BOXING PROMOTER’S PERMIT EVENT CHECKLIST

☐ Application for Permit to Hold a Boxing Event
☐ Permit Fee
☐ Proof of medical and accidental death benefit coverage

(45) DAYS PRIOR TO FIGHT

☐ Exhibit 1, proposed event type
☐ Exhibit 2, preliminary fight card
☐ Exhibit 3, proposed plan for security
☐ Exhibit 4, proposed plan for medical and accidental death benefit coverage
☐ Exhibit 5, proposed ticket info
☐ Exhibit 6, proposed plan medical equipment and personnel for the event
☐ Exhibit 7, proposed plan for credentialing
☐ Exhibit 8, any other entertainment
☐ Exhibit 9, floor plan of the venue

(10) DAYS PRIOR TO THE MEETING FOR THE FIGHT PERMIT

☐ Exhibit 10, contract between the promoter and venue
☐ Exhibit 11, invoice from ticket printer
☐ Exhibit 12, final event type
☐ Exhibit 13, final fight card
☐ Exhibit 14, all contracts between the promoter and boxer
☐ Exhibit 15, names and license numbers of all seconds, trainers, and announcers
☐ Exhibit 16, Licensed Physician information
☐ Exhibit 17, contract between promoter and Ambulance Company
☐ Exhibit 18, weigh-in information
☐ Exhibit 19, final plan for security
☐ Exhibit 20, final plan payment purses
☐ Exhibit 21, final plan for payment to the commission staff
☐ Exhibit 22, final plan for credentialing
☐ Exhibit 23, pregnancy test results
☐ Exhibit 24, any information not yet submitted

EQUIPMENT REQUIRED FOR THE EVENT

☐ Proper ring
☐ Bell, whistle, stopwatch
☐ Set of scales
☐ Gloves to worn by professional boxers
☐ Cleaning solution of 10% bleach & 90% water
☐ System to dispose of blood borne pathogens
☐ Adequate supply of disposable hygienic gloves
☐ (2) Buckets
☐ (2) Sets of stairs for fighters and seconds
☐ (1) Set of stairs for announcer and card girls (if present)
☐ (1) Seat for an announcer
☐ (2) Stools for fighters
☐ (3) Seats in each corner for licensed seconds
**EVENT NIGHT**

- Weigh-ins is usually two hours before the fight. The Director of State Athletic Commission must be contacted before scheduling weigh-ins and the Director of State Athletic Commission or his designee must be present at all weigh-ins.

- All contestants must be ready to enter the ring immediately upon the finish of the preceding match.

**SEATING**

- Seating in the area next to the ring apron on all four (4) sides of the ring is under the State Athletic Commission jurisdiction. The State Athletic Commission will provide a diagram or plan showing the seating arrangement prior to the contest or exhibition.

**WITHIN (10) DAYS AFTER THE FIGHT**

☐ Pay a 5% tax based on admission collected.
☐ Promoters shall pay the state a tax of $1.00 each up to the limit of 5% complimentary tickets. After which the promoter will pay 5% of face value of ticket.

“Thank you in advance for your compliance with the above stated policies.”

A COPY OF THE STATUES AND RULES ARE AVAILABLE AT [www.IN.gov/gaming](http://www.IN.gov/gaming) FOR YOUR REFERENCE.