
To: Real Estate Department Partners

Notice: **RED-19-21**

From: Real Estate Department

Date: April 21, 2019

Re: **RED Compliance Training “RHTC Property Management-Basics”**

The June and August trainings entitled “**RHTC Property Management-Basics**” is a two-day compliance training targeted for property managers of Rental Housing Tax Credit properties. The topics that will be discussed but not limited to are:

1. The background of the Section 42 program Income and Rent Restrictions
2. Lease Requirements
3. Utility Allowances
4. Steps for qualifying residents for RHTC units
5. Instructions for organizing and maintaining a tenant file
6. Income and asset calculations
7. RHTC Compliance Rules
8. Reasonable Accommodations
9. Tenant Good Cause for Eviction
10. Brief discussion of ihcdaonline.com

Scheduled Training for **RHTC Property Management-Basics**:

- June 18-19, 2019
 - **Time Corners Crossing** – 5527 Lois Lane, Ft. Wayne IN 46804
 - Click [here](#) to register
- August 6-7, 2019
 - **Clark Crossing** – 300 North 6th Street, Vincennes, IN 47591
 - Click [here](#) to register
- August 27-28, 2019
 - **Park Place** – 2915 Arleth Street, Terre Haute IN 47802
 - Click [here](#) to register

The training will be conducted from 9:00AM to 4:30PM each day. Registration is \$175 and includes a hardcopy of IHCD's Compliance Manual and a training manual and workbook. If you have any questions, please contact Stacey Norman at 317-232-2987 or stnorman@ihcda.in.gov

Interested in receiving monthly updates from the Real Estate Compliance team? Click [here](#) to subscribe.



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