



ETHICS DISCLOSURE STATEMENT
CONFLICTS OF INTEREST – DECISIONS AND VOTING
 State Form 55880 (R / 10-15)
 OFFICE OF THE INSPECTOR GENERAL
 IC 4-2-6-9

STATE ETHICS COMMISSION

JAN 28 2020

FILED

In accordance with IC 4-2-6-9, you must file your disclosure with the State Ethics Commission no later than seven (7) days after the conduct that gives rise to the conflict. You must also include a copy of the notification provided to your agency appointing authority and ethics officer when filing this disclosure. This disclosure will be posted on the Inspector General's website.

Name (last) Huckleberry	Name (first) Leslie	Name (middle) L
Name of office or agency Family & Social Services Administration		Job title General Counsel
Address of office (number and street) 402 W. Washington Street, Rm W451		City Indianapolis
		ZIP code 46204
Office telephone number (317) 232-1246	Office e-mail address (required) Leslie.Huckleberry@fssa.in.gov	

Describe the conflict of interest:

I am the General Counsel for the Indiana Family & Social Services Administration (FSSA); FSSA's programmatic functions include licensing of all child care centers in the state, through the Division of Family Resources' (DFR) Office of Early Childhood and Out of School Learning (OECOSL). My office provides legal support for the different divisions in FSSA, including DFR-OECOSL, and 3 attorneys in my office are assigned to OECOSL, one of whom is my direct report. The assigned attorneys advise and represent DFR-OECOSL regarding child care licensing matters and administrative appeals associated with licensing actions by the agency. I am in the process of enrolling my child with one of the locations of Day Early Learning child care center; Day Early Learning has multiple locations, and is a program of Early Learning Indiana. Day Early Learning is licensed by FSSA and subject to oversight by DFR-OECOSL. Additionally, Early Learning Indiana has several active agreements with FSSA.

Describe the screen established by your ethics officer: *(Attach additional pages as needed.)*

I will be screened from all matters regarding Day Early Learning and Early Learning Indiana. My direct reports who may advise DFR-OECOSL regarding the child care center and Early Learning Indiana, and the staff who are key personnel who may interact with the entities, will be notified of the screen. The Agency Ethics Officer will implement the screen.

AFFIRMATION

Your signature below affirms that your disclosures on this form are true, complete, and correct to the best of your knowledge and belief. In addition to this form, you have attached a copy of your written disclosure to your agency appointing authority and ethics officer.

Signature of state officer, employee or special state appointee

Date signed (month, day, year)

Printed full name of state officer, employee or special state appointee

Leslie Huckleberry

1-28-2020

FOR ETHICS OFFICER USE ONLY

Your signature below affirms that you have reviewed this disclosure form and that it is true, complete, and correct to the best of your knowledge and belief. You also attest that your agency has implemented the screen described above.

Signature of ethics officer

Date signed (month, day, year)

Printed full name of ethics officer

Latosha N. Higgins

January 28, 2020

From: [Sullivan, Jennifer](#)
To: [Huckleberry, Leslie](#)
Cc: [Higgins, Latosha](#)
Subject: Re: Ethics Screen- Leslie Huckleberry
Date: Tuesday, January 28, 2020 2:27:29 PM
Attachments: [Outlook-a342nemw.png](#)

Yes, confirmed.

Jen

Jennifer Sullivan (Walthall), MD MPH
Secretary, Indiana Family and Social Services Administration
302 W Washington Street, W461
Indianapolis, IN 46204
Jennifer.Sullivan@fssa.IN.gov
317-233-4690 (office)
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From: Huckleberry, Leslie <Leslie.Huckleberry@fssa.IN.gov>
Sent: Tuesday, January 28, 2020 1:59 PM
To: Sullivan, Jennifer <Jennifer.Sullivan@fssa.IN.gov>
Cc: Higgins, Latosha <Latosha.Higgins@fssa.IN.gov>
Subject: Ethics Screen- Leslie Huckleberry

Dr. Sullivan,

Attached please find an ethics disclosure statement, which outlines an ethics screen to be implemented for me regarding Day Early Learning child care centers and Early Learning Indiana.

Please let Latosha and I know that you've received this email, and we will include your confirmation with the submission of the disclosure form to the State Ethics Commission. Please also reach out if you have any questions or concerns.

Thank you,

Leslie L. Huckleberry
General Counsel
Indiana Family and Social Services Administration
Ph: (317)232-1246
Leslie.Huckleberry@fssa.in.gov

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the addressee), you may not use, copy or disclose to anyone the message or any information in it. Clients are advised not disclose any confidential material; clients who disclose confidential attorney-client material may be waiving his/her/their attorney-client privilege. If you have received this in error, please advise the sender and delete the message.