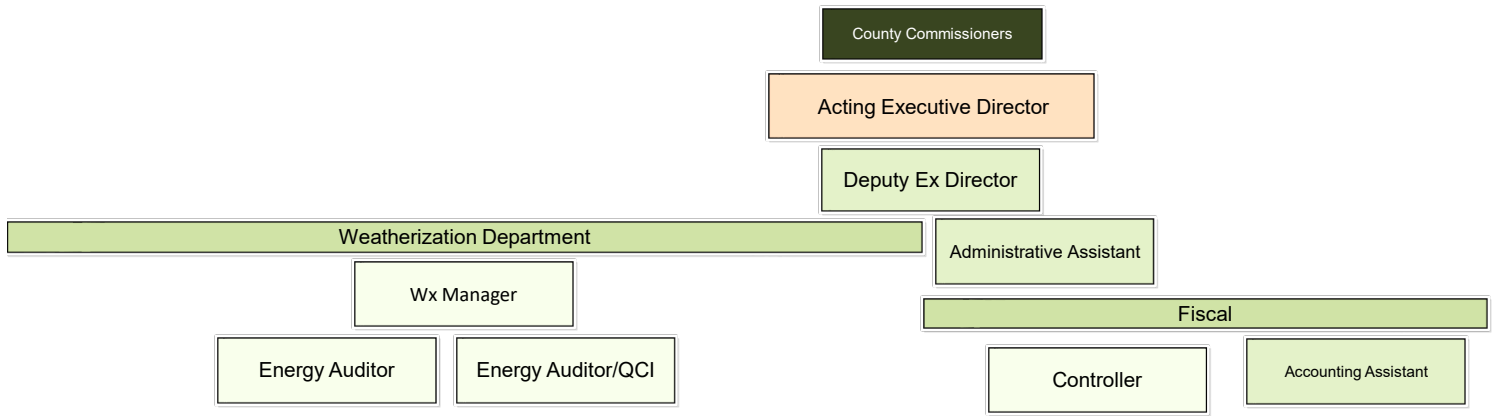


2022-2023 DOE MONITORING REPORT

Sub-grantee Information:		Review info:	
Sub-Grantee:		Report Written by	Colleen Hutson
Address:		Monitor	Colleen Hutson
City:			4-chutson@gmail.com
State:			Hutson Homes LLC

SUBGRANTEE ORGANIZATIONAL CHART



INTERVIEWS

Entrance Date:	Location:	Zoom	Exit Date:	Location:	Zoom
Attendees	Title	E-mail	Attendees	Title	E-mail
Colleen Hutson	Monitor	4chutson@gmail.com	Colleen Hutson	Monitor	4chutson@gmail.com
	Weatherization Manager			Weatherization Manager	
				Energy Auditor/QCI	
				Energy Auditor/QCI	

COMMENDATIONS

PROGRAM	
Information Provided by:	0
Contractor/Crew based	0
Contractors report to:	0
Agency uses the QCI/Auditor combo:	0
Pre-inspections done:	0
Is the manager a QCI?	0
The manager performs QC inspections?	0
Incomplete	

BUDGET						
Current info as of:	1/0/1900	DOE		State LIHEAP	LIHEAP 2020-2022	
		2021-2022		2021	CAP	MECH
Average days to complete						
Average cost per home		#DIV/0!			#DIV/0!	#DIV/0!
Completions needed per month to fulfill		0.00			0.00	
Total Monthly completions needed		0.00				
Total Jobs in production						
Total completions reported		0.00				
Completion times of job reviewed		#REF!	Days Average			
		#REF!	Days Longest			
		#REF!	Days shortage			
Incomplete						

FINANCIAL		
Claims match invoice amounts		
Claim requested at least every 30 days		
Average amount of days contractors are paid from files reviewed	#REF!	
All expenses reviewed are allowed		
Incomplete		

T&TA

Based on field observations the following training is recommended:	
Technical Training	
Program Management Training	
Procurement Training	
Inventory Management Training	
Health and Safety	
Incomplete	

GENERAL	
MULTI-FAMILY	
RE-WEATHERIZATION	
COMPLETIONS	
PPE	
SDS SHEETS	
DOES THE AGENCY HAVE POLLUTION OCCURRENCE INSURANCE?	
IF SO, DOES IT EXCLUDE LEAD?	
Incomplete	

PROCUREMENT			
UTILIZES A PRICE LIST			
CONTRACTOR PROCUREMENT			
CONTRACTS CURRENT		CURRENT INSURANCE	NOT DISBARRED
INVENTORY EQUIPMENT			
INVENTORY SUPPLIES			
INVENTORY MATERIALS			
Incomplete			

DEFERRALS	
Number of Deferrals	Since April 1
Main reason	
Proper documentation done	
Total Jobs inspected	
Current Deferral rate	
Incomplete	

WE CARE ABOUT LEAD	
Homes built prior to 1978	
Homes with LEAD	
We care about LEAD used	
Lead Firm for sub-grantee	
Manager is aware of "We care about Lead policy"	
Incomplete	

CERTIFICATIONS	
All certifications are current?	
All workers are listed on certs tab?	
All workers are CEU compliant?	
Incomplete	

NEAT/MHEA REVIEW	
Findings	NONE
Concerns:	NONE
Comments:	NONE
Incomplete	

FILE REVIEW						
1	Audit	1/0/1900	Completion	1/0/1900	Days to complete	0
Findings	NONE					
Concerns	NONE					
Comment	NONE					
Incomplete						

2	Audit	1/0/1900	Completion	1/0/1900	Days to complete	0
Findings	NONE					
Concerns	NONE					
Comment	NONE					
Incomplete						

3	Audit	1/0/1900	Completion	1/0/1900	Days to complete	0
Findings:	NONE					
Concerns:	NONE					
Comments 1:	NONE					
Incomplete						