



**ETHICS DISCLOSURE STATEMENT
CONFLICTS OF INTEREST – DECISIONS AND VOTING**
State Form 55860 (R / 10-15)
OFFICE OF THE INSPECTOR GENERAL
IC 4-2-6-9

INDIANA
STATE ETHICS COMMISSION

MAY 27 2016

FILED

In accordance with IC 4-2-6-9, you must file your disclosure with the State Ethics Commission no later than seven (7) days after the conduct that gives rise to the conflict. You must also include a copy of the notification provided to your agency appointing authority and ethics officer when filing this disclosure. This disclosure will be posted on the Inspector General's website.

Name (last) Borror	Name (first) Kelly	Name (middle) L.	
Name of office or agency Indiana State Board of Health Facility Administrators		Job title Vice Chairperson	
Address of office (number and street) 1315 Georgetown Park Drive		City Fort Wayne	ZIP code 46815
Office telephone number (260) 433-0604	Office e-mail address (required) kborror@lutheranlifevillages.org		

Describe the conflict of interest:
 Ms. Borror, a member of the Indiana State Board of Health Facility Administrators ("Board"), is employed by Lutheran Life Villages in Kendallville, Indiana, as a health facility administrator. Ms. Borror also holds an expired preceptor license (expired 02-17-15). In addition, Ms. Borror is the co-owner of a side business, Quality Solutions Partner, LLC ("Quality"). Carol Angela Buckland, ("Buckland") also a licensed health facility administrator, is the other co-owner of Quality. In addition to being a licensed health facility administrator, Ms. Buckland also holds an expired preceptor license (expired 03-30-16). Quality was formed on September 11, 2014 as a consulting/training business for the health care facility industry, including the provision of continuing education courses for health care administrators. Subsequent to the formation of Quality, the Board began consideration of new administrative rules, 840 IAC 1-1 et seq., that would enable entities such as Quality to act as a preceptor training center to oversee the internship rotations of administrators-in-training ("AITs"). These rule amendments provide another pathway for AITs to complete their required internships. This rule was finalized and became effective on March 20, 2016. Since the rule was finalized, on or about April 28, 2016, Quality, by and through Ms. Borror and Ms. Buckland, has sought approval from the Board for this side business to be granted the authority to be an approved preceptor training facility, thus giving rise to the potential financial conflict of interest.

Describe the screen established by your ethics officer: (Attach additional pages as needed.)

The screen established by the Ethics Officer for the Indiana Professional Licensing Agency requires Ms. Borrer to absent herself from any room or venue in which any matter related to Quality might or will take place. In addition, Ms. Borrer will have no contact whatsoever with any other member of the Indiana State Board of Health Facility Administrators or the staff of the Indiana Professional Licensing Agency, other than the agency's Ethics Officer, concerning any matter related to Quality. In addition, Indiana Professional Licensing Agency staff assigned to Indiana State Board of Health Facility Administrators have been advised not to engage Ms. Borrer in discussions about or send her any communications or information regarding Quality. This communication prohibition does not prohibit the Indiana Professional Licensing Agency from sending board meeting agendas to Ms. Borrer; however, any board packets sent to her in advance of any board meeting must be redacted to remove any materials in any way related to Quality. The official minutes memorializing all action taken by the Indiana State Board of Health Facility Administrators must include an affirmative statement that Ms. Borrer absented herself from the venue and did not participate in discussions or decision-making in any manner. Moreover, the official minutes related to Quality must include an affirmative statement listing the Indiana State Board of Health Facility Administrators board members who did, in fact, participate in discussions and/or votes concerning Quality.

AFFIRMATION

Your signature below affirms that your disclosures on this form are true, complete, and correct to the best of your knowledge and belief. In addition to this form, you have attached a copy of your written disclosure to your agency appointing authority and ethics officer.

Signature of state officer, employee or special state appointee

Kelly L Borrer

Date signed (month, day, year)

5/27/16

Printed full name of state officer, employee or special state appointee

Kelly L Borrer

FOR ETHICS OFFICER USE ONLY

Your signature below affirms that you have reviewed this disclosure form and that it is true, complete, and correct to the best of your knowledge and belief. You also attest that your agency has implemented the screen described above.

Signature of ethics officer

Michael A. Minglin

Date signed (month, day, year)

5/24/16

Printed full name of ethics officer

Michael A. Minglin

Kelly Borrer

From: Kelly Borrer
Sent: Friday, May 27, 2016 12:23 PM
To: Minglin, Michael A; DeFrye@pla.in.gov
Cc: Kelly Borrer
Subject: Ethics Disclosure Statement
Attachments: Ethics Disclosure Statement - Quality Solutions Partner.pdf

Attention: Michael Minglin, Ethics Officer
Deborah Frye, Executive Director

Please find attached the Ethics Disclosure Statement regarding Quality Solutions Partner, which I am a co-owner, in reference to a conflict with the Indiana Health Facilities Licensing Board which I serve as Vice Chairperson.

Please contact me with any questions you may have.

Sincerely,

Kelly L. Borrer, HFA

Kelly L. Borrer, MSM, ICYB, HFA
Administrator & Corporate PAC Liaison
Lutheran Life Villages at Kendallville
351 North Allen Chapel Road
Kendallville, IN 46755

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