



# 2026 WAP DOE PAC Documentation

## 3.2.2026

### General

**Begin:** 11:00 am

**End:** 12:22 pm

**Location:** Microsoft Teams

#### Current Members:

- Mark Doud, IHCDA
- Josh Pearson, IHCDA
- Greg Glassley, IHCDA
- Satomi Nadeau, IHCDA
- JJ Andreoni, IHCDA
- Jamison Washington, IHCDA
- Kenny McIntyre, IHCDA
- Katryna Rice-Krause, IHCDA
- Dave Pugh, IHCDA
- Jessica Mawell, Madison Co. DCS
- Deana Burger, Madison Co. DCS
- Joan Ketterman, Ivy Tech
- Andy Downey, Duke Energy
- Matt Long, Indiana Energy Association
- Paul Krievins, Dept. of Health
- Alex Jorck, Bloomington Commission in Sustainability

#### In Attendance:

- Mark Doud, IHCDA
- Josh Pearson, IHCDA
- Satomi Nadeau, IHCDA
- JJ Andreoni, IHCDA
- Jamison Washington, IHCDA
- Kenny McIntyre, IHCDA
- Dave Pugh, IHCDA
- Paul Krievins, Dept. of Health
- Alex Jorck, Bloomington Commission in Sustainability
- Deana Burger, Madison Co. DCS
- Andy Downey, Duke Energy
- Matt Long, Indiana Energy Association
- Joan Ketterman, Ivy Tech

# Minutes

## Welcome

- Mark called the meeting to order at 11:01 am

## Brief Weatherization (Wx) overview

- PAC begins with a broad weatherization overview video created by DOE

## Introduction

- Mark followed the video with introductions, name, job title, and background.
- Mark reviews agenda and opens the floor to topics.

## Wx Topics to Discuss

- Benchmark / Metric updates for sub-grantees: Community Action Agencies (Josh)
  - Working on tracking and enforcing audits, deferrals, denials, completions by monthly benchmarking going forward to make sure every subgrantees are meeting their production expectations.
  - Working on flexibility of using DOE / IJJA funding and setting expectations.
    - Question: should DOE and IJJA be looked at as synonymous. Josh answered that it comes from the same source but is considered different. DOE formula is a 3-year contract/ IJJA go on until 2029
- Corrective Action procedures for sub-grantees who need to improve performance (Jonathan)
  - Working on quality and quantity balance with 19 agencies. Installations of bi-monthly and quarterly meetings with partners to see what needs they have. Administering surveys and feedback opportunities.
  - Providing coaching and guidelines for how to meet the needs of the network in the best way possible.
  - If necessary, administering a Quality improvement plan to help support them through the production. We have internal core meetings to prioritize the needs of the team and the network.
    - Question: Of the 19 LSPs, how many are on QIPs? JJ answered that there are 3 agencies currently on a QIP as it relates to quantity and quality of production.
  - JJ explains the process that follows a QIP and making sure that production is up to standard.
- Overview of the benefits of utilizing WAPLink/LITT as Indiana's online Wx database (Satomi)
  - Satomi talks through the WAPLink/LITT database. Its original database lacked the ability to transfer information. LITT was developed as two systems in one that helps administer LIHEAP and WAP. He helps support the demographics and profiles of those clients. This database is still being improved to be more robust than the previous system.
  - Now some of the WAP specific functionality has been developed to make WX documentation, work orders, ad hoc reporting, and forms can be completed in the field and via the LITT application.
  - Agencies can run their own reports and track their own productivity.
    - Question: How long has this database been running: Josh answered when it was RFP out and when it was implemented.
    - Question: What is the end result of a QIP if not up to standard? Mark answers: The situation is addressed and moved to ask surrounding territories to help with the production of the area. JJ adds that the QIP is an agency level audit that helps identify what it needs to help serve the whole program and agency.
- WAP Workforce: Supporting the future of Indiana's WAP industry by supporting Workforce Development in Wx (JJ)

- JJ speaks on the next generation being equipped with transferable skills that will help weatherization services continue to exist going forward. Looking at DWD, local tech schools, BPI. JJ believes that these types of programs tie directly to the quality of work and move weatherization programs forward. Improving the workforce is a primary goal for us to go forward.
  - Question: Have we looked into what has worked for agencies? JJ said that we are still doing research on how to attract talent of the next generation, while thinking outside the box but still in compliance and driving home why this is important. Mark added that there are two agencies that have their own crew whereas the rest use contractors. Promoting this trade within construction to help with the Wx push. Always looking for ideas of how to add to the program in every aspect.
  - Question: Is it possible to have INCAA to train at agencies vs coming to Indy: JJ stated that he wants to give people options for them to acquire the development and training that is needed to perform the quality of work needed to comply with DOE standards.
- Request For Proposal (RFP) for adding an additional subgrantee to provide WAP services (Mark)
  - Mark mentions that he has started an RFP for additional WAP service providers that will help with the productivity of the state. Existing LSPs are willing to give up a county or two to create this new service provider.
    - AREA IV would like to do the WAP for the county they are in and add Cass, Wabash, Miami county and Fulton County. It will include the parameters we are looking for in hopes of getting as many non-profits as possible to apply. We hope to do this by July 1<sup>st</sup> or as close as possible to date.
- The benefits of providing WAP services to Multifamily dwellings (Jamison)
  - Multifamily is an expansion of impact and not a shift away from single-family. It strengthens the overall Weatherization Program. The goal is compliant, scalable, and sustainable implementation.
    - Question: Are blower doors required? Jamison stated that blower doors are not required or mandatory. If there is a best practice that helps with blower door testing and data collection, then it is welcomed to be used.
- Utility Rebate Program (Kenny)
  - Kenny gives an overview of the rebate program and how in the last year as well as how they have increased their communication with the agencies and monitoring. Refrigerator replacement program has been implemented. He also highlights that they are working on the WAPLink database and how the rebate process works overall. Duke and Center point 16/17 agencies. Three agencies do not have those utility programs in their area.

### Q & A / Final Feedback

- Question: Are you able to pay people for their time & travel prior to them being employed? JJ replies that it depends on the situation, but there may be some potential options. Mark adds that we are trying to set a policy that if you train with the apprenticeship and successfully complete it, then you should work a certain amount of time afterward. Still working through this process of what works best for the network and the field.
- Joan adds that Ivy Tech can do the lead inspector class. They can bring a trainer who can commute. A refresher would have to be taken afterward. It's hard to offer the lead inspector class because there aren't enough people. Just wanted to give options as to how Ivy can assist. Can also assist with other classes as well with prior proper communication.
- Push for older youth age services and want to work with IHCD to invite them to sit in for the next meeting.

### Future Meetings in 2026

- SAMM – April 7
- Fall Meeting Date: TBD
  - JJ and Mark mention that IHCD would like to have it twice a year or quarterly.

### Conclusion

- Mark called the meeting to close at 12:22 pm