



ETHICS DISCLOSURE STATEMENT
CONFLICTS OF INTEREST – DECISIONS AND VOTING
State Form 55860 (R / 10-16)
OFFICE OF THE INSPECTOR GENERAL
IC 4-2-6-9

FILED

NOV - 4 2024

INDIANA STATE
ETHICS COMMISSION

In accordance with IC 4-2-6-9, you must file your disclosure with the State Ethics Commission no later than seven (7) days after the conduct that gives rise to the conflict. You must also include a copy of the notification provided to your agency appointing authority and ethics officer when filing this disclosure. This disclosure will be posted on the Inspector General's website.

Name (last) Burrow	Name (first) Bruce	Name (middle) Thomas
Name of office or agency Indiana Recycling Market Development Board		Job title Board Member
Address of office (number and street) 1101 W. Oak St.		City Louisville, KY
Office telephone number (502) 376-4309		ZIP code 40210
Office e-mail address (required) bruce.burrow@rumpke.com		

Describe the conflict of interest:

I recuse myself from discussion and voting on the following listed grant applications for funding consideration from the
Indiana Recycling Development Board due to existing business relationships with the applicants.

1- Smith Creek

2- Richmond Sanitary District

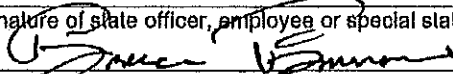
Describe the screen established by your ethics officer: (Attach additional pages as needed.)

See attached Screening Protocol

AFFIRMATION

Your signature below affirms that your disclosures on this form are true, complete, and correct to the best of your knowledge and belief. In addition to this form, you have attached a copy of your written disclosure to your agency appointing authority and ethics officer.

Signature of state officer, employee or special state appointee



Date signed (month, day, year)

10-17-24

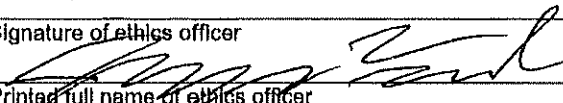
Printed full name of state officer, employee or special state appointee

Bruce Burrow

FOR ETHICS OFFICER USE ONLY

Your signature below affirms that you have reviewed this disclosure form and that it is true, complete, and correct to the best of your knowledge and belief. You also attest that your agency has implemented the screen described above.

Signature of ethics officer



Date signed (month, day, year)

10-23-24

Printed full name of ethics officer

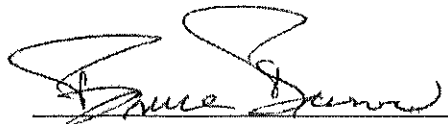
James French

**Protocol to Screen
Recycling Market Development Board Member Bruce Burrow
from Any Matters Regarding the Richmond Sanitary District and Smith Creek, Inc.**

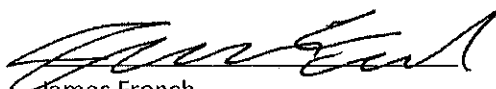
Mr. Bruce Burrow sits on the Recycling Market Development Board ("the Board"). His current duties on the board include participating in the Board's grant program, where Mr. Burrow is involved in decisionmaking and voting.

Mr. Burrow currently has business relationships with the the Richmond Sanitary District and Smith Creek, Inc. (collectively, the "Parties"), both of whom have submitted proposals for the 2024 Recycling Market Development Grant Program. Therefore, both the Indiana Department of Environmental Management ("IDEM") and the Board will institute the following protocol to make sure Mr. Burrow is screened from any potential conflict of interest regarding proposals submitted by the Parties.

1. Mr. Burrow shall recuse himself from the portion of any meeting in which discussions specific to the Parties, or any of their clients or interests are discussed or are expected to be discussed.
2. Mr. Burrow shall not discuss any matter involving the Parties or their clients with any other IDEM employee or member of the Board.
3. Mr. Burrow shall not participate in decisions regarding or relating to the Parties or any of their clients.
4. Mr. Burrow shall not access any correspondence or files relating to or involving the Parties or their clients. Such documents, if not a matter of public record in IDEM's Virtual File Cabinet, shall be housed with the employee assigned to the matter or kept where Mr. Burrow does not have access to alter the documents.
5. Mr. Burrow shall immediately inform IDEM Ethics Officer James French if any provision of this screening protocol is violated.
6. Mr. Burrow shall follow IC 4-2-6-9(b) and file a written disclosure statement with the State Ethics Commission.
7. All signatories to this screening protocol shall review it within thirty (30) days from the date of the last signature to assure it has been followed and determine if the circumstances have changed to make the protocol no longer necessary.


Bruce Burrow


10-24-24
Date


James French
Ethics Officer
Office of Legal Counsel

10/24/24
Date

RMDB Conflicts 2024

From French, James M <JFrench@idem.IN.gov>
Date Mon 11/4/2024 4:34 PM
To Rockensuess, Brian <BRockens@idem.IN.gov>

 5 attachments (3 MB)

Hackman 2024.pdf; Burrow 2024.pdf; Lutz 2024.pdf; Nunan 2024.pdf; Guerin 2024.pdf;

Commissioner Rockensuess,

This email serves as notification to the appointing authority per IC 4-2-6-9(b)(2)(D) that five members of the Recycling Market Development Board have potential conflicts of interest: Bruce Burrow, Terry Guerin, Debbie Hackman, Craig Lutz, and Andrew Nunan. See attached for the details of each. Per IC 4-2-6-9, IDEM and the RMDB are instituting the following to ensure the board members are screened from any potential conflict of interest with any grant applicant. The board members and I have discussed IC 4-2-6-9 and I instructed them to file written disclosures to the Office of the Inspector General. The RMSB has implemented a screening protocol at the meetings, also in the attached packets. Please reach out if you have any questions, thanks.

Best,
Michael

James Michael French
Attorney | IDEM
Tel: (317) 234-2170
Email: jfrench@idem.in.gov

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