

Property Ownership Change Form

Development: _____ BIN: _____
 New Owner Entity: _____ New Contact Person: _____
 Street Address: _____ City: _____ State: _____
 Zip: _____ Phone: _____
 Email: _____ Federal I.D. #: _____

Building disposition by ☐ Sale ☐ Foreclosure ☐ Destruction ☐ Other (attach explanation) Date of disposition (MM/DD/YYYY) _____

All Ownership Interest in Owner & the Development:

(Check box to left of table if any information is new or has changed)

	Name	Role	Owner%	Address	City, State	Zip	Phone	Email
<input type="checkbox"/>	General Partner (1)							
<input type="checkbox"/>	Principal							
<input type="checkbox"/>	Principal							
<input type="checkbox"/>	General Partner (2)							
<input type="checkbox"/>	Principal							
<input type="checkbox"/>	Principal							
<input type="checkbox"/>	Limited Partner							
<input type="checkbox"/>	Principal							
<input type="checkbox"/>	Principal							

Property Management:

- ☐ Check box if Property Management has also changed. If so, please fill out Property Management Change Form in [Compliance Manual Appendix D](#).
☐ I acknowledge that as an Owner, I must create a username and password to submit compliance information through <https://ihcdaonline.com>.

Required Documentation

Please attach the following supporting documentation (as per Schedule B of the QAP):

- ☐ Copy of Form 8693 (if applicable) ☐ Copy of Sale Documents ☐ Newly amended and stated partnership agreement
☐ Check box if project is subject to the Qualified Nonprofit Organization requirements of §42(h)(5)
 *If yes, new ownership structure must continue to meet the requirement and must submit the following documents:
☐ Articles of Incorporation ☐ IRS documentation of tax exempt status ☐ Not-for-profit Questionnaire (QAP Form B)

Provide Name and Signature for Former and New Ownership:

1. _____
 Printed Name & Title- Former Owner Signature Date
 2. _____
 Printed Name & Title- New Owner Signature Date