

Describe the screen established by your ethics officer: (Attach additional pages as needed.)

Commissioner Keith, after reviewing the March meeting materials, sent an email on March 7, 2016 to Jennifer Cooper, Ethics Director, and the other SEC members letting them know that she was recusing herself from the Dr. Sheward matter because of her employment with Community Health Network, Inc. Ms. Cooper forwarded Commissioner Keith's email to Inspector General Cyndi Carrasco, appointing authority and ethics officer for the Office of Inspector General and State Ethics Commission, to notify her of Commissioner Keith's recusal from this matter.

At the SEC meeting on March 10, 2016, Commissioner Keith stated on the record that she would not be participating in the SEC's consideration of Ms. Taylor's and Dr. Sheward's formal advisory opinion request due to a potential conflict of interests. Commissioner Keith abstained from all involvement in the SEC opinion provided to Ms. Taylor and Dr. Sheward at the meeting, including the SEC's related questions, discussion, and vote on the matter.

Commissioner Keith will continue to be screened from all further discussion and participation in this matter.

AFFIRMATION

Your signature below affirms that your disclosures on this form are true, complete, and correct to the best of your knowledge and belief. In addition to this form, you have attached a copy of your written disclosure to your agency appointing authority and ethics officer.

Signature of state officer, employee or special state appointee

Priscilla Keith

Date signed (month, day, year)

3/15/16

Printed full name of state officer, employee or special state appointee

Priscilla Keith

FOR ETHICS OFFICER USE ONLY

Your signature below affirms that you have reviewed this disclosure form and that it is true, complete, and correct to the best of your knowledge and belief. You also attest that your agency has implemented the screen described above.

Signature of ethics officer

Cynthia Carrasco

Date signed (month, day, year)

3/16/2016

Printed full name of ethics officer

Cynthia Carrasco

Cooper, Jennifer

From: Cooper, Jennifer
Sent: Monday, March 07, 2016 2:46 PM
To: Carrasco, Cynthia (Cyndi)
Subject: FW: SEC Meeting Materials

fyi

From: P. Keith [mailto:pdkeith31@gmail.com]
Sent: Monday, March 07, 2016 12:35 PM
To: Cooper, Jennifer
Cc: James Clevenger; pnugent999@aol.com; Robert Jamison; Daryl Yost; Flynn, Joann
Subject: Re: SEC Meeting Materials

**** This is an EXTERNAL email. Exercise caution. DO NOT open attachments or click links from unknown senders or unexpected email. ****

Team:

I have reviewed documents and will have to recuse myself re: Dr. She ward due to being employed by Community Health Network, Inc.

Thanks,
PK

Sent from my iPhone

On Mar 4, 2016, at 5:02 PM, Cooper, Jennifer <JCooper@ig.IN.gov> wrote:

Hi Commissioners,

Attached are your materials for the Ethics Commission meeting on March 10th. See you on Thursday. I hope you have a wonderful weekend!

Thanks,

Jen

Jennifer Cooper
Ethics Director
Indiana Office of Inspector General
317.234.4108
jcooper@ig.in.gov

<Jen's Cover Letter 3-4-16.doc>

<Agenda 3-10-16.doc>

<Minutes 2-11-16.doc>

<16-I-6 FSSA Taylor (Sheward) Request.pdf>

<16-I-6 FSSA Taylor FAO analysis.doc>

<Fenton Final Report.doc>

<SEC Recommended Report- Shockley.doc>

<Recommended report attachments.pdf>

<Shockley Public Hrg Transcript.pdf>