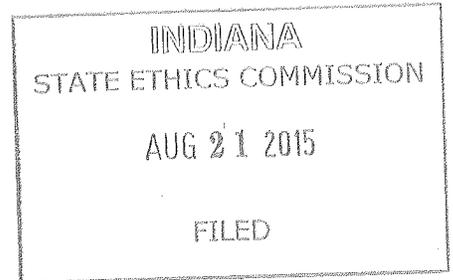


PERFECTION  
BAKERIES, INC. 350 Pearl Street • Fort Wayne, IN 46802 • Phone 260/424-8245

**JOHN F. POPP**  
*President*

August 21, 2015



Teresa Lubbers  
Commissioner  
Indiana Commission for Higher Education  
E-mail: tlubbers@che.in.gov

Dear Commissioner Lubbers:

Recently a potential conflict of interest came to my attention. I am the President of Perfection Bakeries, Inc., a commercial bakery in Fort Wayne, which has recently been awarded a bid to serve Purdue University's West Lafayette campus facilities. I spoke with Dominick Chase, the Commission's Ethics Officer, on Monday about the situation. We developed a screening protocol and identified my need to file a written disclosure statement in accordance with IC 4-2-6-9(b). As part of that process, I must notify my appointing authority of the potential conflict in writing. This e-mail serves as that notification. Please let me know if you have any questions or concerns.

Yours truly,

A handwritten signature in black ink, appearing to read "John F. Popp".

John F. Popp



**ETHICS DISCLOSURE STATEMENT**  
**CONFLICTS OF INTEREST – DECISIONS AND VOTING**  
State Form 55860 (6-15)  
OFFICE OF THE INSPECTOR GENERAL  
IC 4-2-6-9

In accordance with IC 4-2-6-9, you must file your disclosure with the State Ethics Commission no later than seven (7) days after the conduct that gives rise to the conflict. You must also include a copy of the notification provided to your agency appointing authority and ethics officer when filing this disclosure. This disclosure will be posted on the Inspector General's website.

Last name Popp	First name John	Middle initial F.
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Address of office (number and street, city, state, and ZIP code)  
350 Pearl Street, Fort Wayne, IN 46802

Title or position within agency Commission Member	Name of agency Indiana Commission for Higher Education
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Describe the conflict of interest:

John F. Popp is President of Perfection Bakeries Inc. a commercial bakery in Fort Wayne & has recently been awarded the bid to serve Purdue University's Lafayette campus facilities. It is anticipated that the volume of business will be approximately \$138,000<sup>00</sup> per calendar year. This represents about .04% of Perfection's business.

John F. Popp will recuse himself from any vote where there may be the appearance of a conflict of interest.

Describe the screen established by your ethics officer: (Attach additional pages as needed.)

John F. Popp will recuse himself from voting on any matter where there is a conflict of interest or the appearance of a conflict of interest.

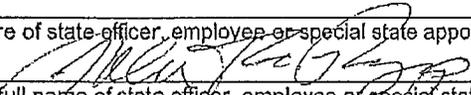
John Popp will not participate in discussions surrounding a matter in which a conflict of interest exists

**AFFIRMATION**

Your signature below affirms that your disclosures on this form are true, complete, and correct to the best of your knowledge and belief. In addition to this form, you have attached a copy of your written disclosure to your agency appointing authority and ethics officer.

Signature of state officer, employee or special state appointee

Date signed (month, day, year)



8/17/15

Printed full name of state officer, employee or special state appointee

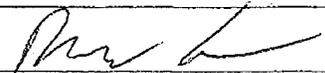
John F. Popp commission member, Commission for Higher Education

**FOR ETHICS OFFICER USE ONLY**

Your signature below affirms that you have reviewed this disclosure form and that it is true, complete, and correct to the best of your knowledge and belief. You also attest that your agency has implemented the screen described above.

Signature of ethics officer

Date signed (month, day, year)



8/18/15

Printed full name of ethics officer

Dominic Chase