



Eric Holcomb, Governor
STATE OF INDIANA

Indiana Department of Homeland Security
302 West Washington Street
Indianapolis, IN 46204

**INDIANA DEPARTMENT OF HOMELAND SECURITY
ETHICS POLICY CONCERNING DECISIONS WHICH MAY BENEFIT
RIPLEY COUNTY EMS**

Jason Smith serves as the Southeast Emergency Medical Services (EMS) District Coordinator within the State Fire Marshal's Office for the Indiana Department of Homeland Security (IDHS). In this role, Mr. Smith is responsible for oversight of ambulance service, the EMS training center, and EMS Supervising Hospital certifications for Districts 8 and 9. His oversight of ambulance service includes routine ambulance compliance inspections, investigations into complaints and reports of violations, and renewal of provider certifications, which is done every two years. Mr. Smith also serves as a part-time Senior Emergency Medical Technician for Ripley County EMS, which is located in District 9. Therefore, in accordance with the state ethics laws and to avoid any potential conflict of interest or appearance of impropriety, Jason Smith will be screened from all Indiana Department of Homeland Security decisions and matters that might potentially involve, to its benefit or detriment, Ripley County EMS.

The EMS Director for IDHS will retain complete decision-making authority, to the full extent currently delegated to Jason Smith, with respect to any decision or delegation of any decision which would potentially result in a benefit (or detriment) to Ripley County EMS. This includes, but is not limited to, routine ambulance inspections at Ripley County EMS, investigations into complaints and reports of violations by Ripley County EMS, renewal of Ripley County EMS's provider certifications, and any other matter involving Ripley County EMS.

When a matter arises that would normally be submitted to or discussed with Jason Smith, if the matter involves an issue which could even potentially result in a benefit (or detriment) to Ripley County EMS, or involves Ripley County EMS in any way, the matter shall be directed to the IDHS EMS Director.

Approved by:

Jason Smith 5/31/2017
 Jason Smith Date
 EMS District Coordinator

Chelsea E. Smith 5/31/17
 Chelsea E. Smith Date
 Ethics Officer

Bryan J. Langley 5/31/2017
 Bryan J. Langley Date
 Executive Director

Croft, Celeste

From: Smith, Chelsea
Sent: Wednesday, May 31, 2017 4:38 PM
To: IG Info
Subject: Jason Smith - Conflicts of Interest; Decisions and Votes
Attachments: Screening Agreement_Jason Smith_final.pdf; COI Decisions and Votes_Jason Smith_final.pdf

Attached please find a Conflicts of Interest - Decisions and Voting Disclosure Statement for Jason Smith. I have also included a copy of an Ethics Policy, which sets out the mechanism for screening Mr. Smith from the potential conflict. Please do not hesitate to contact me if you have any questions or concerns regarding the attached Disclosure Statement.

Best regards,

Chelsea E. Smith
Administrative Law Judge
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