This Form is for Developments receiving a reservation of credits under the QAP

1. DEVELOPMENT INFORMATION

DEVELOPMENT NAME:

Tax Credit Application Number:

TAX CREDIT BUILDING IDENTIFICATION NUMBER (BIN):

HOME/DEVELOPMENT FUND AWARD NUMBER (IF ANY):

USDA/DEVELOPMENT FUND AWARD NUMBER (IF ANY):

FEDERAL HOME LOAN BANK ID NUMBER (IF ANY):

DATE PLACED IN SERVICE (OR WILL PLACE IN SERVICE):

1. Property Address:

City:       State:

Zip Code:       Phone: (      )

Email:

1. Owner Name:

Owner Contact:

Address:

City:       State:

Zip Code:       Phone: (      )

Email:

1. Management Company:

Contact Name:

Address:

City:       State:

Zip Code:       Phone: (      )

Email:

1. Number of buildings in Development:

Number of RHTC Units/Apartments:

Total number of Units/Apartments:

Total number of Home assisted Units:

Total number of USDA assisted Units:

1. BUILDING PERMIT INFORMATION

* 1. State Plan Release Project #:
  2. State Plan Release Filing Date:
  3. Building Permit Issuance Date:
  4. Initial Date buildings were constructed:
  5. Date buildings were rehabilitated (if applicable):

Please place an “X” in the box next to all types of construction applicable to the development:

1. BUILDING INFORMATION

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New Construction Number of Efficiency Units

Re-Model Number of 1-Bedroom Units

Addition Number of 2-Bedroom Units

Rehabilitation Number of 3-Bedroom Units

Building Occupancy Change of Use Number of 4-Bedroom Units

Duplex Number of 5-Bedroom Units

Townhouse Number of Type A Accessible Units

Single Family Dwelling Number of Type B Accessible Units Single Story Number of Fully Accessible Units Two Story

Three Story

Muliti-Story

Assisted Living/Elderly Housing

1. DEVELOPMENT DESIGN AMENITIES

Please place an “X” in the box to mark all the development’s amenities chosen for awarded points. NOTE: Please Review the Definitions of each Feature, in Appendix H, for specific Requirements (If Any).

|  |  |  |
| --- | --- | --- |
| **Column 1**  **(10-total; 2 minimum each subcategory)** | **Column 2**  **(5-total; 2 minimum each subcategory)** | **Column 3**  **(3-total; 1 minimum each subcategory)** |
| **Tenant Entertainment Features** | **Unit Interior**  **Architectural Features** | **Security** |
| Playground | Window Blinds  Or Curtains | Restricted Access to Property  Gated Community |
| Bike racks or Bike Storage  Lockers | Hardwood Floors | Security Camera(s)  At All entrances |
| Designated garden Area | Individual Porch/Patio  Balcony | Site/Parking Area Lighting |
| Fenced dog walking area | Walk-In Closets or closets with  high/low closet organizers | Security Cameras at On-Site  Bus Stops |
| Community Room | External Individual  Attached Storage | Intercom System/Installed  Call System |
| Community Television | Pressure relief vents for all  bedrooms, unless all  bedrooms contain return air vents | Peep Hole  On Exterior Doors |
| Designated Walking/  Jogging Path | Kitchen Pantry | Keyless door locks (ex:  Proximity sensor or fingerprint  scanner) |
| Billiards Table | Raised Panel Doors | Bump-Proof Entry  Door Locks |
| Basketball Court | At least 5% of the  units are 3 bedrooms | Steel Entry Doors  And Frames |
| Swimming Pool | At least 5% of the units  are 4 bedrooms or larger | Security Alarm  Doors |
| Fenced-In Tennis Court | Attached garage | Security Alarm  Windows |
| Gazebo | Ceiling lights in each bedroom | **Life Safety & Safety** |
| Picnic Area with  Permanent Grill | Coat or linen closet | Emergency Pull-cords/  Call Button |
| Sand Volley Ball Court | Kitchen cabinets with pull  shelves in lower cabinets and  lazy-susans in corner cabinets | Fire Extinguishers |
| Hot Tub/Jacuzzi | **Unit Convenience** | Fire Sprinkler System (only  if not required by code; see  definition in Appendix G) |
| Computer Center | Garbage Disposal | Documented Fire Extinguisher  Training for Tenants conducted  by a Professional in Fire Fighting |
| Exercise Room | Door Bells | Kitchen Fire Blankets |
| Theater Room | Cable Hook-ups | Emergency Escape Ladders |
| **Common Area Convenience**  **Features** | Motion Detector Lights | Tenant Fire Safety  Education/Training |
| One Parking Spot  Per Unit | LED lighting | Posted Speed Limit &  “Caution Children Playing Signs” |
| Designated Car Wash  Facility | Clothes Washer & Dryer | Fenced-in Retaining Ponds |
| Garage | Built-in Dishwasher | Emergency Lighting |
| Carport | Whirlpool Tub | Showers with a minimum  area of 9 sq. ft. |
| Enclosed Bus Stop Shelter | Ceiling Fan | Posted Speed Limit &  “Caution Children Playing Signs” |
| Comfort Conditioned  Common Areas | Access to High Speed  Internet | Fenced-in Retaining Ponds |
| Daycare Center | Charging outlets with  USB ports | Tenant Fire Safety  Education/Training |
| Beauty Salon/Barber Shop |  | Posted Speed Limit &  “Caution Children Playing Signs” |
| Laundry Facilities |  | Fenced-in Retaining Ponds |
| Manager On-Site |  | Fenced-in Retaining Ponds |
| On-Site Recycling Service |
| **Common Area Architectural** |
| Multiple Building Designs |
| Multiple Floor Plans |
| Steel Frame |
| Architectural Roofing Shingles |
| 100% or more Brick, Stone  or Cement board exterior |
| Metal Roof Covering |
| Slate Roof Covering |
| Sound-Proof Unit  Separation Assemblies |

Please attach the narrative summary from the initial application that addresses the unique features of this development for the inspection request.

1. UNIQUE FEATURES

Please place an “X” in the box to mark all the development’s universal design features chosen for awarded points. In the top row please indicate the number of features selected in their corresponding columns.

1. UNIVERSAL DESIGN FEATURES

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | Column A  (4 items minimum) |  | Column B  (4 items minimum) |  | Column C  (4 items minimum) |

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| --- | --- | --- |
| **Column A** | **Column B** | **Column C** |
| Front loading washer and  dryer with front controls,  raised on platforms to reduce need to bend, stoop, or lean over in each unit or all laundry facilities | At least one entrance to  the ground floor of a unit  shall be on a circulation path from a public street or sidewalk, a dwelling unit driveway, or a garage. That circulation path shall be a ramp or sloped walking surface. Changes in elevation shall not exceed ½” (All one & two family dwellings only) | Audible and visible smoke  detectors in each unit |
| Walk-in Bathtub or shower  with permanent (Senior  Living Facilities 10% of units and 5% non-Senior Units) | In kitchens, provide pull    out Shelves or Lazy Susan  storage systems in base corner cabinets | Light switches located 48”    maximum above the finished  floor in each unit |
| Range/oven with controls    located to not require  reaching over burners in 10% of the  units | All interior doors shall  have a minimum clear  width opening of 31-3/4” | Lighting controls are rocker, or  touch sensitive control |
| Wall oven with 27”  Minimum knee clearance  under the door in the open position and  controls 48” maximum above  the floor in 10% of the units | Adjustable height shelves  in kitchen wall cabinets in  each unit | Over bathroom lavatories,  mirrors with the bottom edge  of the reflecting surface 40  inches maximum above the  floor or a tilt mirror that  provides a similar view in each  unit |
| Toilets that meet the  Provisions for location,  clearance, height and grab bars in 2009 ICC A117.1 Section 604.5 in one  bathroom in each unit | Where provided,  telephone entry systems  shall comply with ANSI.SASMA 303. 2006, Performance Criteria for Accessible Communication Entry Systems | Lever handle faucets on  lavatories and sinks in each unit |
| Provide an accessible route  from the garage into the  dwelling in 10% of the units  with attached private garages | Provide one of the  following in one bathroom  within each unit: 1. Adjustable height shower head that allows for a shower head to be located below 48” above the tub or shower floor; or 2. Hand-held showerhead with a  flexible hose 59” minimum in length | Full length mirrors with the  bottom of the reflecting  surface lower than 36” and top  to be at least 72” above the  floor in each unit |
| Curb cuts along an accessible  route throughout the  development in accordance with 2009 ICC A117.1 Section  406.13 | Remote control heating  and cooling in each unit | Where provided, signage  identifying unit numbers shall  be visual characters, raised characters and braille |
| Side by side refrigerator  doors in each unit | In the kitchen, provide a  30” x 48” clear floor space  adjacent to the sink, dishwasher, cooktop, oven, refrigerator/freezer and trash compactor | Where room lighting is  provided, provide remote  controls or motion sensor controls |
| Where private garages are  provided, automatic garage  door openers on the garage  doors | At least one section of the  counter or a pull out  surface shall provide a work surface with knee and toe clearances in accordance with ICC A117.1 Section 1003.12.3 | Bathtub/shower controls  located 48” maximum above  the tub floor in each unit |
| Provide in the kitchen a sink  and a work surface in  accordance with ICC A117.1  Sections 1003.12.3.2 and  1003.12.4.2 in 10% of the units | Built in microwave with an  adjacent clear floor space  and controls located 48” maximum above the floor in each of the units | Pulls on drawers & cabinets in  each unit |
| Provide Motion detector  controls for the outside  lights at least on entrance in each unit | For kitchen and bathroom  countertops, provide a  visual contrast at the front edge of the counter or between the counter  and the cabinet in all units | At least one garden area raised  to a minimum of 15” above the  adjacent grade |
| A removable base cabinet in  kitchens at the sink and one  work surface and at the lavatory in at least one bathroom in accordance with  ICC A117.1 Sections 1003.12.3.1, 1003.12.4.1 and 1003.11.2 in all bottom level units | Provide a 30” x 48”  clear floor space in each  bathroom. Where bathroom doors swing in, the clear floor space must be beyond the swing of the door | Provide 10 fc lighting for at  least one work surface in each  unit |
| In kitchens, provide pull out  shelving for all standard base  cabinets in each unit | All hallways 42” or wider  in each unit | Controls for bathtubs or  showers located between the  centerline of the bathtub or shower stall and the front edge of the opening in at least one bathroom in each unit |
| Provide a roll-in shower in at  least one bathroom in  accordance with ICC A117.1  Section 608.2.2 or 608.2.3 in  each unit | All wall reinforcements  for asecond handrail at stairways in  each unit | All closet rods adjustable or  provide a portion of each closet with  two clothes rods at different heights in each unit |
| In 10% of the units, provide  cook top with toe & knee  clearance underneath in accordance with ICC A117.1 Section 1003.12.5.4.2. The underside of the cook top shall be insulated or otherwise configured to protect from burns, abrasions or electric  shock | Where walls are provided  Adjacent to toilets,  bathtubs or showers, provide locking for a future installation of grab bars in accordance with ICC A117.1 Section 1004.11.1 | Slide or bi-folding closet doors  for reach-in closets in all units |
| Dishwasher unit with all  operable parts and shelving  between 15” and 48” above the  flooring 10% of the units | All doors intended for  User passage shall have  a minimum clear width opening of 31-3/4” | Levered hardware doors  intended for user passage in  each unit |
| A fixed or fold down seat  in the shower or a bathtub  with a seat in at least one bathroom of 10% of the units | Kitchen Faucet with pull  out spout in lieu of side  mount sprayer in each unit | Electric outlets raised 15”  minimum above the finished  floor in each unit. Dedicated  outlets and floor outlets are  not required to comply with  this section |
| Grab bars in bathroom and  shower in 10% of the units  (1st bathroom only for two  bathroom units) | Provide a means of  Identifying visitors  without opening the door in accordance with ICC A117.1 Section 1006.5.2 | Provide a lighted doorbell at  the outside of the primary  entrance door to each unit in  accordance with ICC A117.1  Section 1006.5.1 |
| Remote controlled drape,  blinds and/or curtains in  5% of the units | Significant color contrast  Between floor surfaces and  trim in each unit | Countertop lavatories  with lavatories located as close to  the front edge as possible in 10% of the units |
| Carpet complying with ICC  A117.1 Section 302.2 or slip  resistant flooring | Visual contrast between  stair risers and stair treads  in each unit that contains stairways | Self-closing drawers on kitchen  cabinets |
|  |  | Mailboxes located between  24”-48” above the ground |

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| For Applications awarded prior to 2010 a 30% Eligible basis boost for achieving Energy Efficiency Demonstrated by:  A “LEED” silver rating , the EPA’s Energy Star rating, or an equivelent rating under a rating system accredited by the American National Standards Institute.⁶ |

\*\*\*Foot Notes 1 through 6\*\*\*

1 May not choose this for points if rewarded points for the efficiency items affiliated with footnotes 2,3,&/or 5

2 May not choose this for points if rewarded points for the efficiency items affiliated with footnote 1

3 May not choose this for points if rewarded points for the efficiency items affiliated with footnote 1

4 May not choose this for points if rewarded points for the efficiency items affiliated with footnote 5

5 May not choose this for points if rewarded points for the efficiency items affiliated with footnote 4

6 If a 30% boost is warranted, a copy of the energy efficiency rating(s) will need to provided with the inspection request Form prior to the inspection

1. Energy Efficiency Features (Post 2010 applications)

For application awards after 2010; Please identify the Energy efficiency Rating(s) for points awarded with an ”X” next to the applicable rating(s).

|  |  |
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|  | LEED Silver |
|  | LEED Gold |
|  | LEED Platinum |
|  | ICC 700-2008 Silver Rating National Green Building Standard |
|  | ICC 700-2008 Gold Rating National Green Building Standard |
|  | ICC 700-2008 Emerald Rating National Green Building Standard |
|  | Energy Star® HERS Rating of <80 |
|  | Energy Star® HERS Rating of <75 |
|  | Energy Star® HERS Rating of <70 |
|  | Energy Star® HERS Rating of <65 |
|  | Energy Star® HERS Rating of <60 |
|  | Energy Star® HERS Rating of <55 |
|  | For other than the above rating systems; In the space below please identify the rating system(s) that are accredited by the American National Standards Institute and its’ equivalent identified above. |
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1. Tenant Equipment Training

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| Smart Use Training |
| Please Describe What Your Training Includes: |

1. DIRECTIONS TO SITE

Please provide the most efficient directions to the property, starting from the major intersection nearest to the site:

1. Additional Features

Please disclose and additional features/items provided at the development, which were not identified at the time of the initial application.