

INDIANA
STATE ETHICS COMMISSION

FEB 19 2021

FILED



ETHICS DISCLOSURE STATEMENT
CONFLICTS OF INTEREST – DECISIONS AND VOTING

State Form 55880 (R / 10-15)
OFFICE OF THE INSPECTOR GENERAL
IC 4-2-6-9

In accordance with IC 4-2-6-9, you must file your disclosure with the State Ethics Commission no later than seven (7) days after the conduct that gives rise to the conflict. You must also include a copy of the notification provided to your agency appointing authority and ethics officer when filing this disclosure. This disclosure will be posted on the Inspector General's website.

Name (last) Pierson	Name (first) Sara	Name (middle) Jean
Name of office or agency Indiana Department of Environmental Management	Job title Sr Environmental Mgr Sup 3 - Compliance Section Chief	
Address of office (number and street) 100 North Senate Avenue	City Indianapolis	ZIP code 46204-2251
Office telephone number (317) 234-7452	Office e-mail address (required) spierson@idem.in.gov	

Describe the conflict of interest:
I am getting a job to work for Global Environmental Consulting (GEC), which has a potential for conflict of interest, since IDEM has a contract with them for software/services. I am not involved with the current IDEM GEC contract, and will be screened from interaction with them while in my position at IDEM.

If approved, I plan to leave the state on March 19, 2021.

Describe the screen established by your ethics officer: (Attach additional pages as needed.)

See attached screening protocol.

AFFIRMATION

Your signature below affirms that your disclosures on this form are true, complete, and correct to the best of your knowledge and belief. In addition to this form, you have attached a copy of your written disclosure to your agency appointing authority and ethics officer.

Signature of state officer, employee or special state appointee

Date signed (month, day, year)

2/19/2021

Printed full name of state officer, employee or special state appointee

Sara Jean Pierson

FOR ETHICS OFFICER USE ONLY

Your signature below affirms that you have reviewed this disclosure form and that it is true, complete, and correct to the best of your knowledge and belief. You also attest that your agency has implemented the screen described above.

Signature of ethics officer

Date signed (month, day, year)

2/19/21

Printed full name of ethics officer

James M French

**Protocol to Screen IDEM
Office of Water Quality's
Section Chief Sara Pierson
from any Matters Regarding Global Environmental Consulting (GEC)**

Ms. Sara Pierson is employed by the Indiana Department of Environmental Management ("IDEM") as a Section Chief ("SC") within the Office of Water Quality ("OWQ"). Her current duties include managing the Drinking Water Compliance staff charged with implementing SDWA regulations, supporting the Drinking Water data, and acting as a liaison with EPA concerning SDWA regulations.

SC Pierson has applied for the position of Subject Matter Expert at Global Environmental Consulting ("GEC"). GEC is a software company that provides products and services for Drinking Water Primacy Agencies across the nation, including a field inspection tool (SWIFT) used by IDEM Drinking Water field inspectors. Duties for this position include providing technical support for software applications like SDWIS, CMDP, SDWIS Modernization, and interfacing applications. SC Pierson does not interact or have contact with GEC in her position as Section Chief. However, because of her oversight of a section in OWQ, IDEM will institute the following protocol to make sure SC Pierson is screened from any potential future conflict of interest.

1. Branch Chief ("BC") Matthew Prater is SC Pierson's immediate supervisor. BC Prater will not assign any current or future matter that may arise involving GEC to SC Pierson.
2. SC Pierson shall recuse herself from the portion of any meeting in which discussions specific to GEC or any of its clients or interests are discussed or are expected to be discussed.
3. SC Pierson shall not discuss any matter involving GEC or any of its clients with any other IDEM employee
4. BC Prater will notify in writing all staff supervised by SC Pierson that they are not to discuss any matters involving GEC or any of its clients with SC Pierson or send him any emails concerning GEC or its clients.
5. SC Pierson shall not participate in decisions regarding or relating to GEC or any of their clients.
6. SC Pierson shall not access any correspondence or files relating to or involving GEC or any of its. Such documents, if not a matter of public record in IDEM's Virtual File Cabinet, shall be housed with the employee assigned to the matter or kept where SC Pierson does not have access to alter the documents.
7. SC Pierson shall immediately inform her supervisor and IDEM Ethics Officer James French if any provision of this screening protocol is violated.
8. SC Pierson shall follow IC 4-2-6-9(b) and file a written disclosure statement with the State Ethics Commission.
9. All signatories to this screening protocol shall review it within thirty (30) days from the date of the last signature to assure it has been followed and determine if the circumstances have changed to make the protocol no longer necessary.

/s/ Sara Pierson
Sara Pierson
Section Chief
Office of Water Quality

2/19/21
Date

/s/Matthew Prater
Matthew Prater
Branch Chief
Office of Water Quality

2/19/21
Date

/s/ James French
James French
Ethics Officer
Office of Legal Counsel

2/19/21
Date

From: Pierson, Sara
To: PIGOTT, BRUNO
Subject: Screening Protocol - GEC
Date: Friday, February 19, 2021 1:11:00 PM
Attachments: image002.png

Bruno,

I was recently offered a position with GEC (Global Environmental Consulting). This role involves providing technical support for software applications used by primacy agencies across the country. OLC is working on a screening protocol currently. Before I knew that a waiver was required, I accepted the position with GEC and gave my notice to IDEM. I will be leaving March 19th if all goes well. I will recuse myself from any matters related to GEC until I leave IDEM. Please let me know if you have any questions or need additional information.

Thank you,
Sara Pierson



Sara Pierson
Compliance Section Chief
Drinking Water Branch
(317) 234-7452 • spierson@idem.IN.gov
Indiana Department of Environmental Management
100 North Senate Avenue, MC 66-34, Indianapolis, IN 46204

IDEM values your feedback.
Please take two minutes and complete this brief survey.



Coping with COVID-19:
• **Indiana State Dept. of Health (ISDH) COVID-19 Call Center:** Call 877-826-0011 (open 24/7)
• **Anthem NurseLine:** Call 800-337-4770 or visit the Anthem NurseLine online for a

FREE symptom screening. Available to anyone with an Anthem health plan (this includes State of IN employees)
• **Anthem Employee Assistance Program (EAP):** Available to ALL state employees and adults in household regardless of health plan participation. Call 800-223-7723 or visit anthemeap.com (enter State of Indiana) for crisis counseling, help finding child/elder care, legal/financial consultation and much more.