



INDIANA DEPARTMENT OF ENVIRONMENTAL MANAGEMENT

We Protect Hoosiers and Our Environment.

100 N. Senate Avenue • Indianapolis, IN 46204
(800) 451-6027 • (317) 232-8603 • www.idem.IN.gov

Eric J. Holcomb
Governor

Bruno L. Pigott
Commissioner

To: James Clevenger
Chair, Indiana State Ethics Commission

Jennifer Cooper
Ethics Director, Office of the Indiana Inspector General

From: Kathleen Mills
Ethics Officer, Indiana Dept. of Environmental Management

Date: August 11, 2017

Re: Waiver of 42 IAC 1-15-1

INDIANA
STATE ETHICS COMMISSION

AUG 11 2017

FILED

In accordance with 42 IAC 1-5-1(c), as IDEM's Ethics Officer, I am filing this waiver of the application of the gift rule based on the following facts.

Jacob Schmicker is a Senior Environmental Manager I within the Office of Program Support at IDEM. He is responsible for collecting and analyzing data on the accumulation and recycling of electronic waste in Indiana as set forth in IC §13-20.5 *et. seq.* He provides technical assistance to those manufacturers, collectors and recyclers of "E" waste. His duties are part of the Indiana E-Cycle Program which was established to reduce the amount of electronic waste being sent to Indiana landfills and to ensure that hazardous substances found in electronic waste are being managed in an appropriate and environmentally responsible manner.

In June 2017, Mr. Schmicker applied for a grant through The Recycling Partnership to attend the 2017 Resource Recycling Conference in Minneapolis, Minnesota during August 28-30, 2017. The Recycling Partnership is located at 125 Powell Court, Falls Church, Virginia 22046. On July 14, 2017, The Recycling Partnership named Mr. Schmicker a 2017 Steve Thompson Resource Recycling Conference Grant Recipient.

As a grant recipient, Mr. Schmicker will receive:

- (1) the cost of the general conference, (a \$550.00 value);
- (2) lodgings during the conference, (a \$328.86 value); and
- (3) travel expenses, (a \$450.00 value).

Attached to this waiver of the application of the gift rule is a copy of the award letter with the grant details delineated and a copy of the conference agenda at a glance.

IDEM does not have a business relationship with The Recycling Partnership. However, IDEM discovered upon receiving the grant offer that one of the sponsors funding the grant is Re-TRAC. Re-TRAC is part of Emerge, Knowledge, Design Inc. ("Emerge"). Emerge is a corporation

located at 401-250 McDermot Avenue in Winnipeg, Manitoba Canada R3B OS5. IDEM currently has a contract with Emerge to provide IDEM with the Re-TRAC web-based integrated solid waste and recycling data reporting system. The system, collects the e-waste recycling data that IDEM is statutorily required to obtain. Mr. Schmicker had no part in negotiating or awarding that contract.

Because IDEM has a contractual relationship with Emerge, IDEM considers the gift rule to be applicable.

Acceptance of the grant is consistent with the public interest. The conference will give Mr. Schmicker the opportunity to network with other State and local government entities on different ways to manage "E" waste, as well as keep him informed of potential markets for "E" waste. The knowledge he obtains should help him in the course of his duties at IDEM and potentially benefit the State.



Kathleen P. Mills

Ethics Officer

For the Indiana Department of Environmental Management



125 Rowell Court
Falls Church, VA 22046
864.760.8828

RECYCLINGPARTNERSHIP.ORG

2017 Steve Thompson Resource Recycling Conference Grant Details

Congratulations on being named a 2017 Steve Thompson Resource Recycling Conference Grant Recipient. More than 500 people applied and you were selected as one of the 53 recipients. The Recycling Partnership is excited to welcome you to as part of the team during this important national conference. Please return the corresponding grant acceptance letter by COB Wednesday, July 19th to secure your spot. If we don't receive your acceptance form, we may give away your spot to applicant on the waiting list.

Special Thanks

Bringing recycling programs across the country to the next level, while building the national network of recycling professionals, takes great partnerships, and this grant program is no different. Special thanks to all our funders for their meaningful contributions to the 2017 Steve Thompson Memorial Grant. Together with you, we are transforming recycling.



We also want to recognize the companies who stepped up to grow the available funding and send even more of you to this meeting. A special thanks to our grant partners: Cascadia, Closed Loop Fund, Keep America Beautiful, ReCollect, Recycle by City, Re-TRAC, Resource Recycling, Inc., and the Sustainable Packaging Coalition.

Below is a list of frequently asked questions, but don't hesitate to reach out if you have further questions.

What does the grant cover?

Conference Registration

The Recycling Partnership, with Resource Recycling, Inc., will register all grant recipients for the 2017 Resource Recycling Conference in Minneapolis, MN August 28-30, 2017, at no cost to the grant recipients. This has a value of \$555.00 and includes a special invite only, grant recipient reception on the 28th, and conference provided breakfast, lunch and dinner on the 28th and breakfast and lunch the 30th. Conference registration confirmation will be delivered to the grant recipient during the week of July 31.

Lodging

The Recycling Partnership, with Resource Recycling, Inc., will register and book hotel rooms for all the grant recipients for the nights of August 28 and 29 at the conference host hotel, Hyatt Regency Minneapolis. The value of this is \$328.86, including taxes. Any incidentals are the responsibility of the grant recipient. Hotel registration confirmation will be delivered to the grant recipient during the week of July 31.

Travel

On August 30, The Recycling Partnership will issue each grant recipient a check in the amount of \$450.00 to cover all travel costs including personal vehicle, parking, airfare, taxi and/or parking, etc. Grant recipients are responsible for procuring all elements of travel to and from the event. All travel must be finalized by the grant recipient by July 31. Reimbursement checks will only be issued in person between 10:00-10:30 on Wed. August 30 at The Recycling Partnership Booth in the conference exhibit hall.

What's the conference schedule?

The conference schedule is available at rrconference.com/schedule.

Are there any special events that I should attend?

Attend all sessions/workshops organized by The Recycling Partnership. This includes the Grant Recipient Reception between 5:00-7:00 p.m. on August 28; Plenary Session I from 9:00-10:00 a.m. and the Partnership Lunch Workshop from 11:45 a.m.–1:00 p.m. on August 29; Plenary Session III from 8:30-10:00 a.m. on August 30.

What is the attire?

Business casual.

Who can I expect to meet there?

The conference a diverse group of attendees, while primarily your peers at the state, local, regional and national levels. Attendees also include industry and commodity representatives, as well as numerous other stakeholders such as haulers, MRF operators, recycling equipment manufacturers, brand owners and packaging producers.

What do I do when I arrive at the conference?

Check into the hotel (the Hyatt Regency Minneapolis) upon arrival, no later than 4:00. Please convene in the lobby of the hotel at 4:45 p.m. on Monday, August 28 to meet The Recycling Partnership staff, receive your registration credentials, and to attend the Grant Recipient Reception.

Do I need to book my own travel?

Yes. You must pay for your travel up front by July 31. We will reimburse you via a \$450.00 check hand-delivered to you between 10:00 – 10:30 a.m. on August 30 at The Recycling Partnership booth. The check will be made out to the FIRST and LAST name of the recipient, not to the organization represented by the recipient.

Do I need to book my own hotel room?

No, confirmation will be delivered to you the week of July 31.

Do I need to register for the conference?

No, confirmation will be delivered to you the week of July 31.

What meals are included?

There will be a private reception for grant recipients with heavy appetizers on the evening of Monday, Aug 28. A continental breakfast, seated lunch and reception with heavy appetizers on Tuesday, Aug 29. Continental breakfast and seated lunch are also served on Wednesday, Aug 30. All other meals are responsibility of the grant recipient.

What if I want to come for additional nights?

The grant only covers the nights of Aug 28 and 29. If additional nights are requested, the grant recipient needs to book the nights separately.

What if I have special needs with my hotel room?

Special needs that can be accommodated by the host hotel for the grant recipient will be done if possible. Any special needs regarding the hotel room must be given to Dylan de Thomas (ddethomas@recyclingpartnership.org) by COB Monday, July 31.

What if I am a vegetarian/vegan/kosher/halal/have food allergies?

Any reasonable special food needs can be accommodated for the seated lunches on Aug 29 and 30 during the conference. Any special food needs must be given to Dylan de Thomas (ddethomas@recyclingpartnership.org) by COB Monday, July 31.

Will there be any additional requirements before, during, or after the event?

During the event, all grant recipients must attend the Steve Thompson Memorial Grant reception on Monday, August 28. There they will receive a networking activity that will run throughout the conference, and they will be expected to participate in this activity.

Deadline Checklist:

- Offer confirmation of grant acceptance via return of this signed letter to Dylan de Thomas (ddethomas@recyclingpartnership.org) by COB Wednesday, July 19.
- Notify Dylan de Thomas with an emergency contact (full name and phone number) by COB Monday, July 31.
- Notify Dylan de Thomas on any special meal accommodation (if needed) for two seated lunches request by COB Monday, July 31.
- Notify Dylan de Thomas on any special room accommodation (if needed) requests by COB Monday, July 31.
- Coordinate and procure all travel details with confirmation and receipt of travel must be delivered to Dylan de Thomas by COB Monday, July 31.
- Arrive at the Hyatt Regency Minneapolis by 4:00 p.m. on August 28 and stay until 2:30 p.m. August 30.
- Attend all sessions/workshops organized by The Recycling Partnership. This includes the Grant Recipient Reception between 5:00-7:00 p.m. on August 28; Plenary Session I from 9:00-10:00 a.m. and the Partnership Lunch Workshop from 11:45 a.m.–1:00 p.m. on August 29; Plenary Session III from 8:30-10:00 a.m. on August 30.
- Make all efforts to attend additional sessions throughout the rest of the conference.
- Deliver a short, one-page summary of how you will use the conference experience in your recycling program to Dylan de Thomas (ddethomas@recyclingpartnership.org) by Friday, October 6. We may use these to showcase your program success.

Any additional questions should be directed to Dylan de Thomas at ddethomas@recyclingpartnership.org.

We look forward to seeing you in Minneapolis!

August 28 - 30, 2017 | Hyatt Regency Minneapolis | Minneapolis, Minnesota

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Schedule at a Glance

SUNDAY
AUGUST 27

MONDAY
AUGUST
28

TUESDAY
AUGUST 29

WEDNESDAY
AUGUST 30

8:00 a.m. – 7:00 p.m.

Registration Open
Nicollet Promenade

8:00 a.m. – 5:00 p.m.

Industry Events and Workshops (additional fees may apply)

9:00 a.m. - 12:00 p.m. / Greenway B-D

Measurement Matters: A State and Local Government Conversation

9:00 a.m. - 4:00 p.m. / Greenway I

Intro to Zero Waste Training

9:00 a.m. - 3:00 p.m. / Greenway J

Zero Waste Community Principles and Tools

10:30 a.m. - 12:00 p.m. / Greenway A

NRC Annual Members' Meeting

1:00 - 5:00 p.m. / Greenway A

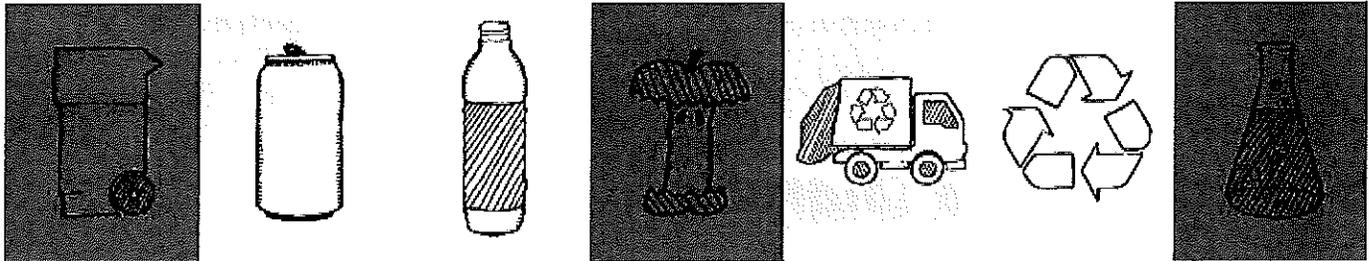
Recycling Organization Council Meeting

12:15 - 4:00 p.m. / Off-site

Eureka Recycling and Waste Management Minneapolis MRF Facility Tours

6:00 - 10:00 p.m. / Lakes and Legends (off-site)
NRC and RAM Welcome Reception with Murraray J. Fox scholarship
and NRC Annual Award Announcements

Several workshops and events will be held in conjunction with the conference. These events may require separate registration and additional fees apply. Times and events are subject to change without notice. Additional information will be added as it becomes available.



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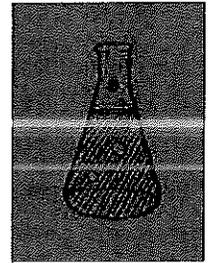
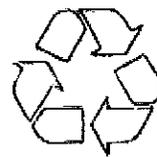
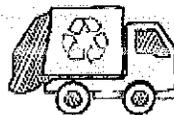
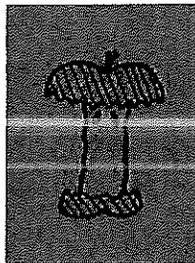
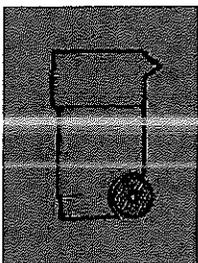
TUESDAY
AUGUST
29

WEDNESDAY
AUGUST 30

7:30 a.m. – 5:00 p.m.	Registration Open Nicollet Promenade
8:15 – 9:00 a.m.	Continental Breakfast Nicollet Promenade
9:00 – 10:00 a.m.	Plenary Session I: Impactful Ideas in Action Nicollet Grand Ballroom AB
10:00 a.m. - 7:00 p.m.	Exhibit Hall Open Hyatt Exhibit Hall
10:00 – 10:45 a.m.	Refreshment Break Hyatt Exhibit Hall
10:45 a.m. – 11:45 a.m.	Plenary Session II: Market Demands Nicollet Grand Ballroom AB
11:45 – 1:00 p.m.	Networking Lunch Northstar Ballroom
1:00 - 1:30 p.m.	Break in Exhibit Hall Hyatt Exhibit Hall

- 1:30 – 3:00 p.m. Concurrent Session A: Glass Acts
Nicollet Grand Ballroom AB
- Concurrent Session B: New Ways to Look at Recycling
Nicollet Grand Ballroom C
- Concurrent Session C: Community Resiliency Through Organics
Organized by BioCycle
Nicollet Grand Ballroom D
- 1:30 – 5:00 p.m. Recycling Town Hall: Connecting Trade Groups and State Recycling
Associations
Presented by National Recycling Coalition
Lakeshore Ballroom
- 3:00 – 3:30 p.m. Afternoon Refreshment Break
Hyatt Exhibit Hall
- 3:30 – 5:00 p.m. Concurrent Session D: Speed Recycling
Organized by Recycling Association of Minnesota (RAM)
Nicollet Grand Ballroom AB
- Concurrent Session E: MRF Trends and Equipment
Nicollet Grand Ballroom C
- Concurrent Session F: Getting Smart on Material Choices
Nicollet Grand Ballroom D
- 5:00 – 7:00 p.m. Evening Reception
Hyatt Exhibit Hall

Several workshops and events will be held in conjunction with the conference. These events may require separate registration and additional fees apply. Times and events are subject to change without notice. Additional information will be added as it becomes available.



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WEDNESDAY
AUGUST 30

7:30 a.m. – 12:30 p.m.	Registration Open Nicollet Promenade		
8:00 a.m. - 12:00 p.m.	Exhibit Hall Open Hyatt Exhibit Hall		
8:00 – 8:30 a.m.	Continental Breakfast Nicollet Promenade		
8:30 – 10:00 a.m.	Plenary Session III: Hacking Recycling – Tools and Tricks for Your Program Organized by The Recycling Partnership Nicollet Grand Ballroom AB		
10:00 – 10:30 a.m.	Morning Refreshment Break Hyatt Exhibit Hall		
10:30 a.m. – 12:00 p.m.	Concurrent Session G: Expert Perspective on EPR Nicollet Grand Ballroom AB		
	Concurrent Session H: Signing the Dotted Line Organized by Waste360 Nicollet Grand Ballroom C		
	Concurrent Session I: Recycling Markets and Market Development		

Organized by the National Recycling Coalition
Nicollet Grand Ballroom D

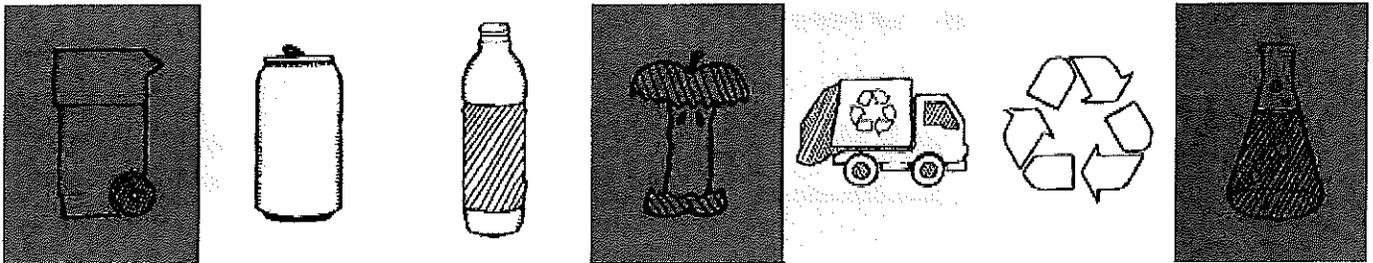
12:00 – 1:00 p.m.

Networking Lunch
Northstar Ballroom

1:00 – 2:30 p.m.

Plenary Session IV: Recycling Policies in the New Administration
Organized by the National Recycling Coalition
Nicollet Grand Ballroom AB

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