



**ETHICS DISCLOSURE STATEMENT**  
**CONFLICTS OF INTEREST – DECISIONS AND VOTING**  
 State Form 55860 (R / 10-15)  
 OFFICE OF THE INSPECTOR GENERAL  
 IC 4-2-6-9

INDIANA  
 STATE ETHICS COMMISSION

JUN 18 2021

**FILED**

In accordance with IC 4-2-6-9, you must file your disclosure with the State Ethics Commission no later than seven (7) days after the conduct that gives rise to the conflict. You must also include a copy of the notification provided to your agency appointing authority and ethics officer when filing this disclosure. This disclosure will be posted on the Inspector General's website.

Name (last) House	Name (first) Jason	Name (middle)	
Name of office or agency Indiana Department of Environmental Mgmt		Job title Branch Chief	
Address of office (number and street) 100 N Senate Ave		City Indianapolis	ZIP code 46204
Office telephone number ( 317 ) 2330470	Office e-mail address (required) jahouse@idem.in.gov		

Describe the conflict of interest:

I work as the Branch Chief of the Office of Water Quality's Compliance and Enforcement Branch. In this role I am involved in compliance and enforcement related decisions the agency makes as it relates to water quality regulations and permits. My brother-in-law works as a maintenance technician for the City of Fishers. The City of Fishers owns and operates a facility that is regulated under the agency's permitting programs in the Office of Water Quality.

Describe the screen established by your ethics officer: *(Attach additional pages as needed.)*

The screening protocol is attached to this document.

[Dotted lines for text entry]

**AFFIRMATION**

Your signature below affirms that your disclosures on this form are true, complete, and correct to the best of your knowledge and belief. In addition to this form, you have attached a copy of your written disclosure to your agency appointing authority and ethics officer.

Signature of state officer, employee or special state appointee

*Jason House*

Date signed *(month, day, year)*

June 17, 2021

Printed full name of state officer, employee or special state appointee

Jason House

**FOR ETHICS OFFICER USE ONLY**

Your signature below affirms that you have reviewed this disclosure form and that it is true, complete, and correct to the best of your knowledge and belief. You also attest that your agency has implemented the screen described above.

Signature of ethics officer

*Kathleen Mills*

Date signed *(month, day, year)*

June 17, 2021

Printed full name of ethics officer

Kathleen Mills

**Protocol to Screen  
IDEM Employee Jason House  
From any matter regarding the City of Fishers**

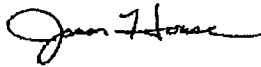
Mr. House is Branch Chief of Compliance and Enforcement within the Office of Water Quality ("OWQ") at the Indiana Department of Environmental Management ("IDEM"). As Branch Chief, he reviews compliance and enforcement documents, aids the agency in making decisions on compliance and enforcement case matters involving water-related issues, and supervises staff within the branch.

Currently, Mr. House's brother-in-law is employed by the City of Fishers as a maintenance technician. The City has a facility regulated by IDEM. Should any compliance or enforcement matters involving water-related issues arise at the facility, those matters would be within the jurisdiction of the Water Compliance and Enforcement Branch. Mr. House's relative, as part of his employment with the City, could be involved in those matters.

Therefore, IDEM will institute the following protocol to screen against this potential conflict of interest.

1. OWQ Deputy Assistant Commissioner ("DAC") Paul Higginbotham is Mr. House's immediate supervisor. Should any matter arise regarding the City of Fishers, DAC Higginbotham will not assign the matter to Mr. House. He will either handle the matter himself or delegate the matter to another employee.
2. Mr. House shall recuse himself from the portion of any meeting in which matters specific to the City of Fishers are discussed or are expected to be discussed.
3. Mr. House shall not discuss any matter involving the City of Fishers with any IDEM employee.
4. DAC Higginbotham will notify the employees in Mr. House's branch, in writing, that they are not to discuss any matter involving the City of Fishers with Mr. House or send him any emails concerning it.
5. Mr. House shall not access any correspondence or files relating to or involving the City of Fishers.
6. Mr. House shall not participate in decisions regarding or relating to the City of Fishers.
7. Mr. House shall immediately inform his supervisor and the IDEM Chief Ethics Officer if any provision of this screening protocol is violated.
8. Mr. House shall follow IC 4-2-6-9(b) and file a written disclosure statement with the State Ethics Commission.

9. All signatories to this protocol shall review it within sixty (60) days from the date of the last signature to assure it has been followed and determine if the circumstances have changed to make the protocol no longer necessary.



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Jason House  
Compliance and Enforcement Branch Chief  
OWQ IDEM

June 17, 2021

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Date



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Paul Higginbotham  
Deputy Assistant Commissioner  
OWQ IDEM

6/17/21  
Date



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Kathleen Mills  
Chief Ethics Officer  
Office of Legal Counsel IDEM

June 17, 2021

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Date

## Baker, Nathaniel P

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**From:** IG Info  
**To:** HOUSE, JASON  
**Subject:** RE: potential conflict of interest protocol

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**From:** HOUSE, JASON <[JAHOUSE@idem.IN.gov](mailto:JAHOUSE@idem.IN.gov)>  
**Sent:** Thursday, June 17, 2021 1:04 PM  
**To:** MILLS, KATHLEEN <[KMILLS@idem.IN.gov](mailto:KMILLS@idem.IN.gov)>; PIGOTT, BRUNO <[BPIGOTT@idem.IN.gov](mailto:BPIGOTT@idem.IN.gov)>  
**Subject:** RE: potential conflict of interest protocol

Bruno and Kathy,

Please find attached to this email my potential conflict of interest disclosure statement and protocol. If you need anything else, please let me know.

Best,



**Jason House**  
Chief – Compliance and Enforcement Branch  
Office of Water Quality  
(317) 233-0470 • [jahouse@idem.IN.gov](mailto:jahouse@idem.IN.gov)

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Indiana Department of Environmental Management  
100 N. Senate Avenue, Indianapolis, IN 46204  
<https://www.in.gov/idem/cleanwater/2337.htm>



**IDEM values your feedback.**  
Please take two minutes and complete this brief survey.



**COVID-19 Resources:**

- Indiana State Dept. of Health (ISDH) COVID-19 Call Center: Call 877-826-0011 (available 8:00 am-5:00 pm daily).

