



Describe the screen established by your ethics officer: *(Attach additional pages as needed.)*

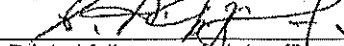
Area with horizontal dashed lines for describing the screen established by the ethics officer.

**AFFIRMATION**

Your signature below affirms that your disclosures on this form are true, complete, and correct to the best of your knowledge and belief. In addition to this form, you have attached a copy of your written disclosure to your agency appointing authority and ethics officer.

Signature of state officer, employee or special state appointee

Date signed (month, day, year)



12/12/2023

Printed full name of state officer, employee or special state appointee

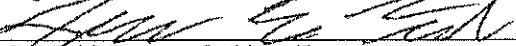
Syed Abid Jaffery

**FOR ETHICS OFFICER USE ONLY**

Your signature below affirms that you have reviewed this disclosure form and that it is true, complete, and correct to the best of your knowledge and belief. You also attest that your agency has implemented the screen described above.

Signature of ethics officer

Date signed (month, day, year)



12/12/2023

Printed full name of ethics officer

James Michael French

**Protocol to Screen  
Indiana Department of Environmental Management's  
Office of Land Quality's Syed Jaffery  
from Any Matters Regarding the James Meyers Facility and the City of Westfield**

Mr. Syed A. Jaffery is an Environmental Manager within the Office of Land Quality's (OLQ) State Cleanup Program at the Indiana Department of Environmental Management (IDEM). Mr. Jaffery's duties include management of State Cleanup Program contaminated and/or potentially contaminated sites.

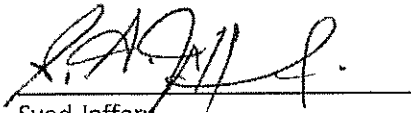
Mr. Jaffery lives in the City of Westfield (the "City"), Indiana in the Countryside neighborhood. A portion of Mr. Jaffery's neighborhood, including Mr. Jaffery's residence, abuts a facility (the James Meyers Facility, or the "Facility"), located at 140 E. 161<sup>st</sup> Street. Recently, a very large building with two chimneys has been constructed at this facility, about which the neighbors, including Mr. Jaffery, have expressed concerns to the City of Westfield. On December 11, 2023, Mr. Jaffery's neighbors also filed a complaint to IDEM, expressing their concerns for potential environmental issues.

In his official capacity as IDEM OLQ's environmental manager, Mr. Jaffery does not have any involvement with the Facility of concern, nor has he had direct contact with any representatives from the Countryside neighborhood. However, because of his proximity at IDEM to both general subject matter of the neighborhood complaint and the subject facility's potential issues, Mr. Jaffery has requested that he should be screened from any potential conflict of interest. IDEM is instituting the following to ensure Mr. Jaffery is screened from any potential conflict of interest.

1. Section Chief ("SC") Ryan Groves and Branch Chief ("BC") Kevin Davis are Mr. Jaffery's supervisors in the State Cleanup Program and the Remediation Branch, respectively. SC Groves and BC Davis will not assign any current or future matter that may arise involving the Facility to Mr. Jaffery.
2. Mr. Jaffery shall recuse himself from the portion of any meeting at IDEM in which discussions specific to the Facility, the City, or any of their clients or interests are discussed or are expected to be discussed.
3. Mr. Jaffery shall not discuss any matter involving the Facility, the City, or any of their clients with any other IDEM employee.
4. SC Groves and BC Davis will notify in writing all employees in SC Groves' supervisory chain that they are not to discuss any matters involving the Facility, the City, or any of their clients with Mr. Jaffery or send him any emails concerning the Facility or its clients.
5. Mr. Jaffery shall not participate in decisions regarding or relating to the Facility, the City, or any of their clients.
6. Mr. Jaffery shall not access any correspondence or files relating to or involving the Facility, the City, or any of their clients either during his hours of work at IDEM or by utilizing State equipment. Such documents, if not a matter of public record in IDEM's Virtual File Cabinet, shall be housed with the employee assigned to the matter or kept where Mr. Jaffery does not have access to alter the documents.
7. Mr. Jaffery shall immediately inform SC Groves and IDEM Ethics Officer James French if any provision of this screening protocol is violated.
8. Mr. Jaffery shall follow IC 4-2-6-9(b) and file a written disclosure statement with the State

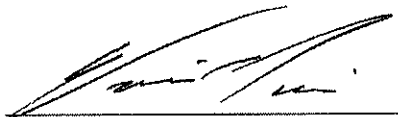
Ethics Commission.

9. All signatories to this screening protocol shall review it within thirty (30) days from the date of the last signature to assure it has been followed and determine if the circumstances have changed to make the protocol no longer necessary.



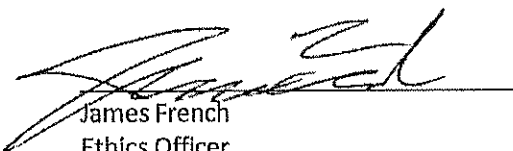
Syed Jaffery  
Environmental Manager  
Office of Land Quality

12/12/2023  
Date



Kevin Davis  
Branch Chief  
Office of Land Quality  
Remediation Branch

12/12/2023  
Date



James French  
Ethics Officer  
Office of Legal Counsel

12/12/2023  
Date

## Ethics Disclosure

French, James M <JFrench@idem.IN.gov>

Tue 12/12/2023 4:54 PM

To: Rockensuess, Brian <BRockens@idem.IN.gov>

Cc: Davis, Kevin <KDavis2@idem.IN.gov>; Jaffery, Syed <SJaffery@idem.IN.gov>

📎 2 attachments (1 MB)

Disclosure Jaffery - James Meyers Facility 2023.pdf; Protocol to Screen Jaffery - James Meyers Facility 2023.pdf;

Commissioner Rockensuess,

This email serves as notification to the appointing authority per IC 4-2-6-9(b)(2)(D) that OLQ's Syed Jaffery has a potential conflict of interest within his capacity as an environmental manager for the State Cleanup Program. His home abuts a new facility and his neighbors have filed a complaint with IDEM and are organizing in an effort to ensure that the facility does not cause any environmental or health issues. Mr. Jaffery has not yet participated in the complaint to IDEM, but would like to be involved in any capacity possible and ethical that he may be allowed. Syed and I have discussed this IC 4-2-6-9 conflict, and I instructed him to file a written disclosure to the Office of the Inspector General and to implement a screening protocol here at IDEM, see attached. Syed's supervisor, Ryan Groves, has been notified of the screening protocol. While Mr. Jaffery will be restricted from accessing confidential and internal information related to the facility, he will have access to any public information housed within the VFC, accessed off hours with his own equipment. Please reach out if you have any questions, thanks.

Best,  
Michael

**James Michael French**  
Attorney | IDEM  
Tel: (317) 234-2170  
Email: [jfrench@idem.in.gov](mailto:jfrench@idem.in.gov)

**\*\*\*PRIVILEGED AND CONFIDENTIAL\*\*\***

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