



ETHICS DISCLOSURE STATEMENT
CONFLICTS OF INTEREST – DECISIONS AND VOTING
 State Form 55860 (R / 10-15)
 OFFICE OF THE INSPECTOR GENERAL
 IC 4-2-6-9

INDIANA
 STATE ETHICS COMMISSION

JUL 13 2022

FILED

In accordance with IC 4-2-6-9, you must file your disclosure with the State Ethics Commission no later than seven (7) days after the conduct that gives rise to the conflict. You must also include a copy of the notification provided to your agency appointing authority and ethics officer when filing this disclosure. This disclosure will be posted on the Inspector General's website.

| | | |
|--|------------------------|------------------------------|
| Name (last) Huckleberry | Name (first) Leslie | Name (middle) L |
| Name of office or agency Family & Social Services Administration | | Job title General Counsel |
| Address of office (number and street) 402 W. Washington Street, Rm W451 | | City Indianapolis |
| Office telephone number (317) 232-1246 | | ZIP code 46204 |
| Office e-mail address (required) Leslie.Huckleberry@fssa.in.gov | | |

Describe the conflict of interest:
 I am the General Counsel for the Family & Social Services Administration (FSSA); FSSA's programmatic functions include licensing of all child care centers in the state, through the Division of Family Resources' (DFR) Office of Early Childhood and Out of School Learning (OECOSL). My office provides legal support for the divisions in FSSA, including OECOSL, and 3 attorneys in my office are assigned to OECOSL, one of whom is my direct report. The assigned attorneys advise and represent OECOSL regarding child care licensing matters and administrative appeals associated with licensing actions by the agency. I am in the process of enrolling my child with LeafSpring at Geist child care center; LeafSpring has multiple franchised locations. LeafSpring's location in Indiana is licensed by FSSA and subject to oversight by OECOSL.

Describe the screen established by your ethics officer. *(Attach additional pages as needed.)*

I will be screened from all decisions, votes, and matters related to decisions and votes regarding LeafSpring. My direct reports who may advise OECOSL regarding the child care center, and the staff who are key personnel who may interact with the entity, will be notified of the screen. Any pending or future matters relating to LeafSpring will be handled by another attorney with OECOSL. The agency Ethics Officer will implement the screen. The screen will remain in place until my child is no longer enrolled with LeafSpring.

AFFIRMATION

Your signature below affirms that your disclosures on this form are true, complete, and correct to the best of your knowledge and belief. In addition to this form, you have attached a copy of your written disclosure to your agency appointing authority and ethics officer.

Signature of state officer, employee or special state appointee

Leslie Huckleberry

Date signed *(month, day, year)*

06/16/22

Printed full name of state officer, employee or special state appointee

Leslie Huckleberry

FOR ETHICS OFFICER USE ONLY

Your signature below affirms that you have reviewed this disclosure form and that it is true, complete, and correct to the best of your knowledge and belief. You also attest that your agency has implemented the screen described above.

Signature of ethics officer

Jessica Keyes

Date signed *(month, day, year)*

6/16/22

Printed full name of ethics officer

Jessica Keyes

From: [Keyes, Jessica K](mailto:Keyes.Jessica.K)
To: [Keyes, Jessica K](mailto:Keyes.Jessica.K)
Subject: RE: COI disclosure form - Leslie Huckleberry
Date: Wednesday, July 13, 2022 8:02:48 AM

From: Marshall, Cathrine (Cate) <Cathrine.Marshall@fssa.IN.gov>
Sent: Wednesday, July 6, 2022 11:27 AM
To: Huckleberry, Leslie <Leslie.Huckleberry@fssa.IN.gov>
Subject: FW: COI disclosure form - Leslie Huckleberry

Leslie,

Dan has reviewed. See below.

Thank you,
Cate Marshall
Executive Assistant
Indiana FSSA
Email: Cathrine.Marshall@FSSA.IN.gov
**Please note, there is no g in the middle of Cathrine.*

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From: Rusyniak, Daniel E (Dan) <Daniel.Rusyniak@fssa.IN.gov>
Sent: Monday, July 4, 2022 3:13 PM
To: Marshall, Cathrine (Cate) <Cathrine.Marshall@fssa.IN.gov>
Subject: RE: COI disclosure form - Leslie Huckleberry

Reviewed

From: Marshall, Cathrine (Cate) <Cathrine.Marshall@fssa.IN.gov>
Sent: Monday, June 27, 2022 10:28 AM
To: Rusyniak, Daniel E (Dan) <Daniel.Rusyniak@fssa.IN.gov>
Subject: COI disclosure form - Leslie Huckleberry

Dan,

Let me know when you have reviewed.

Cate Marshall

Executive Assistant to:
Daniel Rusyniak, MD, Secretary
Kim Opsahl, Deputy Secretary
402 W Washington Street, Room W-461
Indianapolis, IN 46204
Phone: 317-233-4690
Email: Cathrine.Marshall@FSSA.IN.gov

**Please note, there is no g in the middle of Cathrine.*

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