



**ETHICS DISCLOSURE STATEMENT
CONFLICTS OF INTEREST – DECISIONS AND VOTING**

State Form 55860 (R / 10-15)
OFFICE OF THE INSPECTOR GENERAL
IC 4-2-6-9

**INDIANA
STATE ETHICS COMMISSION**

NOV 24 2020

FILED

In accordance with IC 4-2-6-9, you must file your disclosure with the State Ethics Commission no later than seven (7) days after the conduct that gives rise to the conflict. You must also include a copy of the notification provided to your agency appointing authority and ethics officer when filing this disclosure. This disclosure will be posted on the Inspector General's website.

Name (last) Morse	Name (first) Brianna	Name (middle) Leigh
Name of office or agency Department of Workforce Development		Job title Director of Youth Initiatives
Address of office (number and street) 10 N. Senate Ave		City Indianapolis
		ZIP code 46204
Office telephone number (317) 376-5083	Office e-mail address (required) bmorse1@dwd.in.gov	

Describe the conflict of interest:
I am employed as the Director of Youth Initiatives in the Indiana Department of Workforce Development (DWD). In this position, I lead program design and implementation of the Workforce Innovation and Opportunity Act, which funds drop-out prevention and recovery programs. These programs include the Jobs for America's Graduates (JAG) program, the WorkOne Young Adult Services program and the Governor's Work Ethic program. DWD funds these programs to continuously achieve positive results for Indiana's most vulnerable youth by providing them tools and skills to graduate high school (or achieve an equivalent credential), continue education at post-secondary institutions and secure employment in in-demand industries across the State. As the Director of Youth Initiatives, I frequently have discussions with local school representatives who are either interested in a JAG program or currently operate a program and are either under annual review or have an issue that has risen past the local board level to DWD or the JAG state office. DWD does not assign or give grants to new schools because the responsibility for that lies with the Regional Workforce Board Operator. I am currently a resident of Perry Township and have a kindergartner enrolled in the district. In addition to my role at DWD, I am interested in applying for an open vacancy on the Perry Township School Board (Board). In my current position with DWD, I have had contact with staff members of Perry Township schools in regard to potential expansion of the JAG program to their schools. The staff members were school counselors at Perry Meridian High School and Compass Education Center. They are not Board members. I provided general information on the JAG program, on DWD's structure and relationship with the regional workforce board and on how an eligible corporation/school applies for participation. If a new JAG program expands to Perry Township schools, the Regional Workforce Board will present and request approval from the Perry Township School Board regarding the expansion. At this time, there is no funding for such an expansion. On 11/15, I formally submitted a cover letter and my current resume to the Perry Township Superintendent for consideration of the school board appointment. They've informed me that the current board members will review all resumes on 11/23 and if chosen to advance to the next step (an interview), I would be contacted following the holiday.

Describe the screen established by your ethics officer: *(Attach additional pages as needed.)*

See attached screening protocols.

AFFIRMATION

Your signature below affirms that your disclosures on this form are true, complete, and correct to the best of your knowledge and belief. In addition to this form, you have attached a copy of your written disclosure to your agency appointing authority and ethics officer.

Signature of state officer, employee or special state appointee <i>Brianna Morse</i>	Date signed (month, day, year) 11/20/2020
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Printed full name of state officer, employee or special state appointee
Brianna Morse

FOR ETHICS OFFICER USE ONLY

Your signature below affirms that you have reviewed this disclosure form and that it is true, complete, and correct to the best of your knowledge and belief. You also attest that your agency has implemented the screen described above.

Signature of ethics officer <i>Elizabeth Chitty Green</i>	Date signed (month, day, year) 11/20/20
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Printed full name of ethics officer
Elizabeth C Green

**INDIANA DEPARTMENT OF WORKFORCE DEVELOPMENT
CONFLICT OF INTEREST SCREENING PROTOCOLS**

**BRIANNA MORSE FROM MATTERS INVOLVING
PERRY TOWNSHIP YOUTH INITIATIVES**

I. NARRATIVE

The Indiana Department of Workforce Development (“DWD”) administers Indiana’s youth programs under the Workforce Innovation Opportunity Act (“WIOA”). These programs include the Jobs for America’s Graduates, WorkOne Young Adult Services, and Governor’s Work Ethic Certificate programs. DWD grants funds to Indiana’s regional workforce development boards and is not involved in awarding funds to school corporations. DWD retains some oversight duties regarding the programs. It conducts annual monitoring of the programs and provides technical advice.

Briana Morse (“Morse”) is involved with oversight of WIOA Youth Programs in her role as the Director of Youth Initiatives. Morse is a resident of Perry Township, and the parent of a child enrolled in Perry Township Schools. She has applied to fill a vacancy on the Perry Township School Board. If selected, she may receive compensation.

Perry Township Schools currently operates one Jobs for America’s Graduates program and has discussed expanding the program to two additional schools. To prevent any conflict of interest, Morse must follow the screening protocols outlined in this document.

II. SCREENING PROTOCOLS

DWD will institute the following protocols to ensure that Morse is screened from any potential conflicts of interest arising from her relationship with Perry Township Schools.

Whenever Morse’s immediate supervisor becomes aware of a matter or decision regarding any DWD program operated by Perry Township Schools, Morse’s immediate supervisor shall:

1. Inform DWD’s Ethics Officer of the decision or matter, and any potential conflicts of interest.
2. Remind Morse of these protocols.
3. Refrain from assigning Morse to any matters involving the decision or matter, or any decision or matter competing therewith.
4. Refrain from consulting or otherwise discussing with Morse any matters involving the matter or decision, or any matter or decision competing therewith.
5. Immediately report any breach of these protocols to DWD’s Ethics Officer.

Whenever Morse becomes aware of a matter or decision regarding any DWD program operated by Perry Township Schools, Morse shall:

1. Inform both her immediate supervisor and DWD's Ethics Officer of the matter or decision, and any potential conflicts of interest.
2. Refrain from any involvement in the matter or decision, or any matter or decision competing therewith.
3. Refrain from consulting or otherwise discussing with any individual any matters involving the matter or decision, or any matter or decision competing therewith.
4. Refrain from accessing any documents, files, or correspondence that are not subject to public access and related to any matters involving the matter or decision, or any matter or decision competing therewith.
5. Immediately report any breach of these protocols to DWD's Ethics Officer.
6. Follow Ind. Code § 4-2-6-9(b) and file a written disclosure statement with the State Ethics Commission when necessary.

Withing thirty (30) days of the date of the last signature of this document, all signatories shall review these protocols to ensure they have been followed and determine if the circumstances have changed to make these protocols no longer necessary.


III. Affirmation

I have read and understand the foregoing protocols, and will in all ways follow, adhere to, and satisfy the foregoing protocols.

11/20/2020
Date

11/20/2020
Date


11/20/2020
Date



Brianna Morse

Leslie Crist

Leslie Crist



Elizabeth Green
General Counsel & Ethics Officer

Baker, Nathaniel P

From: Morse, Brianna L
Sent: Tuesday, November 24, 2020 1:06 PM
To: Payne, Fred
Cc: Green, Elizabeth C; Crist, Leslie
Subject: School Board Opportunity; OIG Disclosure and Screen
Attachments: 2020-11-20 Conflict of Interest Screening Protocols (Morse).pdf; Brianna Morse Perry School Board Disclosure Form.pdf

Commissioner Payne,

Good afternoon!

Earlier this month, I was made aware of an opportunity to serve in an appointed position on the Perry Township Schools Board of Education, which is where I live and my son, a kindergartener attends. In the 2020 election, there were 4 board vacancies and only 3 candidates on the ballot, hence the open and appointed position. I currently am also a member of a Perry Township Education Leadership Academy, run by our schools Superintendent, Pat Mapes. Long story short, I formally submitted my resume for consideration of the board appointment, and with help of Beth, also submitted an informal advisory opinion to OIG, along with a disclosure form and screen created by Beth and her team. I've attached those here for your review as directed by the OIG staff.

The good (hopefully) news is that as of this afternoon have been invited to interview for the vacancy on 12/7, so fingers crossed it goes well.

Please let me know if you have any additional questions or concerns about this opportunity.
Happy Thanksgiving to you and your family!
Brianna

Brianna Morse
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