

LICENSE TYPES AND RELATED ACTIVITIES

Revised July 2015

Once an organization has been determined by the Commission to be a qualified organization, it may apply for the following licenses:

Annual Bingo License IC 4-32.2-4-5, IC 4-32.2-4-13, IC 4-32.2-5-6, IC 4-32.2-5-17, IC 4-32.2-5-18

- ❖ An annual bingo license allows an organization to conduct the following activities *under that license*:
 - Conduct bingo events
 - Conduct raffle drawings
 - Conduct door prize drawings
 - Sell pull-tabs, punchboards, and tip boards at the allowable event
- ❖ Payout limitation per bingo game is \$1,000.00
- ❖ Payout limitation per progressive bingo game is \$2,000
- ❖ Payout limitation per bingo event is \$6,000.00
- ❖ A qualified organization may request special permission to increase the bingo prize payout of an event from \$6,000 to \$10,000 two (2) times per year
- ❖ The total value of all raffle prizes may not exceed \$5,000
- ❖ A qualified organization may request special permission to increase the total value of a raffle prize payout to \$25,000 if conducted at another allowable event one (1) time per year
- ❖ The total value of all door prizes may not exceed \$1,500
- ❖ License is effective for one year
- ❖ Conduct up to three (3) events per calendar week
- ❖ Can not conduct more than one event per day
- ❖ Can not conduct more than two (2) consecutive days

Special Bingo License IC 4-32.2-4-6, IC 4-32.2-4-13, IC 4-32.2-5-6, IC 4-32.2-5-17, IC 4-32.2-5-18

- ❖ A special bingo license allows an organization to conduct the following activities *under that license*:
 - Conduct bingo events
 - Conduct raffle drawings
 - Conduct door prize drawings
 - Sell pull-tabs, punchboards, and tip boards at the allowable event
- ❖ Payout limitation per bingo game is \$1,000.00
- ❖ Payout limitation per progressive bingo game is \$2,000
- ❖ Payout limitation per bingo event is \$6,000.00
- ❖ A qualified organization may request special permission to increase the bingo prize payout of an event from \$6,000 to \$10,000 two (2) times per year
- ❖ The total value of all raffle prizes may not exceed \$5,000
- ❖ A qualified organization may request special permission to increase the total value of a

raffle prize payout to \$25,000 if conducted at another allowable event one (1) time per year

- ❖ The total value of all door prizes may not exceed \$1,500
- ❖ One bingo event at only one time and location

Annual Charity Game Night License IC 4-32.2-4-7.5, IC 4-32.2-4-13, IC 4-32.2-5-6, IC 4-32.2-5-14, IC 4-32.2-5-18

- ❖ An annual charity game night license allows an organization to conduct the following activities *under that license*:
 - Conduct a card game
 - Conduct a dice game
 - Conduct a roulette wheel
 - Conduct a spindle game
 - Conduct raffle drawings
 - Conduct door prize drawings
 - Sell pull-tabs, punchboards and tip boards
- ❖ The total value of all raffle prizes may not exceed \$5,000
- ❖ A qualified organization may request special permission to increase the total value of a raffle prize payout to \$25,000 if conducted at another allowable event one (1) time per year
- ❖ The total value of all door prizes may not exceed \$1,500
- ❖ License is effective for one year
- ❖ Conduct up to three (3) events per calendar week
- ❖ Can not conduct more than one event per day
- ❖ Can not conduct more than two (2) consecutive days
- ❖ Each event conducted under this license may not begin prior to 12:01am and may not end past 11:59pm
- ❖ A facility may not be used for more than 3 calendar days for Annual Charity Game Night events
- ❖ Fraternal and Veteran groups only
- ❖ Fraternal and Veteran organization must have ten (10) years existence

Charity Game Night License IC 4-32.2-4-7, IC 4-32.2-4-13, IC 4-32.2-5-6, IC 4-32.2-5-14, IC 4-32.2-5-18

- ❖ A charity game night license allows an organization to conduct the following activities *under that license*:
 - Conduct a card game
 - Conduct a dice game
 - Conduct a roulette wheel
 - Conduct a spindle game
 - Conduct raffle drawings
 - Conduct door prize drawings
 - Sell pull-tabs, punchboards, and tip boards
- ❖ The total value of all raffle prizes may not exceed \$5,000
- ❖ A qualified organization may request special permission to increase the total value of a

raffle prize payout to \$25,000 if conducted at another allowable event one (1) time per year

- ❖ The total value of all door prizes may not exceed \$1,500
- ❖ One charity game night event at only one time and location
- ❖ Conduct six (6) Charity Game Night events per year

Annual Raffle License IC 4-32.2-4-9, IC 4-32.2-4-13, IC 4-32.2-5-18

- ❖ An annual raffle license allows an organization to conduct the following activities *under that license*:
 - Conduct raffle drawings
 - Conduct door prize drawings
 - Sell pull-tabs, punchboards, and tip boards
- ❖ Everyday event (24/7)
- ❖ No limitation to raffle prize pay out
- ❖ The total prizes awarded for one (1) pull tab, punchboard, or tip board game may not exceed ten thousand dollars (\$10,000)
- ❖ A single prize awarded for one (1) winning ticket in a pull tab, punchboard, or tip board game may not exceed five hundred ninety-nine dollars (\$599.00)
- ❖ The maximum payout for one (1) winning pull tab ticket in a game using a seal card is \$1,000
- ❖ The maximum payout for one winning ticket in a progressive pull tab game is \$5,000
- ❖ The selling price for one (1) ticket for a pull tab, punchboard, or tip board game may not exceed one dollar (\$1.00)
- ❖ The total value of all door prizes may not exceed \$1,500
- ❖ License is effective for one year
- ❖ Event must be conducted on the premises owned or leased by the qualified organization and regularly used for the activities of the qualified organization

Raffle License IC 4-32.2-4-8, IC 4-32.2-4-13, IC 4-32.2-5-6, IC 4-32.2-5-18

- ❖ A raffle license allows an organization to conduct the following activities *under that license*:
 - Conduct raffle drawings
 - Conduct door prize drawings
 - Sell pull-tabs, punchboards, and tip boards
- ❖ No limitation to raffle prize pay out
- ❖ The total value of all door prizes may not exceed \$1,500
- ❖ One raffle event at only one time and location

Annual Door Prize License IC 4-32.2-4-11, IC 4-32.2-4-13, IC 4-32.2-5-6, IC 4-32.2-5-18, IC 4-32.2-5-19

- ❖ An annual door prize license allows an organization to conduct the following activities *under that license*:
 - Conduct door prize drawings
 - Conduct raffle drawings

- Sell pull-tabs, punchboards, and tip boards
- ❖ Total value of all door prize payouts may not exceed \$5,000.00 per event
- ❖ A qualified organization may receive special permission to increase the total value of all prize payouts not to exceed \$20,000.00 per event one (1) time per year
- ❖ The total value of all raffle prizes may not exceed \$5,000
- ❖ A qualified organization may request special permission to increase the total value of a raffle prize payout to \$25,000 if conducted at another allowable event one (1) time per year
- ❖ License is effective for one year
- ❖ Can not conduct more than one (1) event per day
- ❖ Can not conduct more than two (2) consecutive days
- ❖ Can conduct up to three (3) events per calendar week

Door Prize License IC 4-32.2-4-10, IC 4-32.2-4-13, IC 4-32.2-5-6, IC 4-32.2-5-18, IC 4-32.2-5-19

- ❖ A door prize license allows an organization to conduct the following activities *under that license*:
 - Conduct door prize drawings
 - Conduct raffle drawings
 - Sell pull-tabs, punchboards, and tip boards
- ❖ Total value of all door prizes may not exceed \$5,000
- ❖ A qualified organization may receive special permission to increase the total value of all prize payouts not to exceed \$20,000.00 per event one (1) time per year
- ❖ The total value of all raffle prizes may not exceed \$5,000
- ❖ A qualified organization may request special permission to increase the total value of a raffle prize payout to \$25,000 if conducted at another allowable event one (1) time per year
- ❖ Conduct one door prize event at one time and location

Festival License IC 4-32.2-4-12, IC 4-32.2-5-6, IC 4-32.2-5-14, IC 4-32.2-5-17

- ❖ A festival license allows an organization to conduct the following activities *under that license*:
 - Conduct bingo events
 - Conduct charity game nights
 - Conduct raffle drawings
 - Conduct door prize drawings
 - Conduct guessing games
 - Conduct water races
 - Sell pull-tabs, punchboards, and tip boards
- ❖ Payout limitation per bingo game is \$1,000.00
- ❖ Payout limitation per progressive bingo game is \$2,000
- ❖ Payout limitation per bingo event is \$6,000.00
- ❖ No limitation on raffle prize payout
- ❖ Total value of all door prize payouts may not exceed \$5,000
- ❖ Only one (1) festival event per calendar year

- ❖ A qualified organization may conduct one (1) additional festival event during each six (6) months of a calendar year (total of three (3) events per year)
- ❖ Festival cannot exceed five (5) consecutive days per event

Annual PPT License *IC 4-32.2-4-13, IC 4-32.2-4-16.5, IC 4-32.2-5-20, IC 4-32.2-5-26*

- ❖ Sell pull-tabs, punchboards and tip boards
- ❖ Conduct a winner take all drawing and/or qualified drawing where the qualified organization retains no portion of the amount wagered
- ❖ Everyday event (24/7)
- ❖ License is effective for one year
- ❖ The total prizes awarded for one (1) pull tab, punchboard, or tip board game may not exceed **ten** thousand dollars **(\$10,000)**
- ❖ A single prize awarded for one (1) winning ticket in a pull tab, punchboard, or tip board game may not exceed five hundred ninety-nine dollars (\$599.00)
- ❖ **The maximum payout for one (1) winning pull tab ticket in a game using a seal card is \$1,000**
- ❖ **The maximum payout for one winning ticket in a progressive pull tab game is \$5,000**
- ❖ The selling price for one (1) ticket for a pull tab, punchboard, or tip board game may not exceed one dollar (\$1.00)
- ❖ Winner take all and qualified drawing prize awarded not to exceed \$300
- ❖ Not more than one daily drawing each day
- ❖ Not more than one weekly drawing
- ❖ Not more than one monthly drawing
- ❖ Please refer to the flowchart at the end of this document for details regarding winner take all and qualified drawings

Annual Water Race *68 IAC 21-2-7(11)(a)*

- ❖ An annual water race license allows an organization to conduct a water race using qualified personal property
- ❖ Each item of the qualified personal property is marked with a number corresponding to the number on a chance purchased in a water race
- ❖ The winner of the water race is determined by the number of the item of the qualified personal property that crosses a designated finish line on the body of water first.
- ❖ License is effective for one year
- ❖ Can not conduct more than one (1) event per day
- ❖ Can not conduct more than two (2) consecutive days
- ❖ Can conduct up to three (3) events per calendar week

Water Race *68 IAC 21-2-7(11)(a)*

- ❖ A water race license allows an organization to conduct a water race using qualified personal property
- ❖ Each item of the qualified personal property is marked with a number corresponding to the number on a chance purchased in a water race

- ❖ The winner of the water race is determined by the number of the item of the qualified personal property that crosses a designated finish line on the body of water first

Annual Guessing Game 68 IAC 21-2-7(11)(b)

- ❖ An annual guessing game license allows an organization to conduct a guessing game
- ❖ License is effective for one year
- ❖ Conduct up to three (3) events per calendar week
- ❖ Can not conduct more than one event per day
- ❖ Can not conduct more than two (2) consecutive days

Guessing Game 68 IAC 21-2-7(11)(b)

- ❖ A guessing game license allows an organization to conduct a guessing game
- ❖ One guessing game event at only one time and location

Special Permission

- ❖ Raffle prize payout increased up to \$25,000 **one (1) time per year** IC 4-32.2-5-18(a)
- ❖ Door prize payout increased up to \$20,000 **one (1) time per year** IC 4-32.2-5-19
- ❖ Bingo event prize payout up to \$10,000 **two (2) times per year** IC 4-32.2-5-17(c)

General Information

- A qualified organization may only use members of their organization to operate or work their charity gaming events and may not receive any remuneration. IC 4-32.2-5-16 (b) allows a qualified organization to use a non member in the capacity of a worker if the individual is a member of another qualified organization and the individual's participation is approved by the commission.
- An individual serving as an operator or a worker for a qualified organization may not participate in the qualified organizations charity gaming activities on the same day they will serve or have served as an operator or worker for the qualified organization.
- A worker at a bingo event whose duties are limited to selling bingo supplies or tickets for a door prize drawing or raffle conducted at the bingo event, **and** who has completed all of the worker's duties before the start of the first bingo game of the bingo event **and** who is not engaged as a worker at any other time during the bingo event, may participate as a player in any gaming activity offered at the bingo event following the **completion** of the worker's duties at the bingo event.
- An individual serving as a **worker under a festival license** may now participate as a player in any gaming activity at the festival; provided that the worker does not participate in the game during the time the worker is conducting the game. **Exception: a festival worker** conducting a Pull Tab, Punchboard or Tip Board game may not participate as a player in the game on the same calendar day

- Effective July 1, 2011, organizations may use a “**volunteer ticket agent**”. A Volunteer ticket agent may sell tickets to an allowable event held under certain single event licenses (raffle license, door prize license, festival license, water race license and guessing game license). A volunteer ticket agent must not receive any compensation from the qualified organization and must not assist the qualified organization in conducting the allowable event in any other way. A volunteer ticket agent is not considered to be a worker or an operator and is not required to be a member in good standing of the qualified organization. A volunteer ticket agent also may not sell pull tabs, punchboards, or tip boards.
- Before using volunteer ticket agents to sell tickets to an allowable event, the qualified organization must provide a list of the following information to the commission: (1) the name, address, and telephone number of each retail establishment whose employees will serve as volunteer ticket agents; and (2) the name of the general manager of each retail establishment whose employees will serve as volunteer ticket agents. On each ticket sold by a volunteer ticket agent, the qualified organization must include the name of the qualified organization selling the tickets, the date of the allowable event, and a valid license number for the allowable event. Also, these tickets must be sequentially numbered.
- A patron who deals the cards in a euchre game held under an annual charity game night license, a single event charity game night license or a festival license is not considered to be a worker or an operator and can participate in the game. The euchre game must be played under the supervision of the qualified organization conducting the charity gaming activity.
- **“Progressive Bingo”**: a bingo game in which, if no person matches the predetermined pattern of squares upon the card within the specified number of balls called, the same game will be played later for an increased amount of money, for an increased amount of balls called, or both. *Ind. Code 4-32.2-2-21.7.*
- This change allows a qualified organization to establish a progressive bingo in their program. The organization **must** establish house rules that clearly state how the game will be played and identify the payout progression of the game.
- There is a Two Thousand Dollar (\$2,000) maximum value for a single progressive bingo game. *Ind. Code 4-32.2-5-17(a)(2).*
- ***NOTE:** The maximum allowable payout for all bingo games at one event is not affected by this change and remains at \$6,000.
- Citations regarding Operators may be found at: *IC 4-32.2-2-20.5 & IC 4-32.2-5-15 & IC 4-32.2-5-10 & IC 4-32.2-5-11 & IC 4-32.2-5-12 & IC 4-32.2-5-13 & IC 4-32.2-4-5-14 / 68 IAC 21-1-15*
- Citations regarding Workers may be found at: *IC 4-32.2-2-30 & IC 4-32.2-5-16(a) & IC 4-32.2-5-10 & IC 4-32.2-5-11 & IC 4-32.2-5-12 & IC 4-32.2-5-14*

- IC 4-32.2-2-18.5 "Full-time employee" means an individual who: is and has been employed by a particular qualified organization for at least ninety (90) consecutive days as of the date of the qualified organization's allowable event; and works at least an average of thirty-two (32) hours per week or one thousand six hundred sixty-two (1,662) hours per year for the qualified organization in a capacity that is primarily unrelated to the qualified organization's charity gaming operations.
- IC 4-32.2-5-12(e) states that in the case of a qualified organization holding a PPT license, any employee of the qualified organization may:
 - participate in the sale and redemption of pull tabs, punchboards, and tip boards on the premises of the qualified organization; and
 - receive the remuneration ordinarily provided to the employee in the course of the employee's employment.

Pull Tabs, Punchboard, and Tip Boards

- ❖ The maximum payout for one winning pull tab ticket continues to be \$599. *Ind. Code 4-32.2-5-20(b)(1).*
- ❖ The maximum payout for one winning pull tab ticket in a game using a seal card is \$1,000. *Ind. Code 4-32.2-5-20(b)(2).*
- ❖ **"Seal Card"**: a board or placard used with pull tabs that contains one or more seals that reveal a pre-designated winning number, letter, symbol, or monetary denomination when opened. *Ind. Code 4-32.2-2-27.3.*
- ❖ The maximum payout for one winning ticket in a progressive pull tab game is \$5,000. *Ind. Code 4-32.2-5-20(b)(3).*
- ❖ **"Progressive or carryover pull tab"**: a pull tab game played with a seal card that is designed by the manufacturer to include a jackpot prize that is carried over to a subsequent deal of the same form number in the event that the jackpot prize is not won. *Ind. Code 4-32.2-2-21.9.*
 - ❖ Clarification: If the progressive jackpot has reached the maximum \$5,000, and the winner receives \$200 on the ticket as an instant winner, then he/she goes to the board and wins the jackpot, the maximum he/she can be paid from the jackpot is \$4,800. (Total of \$5,000 on a single ticket).
 - ❖ The maximum total prizes payout for one pull tab, punchboard, or tip board game may not exceed \$10,000. *Ind. Code 4-32.2-5-20(a).*
- ❖ The changes in the statute effective July 1, 2015 allow some prize payouts that will require the qualified organizations to withhold taxes and provide the winner with the proper tax forms. For more information on withholding, please contact the Internal Revenue Service at 1-800-829-4933 (business) or 1-877-829-5500 (nonprofit organizations) and the Indiana Withholding Tax Section at 317-233-4016.

A qualified organization may hold multiple licenses. Only one event may be conducted per day with up to three events per week where only two event days are consecutive. However, the events authorized under an Annual PPT License and an Annual Raffle License may be conducted regardless of other licensed events.

- ❖ A qualified organization may award alcohol as a prize at an allowable event if the requirements of Ind. Code 7.1-3-6.1 are met. *Ind. Code 4-32.2-4-13.5.*
 - A qualified organization that holds a charity gaming license may award alcohol as a prize at an allowable event without obtaining an alcoholic beverage permit. *Ind. Code 7.1-3-6.1(3).*
 - Alcohol must:
 - have been purchased by the organization or donated to the organization by a person/permittee described in Ind. Code 7.1-3-6.1(5);
 - be in sealed bottles or cases; and
 - be provided for consumption off the premises only. *Ind. Code 7.1-3-6.1(4).*
 - The winner must be at least 21 years old and be present at the event to receive an alcoholic beverage prize, and must be given the alcoholic beverage prize in person by an individual designated by the qualified organization. *Ind. Code 7.1-3-6.1(6)(a).*
 - The individual designated by the qualified organization to award an alcoholic beverage prize must be at least twenty-one (21) years of age, but does not need to hold a bartender's permit. *Ind. Code 7.1-3-6.1(6)(b).*
 - When giving away the alcoholic beverage prize, the designated individual shall comply with Ind. Code 7.1-5-10-15; Ind. Code 7.1-5-10-23; and any other provision of Ind. Code 7.1 that applies to the furnishing of alcoholic beverages for consumption of the premises. *Ind. Code 7.1-3-6.1(6)(c).*
 - An allowable event which awards an alcoholic beverage as a prize may be conducted on premises that are not otherwise licensed under Ind. Code 7.1 for the sale of alcoholic beverages. *Ind. Code 7.1-3-6.1(7).*
- ❖ A qualified organization may sell an alcoholic beverage at auction as provided under Ind. Code 7.1-3-6.2 without obtaining an alcoholic beverage permit. *Ind. Code 7.1-3-6.2(2).*