vaccine Assessment.



For additional questions and/or assistance, please submit a ticket to the <u>HMISHelpDesk@ihcda.IN.gov</u>