

JAN 16 2025

State Form 55860 (R / 10-15)
OFFICE OF THE INSPECTOR GENERAL
IC 4-2-6-9

Name (<i>last</i>)	Name (<i>first</i>)	Name (<i>middle</i>)	
Parsons	Charles	R.	
Name of office or agency		Job title	
Indiana Criminal Justice Institute		Law Enforcement Liaison (LEL)	
Address of office (<i>number and street</i>)		City	ZIP code
402 W. Washington Street		Indianapolis	46204
Office telephone number	Office e-mail address (<i>required</i>)		
(317) 417-2038	cparsons1@cji.in.gov		

I have been selected to fill an open position on the Hendricks County Council effective January 1, 2025. I am a contractor that serves as a Law Enforcement Liaison (LEL) with the Indiana Criminal Justice Institute (ICJI). Hendricks County receives grants from ICJI. I was assigned as the LEL for Hendricks County.

Describe the screen established by your ethics officer: (Attach additional pages as needed.)

1. To avoid the appearance of impropriety and as an extra precaution against any conflict, Charles Parsons will no longer be the Hendricks County LEL for ICJI.
2. A new person will be assigned as the Hendricks County LEL. This removes Charles Parsons from overseeing and assisting ICJI programs, grants, and activities in Hendricks County.
3. Charles Parsons in his status as an LEL and contractor will not participate in any programmatic duties or programmatic implementation arising from any programs, grants, contracts, or other activities managed, run, funded, and awarded to Hendricks County by ICJI.
4. Charles Parsons will not be provided any grant or contract information regarding applications, status, information, decisions, or voting by ICJI that involve Hendricks County.

AFFIRMATION

Your signature below affirms that your disclosures on this form are true, complete, and correct to the best of your knowledge and belief. In addition to this form, you have attached a copy of your written disclosure to your agency appointing authority and ethics officer.

Signature of state officer, employee or special state appointee

Date signed (month, day, year)

Printed full name of state officer, employee or special state appointee
Charles R. Parsons

1/16/2025

FOR ETHICS OFFICER USE ONLY

Your signature below affirms that you have reviewed this disclosure form and that it is true, complete, and correct to the best of your knowledge and belief. You also attest that your agency has implemented the screen described above.

Signature of ethics officer

Date signed (month, day, year)

Printed full name of ethics officer
Jon McDonald

12/31/2024

Perrodin, Regan (IG)

From: McDonald, Jon
Sent: Thursday, January 16, 2025 4:53 PM
To: Mcdonald, Devon
Cc: IG Info
Subject: FW: Ethics Screen
Attachments: Screen and Notice to OIG.pdf

Devon,

As the appointing authority, please find attached to this email a copy of the notice and screen for Charles Parsons who has been elected a member of the Hendricks County Council.

Respectfully,

JON MCDONALD
Deputy General Counsel
Indiana Criminal Justice Institute

402 West Washington Street, Rm. W469, Indianapolis, IN 46204. www.cji.in.gov. CONFIDENTIALITY NOTICE: A lawyer has sent this communication. It may contain information that is confidential, privileged, proprietary, or otherwise legally exempt from disclosure. If you are not the original and intended recipient, you may not read, print, retain, copy or disseminate this message or its attachments, in whole or in part. If you have received this message in error, please delete this message and its attachments from your system without reading the content, and notify the sender immediately of your receipt of it. The sender does not intend to waive, in any respect, any of the applicable privileges that may attach to this communication, including, but not limited to, the attorney-client privilege.

From: McDonald, Jon
Sent: Thursday, January 16, 2025 4:11 PM
To: IG Info <info@ig.IN.gov>
Subject: Ethics Screen

To whom it may concern,

Please find attached to this email a copy of the notice and ethics screen signed by Charles Parsons. Charles Parson is a contractor with the State of Indiana who performs work for the Indiana Criminal Justice Institute (ICJI) as a Law Enforcement Liaison (LEL). He was recently sworn into office a member of the Hendricks County Council.

To avoid the appearance of impropriety and as an extra precaution against any conflict, the following steps were taken as outlined in the attached screen and implemented.

Respectfully,

JON MCDONALD
Deputy General Counsel
Indiana Criminal Justice Institute
O: 317.234.8891
JMcdonald@cji.in.gov



402 West Washington Street, Rm. W469, Indianapolis, IN 46204. www.cji.in.gov. CONFIDENTIALITY NOTICE: A lawyer has sent this communication. It may contain information that is confidential, privileged, proprietary, or otherwise legally exempt from disclosure. If you are not the original and intended recipient, you may not read, print, retain, copy or disseminate this message or its attachments, in whole or in part. If you have received this message in error, please delete this message and its attachments from your system without reading the content, and notify the sender immediately of your receipt of it. The sender does not intend to waive, in any respect, any of the applicable privileges that may attach to this communication, including, but not limited to, the attorney-client privilege.

From: Bryan, James E
To: McDonald, Jon; Huffman, Natalie H
Subject: County Council
Date: Monday, December 9, 2024 11:38:55 AM

Chuck Parsons has been elected to the Hendricks County Council and will be sworn in on January 1, 2025. He is an LEL. Do you want him to file any documents prior to taking office

