



MEMORANDUM

Date: March 23, 2020
To: Qualified Organizations
From: Diane Freeman, Director of Charity Gaming
Subject: Use of Charity Gaming Funds to Support Needy Individuals and Families

In light of the ongoing impacts as a result of the COVID-19 pandemic, the Charity Gaming Division (Division) has received multiple requests regarding the use of charitable gaming monies to support financially distressed individuals and their families. The Division recognizes that many qualified organizations are organized, in part or in whole, to support charitable programs, projects, and works in their communities. Until further notice, qualified organization may expend gaming funds to assist needy individuals and families, including employees of the organization that have been laid off and/or are experiencing financial distress.

Qualified organizations are required to maintain accurate and complete records of all financial aspects of its gaming activities, including expenditures of its gaming proceeds. To that end, donations made to individuals or families should be made directly to the vendor of the goods or services by check or electronic funds transfer, i.e., a check to the individual's mortgage company, or direct payment of a medical bill. Any expense where it is impractical to pay the vendor directly—such as for groceries or necessary household goods—should be supported with a receipt and maintained along with your gaming records. Please also ensure that you record for whom and what each expenditure is made.

Please visit Indiana State Department of Health's webpage to keep apprised of any updates and new information regarding Covid-19, including a resource guide for Hoosiers looking for assistance: <https://www.in.gov/coronavirus/>

If you have additional questions, you may contact Sara T. Martin, License Control Counsel, at 317-233-1997 or SaMartin@igc.in.gov.