



STATE OF INDIANA

Eric J. Holcomb, Governor

Peter L. Lacy, Commissioner
Bureau of Motor Vehicles
100 North Senate Avenue
Indianapolis, Indiana 46204
888-692-6841

GIFT WAIVER

Name of Agency: Indiana Bureau of Motor Vehicles

Name of Recipients: Members of BMV Project Management Office (See Attachment A)

Description of Item Accepted: Breakfast/Lunch. Value \$25.

Date of Receipt: March 22, 2019

Name of Donor: Sondhi Solutions

Donor's Address: 47 South Pennsylvania St, Suite 400
Indianapolis, Indiana 46204

INDIANA
STATE ETHICS COMMISSION

APR 05 2019

FILED

Nature of Business Relationship with Agency:

BMV currently maintains a business relationship with Sondhi to provide technical and consultation services in support of the agency's legacy computer system.

Why acceptance is in the Public Interest:

Sondhi held a one day training course on March 22, 2019 titled, "Business Process Improvement Training with Bill Roberts and Sondhi Solutions." The event was free of charge to all attendees, which included employees from the public and private sector. Breakfast and lunch were provided as part of the Training, with an approximate value of \$25.

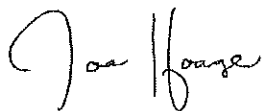
A BMV employee did receive, as part of a random-drawing giveaway for all attendees of the Training, two tickets to an Indy Eleven Soccer game. The tickets were later returned, prior to the game, after the employee conferred with the BMV Ethics Officer. The only other item received as part of the giveaway was a memento or souvenir of nominal value, specifically a coffee cup.

The Training covered the following topics: Writing effective procedures, process risk and evaluation drivers, process maturity levels, implementing effective controls, removing process waste and reducing defects, designing process improvement roadmaps, summarization of process improvement methodologies, tools, and concepts, writing a process improvement business case, charter, and proposal, and process improvement implementation.



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The Training served as an educational opportunity to allow the employees to further develop their knowledge and skill set. The purpose of the Training was not to negotiate or secure any new contracts or amend those already in place.



Joe Hoage
BMV Ethics Officer & General Counsel

April 5, 2019
Date

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Michael Milroy

Brandon Hughes

Nathan Moore

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Brewer, Dale L

APR 05 2019

From: Hoage, Joseph
Sent: Friday, April 5, 2019 8:00 AM
To: IG Info
Subject: Gift Waiver
Attachments: BMVWaiverSondhi.pdf; BMVWaiverSondhiAttachmentA.pdf

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Please let me know if you have any questions.

- Joe

*Joe Hoage | General Counsel, Indiana Bureau of Motor Vehicles
Indiana Government Center North | 100 North Senate Avenue, Room N400 | Indianapolis, IN 46204 |
Direct: 317/234-5217*



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