

DEC 18 2017

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**ETHICS DISCLOSURE STATEMENT
CONFLICTS OF INTEREST – DECISIONS AND VOTING**
State Form 55860 (R / 10-15)
OFFICE OF THE INSPECTOR GENERAL
IC 4-2-6-9

In accordance with IC 4-2-6-9, you must file your disclosure with the State Ethics Commission no later than seven (7) days after the conduct that gives rise to the conflict. You must also include a copy of the notification provided to your agency appointing authority and ethics officer when filing this disclosure. This disclosure will be posted on the Inspector General's website.

Name (last) Vincent	Name (first) Kara	Name (middle)	
Name of office or agency Indiana Department of Transportation		Job title Scoping Engineer	
Address of office (number and street) 315 East Boyd Blvd.		City LaPorte	ZIP code 46350
Office telephone number (219) 325-7527	Office e-mail address (required) kvincent@indot.in.gov		

Describe the conflict of interest:

I am a Scoping Engineer for INDOT's Technical Services Division In Its LaPorte District office. Part of my responsibilities is to determine what professional services may be required for a particular project. My husband, Paul Vincent, is an employee of RQAW Corporation ("RQAW"). RQAW is an engineering consultant firm that provides transportation engineering service and which does substantial business with INDOT.

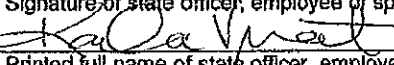
Describe the screen established by your ethics officer: *(Attach additional pages as needed.)*
 Mark Tidd, INDOT's Ethics Officer, has established the following screen for me with the concurrence of the INDOT Commissioner, my supervisor, Paul South, who is LaPorte District Scoping Manager, and Sarah Ford, INDOT's Technical Services Director in the LaPorte District.

In the event that any matter involves contract negotiation or administration, or any other matter that could have a direct financial impact on RQAW, the following procedures will be followed:

1. The matter will immediately be referred to my supervisor, Paul South, for handling; and
2. Mr. South will be solely responsible for handling the matter, including all communications and all decision-making associated with the matter. If Mr. South is unable to handle a particular matter that would be covered by this screen, it will be the obligation of Mr. South to find someone else to handle the matter and he will assign the matter without discussing it with me.

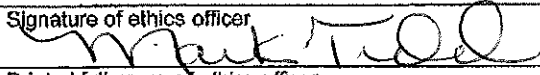
AFFIRMATION

Your signature below affirms that your disclosures on this form are true, complete, and correct to the best of your knowledge and belief. In addition to this form, you have attached a copy of your written disclosure to your agency appointing authority and ethics officer.

Signature of state officer, employee or special state appointee 	Date signed (month, day, year) Dec 18, 2017
Printed full name of state officer, employee or special state appointee Karla Vincent	

FOR ETHICS OFFICER USE ONLY

Your signature below affirms that you have reviewed this disclosure form and that it is true, complete, and correct to the best of your knowledge and belief. You also attest that your agency has implemented the screen described above.

Signature of ethics officer 	Date signed (month, day, year) 12-18-17
Printed full name of ethics officer Mark Tidd	

Cooper, Jennifer

From: Tidd, Mark
Sent: Monday, December 18, 2017 3:39 PM
To: IG Info; Cooper, Jennifer
Subject: FW: Ethics screen

12/4/17 – Below is the email sent to the INDOT Commissioner that relates to Karla Vincent’s Ethics Disclosure Statement – Decisions and Voting, which was filed today with your office.

If you have any questions, please let me know.

Thanks,

Mark J. Tidd

**Prequalification Director and Ethics Officer
Indiana Department of Transportation
100 North Senate Avenue - Room N730
Indianapolis, IN 46204
317 - 232 - 5411
MTidd1@indot.in.gov**

From: Vincent, Karla D
Sent: Monday, December 18, 2017 10:12 AM
To: McGuinness, Joe <JMcGuinness@indot.IN.gov>
Cc: Tidd, Mark <MTidd1@indot.IN.gov>
Subject: Ethics screen

Good morning, Joe,

Pursuant to IC 4-2-6-9(b), I am providing you with written confirmation of a potential Conflicts of Interest situation. This potential conflicts of interest is related to my marriage to Paul Vincent, who is an employee of RQAW Corporation, a consultant who does business with INDOT. I have submitted a written disclosure statement to Mark Tidd, INDOT Ethics Officer, and a screen is being implemented between me and any contract negotiations between INDOT and RQAW. Please contact me or Mark Tidd if you have any questions related to this situation.

Sincerely,

Karla

Karla D Vincent, PE
INDOT – LaPorte District
Scoping Engineer
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